

Tentative Agenda
Glenwood City Council Meeting
November 5, 2024
Located at City Hall at 5 N. Vine St. ~7:00pm
Committee Meetings 6:00 - 7:00 pm

Budget & Finance

- Diana Burchett - YMCA
 - Update on New HVAC System
 - [Estimate for Switchboard Surge Protection Device](#)
- Health Insurance Renewal

Public Admin

- GRC - Highway 34 Access - [Res 3692](#)
- Joe George - Interim City Administrator

Council Meeting - 7:00 p.m.

1. Pledge Allegiance

2. Call to order/roll call

3. Consent agenda - All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion on these items unless a request is made prior to the time Council votes on the motion:

- a. Agenda
- b. Abstract of Claims #9
- c. Minutes from [October 22, 2024](#)
- d. Minutes from [Special Meeting on October 23, 2024](#)

4. Allow visitors to address council

Visitors may address the Council at this time; however, comments will be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

5. Jeni Kirsh

- a. Events on the Square - [Chapter 120](#)
- b. Keg Creek Brewery Road Signs

6. Approve Ricchio Quote for Installing Test Ports for Inlet Pipe Testing in the Amount of \$14,940 using LOST Funds

7. Approve Albertson Engineering Inc Proposal for Additional Testing in the Amount of \$10,650 using LOST Funds

8. Approve First Reading of [Ordinance 933](#), Amending the Code of Ordinances of the City of Glenwood, IA by Adding Provisions Pertaining to Parking Regulations within the City (No Parking on the South Side of Ebaugh Street near Arnold St

9. Possible - Waive 2nd & 3rd Reading

10. Possible - Motion that Ordinance 933 to be Formally Adopted after Legal Publication

11. Possible - First Read of Ordinance 934, Adding New Chapter - [City Administrator](#)

12. ARPA Requests

- a. PD - Request for [Radar Speed Sign purchase from Elan City](#) - \$4,850 (\$9,350 total w/\$4,500 to be paid with Step Grant) - [Information](#)

13. Committee Reports

- a. Public Admin - Duran
 - i. Update on HWY 34 Access to GRC Campus
 - 1. Possible Approve [Resolution 3692](#) Supporting the Dedication and Maintenance of a Portion of HWY 34 Corridor
 - ii. Interim City Administrator
- b. Budget & Finance - Smithers

- i. YMCA Update
 - 1. [Estimate for Switchboard Surge Protection Device](#)
- ii. Approve Health Insurance Renewal

14. Departmental Reports

- a. Clark-Public Works
 - i. Vine Street Bridge Cleanup - [JM Tree Service Quote](#)
- b. Johansen – Police Dept
 - i. Approve [Quote from Motorola Solutions](#) on Purchase of Two Camera Systems for New Durangos for \$13,732.60 using GO Bond Funds
 - ii. Approve Extending Offer for Part-Time Record Clerk at \$18.00 per/hr with start date of December 2, 2024
 - iii. Transfer 2014 Tahoe from Police Department to Fire Department
- c. Painter – Library
- d. Collins – Cemetery
- e. Gray – Fire & Rescue/ Code enforcement
- f. Mattox – Park
 - i. [Park Board Minutes](#)
- g. Admin
 - i. Approve the Following Pass Through CDBG Funds
 - 1. [GAX 42](#) - Arbor Hills - 19-DRH-018 in the amount of \$97,022.82
 - 2. [GAX 43](#) - Arbor Hills - 19-DRH-018 in the amount of \$35,000 - Down Payment Assistance
 - 3. [GAX 44](#) - Arbor Hills - 19-DRH-018 in the amount of \$208,026.64
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 - 6. [GAX 17](#) - 712 Lofts - 19-DRH-008 in the amount of \$20.20 - Reimbursement to City for Expenses
 - ii. [September 2024 Financials](#) & [Rev/Exp Report](#)

15. Mayor's Report

16. Council Member Report

17. Motion to Adjourn

Order of agenda at discretion of Mayor

For hearing assistance contact City Hall seven business days prior to the meeting date.

PLEASE NOTE New Streaming Address: <https://www.youtube.com/@CityofGlenwoodIA>



Thermal Heating, Air, and Plumbing
13330 I St Omaha, Ne 68137
Phone: 402-397-8100
Email: mail@thermalservices.com
Website: www.thermalservices.com

BILL TO

Mills County YMCA
110 Sivers Road
Glenwood, IA 51534 USA

INVOICE 223983	INVOICE DATE Oct 01, 2024
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JOB ADDRESS

Mills County YMCA
110 Sivers Road
Glenwood, IA 51534 USA

Completed Date:
Payment Term: Net 30
Due Date: 10/31/2024

TASK	DESCRIPTION	QTY	PRICE	TOTAL
!BILLING	Replace Pool Dehumidification Unit	1.00	\$369,629.00	\$369,629.00

SUB-TOTAL \$369,629.00

TOTAL DUE \$369,629.00

BALANCE DUE **\$369,629.00**

Thank you for choosing Thermal Heating, Air & Plumbing

ESTIMATE

Houser's AC & HTG Service
202 Woodlawn Avenue
Glenwood, IA 51534

HVACHOUSER@GMAIL.COM
+1 (712) 520-2204

Bill to
Mills County YMCA
110 Sivers Rd.
Glenwood, IA 51534

Ship to
Mills County YMCA
110 Sivers Rd.
Glenwood, IA 51534

Estimate details

Estimate no.: 1092
Estimate date: 11/01/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.			<p>Proposal for Eaton Switchboard Surge Protection Device Replacement</p> <p>Overview: After disassembling and testing the Eaton 1200A, 460V, three-phase Y transformer switchboard, it was determined that the Eaton Power System Supervisor Surge Protection Device (SPD) has failed. This failure has left the new addition without surge protection, putting equipment and electrical components at risk of damage from potential power surges.</p> <p>Scope of Work: This proposal outlines the estimated costs and timeline for replacing the failed SPD in the main switchboard electrical panel. The required SPD will be ordered directly from the factory, with an estimated lead time of 18–20 weeks for delivery.</p> <p>Shutdown Coordination: A work order will be submitted to MidAmerican Energy to arrange a scheduled shutdown of the power supply to the building. This shutdown is necessary to safely complete the SPD replacement.</p> <p>Importance of the Surge Protection Device: A functioning SPD is critical to protect the facility's electrical equipment from surges, which can occur from lightning strikes, power outages, and other disturbances. Without adequate surge protection, power surges may damage sensitive components, leading to costly repairs, downtime, and potential fire hazards. Installing a new SPD will restore a</p>			

safer, more reliable electrical environment for the building.

Please review this proposal and contact us with any questions or approval for next steps.

2.	Materials	Eaton Power System Supervisor Display Surge Protection Device 200KA	1	\$6,775.05	\$6,775.05
3.	Labor	Service & Installation			\$900.00
4.	Freight	Estimated Shipping Cost	1	\$175.46	\$175.46
				Subtotal	\$7,850.51
				Sales tax	\$549.54
				Total	\$8,400.05

Accepted date

Accepted by

			Current	Renewal		Most Comparable ACA Wellmark Plan
Carrier			Wellmark	Wellmark		Wellmark
Metallic Tier			Non-GF	Non-GF		Gold
Plan Name			Copay Plus 3000	Copay Plus 3000		EnhancedBlue 3000
Network			PPO	PPO		PPO
Deductible (Individual / Family)			\$3000 / \$6000	\$3000 / \$6000		\$3000 / \$6000
In Network Co-Insurance			20%	20%		30%
Out of Pocket Max (Indiv / Fam)			\$6000 / \$12,000	\$6000 / \$12,000		\$5600 / \$11,200
PCP Copay			\$25	\$25		\$30
Specialist Copay			\$25	\$25		\$60
Urgent Care			\$25	\$25		\$30
Virtual Visits			\$25	\$25		\$0 Dr on Demand
Emergency Room			\$150	\$150	\$400	
Rx Benefit			\$8-\$35-\$50	\$8-\$35-\$50	\$15-\$40-\$100 Specialty \$160-\$200-\$400	
<i>Mills County - Region 7</i>						
Effective Date	1/1/2025	Total	\$56,159.95	\$44,976.17	(\$11,183.78)	\$52,505.03
		[^] vs. Current % Change		(\$11,183.78)		(\$3,654.92)
				-19.9%		-6.5%
Employee	8	EE	\$852.74	\$682.93		\$797.24
Spouse	3	ESP	\$1,746.42	\$1,398.63		\$1,632.74
Child	3	ECH	\$1,614.24	\$1,292.78		\$1,509.18
Family	15	FAM	\$2,617.07	\$2,095.90		\$2,446.73



Quote Designed For:
Effective Date:

City of Glenwood
1/1/2025

Option 1
GM Premium Saver

Carrier	Current	Renewal	PSF Option 1			
	Wellmark	Wellmark	Wellmark			
Plan Name	PG000070 - Plus	PG000070 - Plus	PG000091	Funded Down		
Network	PPO	PPO	PPO	PPO		
Deductible (Individual / Family)	\$3000 / \$6000	\$3000 / \$6000	\$4000 / \$8000	\$1750 / \$3500		
Out of Pocket Max (Individual / Family)	\$6000 / \$12,000	\$6000 / \$12,000	\$8000 / \$16,000	\$3500 / \$7000		
In Network Co-Insurance	20%	20%	20%	20%		
Office Visit	\$25	\$25	\$25	\$25		
ER Copay	\$150	\$150	Ded Applies	Ded Applies		
Rx Benefit	\$8 / \$35 / \$50	\$8 / \$35 / \$50	\$8 / \$35 / \$50 with \$100 / \$200	\$8 / \$35 / \$50 with \$100 / \$200 Ded		
Total	\$56,159.95	\$44,976.17	\$36,894.43			
% vs, Current		-19.91%	-34.30%			
#	First	Last	EE, ESP, ECH, FAM	Monthly Premium	Monthly Premium	Monthly Premium
1	JAMES	CLARK	FAM	\$2,617.07	\$2,095.90	\$1,719.29
2	MICHAEL	COLLINS	FAM	\$2,617.07	\$2,095.90	\$1,719.29
3	AMBER	FARNAN	FAM	\$2,617.07	\$2,095.90	\$1,719.29
4	RENATE	FRIEZE	ESP	\$1,746.42	\$1,398.63	\$1,147.32
5	JACKIE	HARLESS	EE	\$852.74	\$682.93	\$560.21
6	ERIC	JOHANSEN	FAM	\$2,617.07	\$2,095.90	\$1,719.29
7	RONALD	MATTOX	EE	\$852.74	\$682.93	\$560.21
8	TARA	PAINTER	FAM	\$2,617.07	\$2,095.90	\$1,719.29
9	TIMOTHY	PORTER	ECH	\$1,614.24	\$1,292.78	\$1,060.48
10	RICHARD	RIX	FAM	\$2,617.07	\$2,095.90	\$1,719.29
11	JAMES	WEBEL	EE	\$852.74	\$682.93	\$560.21
12	KIRK	WORCESTER	FAM	\$2,617.07	\$2,095.90	\$1,719.29
13	JACOB	POWER	FAM	\$2,617.07	\$2,095.90	\$1,719.29
14	JUSTIN	NUCKOLLS	FAM	\$2,617.07	\$2,095.90	\$1,719.29
15	SAMANTHA	RICHARDSON	ECH	\$1,614.24	\$1,292.78	\$1,060.48
16	DANIEL	KAMMERER	FAM	\$2,617.07	\$2,095.90	\$1,719.29
17	MATTHEW	GRAY	ESP	\$1,746.42	\$1,398.63	\$1,147.32
18	JOHN	BUTLER	EE	\$852.74	\$682.93	\$560.21
19	DILLON	WILLADSEN	ECH	\$1,614.24	\$1,292.78	\$1,060.48
20	MICHAEL	BROWN	ESP	\$1,746.42	\$1,398.63	\$1,147.32
21	JORDAN	CAVE	FAM	\$2,617.07	\$2,095.90	\$1,719.29
22	KAYLEIGH	MOWERY	FAM	\$2,617.07	\$2,095.90	\$1,719.29
23	AARON	LING	EE	\$852.74	\$682.93	\$560.21
24	DEVIN	TADIN	FAM	\$2,617.07	\$2,095.90	\$1,719.29
25	OMAR	ZARATE	EE	\$852.74	\$682.93	\$560.21
26	JOHN	ZAK IV	FAM	\$2,617.07	\$2,095.90	\$1,719.29
27	DANNIELLE	ARNOLD	FAM	\$2,617.07	\$2,095.90	\$1,719.29
28	BRENT	HANSEN	EE	\$852.74	\$682.93	\$560.21
29	RACHEL	SIMON	EE	\$852.74	\$682.93	\$560.21

	Annual Premium Cost	Annual Premium Cost	Annual Premium Cost
EE	8		
FAM	21		
	35% Projected Usage		
	97% Usage for Loss at Renewal		
29 Total Members			

	Risk	Risk	Risk
Single	\$20,000	\$20,000	\$36,000
Family	\$105,000	\$105,000	\$189,000
Total	\$125,000	\$125,000	\$225,000
Usage Estimate (35%)	\$43,750	\$43,750	\$78,750
Admin Costs (PSF & EOB)	\$2,726	\$2,726	\$2,726
Total Estimated Cost of PSF	\$46,476	\$46,476	\$81,476

	Annual Cost	Annual Cost	Annual Cost
	\$720,395.40	\$586,190.04	\$524,209.16

	Employee Total Risk	Employee Total Risk	Employee Total Risk
Single	\$3,500	\$3,500	\$3,500
Family	\$7,000	\$7,000	\$7,000

Savings vs. Renewal
\$61,980.88

Savings vs. Current
\$196,186.24



Quote Designed For:
Effective Date:

City of Glenwood
1/1/2025

Option 2
GM HDHP + HSA \$

Carrier		Current	Renewal	PSF Option 2		
Plan Name		PG000070 - Plus	PG000070 - Plus	PG000421 - HDHP	Funded Down	
Network		PPO	PPO	PPO	PPO	
Deductible (Individual / Family)		\$3000 / \$6000	\$3000 / \$6000	\$5000 / \$10,000	\$2000 / \$4000	
Out of Pocket Max (Individual / Family)		\$6000 / \$12,000	\$6000 / \$12,000	\$5000 / \$10,000	\$2000 / \$4000	
In Network Co-Insurance		20%	20%	0%	0%	
Office Visit		\$25	\$25	Ded Applies	Ded Applies	
ER Copay		\$150	\$150	Ded Applies	Ded Applies	
Rx Benefit		\$8 / \$35 / \$50	\$8 / \$35 / \$50	Ded Applies	Ded Applies	
Total		\$56,159.95	\$44,976.17	\$29,577.53		
% vs, Current			-19.91%	-47.33%		
#	First	Last	EE, ESP, ECH, FAM	Monthly Premium	Monthly Premium	Monthly Premium
1	JAMES	CLARK	FAM	\$2,617.07	\$2,095.90	\$1,378.32
2	MICHAEL	COLLINS	FAM	\$2,617.07	\$2,095.90	\$1,378.32
3	AMBER	FARNAN	FAM	\$2,617.07	\$2,095.90	\$1,378.32
4	RENATE	FRIEZE	ESP	\$1,746.42	\$1,398.63	\$919.78
5	JACKIE	HARLESS	EE	\$852.74	\$682.93	\$449.11
6	ERIC	JOHANSEN	FAM	\$2,617.07	\$2,095.90	\$1,378.32
7	RONALD	MATTOX	EE	\$852.74	\$682.93	\$449.11
8	TARA	PAINTER	FAM	\$2,617.07	\$2,095.90	\$1,378.32
9	TIMOTHY	PORTER	ECH	\$1,614.24	\$1,292.78	\$850.17
10	RICHARD	RIX	FAM	\$2,617.07	\$2,095.90	\$1,378.32
11	JAMES	WEBEL	EE	\$852.74	\$682.93	\$449.11
12	KIRK	WORCESTER	FAM	\$2,617.07	\$2,095.90	\$1,378.32
13	JACOB	POWER	FAM	\$2,617.07	\$2,095.90	\$1,378.32
14	JUSTIN	NUCKOLLS	FAM	\$2,617.07	\$2,095.90	\$1,378.32
15	SAMANTHA	RICHARDSON	ECH	\$1,614.24	\$1,292.78	\$850.17
16	DANIEL	KAMMERER	FAM	\$2,617.07	\$2,095.90	\$1,378.32
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19	DILLON	WILLADSEN	ECH	\$1,614.24	\$1,292.78	\$850.17
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	Annual Premium Cost	Annual Premium Cost	Annual Premium Cost
EE	8		
FAM	21		
	\$673,919.40	\$539,714.04	\$354,930.36
	Risk	Risk	Risk
	Single \$20,000	Single \$20,000	Single \$24,000
	Family \$105,000	Family \$105,000	Family \$126,000
	Total \$125,000	Total \$125,000	Total \$150,000
	Usage Estimate (35%) \$43,750	Usage Estimate (35%) \$43,750	Usage Estimate (35%) \$52,500
29 Total Members	Admin Costs (PSF & EOB) \$2,726	Admin Costs (PSF & EOB) \$2,726	Admin Costs (PSF & EOB) \$2,726
	Total Estimated Cost of PSF \$46,476	Total Estimated Cost of PSF \$46,476	Total Estimated Cost of PSF \$55,226

Health Savings Account	
City Puts In	
Single	\$1,000
Family	\$2,000
Total	\$50,000

Annual Cost	Annual Cost	Annual Cost
\$720,395.40	\$586,190.04	\$460,156.36
Employee Total Risk	Employee Total Risk	Employee Total Risk
Single \$3,500	Single \$3,500	Single \$1,000
Family \$7,000	Family \$7,000	Family \$2,000

Savings vs. Renewal
\$126,033.68

Savings vs. Current
\$260,239.04

RESOLUTION NO. 3692

**RESOLUTION SUPPORTING THE DEDICATION AND MAINTENANCE
OF A PORTION OF U.S. HIGHWAY 34 CORRIDOR**

WHEREAS, the Iowa Department of Transportation is in the process of developing and constructing a corridor from U.S. Highway 34 in Mills County, Iowa from its intersection with Levi Road (Milepost 8.4) to its intersection with Kidd Road (Milepost 10.1) for a total length of approximately 1.70 miles and as depicted on Exhibit "A" attached herein; and

WHEREAS, said corridor provides ingress/egress to the State of Iowa real property locally known as the Glenwood Resource Center in Glenwood, Iowa; and

WHEREAS, it is anticipated that the interior grounds and real estate of the Glenwood Resource Campus site will be dedicated and deeded to The Glenwood Redevelopment Corporation, Inc. for the future development of said grounds; and

WHEREAS, provided that said dedication to The Glenwood Redevelopment Corporation or its successors occurs, the City of Glenwood, Iowa feels and opines that it is in the best interests of the City of Glenwood and its citizens that it take dedication and deed to the above referenced corridor and as set forth in Exhibit "A", attached hereto and by this reference made a part hereof.

