

P&Z Minutes
July 15, 2021

The Planning & Zoning Board met on Wednesday, July 15, 2021 at 5:00pm via electronic meeting. In order to help stop the spread of COVID-19 virus, the meeting was held electronically. Chapter 21.8 of the IA code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical. Chairman Dick Davis called the meeting to order w/the following members present - Ed Bogard, Richard Crouch & Susan Schenck; City Clerk Amber Farnan; Guests: Melinda Lucy, Matthew Gray, Matthew Huffman, Rachel Reis, Jamey Clark; Tim Becker & John Bueltel was absent

Motion-Schenck/2nd-Crouch to approve agenda; roll call: Ayes-4 Nays-0

Motion-Crouch/2nd-Schenck to approve minutes of June 23, 2021 meeting; roll call: Ayes-4 Nays-0

Introduced Melina Lucy as the new County Appointment P&Z Board Member, she will be approved by City Council on July 27th & be sworn in before our next meeting.

Chamber Director Rachel Reis is looking to put up Christmas signs around town sponsored by area businesses. Land Development ordinance allows for temporary holiday signs to be put up around town. Reis will research a banner to go over Locust St, banners for the square & sign sizes and bring them back to P&Z for final approval on placement and size.

Matthew Huffman was present to discuss his building permit application for 203 N Elm St, he would like to put up a metal garden shed to be used as a falconry mews. He is working on his apprenticeship through DNR to acquire either a Red Tail Hawk or a American Kestrel to use for hunting. Bird would be kept in the mews & on a "leash" when outside of the shed.

Motion-Crouch/2nd-Bogard to approve building permit for falconry mews at 203 N. Elm St provided it is 80' from neighbors residences; Huffman to provide updated sketch of location of shed to Clerk Farnan; roll call: Ayes-4 Nays-0

Motion-Schenck/2nd-Bogard to recommend Urban Renewal plan for 712 Flats, LLC to City Council; roll call: Ayes-4 Nays-0

Discussion was had regarding metal garden sheds within city limits, board members discussed allowing metal roofs on garden sheds that were painted or non-reflective. Long discussion on metal roofs on buildings and the intent of the ordinance. P&Z will be revising the ordinance to allow for more metal roofs when they are revising it with SWIPCO. Discusses car ports - they need to be anchored to the ground via concrete footings or anchors. Car ports need to follow same setbacks as garages.

City Council approved a contract with SWIPCO to update our Comprehensive Plan and our Land Development Ordinances. Comprehensive plan will be worked on first.


Crouch stated the County may have a candidate for County Engineer.

Schenck discussed parking issues on Green & Lacy during haunted house event. City Council is working on a revision to the ordinance that would make Green & Lacy Streets have parking on one side only, which should alleviate the parking issues in the future.

Motion-Bogard/2nd-Schenck to adjourn at 6:11 p.m.; roll call: Ayes-4 Nays-0



Amber Farnan, City Clerk



Dick Davis, Chairman