

**April 23, 2024 Minutes
Committee Meeting**

Glenwood City Council met for committee meetings on Tues, 4.23.2024 at 6:00 pm in Council Chambers prior to the City Council meeting. Mayor Angela Winqvist called the meeting to order with the following present Council Members: Laurie Smithers, Donnie Kates, Christina Duran & Mike Lines. Natalie McEwen was absent. City employees: Chief Johansen, Jamey Clark, Amber Farnan, Jessica Alley & Tara Painter. Guests: Holly Jackson, Joe Foreman, Laura Kuhl, Jennie Davis, Jake Zimmerer, Emily McQueen & Seth Brooks.

Committee meetings are open to the public and for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting

Public Admin

- Holly Jackson with SWIPCO shared the Glenwood Comprehensive Plan with new Council members; discussed P&Z updating Land Development Ordinances, possibly removing some conditional use permits, adding site plan approval for ROW permit, etc. P&Z is assessing and will send recommendations to Council

Public Works

- Jennie Davis w/Mills County Chamber, Seth Brooks w/Golden Hills & Emily McQueen shared the proposed mural options for City Hall's south wall, the Chamber secured a grant through Golden Hills for \$10,000 which would cover the bottom half of the south wall, an additional \$15,000 needed to cover the entire wall

Budget & Finance

- Farnan discussed pool rates for the 2024 season gave the council an option of 3% across the board increase in memberships or and additional \$1 for individuals and \$5 for groups, will have an online pay option and will have memberships sold at city hall only
- GO Bond resolution was discussed, council was given the option to choose which bonds they wanted to proceed with. Essential purpose items: street repairs, ambulance, fire gear, patrol vehicles, ROW repair & loader for public works. Corporate Purpose: Ballfield maintenance, building at park & skid loader for park.
- ARPA dollars must be contractually obligated by December of 2024 and spent by December of 2026, Farnan will add ARPA funds discussion to all committee meetings until they are obligated.

City Council Minutes

Glenwood City Council met in regular session on Tues, 4.23.24 at 7:00 pm in Council Chambers. Mayor Angela Winqvist called the meeting to order with the following present Council Members: Laurie Smithers, Christina Duran, Natalie McEwen, Donnie Kates & Mike Lines. City employees: Chief Johansen, Jamey Clark, Fire Chief Matt Gray, Jessica Alley, Amber Farnan & Tara Painter. Guests: Laura Kuhl, Seth Brooks, Holly Jackson, Jennie Davis, Sandi Winton, Jack Sayers, Joe Foreman & Emily McQueen. Virtual Guests: Bob Wray, Aaron Ling, Brad Oliver & Dave.

Recited the Pledge of Allegiance

Motion-Kates/2nd-Smithers to approve the consent agenda: Agenda, Abstract of Claims 19, minutes from 4.9.24 & 4.16.24 meetings, Super Board minutes from 3.27.24, Resolution 3667 approving wages, Renewal of Family Fare #3803 Liquor License, Mayor's appointment of Rachel Rodenburg to the Library Board to serve remainder of Bob Wray's term ending 6.30.26 & CDBG projects extension letter; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Public Comment: Jennie Davies Director of Mills County Chamber invited Mayor & Council to the following upcoming events: On With Life farewell breakfast on 4.25.24 at 9:00pm, ribbon cutting for Runza on 4.25.24 at 3:30pm, Lunch & Learn at City Hall on 4.26.24 at noon, Western Iowa Networks sign up event on 5.2.24 at 5:00pm at Keg Creek

Jack Sayers introduced himself, thanked council for their service & thanked them for having recorded and streamed meetings, and he is running for Mills County Supervisor

Public hearing for FY25 budget adoption opened at 7:07pm there were no written or oral objections. Farnan noted that due to a double entry on the transfer line there is \$5,200 less than what was published. Public hearing closed at 7:08pm

Motion-Smithers/2nd-McEwen to approve resolution 3666 adopting budget & transfers for FY25 ending June 30, 2025; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Clerk Alley read the 2024 Police Week Proclamation

Motion-Duran/2nd-Smithers to approve Resolution 3668 setting the date for public hearing on proposal to enter into general obligation loan agreements and to borrow money thereafter; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Council only pursuing the essential purpose bond, not corporate purpose

Motion-Smithers/2nd-Lines to approve master development agreement for Red Bud Ave re:partnership with Mills County; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion-Kates/2nd-McEwen to approve pay request 1 from Kerns Excavating in the amount of \$74,270.58 for Fairview Creek project; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Jake Zimmerer w/Eagle Engineering stated a water line was hit, Kerns Excavating working w/GMU to repair line, will cause a delay in project completion

Motion-Kates/2nd-Lines to approve pay request 4 from Tab Construction in the amount of \$217,845.92 for bridge replacement; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion to approve first read of Ordinance 932 an ordinance pertaining to RAGBRAI including revisions to vendor fee typo; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Farnan will clean up ordinance and bring back for 2nd read

