

## April 9, 2024 Minutes

### Committee Meeting

Glenwood City Council met for committee meetings on Tues, 4.9.24 at 6:00 pm in Council Chambers prior to the City Council meeting. Mayor Angela Winquist called the meeting to order with the following present Council Members: Laurie Smithers, Donnie Kates, Natalie McEwen, & Mike Lines. Christina Duran was absent. City employees: Chief Johansen, Jamey Clark, Fire Chief Matt Gray, Amber Farnan, Tara Painter. Guests: Steve Widhalm, Chris Estudillo, Diana Burchett, Jennie Davis, Michelle Grassua, Jake Zimmerer, Cody Sharon & Derek White. Virtual Guest: Bob Wray

*Committee meetings are open to the public and for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting*

#### Budget & Finance

- Steve Widhalm Thermal Service, Chris Estudillo Force Equipment & Diana Burchett YMCA discussed the dectron at the YMCA, which dehumidifies, heats & cools the air for the pool area, the unit is 18 years old & needs replaced due to increasing repair costs & nearing the end of its useful life
- Jennie Davis, Mills County Chamber Director & Michelle Grassau updated Council on grant and donations received for the Hwy 34 Glenwood Sign project: \$5,000 pledged from both Mills County & the City, Cory Leick discounted services, Ebmeier donated engineering services, \$10,000 from the Southwest IA Community Foundation Grant. Requesting permission to submit a letter of intent to the Iowa West Foundation in the City's name & corresponding grant for \$20,000 if asked to apply
- Discussed GO bond process, council to refine the list of GO bond projects, Admin Farnan is working with bond counsel and bonding agent for next steps
- Council to determine how to spend remaining ARPA dollars ;Farnan presented two bids for ballfield maintenance stating ARPA funds could be used to contract out for these services until 2026 Council requested additional bids and creation of an RFP before moving forward

#### Public Works

- Jake Zimmerer, Eagle Engineering gave updates on several projects: Fairview Creek - trees have been removed, steel beams were delivered & scheduled installation for next week, fencing & sidewalk will follow shortly after. Locust St - Western Engineering will be holding a pre-construction meeting on 4.30.24, project timeline being moved up due to an opening in contractor schedule. Red Bud Ave - Bluffs Paving might start the first week of May, instead of August, and will be completed prior to RAGBRAI, Zimmerer will update Council on timeline if they move this project up.

#### Public Admin

- RAGBRAI ordinance & vendor permit pricing was discussed, Farnan will present Ord to Council at next meeting for first read, food & non-food vendors to pay same prices: Before June 1, 2024 for profit vendors - \$600, Mills Co based vendor \$400, nonprofits \$250, After June 1 increase of \$50 will apply. All vendors will pay a refundable \$150 cleaning deposit.

### City Council Minutes

Glenwood City Council met in regular session on Tues, 4.9.24 at 7:00 pm in Council Chambers. Mayor Angela Winquist called the meeting to order with the following present Council Members: Laurie Smithers, Christina Duran (arrived at 7:07pm), Natalie McEwen, Donnie Kates & Mike Lines. City employees: Chief Johansen, Jamey Clark, Fire Chief Matt Gray, Amber Farnan & Tara Painter. Guests: Amy Haggstrom, Nikki Woods, Sandi Winton, Ed Cambridge, Heather Donschecki, Jennie Davis, Cody Sharon & Derek White. Virtual Guests: Bob Wray, Aaron Ling, Jenn & DA.

#### Pledge of Allegiance

Motion-Smithers/2nd-Kates to approve the consent agenda: agenda, Abstract of Claims 18, Minutes from March 26, April 2, 2024 public hearing & April 2, 2024 meeting minutes; Roll call: Ayes - 4 Nays - 0

#### Public Comment:

Jennie Davis, Mills County Chamber invited Council to ribbon cutting for Runza on 4.18.24 at 10am, Runza has hired 15 employees & plans to hire 10 more. 2 telephone poles were anonymously donated to replace the broken ones used to hang banners over Locust St. The RAGBRAI committee is holding a town hall meeting on Sat 4.20.24 at the Glenwood High School Auditorium, vendor information at 9:30am, resident/volunteer information at 10:45am. Everyone is invited to attend.

Derek White addressed ballfields condition: mole holes not addressed, restrooms not open, backstops full of leaves & trash, unmowed. Council requested Farnan to set up a meeting w/ Park Board on 4.16.24 at 6:00pm to discuss next steps & future plans.

