

**APPLICATION AND PERMIT**

*City of Glenwood - 5 N. Vine St – (712) 527-4717*

	Application Type	Fee
	Property Line Adjustment - Plat of Survey	\$100.00
	Lot Consolidation – Plat of Survey	\$50.00
	Lot Addition – Plat of Survey	\$50.00
	Administrative Subdivision Plat	\$100.00
	Minor Subdivision Plat	\$100.00
	Major Subdivision Preliminary Plat	\$500.00
	Add Additional Lot	\$25/lot
	Major Subdivision Final Plat	\$300.00

Date \_\_\_\_\_

Fee \$ \_\_\_\_\_

Receipt # \_\_\_\_\_

Name of Owner/Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Owner Name & Address (if different from above): \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Legal Description of Property: \_\_\_\_\_

Proposed Change: \_\_\_\_\_

**Please review the attached table 179-1 for complete application requirements.**

**Please attach the plat to this application form.**

*Allow approximately 7 days to processing this application.*

**Following approval of property line adjustment, lot consolidation, plat of survey, administrative plat, the property owner must file the plat and this certificate of approval with the Mills County Recorder. If the approved plat is not filed within 90 days of approval by the Zoning Administrator or Designee, such approval shall be null and void.**

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Signature of Applicant

\*\*\*\*\*

**Certificate of Approval**

**City Zoning Administrator or Designee**

On this date \_\_\_\_\_ I have checked the location and proposed layout described herein and recommend that the application be \_\_\_\_\_ approved \_\_\_\_\_ disapproved subject to or by reason of the following:

*\*\*If approved, property owner/builder must abide by all City of Glenwood Land Ordinances. Property owner is responsible for establishing property lines.\*\**

\_\_\_\_\_  
**Zoning Administrator/Designee**

Planning & Zoning - Date \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Chairperson Signature \_\_\_\_\_

Board of Adjstmnt - Date \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Chairperson Signature \_\_\_\_\_

City Council - Date \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Mayor Signature \_\_\_\_\_