

Planning and Zoning Board

Meeting Minutes

City Hall -5 N. Vine Street

April 17, 2024

The Planning and Zoning Board met on Wednesday April 17, 2024 at 5:00 PM at the city council chambers. Chief Matt Gray called the meeting to order with the following members Richard Crouch, Susan Schenck, Tracy Bolte, Holly Jackson from SWIPCO, and Fire Chief Matt Gray. Members Dick Davis, Ed Bogard, and John Bueltel were absent.

Motion Bolte/2nd by Schenck to approve the agenda; roll call 3-Ayes, Nays-0 motion carried.

Motion Schenck/2nd Crouch approve minutes from March 2024 meeting: roll call: Ayes-3, Nays-0, motion carried.

No visitors were present to address the board.


The board reviewed and discussed the need to make changes to the Land Development Ordinances- Discussion on permit fee structure, definitions, and the matrix of the Land Development Ordinance with SWIPCO representative Holly Jackson. Holly stated she would be attending the next council meeting to speak to the council on the update and how they would like the board to move forward.

Staff Report- Chief Gray thanked the board for the input and work being put into updating the LDO. He also explained the subdivision for Pizza Hut/Runza and that there would be a public hearing set.

Motion to adjourn- Motion Crouch/2nd Schenck.


Chairperson or Co-Chairperson

Name: Tracy Bolte


Fire Chief Matt Gray