IT IS THEREFORE RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD, IOWA, AS FOLLOWS:

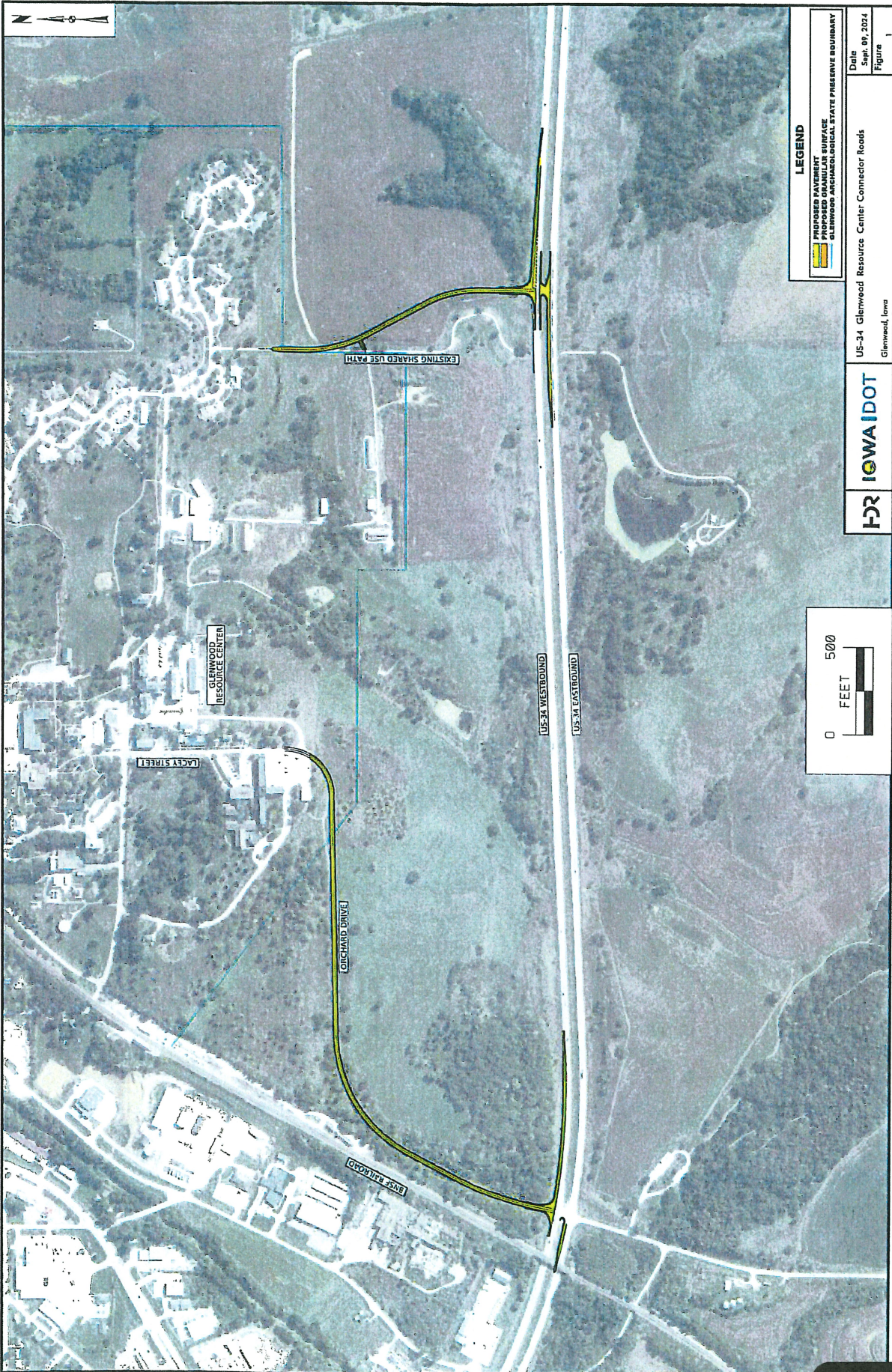
1. The City of Glenwood, Iowa, is supportive of the Iowa Department of Transportation development of the Kidd Road and Levi Road ingress/egress corridors from U.S. Highway 34 leading to the State of Iowa grounds known as Glenwood Resource Center, and will accept dedication and maintenance of the ingress/egress to the Glenwood Resource Center under mutually agreed terms provided that the State of Iowa simultaneously dedicates and conveys to The Glenwood Redevelopment Corporation, its successors or assigns, all interior grounds real estate, including roads and right-of-ways, upon full and satisfactory completion of the construction of the corridor and further for the purposes of development within the City of Glenwood, Iowa.

ADOPTED AND APPROVED this 5th day of November, 2024.

Angie Winquist, Mayor

ATTEST:

Dannielle Arnold, City Clerk

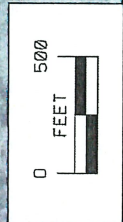


LEGEND

PROPOSED PAVEMENT SURFACE
 GLENWOOD ARCHAEOL. SOCIAL STATE PRESERVE BOUNDARY

Date
 Sept. 09, 2024
 Figure
 1

US-34 Glenwood Resource Center Connector Roads
 Glenwood, Iowa



tabbles®
EXHIBIT
 "A"

Tentative Agenda
Glenwood City Council Meeting
November 5, 2024
Located at City Hall at 5 N. Vine St. ~7:00pm
Committee Meetings 6:00 - 7:00 pm

Budget & Finance

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- Health Insurance Renewal

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- b. Keg Creek Brewery Road Signs

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Order of agenda at discretion of Mayor

For hearing assistance contact City Hall seven business days prior to the meeting date.

PLEASE NOTE New Streaming Address: <https://www.youtube.com/@CityofGlenwoodIA>

October 22, 2024 Minutes

City Council Minutes

Glenwood City Council met in regular session on Tues, 10.22.2024 at 7:00 pm in Council Chambers. Mayor Angela Winquist called the meeting to order with the following present Council Members: Mike Lines, Christina Duran, Laurie Smithers, Natalie McEwen & Donnie Kates. City employees: Chief Johansen, Fire Chief Gray, Jamey Clark, Amber Farnan, Dannielle Arnold, Jessica Alley, and Tara Painter Guests: Joe Foreman Jeni Kirsch and Gitzy Loder

Pledge of allegiance was recited

Motion Smithers/ 2nd Duran to approve the consent agenda as printed: Agenda, Abstract of Claims #8, 10.08.2024 Minutes, Resolution 3690 Setting Certain Employee Wages; Roll Call: Ayes-5 Nays-0 Motion Carried

Gitzy Loder Director of Mills Co. Chamber of Commerce Introduced herself. 10.14.2024 was her first day, Annual Banquet will be November 7th

Motion Duran/ 2nd Lines to Approve Resolution 3691 Authorizing Adoption of Policies and Procedures Regarding Municipal Securities Disclosure Roll Call: Ayes-5 Nays-0 Motion Carried

Discussed resolution 3691 states who the compliance officer is and that were following proper procedures for borrowing money for Go Bonds

Motion Duran/ 2nd Kates to Appoint Joe George as Interim City Administrator at \$55 /hr not to exceed 30 hr /week; Roll Call: Ayes-5 Nays-0 Motion Carried

ARPA Funds- Chief Johansen has grant Funds for 1 speed sign, requested additional funds from ARPA for 2 more speed signs; Farnan request funds for a secure city website, Council requested a last call for ARPA request from all Dept heads by next meeting in writing

Jake Zimmerer stated Tab construction completed work that was contracted for bridges

Motion Smithers/ 2nd McEwen to Approve Final Pay App for Keg Creek/ Fallon Creeks Bridges- Tab Construction in the amount of \$21,201.44; Roll Call: Ayes-5 Nays-0 Motion Carried

Departmental Reports

Director Clark for PW- Street projects, Water main break on Vine and Sharp from this summer created 20-30 feet round hole by 4 deep hole with no dirt under the concrete, GMU looking at replacing the eastbound lanes from vine to chestnut due to washout under the road. Laundromat requesting signs on Locust to be moved due to miscommunicating to traffic, Sharp is poured back and should be open by this weekend

Motion Duran/ 2nd Kates to Approve Purchase from Corning Rental for Virnig V50 78" Brush Cutter for \$10,100.75 from the GO Bond; Roll Call: Ayes-5 Nays-0 Motion Carried

Chief Johansen PD- PD Wrecked vehicle total loss, waiting for insurance to come back with claim information, would like to sell equipment once ready, temporarily no parking on Vine St in the middle from 1st st to Sharp St once a date is set for Keg Creek Brewery's equipment drop off.

Motion Kates/ 2nd Smithers to Approve 3 Reflective Graphic Kits from Advanced Graphics on two 2024 Durangos and one 2021 Tahoe for \$1,195.00; Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Lines/2nd Kates to Approve School Liaison Year 24/25 Contract; Roll Call: Ayes-5 Nays-0 Motion Carried

Motion McEwen/2nd Duran to update PD Take Home Car Policy to 25 miles within the State of Iowa from City Limits; Roll Call: Ayes-5 Nays-0 Motion Carried

Discussed trying to stay competitive with surrounding areas, Kates states no PD take home cars decreases PD response time

Motion McEwen/Duran to Approve the Purchase of Candy for Square Crow Days not to exceed \$200; Roll Call: Ayes-5 Nays-0 Motion Carried

Painter for Lib- Vestibule is done including doors, cameras are coming, facing early out challenges and there are no other early out programs in the community, went to ILA & received Quality Time Award

Farnan for Cemetery- 4 Trees left to remove, 1 tree added to Budget for removal as an emergency removal

Chief Gray Fire & Rescue/Code Enforcement- 74 calls since last meeting, Fire Association was able to raise funds for 2 vent chainsaws for \$3000 that are on the trucks now

Motion Kates/2nd Smithers to Approve Promoting Jacob Wielage to Firefighter/Paramedic effective 10/17/2024 at \$18.00 per hr; Roll Call: Ayes-5 Nays-0 Motion Carried

Farnan for Admin- Farnan submitted the Street Finance Report to council for review and will submit it to the state in a few days; Urban Renewal Report will be submitted to the state after council approval; discussed possibly changing accounting software in future

Motion McEwen/2nd Kates to Approve the Following Pay Requests: GAX # 8 - Burr Oak -19-DRH-008 in the amount of \$67,279.75 - , GAX 9 - Burr Oak - 19-DRH-008 in the amount of \$2,397.52, GAX# 40 - Arbor Hills - 19-DRH-018 in the amount of \$343,909.55, and GAX 41 - Arbor Hills - 19-DRH-018 in the amount of \$227,118.82; Roll Call: Ayes-5 Nays-0 Motion Carried
Motion Durna/2nd Kates to Approve Urban Renewal Report; Roll Call: Ayes-5 Nays-0 Motion Carried

Mayors Report- Thanked Farnan and Alley for all they have done for the city they will be missed, Jamey and Mayor attended RPA last week

Council Report- Duran Finalize Art Contest Chamber donated Chamber Bucks for prizes, discussed timeline for the contest, how voting occurs, where it's being advertised and where art can be submitted

Motion Lines/2nd McEwen to adjourn meeting at 8:26pm; Ayes-5 Nays-0 Meeting Adjourned

Angela Winqvist, Mayor

Attest:

Dannielle Arnold

October 23, 2024 Minutes

City Council Special Session Minutes

Glenwood City Council met for a Special Session on Wed, 10.23.2024 at 6:00 pm in Council Chambers. Mayor Angela Winqvist called the meeting to order with the following present Council Members: Mike Lines, Christina Duran, Laurie Smithers, Natalie McEwen & Donnie Kates. City employees: Jessica Alley. Guests: Brent Hinson (from Hinson Consulting).

Pledge of allegiance was recited

Motion McEwen/ 2nd Duran to approve the Agenda; Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Duran/ 2nd Smithers to go into Closed Session According to Iowa Code Chapter 21.5(1)(i): To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless or irreparable injury to that individual's reputation and that individual requests a closed session; Ayes-5 Nays-0 Motion Carried

Motion Kates/ 2nd Lines to go Back into Open Session at 7:18pm; Ayes-5 Nays-0 Motion Carried

No action taken.

Motion Lines/ 2nd Smithers to adjourn meeting at 7:19pm; Ayes-5 Nays-0 Meeting Adjourned

Angela Winqvist, Mayor

Attest:

Dannielle Arnold, City Clerk

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX		11,644.81	1291736	10/31/24
TREASURER, STATE OF IOWA	STATE TAX		1,834.39	1291737	10/31/24
IPERS	IPERS		10,573.64	1291738	10/31/24
CITY OF GLENWOOD	HEALTH INS		2,597.02	82568	10/31/24
	050 LIABILITIES TOTAL		26,649.86		
POLICE					
DETAILS THE CLEANING CO.	MONTHLY CLEANING		200.00	82585	11/05/24
COUNTRY TIRE	17' TAHOE NEW TIRE MOUNT/BAL		784.44	82589	11/05/24
GREAT PLAINS UNIFORMS	B.W.UNIFORM ALLOWANCE		119.98	82591	11/05/24
IOWA LAW ENFORCEMENT ACADEMY	FIREARMS INSTRUCTOR RENEWAL		175.00	82594	11/05/24
KIESLER POLICE SUPPLY	AMMO		454.20	82599	11/05/24
BARRETT AUTO CENTER	19' TAHOE MOTOR MOUNTS/BOLTS		1,334.55	82611	11/05/24
US CELLULAR	TELEPHONES		487.19	82613	11/05/24
CENTURYLINK	TELEPHONE		238.25	82614	11/05/24
VISA	STONEY CREEK INN ROOM BW		1,000.74	82572	10/31/24
VISA	RENEW GRANT WEBSITE MEMBERSHIP		668.13	82574	10/31/24
WESTERN IOWA NETWORKS	BROADBAND		67.66	82617	11/05/24
	110 POLICE TOTAL		5,530.14		
FIRE					
BLACK HILLS ENERGY	GAS SERVICE		170.76	82576	11/05/24
AUTO VALUE	MED 2 HEADLIGHT		93.99	82577	11/05/24
GREAT PLAINS UNIFORMS	D.G.NEW HIRE UNIFORM ALLOWANCE		521.96	82591	11/05/24
LIFE ASSIST	MED SUPPLIES		1,499.59	82602	11/05/24
MHS SYSTEMS INC	ANNUAL RECHARGE		2,596.82	82603	11/05/24
NEXUS TECH SOLUTIONS	IT FOR FD		146.72	82606	11/05/24
PAPER TIGER	SHREDDING		11.67	82608	11/05/24
MACQUEEN EQUIPMENT	REPLACEMENT FILL HOSE		93.74	82609	11/05/24
US CELLULAR	FD HOTSPOTS		281.65	82613	11/05/24
CENTURYLINK	TELEPHONE		195.18	82614	11/05/24
	150 FIRE TOTAL		5,612.08		
COMMUNICATION CENTER					
MILLS COUNTY COMMUNICATION CTR	1ST FY 25 28 E COMM CENTER		90,699.39	82604	11/05/24
	199 COMMUNICATION CENTER TOTAL		90,699.39		
LIBRARY					
CITY OF GLENWOOD	HEALTH INS		225.00	82568	10/31/24
PAPER TIGER	SHREDDING		11.67	82608	11/05/24
US CELLULAR	TELEPHONES		34.90	82613	11/05/24
	410 LIBRARY TOTAL		271.57		
PARK					
BLACK HILLS ENERGY	GAS SERVICE		74.86	82576	11/05/24
US CELLULAR	PHONES		77.59	82613	11/05/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	430 PARK TOTAL		152.45		
RECREATION					
EAGLE ENGINEERING	KEG CREEK BRIDGE REVIEW		1,356.25	82587	11/05/24
IOWA STATE UNIVERSITY	R.M.CIC TRAINING		45.00	82597	11/05/24
	440 RECREATION TOTAL		1,401.25		
CEMETERY					
BLACK HILLS ENERGY	GAS SERVICE		87.35	82576	11/05/24
STEVE KONFRST ENTERPRISES	OAK TREE REMOVAL		1,000.00	82601	11/05/24
NAPA AUTO PARTS (CEM)	FUEL FILTER		18.39	82605	11/05/24
US CELLULAR	TELEPHONES		80.24	82613	11/05/24
CENTURYLINK	TELEPHONE		81.77	82614	11/05/24
VERMEER IOWA & NORTHERN MO	FILTERS MAINT KIT		72.30	82615	11/05/24
	450 CEMETERY TOTAL		1,340.05		
TREE BRD/COMM BEAUTIFICAT					
DON DUYSEN	TREES		1,020.00	82586	11/05/24
	510 TREE BRD/COMM BEAUTIFICAT TOTAL		1,020.00		
PLANNING AND ZONING					
VISA	POSTAGE		19.64	82571	10/31/24
	540 PLANNING AND ZONING TOTAL		19.64		
ADMINISTRATION					
BLACK HILLS ENERGY	GAS SERVICE		75.62	82576	11/05/24
DETAILS THE CLEANING CO.	MONTHLY CLEANING		200.00	82585	11/05/24
EGIS TECHNOLOGIES	IT SECURITY		236.00	82588	11/05/24
IMFOA	13161 IMFAO DUES		50.00	82595	11/05/24
JOE DESIGNER INC	CITY CLERK BUSINESS CARDS		70.00	82598	11/05/24
PAPER TIGER	SHREDDING		11.66	82608	11/05/24
US CELLULAR	TELEPHONES		34.90	82613	11/05/24
VISA	WARRIOR ROOM AF LEAGUE OF CITY		1,515.91	82571	10/31/24
WESTERN IOWA NETWORKS	BROADBAND		267.78	82617	11/05/24
	620 ADMINISTRATION TOTAL		2,461.87		
TORT LIABILITY					
IOWA MUNICIPALITIES WORKERS	23-24 AUDIT PREM ADJUSTMENT		85,519.00	82596	11/05/24
	660 TORT LIABILITY TOTAL		85,519.00		
	001 GENERAL TOTAL		220,677.30		
AQUATIC CENTER					
POOL					
EAGLE ENGINEERING	POOL PROJECT MANANGMENT		700.00	82587	11/05/24
WESTERN IOWA NETWORKS	BROADBAND		32.15	82617	11/05/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	445 POOL TOTAL		732.15		
	002 AQUATIC CENTER TOTAL		732.15		
ARPA					
ARPA FUNDS					
GLENWOOD SOCCER CLUB	FIELD STORAGE		7,500.00	82590	11/05/24
HINSON CONSULTING, LLC	CONSULTING FIRM-CITY ADMIN		9,143.34	82592	11/05/24
STEVE KONFRST ENTERPRISES	3 OAK/7 ASH TREE REMOVALS		14,000.00	82601	11/05/24
	135 ARPA FUNDS TOTAL		30,643.34		
	005 ARPA TOTAL		30,643.34		
ROAD USE TAX					
LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX		3,022.49	1291736	10/31/24
TREASURER, STATE OF IOWA	STATE TAX		502.31	1291737	10/31/24
	050 LIABILITIES TOTAL		3,524.80		
STREET					
AGRIVISION	VALVE REPAIR ON JD TRACTOR		196.67	82575	11/05/24
BLACK HILLS ENERGY	GAS SERVICE		113.46	82576	11/05/24
AUTO VALUE/ARNOLD MOTOR	CLAMP/INDICATOR		231.48	82578	11/05/24
BARCO	FLASHER FOR BARRICADES		196.35	82579	11/05/24
BOMGAARS	J.W. CLOTHING ALLOWANCE BOOTS		240.64	82580	11/05/24
CERTIFIED LABORATORIES	CASE FREE OIL		291.17	82582	11/05/24
EAGLE ENGINEERING	MEETINGS		641.34	82587	11/05/24
IOWA STATE UNIVERSITY	J.W.CIC TRAINING		45.00	82597	11/05/24
KONFRST CONSTRUCTION	REPLACED STORM SEWER CULVERT		1,000.00	82600	11/05/24
OMNI ENGINEERING	COLD MIX FOR POT HOLES		1,144.68	82607	11/05/24
US CELLULAR	TELEPHONES		90.24	82613	11/05/24
CENTURYLINK	TELEPHONE		66.77	82614	11/05/24
	210 STREET TOTAL		4,257.80		
	110 ROAD USE TAX TOTAL		7,782.60		
EMPLOYEE BENEFITS					
POLICE					
IPERS	SHORTFALL PAYMENT		.03	1291739	11/01/24
PRINCIPAL LIFE INS CO	LIFE AND AD&D		243.55	82567	10/25/24
WELLMARK BC/BS	MEDICAL AND DENTAL		20,851.52	1291732	10/23/24
DILLON WILLADSEN	DILLON W. BENEFITS REIMB		2,500.00	82616	11/05/24
	110 POLICE TOTAL		23,595.10		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
FIRE					
MICHAEL BROWN	C.B. EMPLOYEE BENEFITS REIMB		908.66	82581	11/05/24
PRINCIPAL LIFE INS CO	LIFE AND AD&D		133.09	82567	10/25/24
WELLMARK BC/BS	MEDICAL AND DENTAL		10,035.82	1291732	10/23/24