Motion-Smithers/2nd-Duran to approve hiring of John Zak IV as Police Officer I beginning 4.24.2024 at \$24.47/hr per union contract; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Mayor Winquist administered the oath of office

Action item from committee meetings held prior to the Council meeting

Duran reported for public admin - no action item on the land development ordinances, just reviewed process, P&Z will recommend changes once they have reviewed the ordinance with Holly Jackson at SWIPCO

Kates reported for Public Works

Motion-Kates/2nd-McEwen to approve City Hall mural design by Emily McQueen and to complete phase 1 (\$10,000 grant funds) & phase 2 (\$15,000 ARPA funds), mural approx. timeline start 6.3.24 & complete before RAGBRAI; Roll Call: Ayes - 4, Nays - 1 - Smithers, Motion Carried

Smithers reported for Budget & Finance

Motion -Smithers/2nd-Kates to approve increase on pool membership prices: \$1.00 for individual & \$5.00 for group, Roll Call: Ayes - 5, Nays - 0 Motion Carried

Departmental Reports

Public Works-Clark

Motion-Kates/2nd-Duran to approve hire of seasonal part-time worker at \$13.75/hr beginning 5.13.2024; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Square banners - Clark stated that we don't have any more black Glenwood banners that are up year round, would like to order replacements, Council requested multiple bids/quantities & they want to look at updated design before moving forward, Duran working on art contest for banners that are changed seasonally; Aquatic Center update - fixed one leak, will be air testing another area, new bucket for play feature installed, will fill pool beginning first week of May & should be ready for Memorial Day, council will discuss aquatic center dates at 5.14.24 meeting

Police Dept - Johansen

Discussed need for grant writer for COPS grant, Winquist will ask County who they have been working with; no action on Animal Control MOU; 172 calls for service, 23 citations & 19 arrests since last meeting; Duran reminded citizens to call proper authorities, don't rely on social media to report crime, complaints or emergencies

Motion-McEwen/2nd-Duran to approve quote for Project Lifesaver equipment w/funds from Casey's grant for \$999.91

Motion-Smithers/2nd-Durant to donate 10 used I pads obtained from Federal Gov to Glen Haven Village & 8 to Oak township with understanding they are in as-in condition; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Motion-Smithers/2nd-Lines to approve quote from Whitetail to install outside outlets for \$1025; Roll Call: Ayes - 5, Nays - 0 Motion Carried - Quotes from Sorensen Electric (\$2,460) & Bowden Electric (\$1,200) were received

Motion-Duran/2nd-Lines to approve sidewalk/parking lot repairs at PD, Public Works will do repairs, completion date around 6.1.24; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Library - Painter

LED light conversion is finished, Valerie Garner will move from part-time library assist to full-time admin assistant at \$15.00/hr beginning 4.26.24

Fire & Rescue - Gray

57 calls since last meeting; person severely injured in a vehicle accident visited Glenwood Fire & Rescue to thank them for their quick response

Park - Lines/Farnan

Lines reported 5.14.24 Vermeer using park for tree training; park board is applying for a grant for trees to add to campground; 5.11.24 disc golf fundraiser at Keg Creek

Council requests a member of the Park Board or Park Superintendent to present rec agreements for approval

Motion-Smithers/2nd-Lines to task Farnan with ordering signs regarding not allowing dogs on rec fields including: working w/Attorney Woods for wording on signs, asking soccer club how many, if any, they needed, ordering 2 signs per field and sign posts as needed; Roll Call: Ayes - 3, Nays - 2 (Duran & McEwen), Motion Carried - McEwen would like a notice on website & Facebook about signs, Duran stated this task should be handled by the Park

Motion-Smithers/2nd-Duran to approve agreement with AgriVision for lease of tractor for 2024 season, Glenwood Baseball Softball Club will place an AgriVision banner on rec fields for 3 years in exchange; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Admin - Farnan

Thanked Public Works for their dedication & hard work at the Aquatic Center, PW has several road projects they are prepping for as well; Joe George (Beautification Committee) is prepping flower baskets for square; City Hall is short staffed until mid-late May

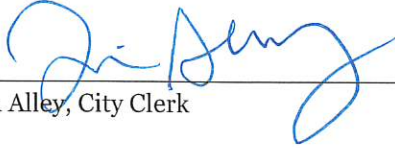
Motion-Lines/2nd-Kates to approve CDBG pass through fund requests: Pay Request 13-712 Lofts, 19-DRH-001-\$13,515.84, Pay Request 17-Arbor Hills, 19-DRH-018-\$104,381.05; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Mayor reported attending the Community Foundation meeting in Malvern

Council reminded everyone of Clean Up Days on May 2 & 3 at City Ball Field, McEwen reported attending P&Z training.

Motion-Kates/2nd-McEwen to adjourn meeting at 8:57pm; Roll Call: Ayes - 5, Nays - 0; meeting adjourned.

Attest:



Jessica Alley, City Clerk



Angela Winqvist, Mayor