Mayor Winquist signed the Fair Housing Proclamation w/several local real estate agents in attendance to witness

#### *Action item from committee meetings held prior to the Council meeting*

##### Budget & Finance -

Motion-Smithers/2nd-McEwen to purchase a Seresco 30T Compressor Wall System from Thermal Services in the amount of \$369,629.00, using LOST funds; Roll Call: Ayes - 5, Nays - 0

Thermal Services has a service contract with Metro YMCAs & has installed these units on other YMCAs

Bid from Mechanical Sales on a new dectron was quoted at \$425,000-\$500,000

Motion-Smithers/2nd-Kates to provide letter of intent and permission to apply, if requested, for Iowa West grant for \$20,000 toward the Glenwood sign project; Roll Call: Ayes - 5, Nays - 0

No action needed/taken on ARPA/GO Bond discussion, street project updates or RAGBRAI ordinance.

Departmental Reports

Public Works- Clark

Started working on pool & suspected leak near play feature,

Motion-Duran/2nd Lines to host Spring Clean up days on May 3, 8am-6pm & May 4, 8am-4pm at City ballfield on Vine St; Roll Call: Ayes - 5, Nays - 0

Banners on square: Council requested addnl bids, sample from IPI & more options on design, Duran will head efforts on possible art contest, no formal action taken

Motion-Smithers/2nd-Kates to hire part-time employee for public works at \$13.75/hr up to 29 hrs a week; Roll Call: Ayes - 5, Nays - 0

Police Dept - Johansen

5 arrests & 187 calls for service since last meeting, officers used drone to find suspect that fled, Officer Kammerer has obtained the following grants: \$1,000 from Caseys for Project Lifesaver equip and handheld flir fm United States Deputy Association, officers participating in Public Health's Festival of the Young Child at YMCA, 911 Joint Service Board paying for updated lease agreement for MDT's for Sheriff's Ofc & PD.

Motion-Kates/2nd-Smithers to extend conditional offer for Police Officer I at \$24.47/hr per union contract; Roll Call: Ayes - 5, Nays - 0

Council requested addnl bids for electrical work at PD, no action taken

Council requesting more clarification in MOU with Midlands Humane Society, no action taken

Library - Painter

Vestibule repairs are stalled: Farnan to contact ICAP again, Clerk Alley sent out request for bids - rcvd 1 reply from Pinnacle who is the lone bidder

Park - Farnan

Motion-Kates/2nd-Smithers to hire 2 part-time seasonal works for parks & rec at \$13.75/hr not to exceed 29 hrs a week; Call: Ayes - 5, Nays - 0

No action on rec user agreements, Council will review agreements w/Park board at 4.16.24 meeting

Fire & Rescue - Gray

66 calls for service since last meeting, rcvd \$7,300 grant from MidAmerican for wildland/tech rescue gear, matching grant from DNR for wildland gear, should be able to purchase 7-8 sets. Rescue boat delivered w/training on scheduled for Thursday on maintenance & use

Admin - Farnan

Motion-Smithers/2nd-Lines to hire a full-time administrative assistant at \$19/hr; Call: Ayes - 5, Nays - 0

Part-time deputy clerk's last day is 4.25.24, new admin assistant start date is mid-May, office will be short staffed.

Motion-Duran/2nd-Kates to move historical minute books up to 1970 to the Mills County Historical Museum for safe keeping, 1971-present to stay at City Hall; Call: Ayes - 5, Nays - 0

Motion-Duran/2nd-Kates to purchase additional meeting owl for City Hall for \$1,298; Call: Ayes - 4, Nays - 1 (Smithers)

Motion-Smithers/2nd-Lines to award Asbestos Remediation Contract for the Downtown Revitalization project to B2 Environmental for \$2,950; Call: Ayes - 5, Nays - 0

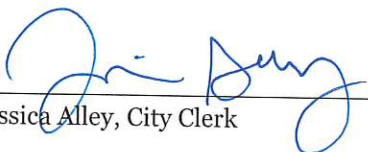
Addnl bid from Impact7G for \$6,400

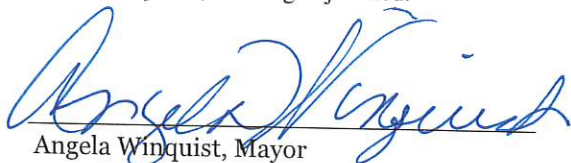
Motion-Kates/2nd-Lines approving CDBG pass through funds: pay request 12 712 Lofts (19-DRH-001) for \$457,080.48 & pay request 16 Arbor Hills (19-DRH-018) for \$46,236.24

Mayor reported that Amy Kennedy is offering Council headshots that can be used on the city website, and attended MAPA Heartland 2050, MLA training in Harlan 4.13.24.

Motion-Lines/2nd-McEwen to adjourn meeting at 8:43pm; Roll Call: Ayes - 5, Nays - 0; meeting adjourned.

Attest:

  
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Jessica Alley, City Clerk

  
Angela Winqvist, Mayor