150	FIRE TOTAL		11,077.57		
STREET					
PRINCIPAL LIFE INS CO	LIFE AND AD&D		149.39	82567	10/25/24
WELLMARK BC/BS	MEDICAL AND DENTAL		8,966.92	1291732	10/23/24

210	STREET TOTAL		9,116.31		
LIBRARY					
PRINCIPAL LIFE INS CO	LIFE AND AD&D		92.23	82567	10/25/24
WELLMARK BC/BS	MEDICAL AND DENTAL		7,110.35	1291732	10/23/24

410	LIBRARY TOTAL		7,202.58		
PARK					
PRINCIPAL LIFE INS CO	LIFE AND AD&D		51.92	82567	10/25/24
WELLMARK BC/BS	MEDICAL AND DENTAL		3,638.89	1291732	10/23/24

430	PARK TOTAL		3,690.81		
CEMETERY					
MICHAEL COLLINS	JAMES DEDUCTIBLE REIMB		331.53	82584	11/05/24
PRINCIPAL LIFE INS CO	LIFE AND AD&D		11.23	82567	10/25/24
WELLMARK BC/BS	MEDICAL AND DENTAL		2,747.73	1291732	10/23/24

450	CEMETERY TOTAL		3,090.49		
ADMINISTRATION					
PRINCIPAL LIFE INS CO	LIFE AND AD&D		96.16	82567	10/25/24
WELLMARK BC/BS	MEDICAL AND DENTAL		5,495.46	1291732	10/23/24

620	ADMINISTRATION TOTAL		5,591.62		

112	EMPLOYEE BENEFITS TOTAL		63,364.48		
LOST-SPECIAL REVENUE					
RECREATION					
HOUSERS AC AND HEATING	YMCA HVAC		1,678.58	82593	11/05/24

440	RECREATION TOTAL		1,678.58		

121	LOST-SPECIAL REVENUE TOTAL		1,678.58		
CDBG HOUSING GRANT					
CDBG HOUSING PROJECTS					
JIM & MONICA HUGHES	CDBG PASS THROUGH FUNDS GAX 37		136,897.09	82566	10/25/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	140 CDBG HOUSING PROJECTS TOTAL		136,897.09		
	311 CDBG HOUSING GRANT TOTAL		136,897.09		
DTR GRANT CDBG HOUSING PROJECTS SOUTHWEST IA PLANNING COUNCIL	23-DTR-006 FEES		1,498.00	82610	11/05/24
	140 CDBG HOUSING PROJECTS TOTAL		1,498.00		
	312 DTR GRANT TOTAL		1,498.00		
2024 GO BOND POLICE STEW HANSEN DODGE CITY	25' DURANGO		86,594.00	82569	10/31/24
	110 POLICE TOTAL		86,594.00		
STREET CORNING RENTAL EAGLE ENGINEERING	BRUSH CUTTER 78" 26' ASPHALT PROJECT		10,100.75	82583	11/05/24
			10,590.00	82587	11/05/24
	210 STREET TOTAL		20,690.75		
	316 2024 GO BOND TOTAL		107,284.75		
	Accounts Payable Total		570,558.29		
Payroll Checks					
	001 GENERAL		40,749.78		
	110 ROAD USE TAX		7,907.83		
	Total Paid On: 10/31/24		48,657.61		
	Total Payroll Paid		48,657.61		
	Report Total		619,215.90		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	261,427.08
002	AQUATIC CENTER	732.15
005	ARPA	30,643.34
110	ROAD USE TAX	15,690.43
112	EMPLOYEE BENEFITS	63,364.48
121	LOST-SPECIAL REVENUE	1,678.58
311	CDBG HOUSING GRANT	136,897.09
312	DTR GRANT	1,498.00
316	2024 GO BOND	107,284.75

	TOTAL FUNDS	619,215.90

APPLICATION INSTRUCTIONS

Individual businesses requesting a business sign on a specific information panel must submit a logo signing application to the Iowa DOT's Traffic and Safety Bureau. The applications are available from the DOT's area maintenance offices, the Traffic and Safety Bureau, and www.iowadot.gov/iowaroadsigns.

The initial fee (non-refundable), payable at the time of application, is \$100. After the application is approved, the applicant should forward a copy of the proposed sign design to the Department for approval. Once approved, the applicant must furnish appropriate business signs to the DOT. The signs must be fabricated in accordance with DOT specifications. If your application is denied, you will be notified in writing.

Business signs that do not meet specifications will be rejected. If you have any questions about the specifications please contact the Traffic and Safety Bureau prior to fabrication of the business signs.

A separate application and application fee are required for **each type** of motorist service for which you are applying. The application(s) shall be completed as follows:

- Lines 1 & 2** Identify the highway and interchange where your business is located.
- Lines 3 & 4** Give distance and direction from nearest ramp terminal (the point where the exit ramp from the interstate or freeway connects to the intersecting roadway) to the nearest entrance to your business.
- Line 5** Indicate whether your business establishment (including on-premise signing or other identifying features) is visible from either ramp terminal.
- Lines 6-10** Below the appropriate type of service, place a check mark in all applicable blanks.
- Line 11** Enter approved state license number and the date it was issued.
- Line 12** Enter hours, days and months of operation. If your business is operated on a seasonal basis, enter dates of reduced hours or closed season.

The applicant's certification must be signed. Applications cannot be processed without this signature or if portions are left blank.

BUSINESS SIGN BLANK SPECIFICATIONS			BUSINESS SIGN FACE SPECIFICATIONS		
MAINLINE	RAMP	TRAILBLAZER	MAINLINE	RAMP	TRAILBLAZER
<p style="text-align: center;">GAS SIGN</p>	<p style="text-align: center;">GAS SIGN</p>	<p style="text-align: center;">GAS SIGN</p>	<p style="text-align: center;">GAS SIGN - TYPICAL LOGO LAYOUT</p>	<p style="text-align: center;">GAS SIGN - TYPICAL LOGO LAYOUT</p>	<p style="text-align: center;">GAS SIGN - TYPICAL LOGO LAYOUT</p>
<p style="text-align: center;">FOOD, LODGING, CAMPING, OR ATTRACTION SIGN</p>	<p style="text-align: center;">FOOD, LODGING, CAMPING, OR ATTRACTION SIGN</p>	<p style="text-align: center;">FOOD, LODGING, CAMPING, OR ATTRACTION SIGN</p>	<p style="text-align: center;">FOOD, LODGING, CAMPING, ATTRACTION SIGN - TYPICAL TWO-LINE LEGEND LAYOUT</p>	<p style="text-align: center;">FOOD, LODGING, CAMPING, ATTRACTION SIGN - TYPICAL TWO-LINE LEGEND LAYOUT</p>	<p style="text-align: center;">FOOD, LODGING, CAMPING, ATTRACTION SIGN - TYPICAL TWO-LINE LEGEND LAYOUT</p>
<p>The sign blank shall be fabricated from flat sheet aluminum of between .074 inch minimum and .125 inch maximum thickness.</p> <p>The mounting holes are to be drilled with a No. 30 drill (.128 inch diameter) at the locations shown for individual signs.</p>			<p style="text-align: center;">FOOD, LODGING, CAMPING, OR ATTRACTION SIGN - TYPICAL LOGO LAYOUT</p>	<p style="text-align: center;">FOOD, LODGING, CAMPING, OR ATTRACTION SIGN - TYPICAL LOGO LAYOUT</p>	<p style="text-align: center;">FOOD, LODGING, CAMPING, OR ATTRACTION SIGN - TYPICAL LOGO LAYOUT</p>

BUSINESS SIGN FACE SPECIFICATIONS

Logo Sign Designs must be one of the following and can not be a combination of both.

- **Legend layout.** A legend layout shall reflect the name of the business in white letters on a blue background (3M 883N Blue or other matching product). Recommended letter height is 10 inches on a mainline business sign, 4 inches on a ramp business sign, and 3 inches on a trailblazing business sign. The recommended number of text lines is one or two. Reducing the letter height or adding a third text line will reduce the legibility of the message.

- **Logo layout.** A logo layout shall reflect the nationally, regionally, or locally known symbol or trademark of the business, using colors consistent with customary use of the symbol or trademark and resembling the business's on-premises sign. The symbol or trademark may be modified to improve legibility. The background may be blue or color customarily used when logo is used. All signs must be retroreflective.

Regardless of whether a logo or the name of the business is used, the display shall be centered both vertically and horizontally on the business sign. Supplemental messages such as "DIESEL" or "OPEN 24 HOURS" may be added with prior written approval from the department provided the height is at least five inches.

The mainline business signs shall have a 3/4-inch white border; ramp business signs shall have a 1/2-inch white border. If a logo layout is used, the logo may utilize the full space, up to the white border. No inset border is allowed on legend layouts, and no inset border is allowed on logo layouts unless it is customary usage for the symbol or trademark.

The trailblazing business signs shall have a 1/2-inch white border and the legend shall be 3-inch letters, whether capital or lower case, if two lines of copy are utilized; and at least 3-inch letters if there is only one line of copy. If a logo layout is used, the logo may utilize the full space, up to the white border.

Any messages, trademarks or symbols that imitate or resemble any official warning or regulatory traffic sign, signal or device are prohibited.

INTRODUCTION

The Iowa Billboard Control Law, Chapter 306C of the Iowa Code, requires the Iowa Department of Transportation (DOT) to place signs within interstate and freeway rights-of-way to provide motorists with specific information. These signs are to be located at appropriate distances from interchanges on those highway systems. This program, commonly identified as “Logo Signing,” is designed to provide motorists information about the “GAS,” “FOOD,” “LODGING,” “CAMPING” or “ATTRACTION” services available at the next interchange. It is not intended to provide private advertising within the public highway right-of-way.

Under the logo signing program, a business which provides services designated above may have its business sign displayed on “Specific Information Panels” if the business meets criteria listed in this brochure; pays the fees which are set by law; and provides a business sign that meets the DOT specifications in this brochure.

A “specific information panel” is an official sign located within the highway right-of-way that identifies the type of motorist service — “GAS,” “FOOD,” “LODGING,” “CAMPING” or “ATTRACTION” — and provides directional information and space for one or more individual signs to identify the businesses providing that service.

A “business sign” is a separate sign, mounted on the specific information panel, to show the brand, trademark or name of the motorist services available on a crossroad at or near an interchange.

GENERAL INFORMATION

1. The DOT will perform all required installation, routine maintenance, removal, and replacement of business signs on specific information panels. IT IS ILLEGAL FOR THE PUBLIC TO WORK WITHIN THE RIGHT-OF-WAY OF INTERSTATE OR FREEWAY PRIMARY HIGHWAYS.
2. No business sign can be displayed that does not meet DOT specifications; which would mislead or misinform the traveling public; or which is unsightly, badly faded or dilapidated.
3. The annual fees—as set by law—are \$230 for each business sign displayed. The fees must be paid in advance.
4. The DOT is not responsible for damage to business signs caused by vandalism or natural forces. If such damage requires the repair or replacement of the sign, the business shall provide a new or renovated business sign, and pay a \$50 service charge to have the damaged one replaced.

GENERAL CRITERIA

Business signs may be permitted on information panels along the mainline of the highway, provided the business displayed complies with the following criteria.

1. The individual business whose name, symbol or trademark appears on a sign shall file written assurance that the business conforms with all applicable laws concerning the provision of public accommodations without regard to race, religion, color, age, sex or national origin, and shall comply with that written assurance.

2. “GAS,” “FOOD,” “LODGING,” “CAMPING” or “ATTRACTION” services must be located within three miles of the exit, measured from the end of the exit ramp off the interstate or freeway. Exceptions are possible if space is available on the panel. Please check with the Traffic and Safety Bureau to see if an exception can be made.

3. **GAS and associated services**—to qualify for a business sign on a panel the business shall have:

- appropriate licensing as required by law;
 - vehicle services which shall include gas, oil and water;
 - free air for tire inflation;
 - restroom facilities and drinking water;
 - continuous operation at least 12 hours per day, seven days a week, year-round; and
 - a public telephone
- card-operated fueling stations may be granted an exception.

4. **FOOD** — to qualify for a business sign on a panel, the business shall have:

- appropriate licensing as required by law;
- continuous operation, year-round, six days a week, open a minimum of 40 hours per week, serving at least two meals a day (breakfast, lunch, or dinner). Breakfast is considered the first meal of the day and served no later than 10 a.m., and consisting of eggs, bacon, ham, sausage, pancakes, waffles, oatmeal, cereal, fruit, muffins, toast croissants, donuts, or rolls. Breakfast shall also consist of at least two of the following drinks: coffee, juice, tea, or milk.
- a minimum of 10 spaces available for seating; and
- a public telephone.

5. **LODGING** — to qualify for a business sign on a panel the business shall have:

- appropriate licensing as required by law;
- adequate sleeping accommodations, with a minimum of 10 units, each including bathroom and sleeping room (Exception: A bed and breakfast establishment is not required to have more than two guest rooms or provide separate bathroom facilities for each room.); and
- a public telephone.

6. **CAMPING** — to qualify for a business sign on a panel, the business shall have:

- have a minimum of 20 spaces for camping or parking of camping vehicles.
- appropriate licensing as required by local and state law;
- adequate parking accommodations;
- agreed to removal or masking of logo signs—by the department—during off season, if seasonal operation, or the months of operation may be posted as a supplemental message on the business sign; and
- a public telephone.

7. **ATTRACTION** —to qualify for a business sign on a panel, the attraction shall:

- have appropriate licensing as required by law;
- be nationally or regionally known;
- be of significant interest to the traveling public;
- have qualified as a:
 - area of natural beauty or phenomena;
 - historic, cultural site or museum;
 - scientific site;

- four-year accredited college or university;
- religious site;
- area of outdoor recreation;
- winery, brewery, or distillery with on-site production, tours, gift shop, and tasting room;
- amusement park;
- botanical park or zoological facility;
- casino;
- Stadium, coliseum, arena, or racetrack with a seating capacity of at least 5000;
- antique mall with at least 20,000 square feet devoted to retail sales or area containing eight or more antique shops within a three-block radius;
- shopping mall or retail outlet with a minimum, active store count of 50, excluding kiosks and temporary booths within the common areas, and including only those stores that occupy owned or leased areas whose boundaries are defined by permanent walls with doors or gates;
- sporting goods store or recreational retail outlet with at least 100,000 square feet devoted to retail sales or;
- cultural and entertainment district as officially designated by the department of cultural affairs, provided that the local jurisdiction implements a signing plan to direct motorists to the various cultural and entertainment sites within the district.

- maintain normal business hours at least five days per week, totaling at least 40 hours per week. Stadium, coliseum, arena, or racetrack listed above are excepted from this requirement;
- provide restroom facilities and drinking water;
- have adequate parking;
- agree to removal or masking of logo signs - by the department - during off season, if seasonal operation, or the months of operation may be posted as a supplemental message on the business sign; and
- have a public telephone.

Following review by the DOT, each application is evaluated by the Tourist Signing Committee and either approved or denied.

8. Placing a new advertising device, or maintaining an existing one in violation of Section 306C.11 or Section 306C.13 of the Iowa Code by a business shall disqualify that business from obtaining a business sign on any specific information panel.
9. In addition to mainline business signs, ramp business signs are required when the advertising activity or on-premise signing is not visible from the ramp terminal, except where ramp-specific information panels cannot be erected due to ramp design, spacing requirements, or at the Iowa DOT’s discretion.
10. Trailblazing signs (small signs similar to ramp signs) will be put along the most desirable routes on primary highways, secondary roads, and city streets to guide motorists from the interstate highway or freeway to the business if the business is not located on the road intersecting the interstate or freeway. No more than two trailblazing signs shall be erected for a business. If more than two trailblazing signs are required to guide motorists to the business, the business does not qualify for logo signing. Trailblazing signs are exempt from annual fees.



