

November 05, 2024 Minutes

Committee Meeting

Glenwood City Council met for committee meetings on Tuesday, November 5, 2024, at 6:00 pm in Council Chambers prior to the City Council meeting. Mayor Angela Winquist called the meeting to order with the following present Council Members: Mike Lines, Christina Duran, Laurie Smithers Absent: Natalie McEwen & Donnie Kates. City employees: Fire Chief Gray, Joe George, Dannielle Arnold, Jamey Clark, Tara Painter, and Guests: Diana Burchett

Committee meetings are open to the public and for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting

Budget & Finance

- Discussed update on new YMCA HVAC system and requested a second quote to install the switchboard Surge Protection device.
- Health insurance renewal options were discussed. Recommendation to keep the current plan that had a 19.91% decrease in rate. Another option was a comparable plan with not as much in savings and additional cost for the employees The 3rd option was a partial self fund plan that allowed more flexibility for employee and employer with a 34% cost savings but would lose the current plan under which the City is grandfathered into.

Public Admin

- GRC Highway 34 Access Resolution 3692- it was clarified the DOT is responsible for Highway 34 access
- Joe George's schedule is around 20 hr/week with flexibility to 30 hrs/week, tentatively will hold office days on Monday or Thursday every other week depending on what is needed in the office, scheduling biweekly meetings with department heads, and completion of the fiscal year 2026 budget.

City Council Minutes

Glenwood City Council met in regular session on Tuesday, November 5, 2024, at 7:00 pm in Council Chambers. Mayor Angela Winquist called the meeting to order with the following present Council Members: Mike Lines, Christina Duran, Laurie Smithers, Absent council members: Natalie McEwen & Donnie Kates. City employees: Chief Johansen, Fire Chief Gray, Joe George, Dannielle Arnold, Jamey Clark, Tara Painter, Guests: Jake Zimmerer (Via Phone) Jenni Kirsch, & Joe Foreman.

The Pledge of Allegiance was recited.

Motion Smithers/ 2nd Lines to approve the consent agenda as printed: Agenda, Abstract of Claims #9, 10.22.2024 Minutes, 10.23.2024 Special Meeting Minutes; Roll Call: Ayes-3 Nays-0 Motion Carried

Motion Smithers/2nd Duran to approve Keg Creek Brewery Road 2 Trailblazer Signs in town with City covering the cost of poles and installation; Roll Call: Ayes-3 Nays-0 Motion Carried.

Motion Lines/2nd Smithers to Approve Ricchio Inc quote for installing test ports for inlet pipe testing in the amount of \$14,940 using LOST funds; Roll Call: Ayes-3 Nays-0 Motion Carried.

Motion Smithers/2nd Duran to Approve Albertson Engineering Inc proposal for additional testing in the amount of \$10,650 using LOST funds; Roll Call: Ayes-3 Nays-0 Motion Carried.

Motion Lines/2nd Duran to Approve the first reading of Ordinance 933, amending the code of ordinances of the City of Glenwood, IA by adding provisions pertaining to parking regulations within the City (no parking on the south side of Ebaugh Street near Arnold Street; Roll Call: Ayes-3 Nays-0 Motion Carried.

Motion Duran/ 2nd Smithers to approve first reading of Ordinance 934, adding new chapter - City Administrator; Roll Call: Ayes-3 Nays-0 Motion Carried.

Motion Smithers/2nd Duran to table discussion relating to the police department's request for radar speed sign purchase from Elan City for \$4,850 in ARPA funds (\$9,350 total w/\$4,500 to be paid with Step Grant); Roll Call: Ayes-3 Nays-0 Motion Carried.

Committee meetings held prior to the Council meeting

Duran- Public Admin- Committee Report- Update on Highway 34 Access to Glenwood Resource Center Campus given and responsibility clarified.

Motion Duran/ 2nd Smithers to approve Resolution 3692 supporting the dedication and maintenance of a portion of HWY 34 Corridor; Roll Call: Ayes-3 Nays-0 Motion Carried

George- City Administrator- Discussed what expectations the council saw for George and an open line of communication both ways to be had.

Smithers- Budget & Finance- YMCA Update- Housers gave YMCA a quote for a surge protector. Council requested a second quote. Work to be complete by Spring 2025

Health Insurance- recommendation of keeping current health plan with 19.91% savings.

Motion Smithers/ 2nd Duran to approve health insurance renewal with the City's existing policy; Roll Call: Ayes-3 Nays-0 Motion Carried.

Departmental Reports

Director Clark for Public Works-Discussed the bridge across Keg Creek on Vine Street having a build up of debris around the footing and would like to get it cleared out of his budget. Additionally, Public Works received a brush cutter today.

Motion Lines/2nd Smithers to approve Vine Street Bridge debris removal in the amount of \$5,000.00 using JM Tree; Roll Call: Ayes-3 Nays-0 Motion Carried

Chief Johansen Police Department- Calls for services since October 22nd is 188, ICAP expected to payout \$18,568 plus storage for a totaled vehicle. 11/16/2024 PD will hold a new hire test.

Motion Duran/2nd Lines to approve the purchase of two camera systems for new Durangos in the amount of \$13,732.60 using GO Bond funds from Motorola Solutions; Roll Call: Ayes-3 Nays-0 Motion Carried.

Motion Smithers/2nd Lines to approve extending an offer for part-time Record Clerk at \$18.00 per hour, with start date of December 2, 2024; Roll Call: Ayes-3 Nays-0 Motion Carried.

Motion Duran/2nd Smithers to transfer a 2014 Tahoe from Police Department to Fire Department; Roll Call: Ayes-3 Nays-0 Motion Carried.

Painter-Library- Library is hiring a Children's Librarian \$17 per hour. Purchase of 2 circulation desks expected to go in front of the Library Board to be voted on.


Chief Gray- Fire & Rescue/Code Enforcement- Planning & Zoning Committee is working on the land development ordinance and hopes to be completed next month. Chief Gray reported 1 structure fire last week, noting that having paid staff has been successful and beneficial to citizens and staff. Fire Department will be using the Tahoe for a quick response vehicle.

George- Admin- Motion Smithers/2nd Lines to approve the following pass through Community Development Block Grant request for reimbursement; GAX 42 - Arbor Hills - 19-DRH-018 in the amount of \$97,022.82, GAX 43 - Arbor Hills - 19-DRH-018 in the amount of \$35,000, GAX 44 - Arbor Hills - 19-DRH-018 in the amount of \$208,026.64, GAX 45 - Arbor Hills - 19-DRH-018 in the amount of \$22.54, GAX 4 - Birch Street -19-DRH-003 in the amount of \$86.30, GAX 17 - 712 Lofts- 19-DRH-008 in the amount of \$20.20; Roll Call: Ayes-3 Nays-0 Motion Carried

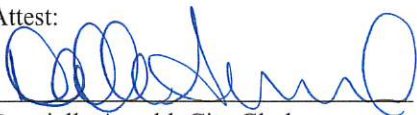
Motion Smithers/2nd Lines to approve September 2024 financials & revenue/expense report; Roll Call: Ayes-3 Nays-0 Motion Carried

Mayors Report- Website is unsecure. Mayor Winqvist will be attending a seminar on Friday morning. Thursday night is the Chamber of Commerce's Annual Banquet. The City will hold a reception for city administrator candidates on Friday night and interviews will be held on Saturday morning beginning at 7:45 a.m.

Motion Lines/ 2nd Duran to adjourn the meeting at 7:36pm; Ayes-3 Nays-0 Meeting Adjourned.


Angela Winqvist, Mayor

Attest:


Dannielle Arnold, City Clerk