

Glenwood City Council Committee Meeting Minutes

February 27, 2024

Glenwood City Council met for committee meetings on Tues, 2.27.2024 at 6:00 pm in Council Chambers prior to the City Council meeting. Mayor Angela Winquist called the meeting to order with the following present Council Members: Laurie Smithers, Christina Duran, Natalie McEwen & Donnie Kates. City employees: Police Chief Johansen, Fire Chief Matt Gray, Jessica Alley, Amber Farnan, Jamey Clark, & Tara Painter. Guests: Jennie Davis, & Laura Kuhl.

Committee meetings are open to the public and for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting

Budget & Finance:

Jake Zimmerer from Eagle Engineering discussed possible future large projects for the city:

- Redbud road reconstruction, Redbud was discussed as possible beginning point of RAGBRAI
- S Chestnut ROW reconstruction needed
- Eagle Engineering agreement to be CDBG 3rd party project reviewer as request by IEDA

Jennie Davis & Seth Brooks with Golden Hills RC&D discussed mural opportunity for the City Hall Sharp St wall, grant was awarded for several projects along the Loess Hills Scenic Byway and requesting permission to start mural artist process, Golden Hills would help maintain the mural

Glenwood City Council Minutes

February 27, 2024

Glenwood City Council met in regular session on Tues, 2.27.2024 at 7:00 pm in Council Chambers. Mayor Angela Winquist called the meeting to order with the following present Council Members: Mike Lines, Laurie Smithers, Christina Duran, Natalie McEwen & Donnie Kates. City employees: Police Chief Johansen, Fire Chief Matt Gray, Jessica Alley, Amber Farnan, Jamey Clark, & Tara Painter. Guests: Jon Schoening, Jennie Davis, Seth Brooks, Jim Hughes, Sandi Winton, Dan Kamerer, & Laura Kuhl. Virtual: Bob Wray, Aaron Ling, & Brad Oliver.

Pledge of Allegiance

Motion Smithers/2nd Lines to approve the Consent Agenda as printed: Agenda, Abstract of Claims #15, Minutes from February 13, 2024 & February 20, 2024 Budget Workshop, Resolution 3663, Setting Dates of Beer and Alcohol Consumption at Glenwood Lake Park, Davies Amphitheater for 2024, Approval of Mayor's reappointment of board members to the Tree Board: Roger Sell, 3 year term ending 3/1/2027; Tom Hoogestraat, 3 year term ending 3/14/2027; Donald Duysen, 3 year term ending 3/14/2027 & Bill Lindau, 3 year term ending 3/1/2027; Ayes- 5 Nays- 0 motion carried

Mayor Winquest opened the public meeting regarding Oak Ridge Park II Preliminary Plat at 7:01pm; no written or oral comments received from the public, community partners or utility companies prior to the meeting, P&Z recommended the preliminary plat for approval, public hearing closed at 7:02pm.

Motion Duran/2nd McEwen to approve Resolution 3664, Approving Oak Ridge Park II Subdivision Preliminary Plat; Ayes- 5 Nays- 0 motion carried

Motion Kates/2nd Smithers to Approve Pay Request 3 from Tab Construction in the amount of \$62,702.53 for Keg Creek and Fallon's Creek Crossing bridges; Ayes- 5 Nays- 0 motion carried

YMCA retaining wall bids: ProSite Co bid \$ 3,200.00, Quality Hardscapes bid \$2,058.97

Motion Smithers/2nd McEwen to approve YMCA Retaining Wall by Quality Hardscapes not to exceed \$2,058.97; Ayes- 5 Nays- 0 motion carried

Council reports on committee meetings held prior to the Council meeting

Smithers for Budget & Finance

Motion Smithers/2nd Lines to move forward with Farnan discussing GO Bond options with bonding attorneys; Ayes- 5 Nays- 0 motion carried

Motion Smithers/2nd Kates to set Redbud Reconstruction bid date for March 26, 2024, pending conversation with bond council; Ayes- 5 Nays- 0 motion carried

Motion Smithers/2nd Duran to approve use of City Hall Sharp St wall for mural, grant given to and provided by Golden Hills RC&D; Ayes- 5 Nays- 0 motion carried

Farnan reported on budget process, full levy to county by March 5, public hearing set for 4.2.24; 3.7.24 meeting in Des Moines for RAGBRAI, information can be found on glenwoodragbrai.com

Department Reports

Director Clark for Public Works - Electrical work on going for Droppett box, MidAmerican to supply meter

Police Chief Johansen- training completed for Project lifesaver, tracking device for individuals with cognitive disabilities that have severe safety risk; working with Midlands Humane Society on possible MOU on animal control

Motion Duran/2nd Kates to approve Purchase of Gravel for the Range Not to exceed \$1500; Ayes- 5 Nays- 0 motion carried

Motion Smithers/2nd Lines to approve Promotion of Zachary Chase to Police Officer II effective January 26, 2024 at \$27.12/hr per union contract; Ayes- 5 Nays- 0 motion carried

Motion Lines/2nd Smithers to approve Updated PD Mission Statement; Ayes- 5 Nays- 0 motion carried

Director Painter for Library- Library Board awarded bid for ramp/driveway repair; lights getting updated; waiting on another bid for vestibule

Cemetery

Motion Duran/2nd Kates to approve Cemetery Sexton job description & Part-time Cemetery Groundskeeper job description; Ayes- 5 Nays- 0 motion carried

Fire Chief Gray- 71 Fire/EMS calls since last Council nuisance and abatement will start to pick up

Motion Smither/2nd McEwen to approve purchase of 2015 John Deere Gator from Jeff Dean not to exceed \$4500; Ayes- 5 Nays- 0 motion carried

Park & Rec- Park Board is increasing campground prices, seeking camp host; donated playground equipment cannot be insured by ICAP and can't be placed on city ground; YMCA Easter Egg Hunt will be March 30th at Glenwood Lake Park; old ramp taken down at skatepark; Rec Agreements being discussed; getting quotes for lights around lake walking path

Admin/Finance Farnan

Motion Duran/2nd Kates to approve Seasonal Pool Manager Job Description, with edit to name title & being paid out of LOST funds; Ayes- 5 Nays- 0 motion carried

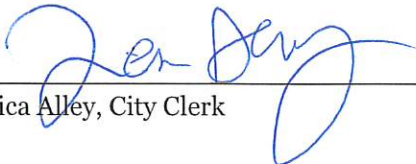
Motion Kates/2nd Smithers to approve to Advertise for Full-Time Admin Assistant; Ayes- 5 Nays- 0 motion carried

Motion McEwen/2nd Lines to Approve the following CDBG Pass Thru Funds Pay Request: Pay Request 10 - 712 Lofts, 19-DRH-001 - in the amount of \$117,687.65; Ayes- 5 Nays- 0 motion carried


Motion Smithers/2nd Duran to approve GovPay Credit Card Processing Agreement, all card fees assessed to customer, all equipment provided to city at no costs, pending City Attorney approval; Ayes- 5 Nays- 0 motion carried

Motion Lines/Ayes-5 (Nays-0) to adjourn meeting at 8:27 pm; meeting adjourned

Attest:



Jessica Alley, City Clerk



Angela Winquist, Mayor