LOGO BUSINESS SIGN

Information and application instructions

www.iowadot.gov/iowaroadsigns

Traffic and Safety Bureau
Highway Division
Ames, Iowa 50010
515-239-1296

Alphabetical Information List

LOGO BUSINESS SIGN FABRICATORS*

ACME Sign Co., Inc.

1504 West 4th Street
Davenport, IA 52802
Phone: 563-322-7947
FAX: 563-322-7948
Jarvis.douglas@acmesigncoinc.com
www.acmesigncoinc.com

A-1 Sign & Crane

Attn: Stephanie
3667 Hwy 61
Blue Grass, IA 52726
Phone: 563-381-1477
FAX: 563-381-1480
alsign@a1sign.biz
www.a1sign.biz

Arrow Signs & Outdoor Advertising Inc.

Attn: Lance Arrow DeMond
4545 North Alby Street
PO Box 163
Godfrey, IL 62035
Phone: 618-466-0818
FAX: 618-466-3476
info@arrowsignsinc.com
www.arrowsignsinc.com

Banacom Signs

Ken & Helen Cooper
111 N Center Point Rd, Ste B
Hiawatha, IA 52233
Phone: 319-393-1952
banacomsigns@msn.com
www.banacom-signs.com

Big River Sign Co.

Attn: Mike Barden
15186 Depot Ridge #A
Peosta, IA 52068
Phone: 563-582-5612
FAX: 563-582-5902
www.bigriversignco.com
sales@bigriversignco.com

Chesnut Signs

971 NE Broadway Avenue
Des Moines, IA 50313
Phone: 515-243-8112
Toll Free: 888-243-8112
FAX: 515-243-8146
jodie@chesnutsigns.com
www.chesnutsigns.com

CR Signs

Attn: Aaron Vosmek
4701 1st Avenue SE, Suite 11
Cedar Rapids, IA 52402
Phone: 319-389-8632
FAX: 319-826-3607
aaron@crsignsinc.com
www.crsignsinc.com

Eagle Sign Co.

Attn: Joe Phillips
605 SW 37th Street
Grimes, IA 50111
Phone: 515-243-5663
FAX: 515-243-5313
joe_phillips@eaglesign.net
www.eaglesign.net

ETC Graphics, Inc.

150 North 1st Street
Carlisle, IA 50047
Phone: 515-989-0900
signs@etcgraphics.com
www.etcgraphics.com

FASTSIGNS

1791 NW 86th Street
Clive, IA 50325
Phone: 515-224-1210
FAX: 515-224-1057
42@fastsigns.com
www.fastsigns.com/42-clive-des-moines-ia

Express Signs - Ames

3615 Lincoln Way
Ames, IA 50014
Phone: 515-946-7446
Email: info@siglerexpress.com
www.siglerexpress.com

First Class Signs

Attn: Scott Tanner
720 East Lincoln Way
Ames, IA 50010
Phone: 515-232-4738
FAX: 515-232-2202
scott@firstclasssigns.net
www.firstclasssigns.net

Good Sign

Attn: Bill Talken
3131 W. 76th Street, Ste 3
Davenport, IA 52806
Phone: 563-441-0220
btalken@goodsignqc.com
www.goodsignqc.com

Hall Signs

4495 West Vernal Pike
Bloomington, IN 47404
Phone: 812-332-9355
WATTS: 800-284-7446
FAX: 812-332-9816
customerservice@hallsigns.com
www.hallsigns.com

Ignite Sign Company

1721 13th Avenue South
Clinton, IA 52732
Phone: 563-242-7415
FAX: 563-242-0137
design@ignitesignco.com
www.ignitesignco.com

Interstate Logos

Attn: Stacey Adams
1986 Beaumont Drive
Baton Rouge, LA 70806
Toll Free: 800-468-7805
FAX: 225-923-3147
sadams@interstatelogos.com
www.interstatelogos.com

LRI Graphics and Signs

1601 SE Gateway Drive #130
Grimes, IA 50111
Jim Bouma
jbouma@lrigraphics.com
515-518-6100

MediaQuest Sign Company

5100 20th Avenue SW
 Cedar Rapids Iowa 52404
 319-848-SIGN (7446)
 FAX: 319-363-3786
 Cory Larsen - 319-389-8748
clarsen@mediaquestsigns.com

Tyler Johnson - 319-775-2539
tjohnson@mediaquestsigns.com
www.mediaquestsigns.com

Nagle Sign, Inc.

1020 Wilbur Avenue, PO Box 2098
 Waterloo, IA 50704
 Phone: 319-233-4604
 Toll Free: 800-728-4604
 FAX: 319-233-7514
tjnagle@naglesigns.com
www.naglesigns.com

Nesper Sign Advertising, Inc.

4620 J Street SW
 Cedar Rapids, IA 52404-4928
 Phone: 319-366-5312
 Toll Free: 800-332-8403
 FAX: 319-366-6493
pgarland@nespersign.com
www.nespersign.com

Performance Sign & Design

2638 Hwy F48 West
 Newton, IA 50208
 Toll Free: 877-792-2321
www.lightingiowa.com

37 Signs

Attn: Rock Armstrong
 4501 Pro Farmer Rd Ste 25
 Cedar Rapids, IA 52404
 Phone: 319-654-2152
37signsllc@gmail.com

Sandy's Sign Shop

5240 - 205th
 New Hampton, IA 50659
 Phone: 641-394-6083
 FAX: 641-394-4399
sandy@sandyssignshop.com

Sherwood Company

1302 Broadway
 West Burlington, IA 52655
 Phone: 319-754-6410
 FAX: 319-752-7102
t.sherwood@sherwoodcompany.net
www.sherwoodcompany.net

Signarama - Ankeny

1450 NE 69th Place
 Ankeny, IA 50021
 Phone: 515-216-1240
info@signarama-ankeny.com
www.signarama-ankeny.com

Signs & Designs

5600 Nordic Drive
 Cedar Falls, IA 50613
 Phone: 319-277-8829
 Toll Free: 800-326-8929
 FAX: 319-268-2298
info@thesignpeople.net
www.thesignpeople.net

Signs by Tomorrow

Attn: Mark Neese / JR Betts
 Blackhawk Village Shopping Ctr.
 2915 McClain Drive
 Cedar Falls, IA 50613
 Phone: 319-268-0001
 FAX: 319-268-0002
cedarfalls@signsbytomorrow.com
www.signsbytomorrow.com/cedarfalls/

Sign Pro

619 South 4th Street
 Ames, IA 50010
 Phone: 515-232-4500
 FAX: 515-232-9138
sales@signproames.com
www.signproames.com

Trim Design of Central Iowa

1840 Fuller Road, Suite 1
 West Des Moines, IA 50265
 Phone: 515-224-4959

VitalSigns Display Graphics

Attn: Adam Christensen
 1423 High Street
 Des Moines, IA 50309
 Phone: 515-288-2146
adam@vitalsignsdg.com
www.vitalsignsdg.com

Western Remac, Inc.

1740 Internationale Pkwy
 Woodridge, IL 60517
 Phone: 630-972-7770 x1011
 Toll Free: 888-744-6765
 FAX: 630-972-9680
perickson@westernremac.com
www.westernremac.com

Iowa Prison Industries

Attn: Al Reiter
 406 North High Street
 Anamosa, IA 52205
 Phone: 800-336-5863
 FAX: 800-741-0390

*DISCLAIMER: Only allowed to sell
 to: Governmental Agencies,
 Nonprofit Organizations,
 Health Care facilities serving
 Medicare patients*

** This list is for information purposes only. It should not be taken as an endorsement or recommendation for any of the businesses.*

PLEASE NOTE: LOGO SIGN DESIGNS SHOULD BE SUBMITTED TO THE IOWA DEPARTMENT OF TRANSPORTATION BEFORE THE SIGNS ARE MADE. SIGNS THAT DO NOT MEET OUR SPECIFICATIONS WILL BE REJECTED.

LOGO Sign designs can be submitted three ways:

E-MAIL: vicki.elscott@iowadot.us
 FAX: 515-239-1891

MAIL: Iowa Department of Transportation
 Advertising Management
 800 Lincoln Way
 Ames, IA 50010

CHAPTER 120

LIQUOR LICENSES AND WINE AND BEER PERMITS

120.01 License or Permit Required
120.02 General Prohibition
120.03 Action by Council

120.04 Prohibited Sales and Acts
120.05 Outdoor Service
120.06 Small Open Air Service and Consumption

120.01 LICENSE OR PERMIT REQUIRED. No person shall manufacture for sale, import, sell, or offer or keep for sale, alcoholic liquor, wine, or beer without first securing a liquor control license, wine permit or beer permit in accordance with the provisions of Chapter 123 of the Code of Iowa.

(Code of Iowa, Sec. 123.22, 123.122 & 123.171)

120.02 GENERAL PROHIBITION. It is unlawful to manufacture for sale, sell, offer or keep for sale, possess or transport alcoholic liquor, wine or beer except upon the terms, conditions, limitations and restrictions enumerated in Chapter 123 of the Code of Iowa, and a license or permit may be suspended or revoked for a violation thereof.

(Code of Iowa, Sec. 123.2, 123.39 & 123.50)

120.03 ACTION BY COUNCIL. The Council shall either approve or disapprove the issuance of the liquor control license or retail wine or beer permit and shall endorse its approval or disapproval on the application, and thereafter the application, necessary fee and bond, if required, shall be forwarded to the Alcoholic Beverages Division of the State Department of Commerce for such further action as is provided by law.

(Code of Iowa, Sec. 123.32 [2])

120.04 PROHIBITED SALES AND ACTS. A person or club holding a liquor license or retail wine or beer permit and the person's or club's agents or employees shall not do any of the following:

1. Sell, dispense or give to any intoxicated person, or one simulating intoxication, any alcoholic liquor, wine or beer.

(Code of Iowa, Sec. 123.49 [1])

2. Sell or dispense any alcoholic beverage, wine or beer on the premises covered by the license or permit, or permit its consumption thereon between the hours of two o'clock (2:00) a.m. and six o'clock (6:00) a.m. on a weekday, and between the hours of two o'clock (2:00) a.m. on Sunday and six o'clock (6:00) a.m. on the following Monday; however, a holder of a license or permit granted the privilege of selling

alcoholic liquor, beer or wine on Sunday may sell or dispense alcoholic liquor, beer or wine between the hours of eight o'clock (8:00) a.m. on Sunday and two o'clock (2:00) a.m. of the following Monday, and further provided that a holder of any class of liquor control license or the holder of a class "B" beer permit may sell or dispense alcoholic liquor, wine or beer for consumption on the premises between the hours of eight o'clock (8:00) a.m. on Sunday and two o'clock (2:00) a.m. on Monday when that Monday is New Year's Day and beer for consumption off the premises between the hours of eight o'clock (8:00) a.m. on Sunday and two o'clock (2:00) a.m. on the following Monday when that Sunday is the day before New Year's Day.

(Code of Iowa, Sec. 123.49 [2b and 2k] & 123.150)

3. Sell alcoholic beverages, wine or beer to any person on credit, except with a bona fide credit card. This provision does not apply to sales by a club to its members, to sales by a hotel or motel to bona fide registered guests or to retail sales by the managing entity of a convention center, civic center or events center. *(Ord. 745 – Nov. 04 Supp.)*

(Code of Iowa, Sec. 123.49 [2c])

4. Employ a person under eighteen (18) years of age in the sale or serving of alcoholic liquor, wine or beer for consumption on the premises where sold.

(Code of Iowa, Sec. 123.49 [2f])

5. (Repealed by Ordinance No. 647 - Nov. 99 Supp.)

6. In the case of a retail beer or wine permittee, knowingly allow the mixing or adding of alcohol or any alcoholic beverage to beer, wine or any other beverage in or about the permittee's place of business.

(Code of Iowa, Sec. 123.49 [2i])

7. Knowingly permit any gambling, except in accordance with Iowa law, or knowingly permit any solicitation for immoral purposes, or immoral or disorderly conduct on the premises covered by the license or permit.

(Code of Iowa, Sec. 123.49 [2a])

8. Knowingly permit or engage in any criminal activity on the premises covered by the license or permit.

(Code of Iowa, Sec. 123.49 [2j])

9. Keep on premises covered by a liquor control license any alcoholic liquor in any container except the original package

purchased from the Alcoholic Beverages Division of the State Department of Commerce and except mixed drinks or cocktails mixed on the premises for immediate consumption.

(Code of Iowa, Sec. 123.49 [2d])

10. Reuse for packaging alcoholic liquor or wine any container or receptacle used originally for packaging alcoholic liquor or wine; or adulterate, by the addition of any substance, the contents or remaining contents of an original package of an alcoholic liquor or wine; or knowingly possess any original package which has been reused or adulterated.

(Code of Iowa, Sec. 123.49 [2e])

11. Allow any person other than the licensee, permittee or employees of the licensee or permittee to use or keep on the licensed premises any alcoholic liquor in any bottle or other container which is designed for the transporting of such beverages, except as allowed by State law.

(Code of Iowa, Sec. 123.49 [2g])

12. Permit or allow any person under twenty-one (21) years of age to remain upon licensed premises unless over fifty percent (50%) of the dollar volume of the business establishment comes from the sale and serving of prepared foods. This provision does not apply to holders of a class "C" beer permit only.

(Ord 625)

13. Sell, give, possess or otherwise supply a machine which is used to vaporize an alcoholic beverage for the purpose of being consumed in a vaporized form.

(Ord. 787 – Nov. 06 Supp.)

(Code of Iowa, Sec. 123.49[2l])

120.05 OUTDOOR SERVICE. Any licensee or permittee may serve the type of alcoholic liquor, beer or wine permitted by the license or permit in an outdoor area only after complying with the following conditions:

1. The outdoor area must be enclosed by a permanent or temporary retainer which clearly encloses the outdoor area contiguous to the licensed establishment. The retainer must either be:

A. At least seventy-two (72) inches in height and constructed in a manner that prevents the passage of beverage containers outside of the enclosed area;

B. Or consist of two (2) barriers, both of which must be at least forty-two (42) inches in height, and spaced at least six (6) feet apart to prevent the passage of beverage containers outside

- the enclosed area. No persons shall be allowed within the six (6) foot space between the barriers.
2. Emergency exits must be provided with a clean and unobstructed access to a public way.
 3. The outdoor service area must have adequate lighting to allow for the easy identification of individuals within that area.
 4. The licensee or permittee must provide adequate staff in order to have all entrances and exits between the enclosed area and the public way staffed to prevent the transfer of open beverage containers beyond the enclosed service area and to prevent entrance to the service area by individuals which have not presented valid identification and verification of being legal drinking age.
 5. All alcoholic liquor, beer or wine shall be served in paper or plastic containers; however, should the licensee or permittee maintain an outdoor service area in compliance with the City of Glenwood's ordinances and such outdoor service area is used in the licensee's or permittee's normal business operations on a continuous or seasonally continuous basis, the limitation of using only paper or plastic containers shall not apply. *(Ord. 844 – Jun. 11 Supp.)*
 6. Any outdoor service area which exceeds twelve hundred (1200) square feet must have at least two (2) bathrooms or portable bathrooms provided within that outdoor service area.
 7. A diagram showing the outdoor area and describing how it will be enclosed shall be submitted to the Clerk.
 8. An endorsement from the insurance company acknowledging that the outdoor area is covered by the dram shop insurance policy shall be submitted to the Clerk.
 9. An application from the licensee or permittee telling what dates the outdoor area will be used shall be submitted to the Clerk.

After compliance with the above listed requirements, the Clerk shall forward the appropriate information to the Council which may approve the outdoor service area and authorize the Clerk to forward the information to the Iowa Alcoholic Beverages Division.

120.06 SMALL OPEN AIR SERVICE AND CONSUMPTION. In areas not zoned residential or which otherwise do not prohibit the sale of alcohol, a liquor licensed establishment may utilize an open air area and serve liquor for

consumption provided that the maximum open air area does not exceed four hundred (400) square feet, and it meets the conditions set forth herein:

1. The open air area shall securely attach to the licensed structure and shall not protrude into the public right of way, and shall be constructed and maintained so that it may only be entered and exited from the portion of the premises which is not part of the open air area and which is part of the licensed establishment. The open air area shall be enclosed by a wrought iron or similar type of fence approved by the City and structurally sufficient, in the sole discretion of the City of Glenwood, to prevent uncontrolled entrance or exit from the licensed area. The fence shall not be less than 36 inches in height and shall so be constructed and maintained to restrict access from below the top height of the fence.
2. All exits from such area shall be for emergency use only and shall be equipped with the appropriate hardware to ensure such limited use.
3. No open containers of alcohol or consumption of alcohol are permitted in the open air area between the hours of 11:00 p.m. and 7:00 a.m. Sunday through Thursday, or 12 midnight and 7:00 a.m. Fridays and Saturdays. For special occasions or events, the liquor licensee for the open air area may seek prior City Council approval in the event the licensee desires to serve liquor and/or operate the open air area for hours longer than established herein.
4. Amplified music and sound will be permitted in the open area during the hours that consumption is permitted, but will be subject to the City of Glenwood's noise ordinance.
5. The outdoor service area must have adequate lighting to allow for the easy identification of individuals within that area.
6. The licensee or permitted must provide adequate staff in order to have all entrances and exits between the enclosed area and the public way staffed to prevent the transfer of open beverage containers beyond the enclosed service area. For special events as from time to time deemed by the Mayor or designee, including Glenwood's annual Homecoming celebration date and RAGBRAI, the liquor licensee shall provide its own security personnel to maintain and enforce the provisions of this chapter and of the Code of Ordinances.
7. All alcoholic liquor, beer or wine shall be served in paper or plastic containers; however, should the licensee or permittee maintain an outdoor service area in compliance with the City of Glenwood's ordinances and such outdoor service area is used in the licensee's or

permittee's normal business operations on a continuous or seasonally continuous basis, the limitation of using only paper or plastic containers shall not apply.

8. A diagram showing the outdoor area and describing how it will be enclosed shall be submitted to the City Clerk.

9. An endorsement from the insurance company acknowledging that the outdoor area is covered by the dram shop insurance policy shall be submitted to the Clerk.

10. If two violations of State law or the Glenwood Municipal Code occur in the open air area within a twelve-month period that result in the conviction of the owner liquor licensee and/or his/her employees or agents, the use of the outdoor area as part of the liquor license premises will cease for a period of twelve (12) months, starting on the date of the second conviction. The same penalty will occur if four different incidents occur in the outdoor area within a twelve-month period that result in at least one conviction of persons other than the owner or his/her employees or agents.

(Section 120.06 added by Ord. 856 – Jul. 13 Supp.)

[The next page is 499]



From: Elscott, Vicki <Vicki.Elscott@iowadot.us>
Sent: Monday, October 28, 2024 5:52:22 AM
To: Jeni Kirsch <jeni@kegcreekbrewing.com>
Subject: RE: Keg Creek Brewing Co. Address Change

Hi Jeni,

Have you already moved?

In order to continue with signing the City of Glenwood would need to agree to place two trailblazers on right of way at the following locations.

Northbound on N. Locust Street prior to E. Sharp Street.

Eastbound on E. Sharp Street prior to N. Vine Street.

We would provide the back panels, you would need to provide the trailblazer logos and they would need to provide the posts and place the signs.

Please check with the City of Glenwood to see if they are willing to place the signs. If they have any questions please have them contact me. I would need an email from them stating they are willing to place the signs.

If they are unwilling to place the trailblazers you would no longer qualify for logo signing.

Please let me know as soon as you can if they are willing to do this or if you need additional assistance from me.

Vicki Elscott

Logo Signing Administrator – Right of Way Agent III

ORDINANCE NO. 933

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GLENWOOD, IOWA BY ADDING PROVISIONS PERTAINING TO PARKING REGULATIONS WITHIN THE CITY OF GLENWOOD, IOWA.

BE it enacted by the City of Glenwood, Iowa:

SUBSECTION ADDED: Chapter 69, Section 08, Subsection 158, is hereby added to read in full as follows:

69.08 **NO PARKING ZONES.** No one shall stop, stand or park a vehicle in any of the following specifically designated no parking zones except when necessary to avoid conflict with other traffic or in compliance with the direction of a peace officer or traffic control signal.

* * *

(158) Ebaugh Street on the west side from Arnold Street to a point two hundred ten (210) feet south.

PASSED by the Glenwood City Council this ____ day of _____, 2024, and approved the ____ day of _____, 2024.

Angela Winqvist, Mayor

ATTEST:

Dannielle Arnold, City Clerk

I certify that the foregoing was published as Ordinance No. 933 on the ____ day of _____, 2024.

Danielle Arnold, City Clerk

CHAPTER ____

CITY ADMINISTRATOR

27.01 Purpose

27.02 Appointment

27.03 Compensation

27.04 Chief Administrator

27.05 Powers and Duties

27.06 Council Relations

27.07 Council Report

27.01 PURPOSE.

The purpose of this chapter is to provide for the appointment, powers, and duties of the City Administrator.

27.02 APPOINTMENT.

The Council shall, by majority vote of the entire Council at a regular meeting, appoint a Administrator to serve at the discretion of the Council. Such appointment must be made on the basis of qualifications and not on the basis of political affiliation.

(Code of Iowa, Sec. 372.6 & 372.13[4])

27.03 COMPENSATION.

The Administrator shall receive such annual salary as the Council shall from time to time determine by resolution.

(Code of Iowa, Sec. 372.13[4])

27.04 CHIEF ADMINISTRATOR.

The City Administrator is the chief administrative officer of the City.

(Code of Iowa, Sec. 372.8[1])

27.05 POWERS AND DUTIES.

The City Administrator shall exercise the following powers and duties:

1. City Laws. Supervise enforcement and execution of City laws.

(Code of Iowa, Sec. 372.8[2a])

2. Council Meetings. Attend all meetings of the Council unless excused by the Mayor.

(Code of Iowa, Sec. 372.8[2b])

3. Recommendations. Recommend to the Council such measures as the Administrator may deem necessary or expedient for the good government and welfare of the City.

(Code of Iowa, Sec. 372.8[2c])

4. Supervision. Supervise the official conduct of all officers of the City who are appointed by the City Administrator, and take active control of the departments of the City.

(Code of Iowa, Sec. 372.8[2d])

5. Contracts. Supervise the performance of all contracts for work to be done for the City, make all purchases of material and supplies, and see that such material and supplies are received,

and are of the quality and character called for by the contract.

(Code of Iowa, Sec. 372.8[2e])

6. Property and Improvements. Supervise the construction, improvement, repair, maintenance, and management of all City property, capital improvements, and undertakings of the City, including the making and preservation of all surveys, maps, plans, drawings, specifications, and estimates for capital improvements, except property, improvements and undertakings managed by a utility board of trustees.

(Code of Iowa, Sec. 372.8[2f])

7. Cooperation. Cooperate with any administrative agency or board of trustees.

(Code of Iowa, Sec. 372.8[2g])

8. Streets and Solid Waste. Be responsible for the cleaning, sprinkling, and lighting of streets, alleys, and public places, and the collection and disposal of waste.

(Code of Iowa, Sec. 372.8[2h])

9. Licenses and Permits. Provide for and cause records to be kept of the issuance and revocation of licenses and permits authorized by City law.

(Code of Iowa, Sec. 372.8[2i])

10. Advise Council. Keep the Council fully advised of the financial and other conditions of the City, and of its future needs.

(Code of Iowa, Sec. 372.8[2j])

11. Budget. Prepare and submit to the Council annually the required budgets.

(Code of Iowa, Sec. 372.8[2k])

12. Accounting. Conduct the business affairs of the City and cause accurate records to be kept by modern and efficient accounting methods.

(Code of Iowa, Sec. 372.8[2l])

13. Financial Reports. Make to the Council monthly itemized financial reports in writing, showing the receipts and disbursements for the preceding month. Copies of financial reports must be available at the Clerk's office for public distribution.

(Code of Iowa, Sec. 372.8[2m])

14. Administrative Assistants. Appoint administrative assistants, with the approval of the Council.

(Code of Iowa, Sec. 372.8[3a])

15. Employees. Employ, reclassify, or discharge all employees (except the City Clerk, City Attorney, and Police Chief) and fix their compensation, subject to Council approval and Chapter 35C of the *Code of Iowa*.

(Code of Iowa, Sec. 372.8[3b])

16. Appointments. Appoint or employ persons to fill all places for which no other mode of appointment is provided, and administer oaths of office.

(Code of Iowa, Sec. 372.8[3c and 3b])

17. Dismissal of Employees. Suspend or discharge summarily any officer, appointee, or employee that the Administrator has power to appoint or employ, subject to City Council concurrence.

(Code of Iowa, Sec. 372.8[3d])

18. Investigations. Summarily and without notice, investigate the affairs and conduct of any department, agency, officer, or employee under the Administrator's supervision, and compel the production of evidence and attendance of witnesses.

(Code of Iowa, Sec. 372.8[3e])

19. Oaths. Administer oaths.

(Code of Iowa, Sec. 372.8[3f])

20. Operations and Organizations. Continuously study the City's operating procedures, organizations, and facilities and recommend fiscal and other policies to the Council whenever necessary.

21. Inform Council. Keep the Council informed on the progress of its programs and status of its policies.

22. Coordination. Coordinate and direct all municipal services provided through the various departments.

23. Planning. Assist the Council and the Planning and Zoning Commission in the carrying out of the comprehensive plan and assist in all other forms of planning within the City government.

24. Boards and Commissions. Carry on the management of any present board or commission if such board or commission is abolished or ceases to exist.

25. Other. Perform other duties at the Council's direction, including Director of Finance duties under Chapter 19 of this Code.

(Code of Iowa, Sec. 372.8[2o])

27.06 COUNCIL RELATIONS.

The City Administrator shall not take part in any election for Council Member, other than by casting a vote, and shall not appoint a Council Member to City office or employment, nor shall a Council Member accept such appointment.

27.07 COUNCIL REPORTS.

The City Administrator shall be directly responsible to the Council for the administration of municipal affairs as directed by that body. All departmental activity requiring the attention of the Council shall be brought before the body by the Administrator and all Council involvement in administration initiated by the Council must be coordinated through the City Administrator.

ELAN CITY
 450 7th Avenue (& 34th St.) Suite 1501
 New York City, NY 10123-1591
 United States
 Phone. : (646) 878-6259
 Fax. : (646) 770-3906
 Email: sales@elancity.net

Shipping address :
 Glenwood Police Department
 3 N Vine St
 GLENWOOD, IA 51534
 United States

Invoice address :
 Glenwood Police Department
 3 N Vine St
 GLENWOOD, IA 51534
 United States

Glenwood Police Department
3 N Vine St
GLENWOOD, IA 51534
United States
 Tel. : +17125279920
 Fax : +17125275236

Quotation N° SO10859

Your Reference	Quotation Date	Contact	Payment Term
	10/23/2024	MOLINA RIVAS Romel	

Description	Qté	P.U	Disc.(%)	Discounted price	Price
[EPRA0154AA] US[AS-BT] EVOLIS VISION RADAR SPEED SIGN - SOLAR Version - Reflective WHITE Front Panel ready to install including: - Speed display: 15" high (green/amber/red) - Polycarbonate front panel screen-printed "YOUR SPEED" - Integrated solar power regulator - USB and BLUETOOTH LE (Low Energy) connection - Upgradable to 3G/4G (optional) -BI-DIRECTIONAL traffic data and statistics, - Software provided for PC and Smartphone, - Mounting kit included (excluding clamps), - 2-year warranty	3.00 Unit(s)	3,000.00	0.00	3,000.00	\$ 9,000.00
[EACC0042AA] 95W solar panel (fastenings included - IN)	3.00 Unit(s)	600.00	0.00	600.00	\$ 1,800.00
[EACC0046AB] Yuasa battery pack 12V22Ah with integrated fuse protection (8A) - 6-month warranty	6.00 Unit(s)	125.00	0.00	125.00	\$ 750.00
[DCE] Delivery Charge EXPRESS	1.00 Unit(s)	350.00	0.00	350.00	\$ 350.00
[99900] Discount TPS24	1.00 Unit(s)	-2,550.00	0.00	-2,550.00	\$ -2,550.00
				Total discount HT:	\$ 2,550.00
				Net Total :	\$ 9,350.00
				Taxes (20%):	\$ 0.00
				Total :	\$ 9,350.00

CUSTOMER CONTACT INFO:
 • Name: Eric Johansen
 • Phone: 712-527-9920

ELAN CITY
450 7th Avenue (& 34th St.) Suite 1501
New York City, NY 10123-1591
United States
Phone. : (646) 878-6259
Fax. : (646) 770-3906
Email: sales@elancity.net

Description	Qté	P.U	Disc.(%)	Discounted price	Price
-------------	-----	-----	----------	------------------	-------

- Email: ericjohansen@glenwoodpolice.org

QUOTE PRICING AND EXPIRATION:

- Quote valid until : 11-30-2024
- PROMO CODE / OFFER: TPS24

Valid for agreement
(Stamp, Signature and Date)

The :

The new EVOLIS Radar Speed Sign

...MORE AUTONOMOUS,
EFFICIENT AND
CONNECTED!

The EVOLIS Radar Speed Sign is a highly effective traffic-calming tool that can be used in a wide variety of traffic scenarios and environments.

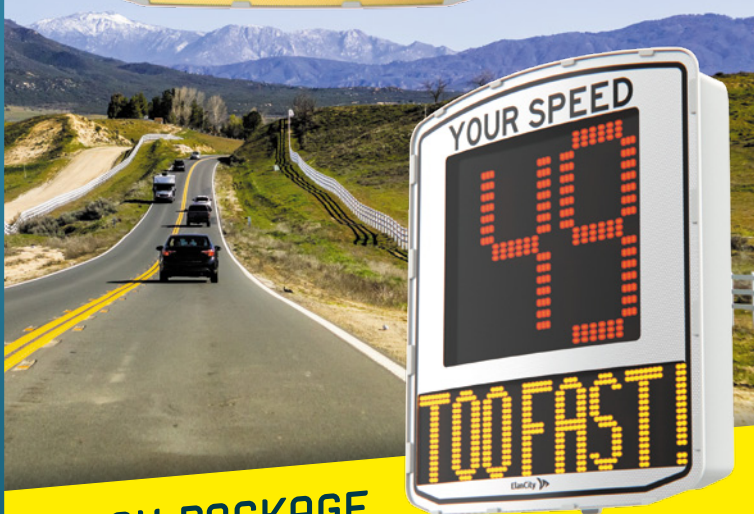
The EVOLIS Radar Speed Sign: a portable powerhouse in traffic safety... Built with durable ABS Injection Molded Resin, weighing a mere 20lbs! With an extended vehicle detection range of over 1,000 feet, it uses superior Doppler radar technology. The 15" speed digits, illuminated by ultra-bright, tricolor LEDs, catch attention. Driver behavior correction is achieved through programmable messages and speed digits, resulting in an impressive 25% decrease in overall speed.

Choose flexibility with the EVOLIS RSS: battery-operated or solar-powered options available. Embrace energy autonomy and reduce your carbon footprint. The full-option package ensures immediate functionality and a remarkable autonomy of up to 7000 vehicles per day. Additionally, enjoy bi-directional traffic data collection and comprehensive analysis software, eliminating the need for subscription fees and providing free updates for life.

Join the global success of the EVOLIS RSS, trusted by **10,000 communities worldwide with over 30,000 units installed.** Its superior design, advanced technology, and user-friendly nature make it an indispensable tool for enhancing road safety and promoting responsible driving.

GET A QUOTE NOW!

>
WANT MORE
INFORMATIONS



EACH PACKAGE INCLUDES:

- 30"x28" Evolis Radar Speed Sign (2 power choices)
- Highly visible 15" speed digits: 3 rows of tri-color LEDs
- 3M Diamond Grade Reflective Sheeting Front Face
- Customizable message display
- Bi-directional traffic data collection
- Comprehensive analysis & configuration software
- FREE updates & NO subscription fees!
- Bluetooth + smartphone app
- Mounting kit & specific accessories for solar or battery-operated packs
- 2 year warranty

ElanCity

450 7th Avenue
Suite 1501
New York, NY 10123-1591

(646) 878- 6259

www.elancity.net
sales@elancity.net



The new EVOLIS

Radar Speed Sign

TECHNICAL CHARACTERISTICS

>
WANT MORE
INFORMATIONS




SPEED DISPLAY	Speed Digits	Height: 15"
	"YOUR SPEED" legend	1.65" Highway-Gothic font
	LEDs	Ultra-bright, 3-row thick LEDs. Amber-only mode or tri-color: Amber, Green and Red.
	Visibility	1.000 feet
	Power consumption	Ultra-low power consumption. Average <5W
	Flash rate	Default setting: 54 cycles/minute. Configurable
TEXT DISPLAY	LEDs	Ultra-bright, Amber
	Messages	Pre-programmed or entirely personalized
	Size-font / Graphics	Choice of size and font, 1 or 2 lines of text
DETECTION	Doppler radar	Bidirectional, K-Band, 24.125 GHz (FCC part 15 compliant)
	Accuracy	+/- 1 Mph, 99% accuracy
	Beam width	33° Horizontal and Vertical
	Speed detection	9 – 160 Mph
	Detection range	500 feet to 1.000 feet (configurable)
CASING	Material	Robust, anti-corrosive ABS injection molded resin; Curved polycarbonate front face
	Size / Weight	Dimensions: 30"H x 28"W x 6"D - Weight: 20lbs (without batteries)
	Front face	3M Diamond Grade Reflective Sheeting
	Waterproof rating	NEMA 4R / IP 65
	Color	UV treated light grey (other colors available)
	Temperature resistance	-40° F to +140° F (operational in extreme weather conditions)
	User access	External access to the batteries, the control screen and the USB port. Secured by two locks
CONFIGURATION	Evocom	Software for radar configuration + FREE updates
	Communication	USB, Bluetooth®, EVOMOBILE Smartphone application and 4G (Optional)
	Thresholds	Speed (min, limit, max), anti-racing, flashing, color change (if activated)
	Timer mode	(School-zone mode) Alternative speed threshold: up to 2 settings / 4 time slots per day
	Stealth mode	Continuous traffic data collection with blank display
TRAFFIC DATA ANALYSIS	Evograph	Software for traffic data analysis + FREE updates & NO subscription fees ever
	Speed	Average and maximum speed, 85th percentile, distribution per speed group
	Count	Estimated vehicle count
	Type	Bi-directional, time-stamped data
	Memory storage	Up to 5 millions vehicles
	Format	Charts and graphs in Excel and/or Pdf form, for easy report printing
POWER OPTIONS	"Solar-Mobile"	Solar-powered Portable, fully autonomous, powered through solar panel and batteries
	"Ultra-Mobile"	Battery-operated Portable, fully battery-powered with average 14 days autonomy, includes external charger
	"AC"	City lighting (available in certain states) Stationary, powered by battery charged through and dependent on city lighting
ACCESSORIES	Mounting kits	Curved, ABS-injected resin, universal mounting-bar (pole and pole straps not included)
	Solar panel	32" x 27" x 1.4", 95 Watts solar panel w/ aluminum bracket mounting kit
	Batteries	12V/22AH batteries included: AC X 1, Solar-Mobile X 2, Ultra-Mobile X 4

ElanCity



450 7th Avenue
Suite 1501
New York, NY 10123-1591

 (646) 878- 6259

www.elancity.net
sales@elancity.net





QUOTE

City of Glenwood

Date
13 Sep 2024

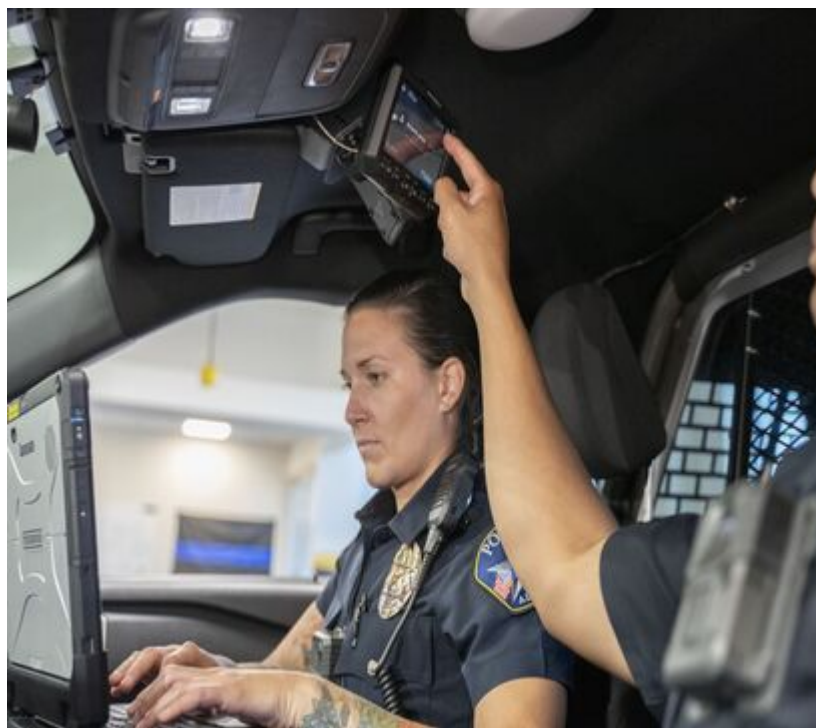
Quote Number
QU-0002

JM Tree Service
53217 230th St
Glenwood, IA 51534
712-326-4299

Keg Creek / Vine Street Bridge Clean Up

Attn: Jamey Clark

Description	Tax	Amount USD
Crane Rate per Day @ \$2500		0.00
Max 2 Days of Work		5,000.00
	Subtotal	5,000.00
	TOTAL TAX	0.00
	TOTAL USD	5,000.00



GLENWOOD POLICE DEPARTMENT

(2) M500 ELC

08/13/2024

Billing Address:
 GLENWOOD POLICE
 DEPARTMENT
 3 N VINE ST
 GLENWOOD, IA 51534
 US

Quote Date:08/13/2024
 Expiration Date:11/11/2024
 Quote Created By:
 Thomas Dunsire
 Tommy.Dunsire@
 motorolasolutions.com

End Customer:
 GLENWOOD POLICE DEPARTMENT
 Eric Johansen
 ericjohansen@glenwoodpolice.org
 712-527-9920

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	M500					
1	WGB-0700A	VIDEO EQUIPMENT,M500 IN-CAR SYSTEM FRONT/PASSENGER CAM	2		\$4,857.75	\$9,715.50
2	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE,5GHZ ANT	2		\$278.80	\$557.60
3	WGP01459-018-KIT	BRKT KIT 4RE REDICED VISOR HOLE GENFIT	2		Included	Included
4	WGP01566-350	ACCESS POINT, MIKROTIK, 802.11AC, 5GHZ	1		\$170.00	\$170.00
5	WGP01567	BRKT KIT POINT UNIVERSAL J-MOUNT	1		\$17.00	\$17.00
	VideoManager EL or EX: Video Evidence Management					
6	SSV00S01450B	LEARNER LXP SUBSCRIPTION	4	5 YEAR	\$0.00	\$0.00
7	PSV00S03897A	REMOTE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		\$2,720.00	\$2,720.00
8	WGA00635-KIT2	V300 WIFI DOCK VHCL CHGR/UPLD KIT FOR M500 W/O SPS	2		\$276.25	\$552.50



Grand Total

\$13,732.60(USD)



Pricing Summary

	Payment Term	Upfront Sale Price
Upfront Costs*		
		\$13,732.60
Sub Total:		\$0.00
Grand Total System Price (Inclusive of Upfront and Annual Costs)		
		\$13,732.60

**Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.*

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- This quote contains items with approved price exceptions applied against them.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



VIDEOMANAGER EL CLOUD SOLUTION DESCRIPTION

VideoManager EL Cloud simplifies evidence management, automates data maintenance, and facilitates management of the Customer's cloud-based, off-premises storage solution.

It is compatible with V300/V700 body-worn cameras and M500 in-car video systems, as well as, legacy VISTA body-worn cameras and 4RE in-car video systems enabling the Customer to upload video evidence quickly and securely. VideoManager EL Cloud allows live streaming from the V300/V700 body-worn cameras and the M500 in-car video system to CommandCentral Aware.



VIDEO EVIDENCE MANAGEMENT

VideoManager EL Cloud delivers benefits to all aspects of video evidence administration. With this streamlined process, the Customer minimizes the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

Simplified Evidence Review

VideoManager EL Cloud makes evidence review easier by allowing users to upload evidence into cloud storage from their in-field devices. This information includes a recording's date and time, device used to capture the evidence, event ID, officer name, and event type. This allows the Customer to view recordings of an incident that were taken from several devices simultaneously, eliminating the task of reviewing irrelevant footage. Its built-in media player includes a visual display for incident data, highlighting moments of interest when lights, sirens, or brakes are activated during the event timeline.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, and drawings can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together.

Easy Evidence Sharing

VideoManager EL Cloud allows you to easily share information by exporting evidence. Ways to export evidence include downloading to a PC, sharing evidence through a cloud-based service, or Rimage. Rimage is a robust tool responsible for exporting evidence to DVD/BR discs.

Automatic Data Maintenance

VideoManager EL Cloud can schedule the automatic purging of events based on recorded event category and age. It is user customizable.

Security

The Customer will sync security groups and users from the Azure Active Directory. In VideoManager EL Cloud, the Customer can grant groups access to the evidence on an as-needed basis.



Integration with In-Car Video Systems and Body-Worn Cameras

Video and audio captured by the integration of in-car video systems (4RE, M500) and body-worn cameras (VISTA, V300, V700) are automatically linked in VideoManager EL Cloud based on time, officer name, or group recordings. The Customer can utilize synchronized playback and export of video and audio from multiple devices in the same recording group.

DEVICE MANAGEMENT

The Customer can easily manage, configure, and deploy their in-car and body-worn cameras in VideoManager EL Cloud. Body-worn cameras are checked out to a given officer, where VideoManager EL Cloud keeps record of who last had the body-worn camera. In contrast, in-car video systems are configured with a list of officers who are authorized to use it. When an officer logs into the device, the officer is marked as the owner of any evidence that is created by the device. VideoManager EL Cloud does not display the officer's name who is currently associated with the in-car video system, but it does for body-worn cameras.

VideoManager EL Cloud's Rapid Checkout Kiosk feature allows agencies to take advantage of pooled body-worn cameras. The cameras can be checked out at the beginning of a shift using an easy-to-use interface. At the end of a shift, the body-worn camera will be returned to its dock, where video is automatically uploaded. The camera is then ready to be checked out for the next shift.

The in-car and body-worn cameras can also be configured to remember preference settings for each user, including volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific user. There are other settings in VideoManager EL Cloud that will enable the Customer to configure devices to operate in alignment with your agency's policies and procedures.

REPORTING

VideoManager EL Cloud's Report Management allows the creation of reports that will give the Customer greater insight into the system. Reports are created to provide a specific type of data from a specified time period. Report types cover areas such as recorded event details, purged recorded events, recorded events with unknown metadata, body-worn camera assignments, device use, and case details.



MOBILE VIDEO PRODUCTS NEW SYSTEM STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of body-worn camera(s) and/or in-car video system(s) and your digital evidence management solution. For the purpose of this SOW, the term “Motorola” may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola’s behalf to install your in-car video system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer’s time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola’s Master Customer Agreement and applicable addenda (“Contract”).

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola’s Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer’s PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our Mobile Video offerings (i.e. in-car/body-worn cameras) require compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL



security controls as a guide. Motorola's Mobile Video system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section 5.12 Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJIS Section 5.12 Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.



SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities

The Motorola Project Team will be assigned to the project under the direction of the Motorola PM. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory if applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- Discovery validation.
- System provisioning.
- Covers the IT portion of the Project Kickoff Call with the Customer.
- Contracted data migration between two disparate digital evidence management systems (if applicable).



System Technologist (ST)

The ST will work with the Customer's Project Team on:

- Configure Customer's digital evidence management system.
- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).
- Work with the Customer to access required systems/data.

Application Specialist (if applicable)

The Application Specialist will work with the Customer Project Team on system provisioning and education. The Application Specialist's responsibilities include but are not limited to:

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.
- Provide on-site training based on the products the Customer purchased.

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car video systems (ICVs) into Customer vehicles. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include the following:

- **Required Training**
 - WTG0501 - M500 Vehicle Installation Certification (Remote) or WTG0503 - M500 Vehicle Installation Certification (Live)
 - Needs to be renewed yearly.
 - Needs to be submitted to the PM by the technician completing the installation no less than thirty (30) days prior to the installation.
 - Review of any previous Motorola Solutions Technical Notifications (MTNs).
- **Optional Training**
 - WGD00186 - M500 Installation Overview and Quick Start (NA)
 - Not required for installation. Available for the installing technician.
 - WGD00177 - M500 In-Car Video System Installation Guide
 - Not required for installation. Available for the installing technician.
 - MN010272A01 - M500 In-Car Video System Basic Service Manual



- Not required for installation. Available for the installing technician.

Other responsibilities the Motorola-certified installer may be involved in include the installation of cellular routers or Access Points. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.



- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC)

The Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.



General Customer Responsibilities (if applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Motorola-certified installers must be certified through LXP for remote or in person installation training. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Active participation of Customer SMEs during the course of the project.
- Electronic versions of any documentation associated with business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide Virtual Private Network (VPN) remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to server(s).
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.
- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.



PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
 - Contract documents.
 - A summary of contracted applications and hardware as purchased.
 - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
 - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in LXP.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.



Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. Delay in completing the IT Questionnaire may delay shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss vehicle equipment installation activities and responsibilities.
- Discuss the equipment inventory process (if applicable).
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Discuss and deliver the Business Process Review (BPR) Workbook.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the LXP training approach.
- Provide designated Customer administrator with access to LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Provide VPN access to Motorola personnel to facilitate delivery of services described in this SOW.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information to the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- BPR Workbook.
- Deployment Checklist.

DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to define system configuration, as well as, agency recording and retention policies. This information will be documented in the Business Process Review (BPR) Workbook, which is used as a guide for configuration and provisioning decisions.

Motorola Responsibilities

- Facilitate Discovery Teleconference(s).
- Review and complete BPR Workbook with the Customer.



- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review information required to complete the BPR Workbook during the Discovery Teleconference.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh-in on hardware, software and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.
- Return completed BPR Workbook no later than five (5) business days after the conclusion of the Discovery Teleconference.

Motorola Deliverables

- Completed BPR Workbook.



PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location (if applicable).
- Install backend server in Customer's designated area (if applicable).
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Verify remote connection to hardware.
- For an on-site deployment, Motorola will be responsible for verifying the body-worn camera Transfer Stations are connected to the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Transfer Stations, and the Customer's network is operational.
- The installer will be responsible for installing the Access Point(s) (APs) if provided by Motorola (if applicable).
- The ST will verify whether the AP(s) are properly installed and connected to the network (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Verify the server is connected to the Customer's network.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to the CommandCentral cloud by utilizing the Customer's Internet connection (if applicable).
- Install Customer-supplied APs (if applicable).
- Verify APs are properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying the body-worn camera Transfer Stations are connected to their network.
- Confirm access to installed software on Customer-provided workstation(s).
- For body-worn cameras, the Customer will verify whether the Transfer Station(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.



- Equipment Inventory (if applicable).

In-Car Video System Configuration (if applicable)

The Motorola-certified installer will complete the installation of the in-car video (ICV) system(s) within the Customer-provided vehicle(s). The installer may also be responsible for installing cellular routers or WiFi radios inside the vehicle(s) for wireless upload of video to the Customer's digital evidence management system.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of ICVs. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of ICV configurations completed. If the Customer requires the ST to complete the full contractual number of ICVs at a later date and time, additional cost may be incurred. **Table 1-1** shows the number of ICVs an ST is contractually obligated to configure and test based on the number of ICVs purchased.

Table 1-1: Number of Contractual ICV Configurations

Number of ICV Purchased	Number of ICV to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Note – The Pricing Page will reflect in-car video installation services by Motorola if Motorola is responsible for the vehicle installations.

Motorola Responsibilities

- Setup server for ICV digital video recorder (DVR) configuration.
- Create configuration USB used to complete ICV hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of ICVs.
- Complete ICV configuration on a single vehicle, and validate the configuration with the Customer.
- Receive Customer approval to proceed with remaining ICV configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed ICV hardware configurations.



- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to ICV (if applicable).
- Activities surrounding ICV (M500) interface to Automatic License Plate Recognition (ALPR) (if applicable).
 - Install Car Detector Mobile MDC Software on Customer-provided mobile data terminal (MDT) within the vehicle.
 - Configure MDC Network Card.

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete ICV hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for ICV hardware configuration(s).
- Make ICV hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of vehicle installation.

Motorola Deliverables

- Complete Functional Validation Plan as it applies to the proposed solution.

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. If a Motorola-certified installer is not used to install the ICV(s), Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing the ICV(s) through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For ALPR installations, an MDT is required for all vehicles (if applicable).

Body Worn Camera Configuration (if applicable)

The Transfer Station will be utilized to configure each body-worn camera according to the Business Process Review. In order for this process to be successfully completed, the Transfer Station must be connected to the Customer's digital evidence management system. The table below shows the number of body-worn cameras an ST is contractually obligated to configure and test based on the number of body-worn cameras purchased.

Table 1-2: Number of Contractual Body-Worn Camera Configurations

Number of BWC Purchased	Number of BWC to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10



Number of BWC Purchased	Number of BWC to Test
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Motorola Responsibilities

- Configure Transfer Station(s) for connectivity to the digital evidence management system.
- Verify the Transfer Station(s) is configured properly and connected to the network.
- Configure body-worn camera(s) within the digital evidence management system.
- Check out body-worn camera(s) and create a test recording.
- Verify completion of upload from body-worn camera(s) after it is docked in a Transfer Station or USB dock.
- Install and provide a demonstration of client software as part of the same on-site engagement as Go-Live, unless otherwise outlined in this SOW.

Customer Responsibilities

- Select physical location(s) for Transfer Station(s).
- Provide and install workstation hardware.
- Complete installation of client software on remaining workstations and mobile devices.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

Automatic License Plate Recognition (ALPR) Commissioning (if applicable)

This section highlights the responsibilities of Motorola and the Customer when an in-car video system interfaces with the Law Enforcement Archival Report Network (LEARN) database.

Motorola Responsibilities

- Create a Customer account in the LEARN system with user emails.
- Verify the Customer has installed and launched the Vigilant Car Detector Mobile Software per the Vigilant LEARN Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Car Detector Mobile MDC software installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.

Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.



SOFTWARE INSTALLATION AND CONFIGURATION

Motorola will install VideoManager Evidence Library (EL) software on a specified number of workstations dictated by the Contract. The Customer will be responsible for installing the software on the remaining workstations. Provisioning of VideoManager EL software will be done in accordance with the information contained in the BPR Workbook.

Installation of VideoManager EL software consists of the following activities:

- Delivery and installation of server hardware (if applicable).
- Network discovery.
- Operating system and software installation.
- Onboarding user / group identity set up.
- Provide access to the application.

VideoManager EL (if applicable)

The VideoManager EL software is an on-premises solution that requires an onsite server and supports both body worn cameras and in-car video systems.

Motorola Responsibilities

- Install software on a specified number of customer workstations and/or mobile devices.
- Use information provided in the BPR Workbook to configure VideoManager EL software.
- Test software using applicable portions of the Functional Validation Plan.
- Provide instruction on client software USB utility.

Customer Responsibilities

- Provide a network environment that conforms to the requirements presented in the Solution Description.
- Procure and install server and storage hardware at desired location in accordance with Solution Description requirements.
- Perform a power on test with Motorola.
- Provide assigned Motorola System Administrator with access to SQL database for installation purposes (Motorola's access will be revoked upon conclusion of the installation).
- For Active Directory integration, provide domain user (service account), security group (for application administrators including service account), and domain read access (if applicable).
- Provide workstation and/or mobile device hardware in accordance with specifications listed in the Solution Description.
- Complete online training.
- Complete installation of client software on remaining workstations and/or mobile devices.

VideoManager ELC (if applicable)

VideoManager ELC software is a cloud solution that does not require an onsite server and supports both body-worn cameras and in-car video systems.

Motorola Responsibilities

- Use information provided in BPR Workbook to configure VideoManager ELC software.
- Based on Customer feedback, perform the following activities:



- Create users, groups, and setup permissions.
- Create event categories.
- Set retention policies.
- Test software using applicable portions of the Functional Validation Plan.
- Ensure training POC can access the system.

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)**Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.

CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.



DATA MIGRATION SERVICES (IF APPLICABLE)

The Customer is responsible for partitioning data to be converted from a legacy or on-premises digital evidence management system to an on-cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete.

Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide remote access to partitioned data to be migrated.
- Validate migrated dataset, and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

DEMS INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's digital evidence management system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the digital evidence management system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.



SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING (IF APPLICABLE)

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

INSTRUCTOR-LED TRAINING (ON-SITE AND REMOTE, IF APPLICABLE)

Instructor-led courses are based on products purchased and the Customer's Education Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.



- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.



PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.



ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Videomanager EL Cloud (VMELC) must be connected to the Microsoft Entra ID (formally known as Microsoft Azure Active Directory) for user authentication to the VMELC application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- Must be 2003 or later for Microsoft Entra ID integration.
- Upload Speed Requirements for Hardware Devices
 - 5 Mbps + 3 Mbps per additional device.
 - This assumes it will take 8 hours to upload 5 GB of video on a device.
 - 40-50 Mbps per concurrent uploading device.
 - This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.
- If the Customer is supplying an upload server to temporarily store video, please verify the server complies with the specifications provided in the Solutions Description.
- By default, M500 ICVs and V300/V700 BWCs do not need an upload server for cloud deployments. An upload server may be required depending on how many devices are uploading concurrently and the need for the Customer to upload video evidence at a given speed.
- Upload appliance required if using 4REs or VISTA body worn cameras connected to VideoManager EL Cloud
- Cellular upload of ICVs and BWCs (if applicable) requires an Ethernet connection to an LTE modem in the vehicle.
- If the Customer is supplying a server for VideoManager EL (On-premises) solution, the Customer must verify the server is not a Domain Controller.
- VideoManager EL for on-premises cannot be installed on a server running Active Directory or Exchange applications on the Customer's network.
- The ICVs are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the Customer will be responsible for configuring these security requirements into the ICVs. This information must be supplied through the IT Questionnaire in order for the factory to configure the correct security requirements.
- If the Customer is supplying their own Access Point, it must be 5 GHz 802.11n compatible.



M500 IN-CAR VIDEO SYSTEM SOLUTION DESCRIPTION

The M500 In-Car Video System is the first AI-enabled in-car video solution for law enforcement. It combines Motorola's powerful camera technology with our industry-leading digital evidence management software, VideoManager, to deliver high-quality digital evidence and real-time analytics.

The M500 offers the following benefits:

- Delivers exceptionally clear, evidence-grade video, from inside and outside the vehicle
- The M500 has three high-definition cameras, mounted on the front and rear windshield and in the cabin. The front camera has a 4K sensor, with an ultra high-definition recording resolution that captures both wide-angle and focused video streams. The cabin camera's infrared illumination allows backseat recording in total darkness, and a built-in microphone captures audio in the vehicle during recording.
- Works reliably, even in challenging situations
- The cameras and processor are small, rugged devices, easily and securely installed where they do not hinder any line of sight. They are tamper proof and built to withstand significant impact and severe weather conditions. Even if a vehicle is in a serious collision, the Uninterruptible Power Supply automatically kicks in to continue capturing evidence for those critical extra seconds.
- Protects video data, whether in transit or at rest
- The powerful core processor, with a 1 terabyte drive, securely stores all video footage, encrypting the data to prevent cyber threats.
- Provides users a reliable, easy-to-learn system
- Ease of use is at the heart of the M500. The interface is highly intuitive, and any feature can be accessed with no more than three touches of the control panel. Users can start a recording manually or program sensors to activate a recording when triggered – such as a siren, blue lights, vehicle speed, crash detection, wireless microphones, and more. After the recording starts and is categorized, everything is automated, including the uploading of footage to the system's evidence management software, VideoManager. There, recordings are easily managed, redacted, organized, and shared with all authorized parties, including first responders, fleet managers, investigative officers, supervisors, prosecutors, and legal teams.
- Increases efficiency
- The system's software makes it easy to search and analyze video footage, which can save countless hours for users and minimize human error.
- Promotes trust
- By providing a clear record of incidents that occur while officers are on duty, the M500 promotes trust between public safety agents and the communities they serve.
- Integrates seamlessly with other Motorola technologies
- The M500 offers additional benefits when working in conjunction with Motorola's V700 Body-Worn Camera or L5M License Plate Recognition camera and VehicleManager.
 - When used with the V700, the M500 in-car video system triggers the V700 to record at the same time. Officers can focus on the situation at hand, while the cameras – working together as a seamless system – capture synchronized recording from multiple vantage points. The footage is uploaded to and can be reviewed on the same system.



- When used with the L5M, both the LPR camera and the M500 feed their collected license plate data into Vigilant VehicleManager and display the information on a single interface. Working together, the systems increase coverage while maintaining ease of use through a shared user interface and database.

The M500 is a reliable and comprehensive mobile video solution that will enhance safety, promote accountability, and improve efficiency. It ensures that you always have the critical information needed for smarter, faster decisions to help keep officers and the communities they serve safe.



LEARNING SUBSCRIPTION STATEMENT OF WORK

OVERVIEW

This Statement of Work ("SOW") defines the principal activities and responsibilities of all parties for enabling access to Motorola Solutions' Learning eXperience Portal ("LXP") with a Learning Subscription. The LXP will be accessible once the Customer is on-boarded within the system and both parties have fulfilled their responsibilities noted below. It will remain available through the contracted term.

This SOW, including all of its subsections and attachments, is an integral part of the Subscription Services Agreement or other signed agreement ("Agreement") between Motorola Solutions, Inc. ("Motorola Solutions") and the Customer ("Customer") and is subject to the terms and conditions set forth in the Agreement.

DESCRIPTION OF SERVICE

Motorola Solutions provides access to an agency-specific version of the LXP as part of the Learning Subscription. The Learning Subscription consists of technology-specific hubs. The LXP serves as a Learning Management System ("LMS"), providing the Customer with a central repository for training content. Motorola Solutions and the Customer will take the actions described in Section 1.5: Motorola Solutions Responsibilities and Section 1.7: Customer Responsibilities to establish and maintain the Learning Subscription for the Customer.

DEFINITIONS

Learning eXperience Portal ("LXP") - An agency-specific learning platform that is administered autonomously for the duration of this agreement.

Learning Subscription - Includes access to the LXP and access to a technology-specific hub.

Online Content - Includes multiple types of digital instruction in which the learning material is presented via the internet. Online content can be enrolled in, completed, and tracked via the system.

Instructor Led/Virtual Instructor Led Content - A live session conducted by a Motorola Solutions or Customer instructor. The LXP will be used to schedule the session, enroll users for it, and track users' progress.

Learning Path - A set of pages used to navigate and display content. This content can be grouped by role, phase, or another grouping that learners and managers can use to assist in planning curriculum.

Group - A more granular segmentation of LXP users for the purpose of content access and management.

Account Management - The act of loading individual user account details into the Motorola Solutions authentication system and using this to allow the Customer access to the LXP.

Primary Administrator - The individual responsible for coordinating group administrators, organizing users, and setting up a custom site header image. The Customer may use a unique Customer-provided image, like a County seal or badge, as the site header image. The Primary Administrator is provided by the Customer.

Group Administrator - Individuals that can edit the list of users included in groups and determine individual content assignments. They will have access to user activity reports. The Group Administrator is provided by the Customer.



Motorola Solutions Hub - Training and documentation created and maintained by Motorola Solutions. Motorola Solutions Hub content is accessed through the LXP. By subscribing, a user has access to a technology-specific hub.

Bring your own Training (“BYOT”) - Training and documentation content that are created and maintained by the Customer.

LMS Administrator - A Motorola Solutions Worldwide Education employee assigned to assist the Customer's administrators with LXP usage. This person is also responsible for any non-Customer enabled activities like setting up LXP Publisher that was provided by the Customer.

LXP Publisher - individual who can upload, manage and archive BYOT content. The LXP Publisher is provided by the Customer.

SCOPE

This service includes unlimited access to Motorola Solutions' LXP for the subscription duration. The LXP is a central tool for administering training courses and providing teams with easy access to learning content and documents they need to perform their role. The Customer will receive the Learning Subscription, which will include Motorola Solutions technology-specific training content organized in a Hub. The Customer may supplement this content with additional courses created by the Customer.

Here are the actions Motorola Solutions take to support the Customer:

- Hosting LXP content in Chicago, and backing that content up regularly.
- Providing 24/7 access to Motorola Solutions' Customer Managed Support Operations (“CMSO”). A Motorola Solutions representative will log the Customer's support requests in Motorola Solutions' Case Management System.
- Providing security patches, as they are developed, to maintain LXP server integrity.
- In the event of a failure, implementing disaster recovery for the system.

Motorola Solutions will perform regularly scheduled maintenance, during which the LXP will be unavailable.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Designate a LMS Administrator to work with the Customer.
- Establish an instance of the LXP for the Customer.
- Organize content to align with the Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During on-boarding, assist the Customer with LXP usage by providing training and job aids as needed.
- Create and maintain user role Learning Paths defined by the Customer.
- Install security patches when available.
- Perform scheduled maintenance. The LXP will alert the Customer 48 hours in advance of scheduled maintenance.
- Provide technical support for user account and access issues, base system functionality, and Motorola Solutions-managed content. Section 1.8: Technical Support Incident Priority Levels and Restoration Times describes technical support priorities.
- Monitor the Learning Subscription server. Provide support for server incidents in accordance with the priority levels defined in Section 1.8: Technical Support Incident Priority Levels and Restoration Times.



LIMITATIONS AND EXCLUSIONS

The following activities are outside the scope of Motorola Solutions' responsibilities for this service:

- Creating or maintaining unique Customer BYOT Content.
- Providing updates or access to the Customer's published files and source files.
- Assisting the Customer with adapting or adjusting Customer-provided content for use as BYOT Content on the LXP.
- Motorola Solutions is not responsible for the BYOT content provided by the Customer.
- Gathering, tracking, or maintaining users' Personally Identifiable Information ("PII") data, apart from data gathered to support access to Motorola Solutions training and documentation. This data includes: name, email address, company name, company location, and phone number.
- The Customer will only receive access to transcripts and user reports provided through the user interface. Other types of data reporting will not be available to Customers.

CUSTOMER RESPONSIBILITIES

- Provide user information for initial creation of accounts.
- Provide network and internet connectivity for the Customer's users to access the LXP.
- Complete the onboarding tutorials for LXP end users in all the roles.
- Order and maintain subscription to access Motorola Solutions' LXP.
- Contact Motorola Solutions to engage Technical Support when needed. Acknowledge that incidents will be handled in accordance with the priority definitions and times included in Section 1.8: Technical Support Incident Priority Levels and Restoration Times.
- Remove your BYOT content from the system within 60 days after the end of the term. Motorola Solutions will be archiving your BYOT content 60 days after the end of term and will not be responsible for producing Customer content after that date.



TECHNICAL SUPPORT INCIDENT PRIORITY LEVELS AND RESOLUTION TIMES

Priority	Example	Target Response Times	Resolution Times
Urgent	A widespread outage of the system. Any problem where more than 5 users are unable to complete learning modules due to widespread outages.	1 hour	4 hours
High	A situation which affects 1 to 5 users, no workaround available. For example, site outage due to technical issue within the LMS which means 1 to 5 users cannot access the learning module.	1 business day	2 business days
Normal	A situation which affects fewer than 5 people where a workaround is available. For example, site is still functioning but for fewer than 5 people and there are issues which prevent learners accessing individual progress reports.	2 business days	5 business days
Low	No effect on learners accessing the system. For example, request to add an LMS plugin such as the quiz module.	2 business days	2 weeks

YOUR CONTENT

You may upload Content to the Service in connection with Your use of the Service. The purpose is to host technology training that supports your Motorola Solutions ecosystem and not to host compliance training or competitors' training.

Motorola does not verify, endorse, or claim ownership of any Content, and You retain all right, title, and interest in and to the Content. Your Content and the Content of Participants may be stored on Motorola's servers at Your request, as necessary for Motorola to provide the Service. You are solely responsible for making and keeping backup copies of Content. Motorola shall use commercially reasonable efforts to block the uploading of Content to the Service that contains viruses detected by using industry standard virus detection software. Except as provided herein, Motorola has no responsibility or liability for the deletion or accuracy of Content, the failure to store, transmit or receive transmission of Content (whether or not processed by the Service), or the security, privacy, storage, or transmission of other communications originating with or involving use of the Service. Certain features of the Service enable you to specify the level at which such Service restricts access to Your Content. You are solely responsible for applying the appropriate level of access to Your Content.

YOUR REPRESENTATIONS AND WARRANTIES REGARDING CONTENT

You represent and warrant that (a) You are the owner, licensor, or authorized user of all Content; and (b) You or your authorized user will not upload, record, publish, post, link to, or otherwise transmit or distribute Content that: (i) advocates, promotes, incites, instructs, assists or otherwise encourages violence or any illegal activities; (ii) infringes or violates the copyright, patent, trademark, service mark, trade name, trade secret, or other intellectual property rights of any third party or Motorola, or any rights of publicity or privacy of any party; (iii) attempts to mislead others about Your identity or the origin of a message or other communication, or impersonates or



otherwise misrepresents Your affiliation with any other person or entity, or is otherwise materially false, misleading, or inaccurate; (iv) promotes, solicits or comprises inappropriate, harassing, abusive, profane, defamatory, libelous, threatening, hateful, obscene, indecent, vulgar, pornographic or otherwise objectionable or unlawful content or activity; (v) is harmful to minors; (vi) contains any viruses, Trojan horses, worms, time bombs, or any other similar software, data, or programs that may damage, detrimentally interfere with, surreptitiously intercept, or expropriate any system, data, Information, or property of another; or (vii) violates any law, statute, ordinance, or regulation (including without limitation the laws and regulations governing export control, unfair competition, anti-discrimination, or false advertising).

MOTOROLA ACCESS TO CONTENT

You acknowledge that the Service is automated (e.g., Content is uploaded using software tools) and that Motorola personnel will not access, view, or listen to any Content, except as reasonably necessary to perform the Service, including but not limited to the following: (a) respond to support requests; (b) detect, prevent, or otherwise address fraud, security, or technical issues; (c) as deemed necessary or advisable by Motorola in good faith to conform to legal requirements or comply with legal process; or (d) enforce this Agreement, including investigation of potential violations hereof, as further described in Section 3.4 (Investigations).

WIND DOWN OF SUBSCRIPTION SOFTWARE

In addition to the termination rights in the MCA, Motorola may terminate any Ordering Document and Subscription Term, in whole or in part, in the event Motorola plans to cease offering the applicable Learning Subscription or Service to customers.

MODIFICATIONS

In addition to other rights to modify the Products and Services set forth in the MCA, Motorola may modify the Learning Subscription, any associated recurring Services and any related systems so long as their functionality (as described in the applicable Ordering Document) is not materially degraded. Documentation for the Learning Subscription may be updated to reflect such modifications. For clarity, new features or enhancements that are added to any Learning Subscription may be subject to additional Fees.



10/23/2024

To: Motorola Solutions, Inc.
500 W Monroe Street
Chicago, IL 60661

Re: Notice to Proceed for Motorola Solutions Equipment Purchase

[Glenwood Police Department](#) does not have a formal purchase order system. This letter serves as authorization for Motorola to place an order for the communications equipment on the attached sheet for a purchase price of \$13,732.60. The [Glenwood Police Department](#) agrees to pay Motorola Solutions for the equipment "Net 30 days upon shipment" to:

[3 N Vine St](#)
[Glenwood, IA 51534](#)
[United States](#)

When Motorola Solutions invoices [Glenwood Police Department](#) the invoice should reference [QUOTE-2750498](#) and be sent to at the following address:

[3 N Vine St](#)
[Glenwood, IA 51534](#)
[United States](#)

For taxation purposes, even if tax-exempt, the equipment sold to the [Glenwood Police Department](#) will ultimately reside at the following address:

[3 N Vine St](#)
[Glenwood, IA 51534](#)
[United States](#)

Payments can be authorized solely on this document. I submit that I am a duly authorized official of our entity and that my signature makes this a legal and binding document and that funding has been encumbered for this order.

If you have any questions regarding this order, please feel free to contact Tommy Dunsire at tommy.dunsire@motorolasolutions.com or 312-848-8379

Sincerely,

By: _____

The October 17, 2024 meeting of the Glenwood Park board was called to order by Chairman Randy Romens.

Roll Call: Park Superintendent Ron Mattox, Randy Romens, Vanessa Covington, Chelsey Mass, and Councilman Mike Lines.

Motion by Covington, 2nd by Mass to approve the agenda, claims, and minutes of the September 19, 2024 meeting. Ayes 3, Nays 0

Covington told the board that she had attended the Family Fun Night at Hiley Park. There was a nice turnout. She mentioned that there were some trees that needed to come down. Mattox said that it will be one of his winter projects. He also said he has a bunch of stumps that need taken care of and he would rent a stump grinder to take care of them all at once. Covington also said that a Kiwanis member had asked about having a port-a-potty at the Family Fun event. She told her that if one was requested in the future it would likely not be a probable. Romens asked out of curiosity what it might take to put bathrooms at Hiley Park and Mattox guessed it would be around \$50,000.

Superintendent Report: Mattox said the lights around the lake are up and working. They were actually able to go further around the lake than expected. They did run into an issue when the museum phone line was cut. Mattox said we may have to pay for this. Mattox also said that the wheelchair swing and the duo swing have been installed. He said the duo swing has already seen a lot of use. Covington said that she and her family had enjoyed the wheelchair swing. The dock still has not been installed. Mattox said that hopefully Jamie and the city crew could help get it in the water.

In other news, the baseball fields still need more lime. The cost has really gone up and the closest place to get what we need is in Cherokee, IA. Romens spoke to Shaun Koehler on the phone and Koehler said he had cut back on the estimate of what they need and still it would be about \$9000. The board agreed that we should ask for ARPA funds for this expense. Motion by Covington, 2nd by Mass to request \$10,000 in ARPA money to purchase lime for the baseball fields. Ayes 3, Nays 0.

Covington said that the tee signs have been installed on the disc golf course but they are still working on the main sign and the sponsor signs. Hopefully they will be done soon.

The meeting was adjourned.

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2024		DATE 10/31/2024			ACCTG PERIOD (mm/yy) 6/30/2024							17				
VENDOR CODE 2132981				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED								
								DATE INITIALS								
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE						UNIT PRICE		TOTAL PRICE						
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-001 712 Lofts Report Number: 17												
DOCUMENT TOTAL										\$ 20.20						
CLAIMANT'S CERTIFICATION						AGENCY CERTIFICATION										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE				CODE OR CHAPTER SECTION(S)										
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE										
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX)	DOC NUMBER		DOC DATE		ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY				
GAX	17					24										
VENDOR CODE		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
3052881				Y												
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT							
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 20.20		
02																
03																
04																
05																
06																
07																

DOCUMENT TOTAL \$ **20.20**

GAX

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure				DOCUMENT NUMBER	
2025		DATE		ACCTG PERIOD (mm/yy)		4	
VENDOR CODE 2132981			AGENCY NAME				
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534			BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315		SHIP TO ADDRESS		
TERMS		FOB	ORDER APPROVED BY			GOODS RECEIVED/SERVICES PERFORMED	
QUANTITY		VENDOR'S INVOICE NUMBER			DATE		INITIALS
ORDERED	RECEIVED	UNIT OF MEASURE				UNIT PRICE	TOTAL PRICE
			Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-003 Report Number: 4				
DOCUMENT TOTAL						\$ 86.30	

CLAIMANT'S CERTIFICATION		AGENCY CERTIFICATION	
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.		I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:	
DATE	TITLE	CODE OR CHAPTER SECTION(S)	
CLAIMANT'S SIGNATURE		AUTHORIZED SIGNATURE	

THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX)	DOC NUMBER	DOC DATE	ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY						
GAX	4			24												
VENDOR CODE		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
3052881				Y												
REF DOC TYPE	REF DOC NUMBER	REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE	GS CONTRACT										
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	USD	DESCRIPTION	AMOUNT	WD	P/F
01	0001	269	5000				4125							\$ 86.30		
02																
03																
04																
05																
06																
07																

DOCUMENT TOTAL													\$ 86.30
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GAX

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2025		DATE 10/22/2024			ACCTG PERIOD (mm/yy) 10/15/2024							42				
VENDOR CODE 2132981					AGENCY NAME											
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534					BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS							
TERMS			FOB		ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED						
										DATE INITIALS						
QUANTITY					VENDOR'S INVOICE NUMBER											
ORDERED	RECEIVED	UNIT OF MEASURE								UNIT PRICE	TOTAL PRICE					
					Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills Report Number: 42											
DOCUMENT TOTAL										\$ 97,022.82						
CLAIMANT'S CERTIFICATION					AGENCY CERTIFICATION											
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.					I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:											
DATE [REDACTED] TITLE [REDACTED]					CODE OR CHAPTER SECTION(S)											
CLAIMANT'S SIGNATURE [REDACTED]					AUTHORIZED SIGNATURE											
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX) GAX	DOC NUMBER 42		DOC DATE		ACCTG PRD	BUDGET FY 25	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY				
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT							
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 97,022.82		
02																
03																
04																
05																
06																
07																
DOCUMENT TOTAL										\$ 97,022.82						

GAX

WARRANT #

AUDITED BY

[REDACTED]

PAID DATE

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STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2025		DATE 10/22/2024			ACCTG PERIOD (mm/yy) 10/22/2024							43				
VENDOR CODE 2132981					AGENCY NAME											
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534					BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS							
TERMS			FOB		ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED						
										DATE INITIALS						
QUANTITY					VENDOR'S INVOICE NUMBER											
ORDERED	RECEIVED	UNIT OF MEASURE								UNIT PRICE	TOTAL PRICE					
					Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills Report Number: 43											
DOCUMENT TOTAL										\$ 35,000.00						
CLAIMANT'S CERTIFICATION					AGENCY CERTIFICATION											
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.					I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:											
DATE [REDACTED] TITLE [REDACTED]					CODE OR CHAPTER SECTION(S)											
CLAIMANT'S SIGNATURE [REDACTED]					AUTHORIZED SIGNATURE											
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX) GAX	DOC NUMBER 43		DOC DATE		ACCTG PRD	BUDGET FY 25	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY				
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT							
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 35,000.00		
02																
03																
04																
05																
06																
07																
DOCUMENT TOTAL										\$ 35,000.00						

GAX

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2025		DATE 10/31/2024			ACCTG PERIOD (mm/yy) 10/29/2024							44				
VENDOR CODE 2132981					AGENCY NAME											
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534					BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS							
TERMS		FOB		ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED							
									DATE INITIALS							
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE									UNIT PRICE	TOTAL PRICE				
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills Report Number: 44												
DOCUMENT TOTAL										\$ 208,026.64						
CLAIMANT'S CERTIFICATION					AGENCY CERTIFICATION											
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.					I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:											
DATE [REDACTED] TITLE [REDACTED]					CODE OR CHAPTER SECTION(S)											
CLAIMANT'S SIGNATURE [REDACTED]					AUTHORIZED SIGNATURE											
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX) GAX	DOC NUMBER 44		DOC DATE	ACCTG PRD	BUDGET FY 25	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY					
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)		TEXT (po's only)									
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE		GS CONTRACT								
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 208,026.64		
02																
03																
04																
05																
06																
07																
DOCUMENT TOTAL										\$ 208,026.64						

GAX

WARRANT #

AUDITED BY

[REDACTED]

PAID DATE

[REDACTED]

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2025		DATE 10/31/2024			ACCTG PERIOD (mm/yy) 7/17/2024							45				
VENDOR CODE 2132981					AGENCY NAME											
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534					BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS							
TERMS			FOB		ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED						
										DATE INITIALS						
QUANTITY					VENDOR'S INVOICE NUMBER											
ORDERED	RECEIVED	UNIT OF MEASURE										UNIT PRICE	TOTAL PRICE			
					Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills Report Number: 45											
DOCUMENT TOTAL										\$ 22.54						
CLAIMANT'S CERTIFICATION					AGENCY CERTIFICATION											
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.					I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:											
DATE [REDACTED] TITLE [REDACTED]					CODE OR CHAPTER SECTION(S)											
CLAIMANT'S SIGNATURE [REDACTED]					AUTHORIZED SIGNATURE											
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX) GAX	DOC NUMBER 45		DOC DATE	ACCTG PRD	BUDGET FY 25	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY					
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)		TEXT (po's only)									
REF DOC TYPE	REF DOC NUMBER	REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE	GS CONTRACT										
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 22.54		
02																
03																
04																
05																
06																
07																
DOCUMENT TOTAL										\$ 22.54						

GAX

WARRANT #

AUDITED BY

PAID DATE

BALANCE SHEET
CALENDAR 9/2024, FISCAL 3/2025

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL.	September 2024
001-000-1110	CASH - GENERAL	164,463.88-	493,604.06	
002-000-1110	CASH - AQUATIC CENTER	11,364.08-	5,134.75	
003-430-1110	CASH/CHECKING -PARK CAPITAL		7,000.00	
004-450-1110	CASH - CEMETERY CAPITAL FUND		6,554.00	
005-000-1110	CASH - ARPA	68,741.33-	350,584.93	
110-000-1110	CASH - ROAD USE TAX	28,465.77-	192,370.61	_____
112-000-1110	CASH - EMPLOYEE BENEFITS	77,868.71-	1,066,412.01	
119-000-1110	CASH - EMERGENCY FUND		528.10	
121-000-1110	CASH - LOST	56,682.16	1,630,366.90	
125-000-1110	CASH/CHECKING - TIF		108,956.35	
131-000-1110	CASH - LIBRARY FURNISHING		6,956.45	_____
173-000-1110	FEMA CASH/CHECKING		3,628.14	
177-110-1110	CASH - ASSET FORFEITURE POLICE		12,215.41	
200-000-1110	CASH - DEBT SERVICE	4,099.79	16,723.56	
307-000-1110	CASH/CHECKING		4,596.75-	
309-000-1110	CASH/CHECKING		43,691.78	_____
311-000-1110	CASH/CHECKING - CDBG	448.30-	22,386.70	
312-000-1110	CASH		67,647.00	
316-000-1110	CASH	183,804.72-	1,791,947.91	
500-000-1110	PERPETUAL CARE CASH		18,284.47	_____
	CASH TOTAL	474,374.84-	5,840,396.38	
001-000-1111	CASH-AMPHITHEATER	1,122.32-	32,168.21-	
125-000-1111	LMI SET ASIDE		5,856.74	_____
	CASH TOTAL	1,122.32-	26,311.47-	
001-000-1112	CASH - LIBRARY DONATIONS	424.99	7,506.90	
131-000-1112	LIBRARY DONATIONS		2,460.00-	
	CASH TOTAL	424.99	5,046.90	
307-000-1115	CASH - GSB SAVINGS/NOW		4,679.96	
	CASH TOTAL	.00	4,679.96	
001-000-1120	PETTY CASH - GENERAL		170.00	
	PETTY CASH TOTAL	.00	170.00	
001-000-1122	AMBULANCE CASH		82,140.14	
	AMBULANCE CASH TOTAL	.00	82,140.14	

BALANCE SHEET
CALENDAR 9/2024, FISCAL 3/2025

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL.
001-000-1123	DISC GOLF CASH		19,975.00
	DISC GOLF CASH TOTAL	.00	19,975.00
001-000-1124	LODGING TAX CASH	2,313.40	15,687.72
	LODGING TAX CASH TOTAL	2,313.40	15,687.72
309-000-1130	RESERVES-2019 CO INVESTMT		50,160.00
	RESERVES TOTAL	.00	50,160.00
131-000-1160	INVESTMENT - LIBRARY		6,350.00
	INVESTMENTS TOTAL	.00	6,350.00
121-000-1190	INVESTMENT - CD		418,384.70
500-450-1190	PERPETUAL CARE - INVESTMENT		23,363.59
510-420-1190	INVESTMENTS - AMPHITHEATER		197,103.47
	INVESTMENTS TOTAL	.00	638,851.76
500-450-1195	PERPETUAL CARE - SAVINGS		40,330.42
	CASH TOTAL	.00	40,330.42
	TOTAL CASH	472,758.77	6,677,476.81

TREASURER'S REPORT
CALENDAR 9/2024, FISCAL 3/2025

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	CHANGE IN LIABILITY	BALANCE
001 GENERAL	749,763.42	90,501.60	247,843.95	5,505.45-	586,915.61
002 AQUATIC CENTER	16,498.83		11,364.08		5,134.75
003 PARK CAPITAL FUND	7,000.00				7,000.00
004 CEMETERY CAPITAL FUND	6,554.00				6,554.00
005 ARPA	419,326.26		68,741.33		350,584.93
110 ROAD USE TAX	220,836.38	82,040.91	110,506.68		192,370.61
111 I-JOBS					
112 EMPLOYEE BENEFITS	1,144,280.72	16,720.32	94,589.04		1,066,412.01
119 EMERGENCY	528.10				528.10
121 LOST-SPECIAL REVENUE	1,992,069.44	59,896.37	3,214.21		2,048,751.60
125 TAX INCREMENT FINANCIN	114,813.09				114,813.09
126 LMI					
131 LIBRARY FURNISHING	10,846.45				10,846.45
160 REVOLVING LOAN					
167 SIDEWALK					
173 FEMA	3,628.14				3,628.14
177 ASSET FORFEITURES-POLI	12,215.41				12,215.41
200 DEBT SERVICE	12,623.77	4,099.79			16,723.56
201 DEBT SERV LOST SINK FUND					
302 COMMUNITY RECREATION CTR					
303 POOL CAPITAL FUND					
306 LIBRARY ROOF PROJECT					
307 R-R PAVEMENT	83.21				83.21
308 VINE ST PAVEMENT					
309 2019 GO CAP PROJECTS	93,851.78				93,851.78
310 MARION HTS SEWER PROJ.					
311 CDBG HOUSING GRANT	22,835.00	437,073.98	437,522.28		22,386.70
312 DTR GRANT	67,647.00				67,647.00
315 FEMA FLOOD					
316 2024 GO BOND	1,975,752.63		183,804.72		1,791,947.91
350 SQUARE RENOVATION					
500 CEMETERY PERPETUAL CAR	81,978.48				81,978.48
510 AMPHITHEATER CAPITAL	197,103.47				197,103.47
610 SEWER					
611 FMHA REPLACEMENT					
612 FMHA DS					
613 FMHA RESERVE					
Report Total	7,150,235.58	690,332.97	1,157,586.29	5,505.45-	6,677,476.81

REVENUE REPORT
CALENDAR 9/2024, FISCAL 3/2025

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	3,482,517.00	90,501.60	366,419.29	10.52	3,116,097.71
	AQUATIC CENTER TOTAL	277,700.00	.00	32,442.63	11.68	245,257.37
	ROAD USE TAX TOTAL	1,548,000.00	82,040.91	194,241.12	12.55	1,353,758.88
	EMPLOYEE BENEFITS TOTAL	994,475.00	16,720.32	41,656.84	4.19	952,818.16
	EMERGENCY TOTAL	.00	.00	528.10	.00	528.10-
	LOST-SPECIAL REVENUE TOTAL	725,000.00	59,896.37	218,148.24	30.09	506,851.76
	TAX INCREMENT FINANCING TOTAL	213,781.00	.00	.00	.00	213,781.00
	DEBT SERVICE TOTAL	738,600.00	4,099.79	7,670.06	1.04	730,929.94
	R-R PAVEMENT TOTAL	.00	.00	83.21	.00	83.21-
	CDBG HOUSING GRANT TOTAL	0,000,000.00	437,073.98	3,944,623.72	39.45	6,055,376.28
	DTR GRANT TOTAL	320,000.00	.00	102,255.00	31.95	217,745.00
	2024 GO BOND TOTAL	2,193,336.00	.00	2,193,336.41	100.00	.41-
	CEMETERY PERPETUAL CARE TOTAL	1,000.00	.00	280.00	28.00	720.00
	TOTAL REVENUE BY FUND	<u>0,494,409.00</u>	<u>690,332.97</u>	<u>7,101,684.62</u>	<u>34.65</u>	<u>3,392,724.38</u>

BUDGET REPORT
CALENDAR 9/2024, FISCAL 3/2025

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	3,754,316.00	247,843.95	972,703.59	25.91	2,781,612.41
	AQUATIC CENTER TOTAL	300,635.00	11,364.08	101,839.50	33.87	198,795.50
	ARPA TOTAL	750,000.00	68,741.33	413,944.47	55.19	336,055.53
	ROAD USE TAX TOTAL	1,596,500.00	110,506.68	866,752.52	54.29	729,747.48
	EMPLOYEE BENEFITS TOTAL	1,328,220.00	94,589.04	277,604.75	20.90	1,050,615.25
	LOST-SPECIAL REVENUE TOTAL	1,173,000.00	3,214.21	31,555.57	2.69	1,141,444.43
	TAX INCREMENT FINANCING TOTAL	134,051.00	.00	.00	.00	134,051.00
	DEBT SERVICE TOTAL	737,876.00	.00	800.00	.11	737,076.00
	MARION HTS SEWER PROJ. TOTAL	20,000.00	.00	.00	.00	20,000.00
	CDBG HOUSING GRANT TOTAL	0,001,000.00	437,522.28	3,946,114.76	39.46	6,054,885.24
	DTR GRANT TOTAL	550,000.00	.00	1,025.00	.19	548,975.00
	2024 GO BOND TOTAL	1,890,000.00	183,804.72	401,388.50	21.24	1,488,611.50
	TOTAL EXPENSES BY FUND	<u>2,235,598.00</u>	<u>1,157,586.29</u>	<u>7,013,728.66</u>	<u>31.54</u>	<u>5,221,869.34</u>

BUDGET REPORT
CALENDAR 9/2024, FISCAL 3/2025

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,474,068.00	113,319.08	342,499.10	23.23	1,131,568.90
	FIRE TOTAL	1,142,000.00	74,274.35	257,262.97	22.53	884,737.03
	ANIMAL CONTROL TOTAL	4,000.00	.00	.00	.00	4,000.00
	COMMUNICATION CENTER TOTAL	187,000.00	.00	.00	.00	187,000.00
	PUBLIC SAFETY TOTAL	2,807,068.00	187,593.43	599,762.07	21.37	2,207,305.93
	STREET TOTAL	1,801,500.00	123,685.81	908,609.53	50.44	892,890.47
	SANITATION TOTAL	7,000.00	546.32	1,638.96	23.41	5,361.04
	PUBLIC WORKS TOTAL	1,808,500.00	124,232.13	910,248.49	50.33	898,251.51
	LIBRARY TOTAL	530,967.00	75,034.83	149,756.58	28.20	381,210.42
	AMPITHEATER TOTAL	25,275.00	1,749.93	5,097.93	20.17	20,177.07
	PARK TOTAL	325,312.00	18,559.58	62,612.96	19.25	262,699.04
	RECREATION TOTAL	629,100.00	3,717.89	64,286.98	10.22	564,813.02
	POOL TOTAL	303,255.00	11,364.08	101,839.50	33.58	201,415.50
	CEMETERY TOTAL	177,687.00	12,102.91	42,190.48	23.74	135,496.52
	CULTURE & RECREATION TOTAL	1,991,596.00	122,529.22	425,784.43	21.38	1,565,811.57
	TREE BRD/COMM BEAUTIFICAT TOTA	3,000.00	.00	25.00	.83	2,975.00
	PLANNING AND ZONING TOTAL	25,000.00	260.30	4,077.52	16.31	20,922.48
	COMMUNITY & ECONOMIC DEV TOTA	28,000.00	260.30	4,102.52	14.65	23,897.48
	ARPA FUNDS TOTAL	750,000.00	68,741.33	413,944.47	55.19	336,055.53
	ADMINISTRATION TOTAL	431,707.00	29,418.38	90,469.92	20.96	341,237.08
	LEGAL TOTAL	70,000.00	18.50	40,092.50	57.28	29,907.50
	TORT LIABILITY TOTAL	280,000.00	3,466.00	179,996.00	64.28	100,004.00
	GENERAL GOVERNMENT TOTAL	1,531,707.00	101,644.21	724,502.89	47.30	807,204.11
	DEBT SERVICE TOTAL	871,927.00	.00	800.00	.09	871,127.00
	DEBT SERVICE TOTAL	871,927.00	.00	800.00	.09	871,127.00
	POLICE TOTAL	140,000.00	.00	.00	.00	140,000.00
	CDBG HOUSING PROJECTS TOTAL	0,551,000.00	437,522.28	3,947,139.76	37.41	6,603,860.24
	FIRE TOTAL	100,000.00	.00	.00	.00	100,000.00
	STREET TOTAL	1,572,000.00	183,804.72	401,388.50	25.53	1,170,611.50
	CAPITAL PROJECTS TOTAL	2,363,000.00	621,327.00	4,348,528.26	35.17	8,014,471.74

BUDGET REPORT
CALENDAR 9/2024, FISCAL 3/2025

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TRANSFERS TOTAL	833,800.00	.00	.00	.00	833,800.00
	TRANSFER OUT TOTAL	833,800.00	.00	.00	.00	833,800.00
	TOTAL OF ALL EXPENSES	2,235,598.00	1,157,586.29	7,013,728.66	31.54	5,221,869.34

SEPTEMBER 2024 FINANCIALS

Fund	Beginning Balance	Revenues	Expenses	Ending Balance	
General	\$ 749,763.42	\$ 90,501.60	\$ (247,843.95)	\$ 586,915.61	<i>*Reflects Auditor Adjustments</i>
Aquatic	\$ 16,498.83		\$ (11,364.08)	\$ 5,134.75	
Park Capital	\$ 7,000.00			\$ 7,000.00	
Cemetery Capital	\$ 6,554.00			\$ 6,554.00	
ARPA	\$ 419,326.26		\$ (68,741.33)	\$ 350,584.93	
RUT	\$ 220,836.38	\$ 82,040.91	\$ (110,506.68)	\$ 192,370.61	
Employee Benefits	\$ 1,144,280.72	\$ 16,720.32	\$ (94,589.04)	\$ 1,066,412.00	
Emergency	\$ 528.10	\$ -	\$ -	\$ 528.10	
LOST	\$ 1,992,069.44	\$ 59,896.37	\$ (3,214.21)	\$ 2,048,751.60	
TIF	\$ 114,813.09			\$ 114,813.09	
Library Furnishing	\$ 10,846.45			\$ 10,846.45	
FEMA	\$ 3,628.14			\$ 3,628.14	
Asset Forfeitures	\$ 12,215.41			\$ 12,215.41	
Debt Service	\$ 12,623.77	\$ 4,099.79	\$ -	\$ 16,723.56	
GSB Go Now	\$ 83.21	\$ -		\$ 83.21	
Go Bond	\$ 93,851.78			\$ 93,851.78	
CDBG Housing	\$ 22,835.00	\$ 437,073.98	\$ (437,522.28)	\$ 22,386.70	
DTR	\$ 67,647.00	\$ -	\$ -	\$ 67,647.00	
2024 GO Bond	\$ 1,975,752.63	\$ -	\$ (183,804.72)	\$ 1,791,947.91	
Cemetery Perpetual	\$ 81,978.48	\$ -		\$ 81,978.48	
Amph Capital	\$ 197,103.47			\$ 197,103.47	
Totals	\$ 7,150,235.58	\$ 690,332.97	\$ (1,157,586.29)	\$ 6,677,476.80	
Ambulance Cash*	\$ 82,140.14				
Disc Golf Cash*	\$ 19,975.00				
Lodging Cash*	\$ 13,374.32	\$ 2,313.40		\$ 15,687.72	