



## Staff Report

To: City Council, Mayor Winqvist  
From: Amber Farnan  
Date: 08/27/2024  
RE: City Administrator Search – Next Steps

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Brent Hinson & Mark Jackson with Hinson Consultants met one-on-one with all the elected officials, most department heads, Admin Staff, Jake Zimmerer and Jennie Davis last week.

A survey has been sent out to elected officials and department heads; it needs to be completed by September 4, 2024.

September 10, 2024, City Council Meeting – Brent & Mark will present results of the survey. They will request approval for the position profile and advertising plan. If approved advertising will start on September 11, 2024, and go on through October 16, 2024.

Point to Ponder – There will likely be a gap between my last day and the new administrators first day, during this gap an interim city administrator could be appointed to ensure monthly reports are completed timely and large projects are monitored. This could be a part-time position and would help ensure governmental processes continue. Is there interest in taking this route?

*Amber Farnan*  
City Administrator/Finance Director  
amber.farnan@cityofglenwood.org

5 N. Vine Street  
Glenwood, IA 51534  
(712) 527-4717



## Staff Report

To: City Council, Mayor Winquist

From: Amber Farnan

Date: 08/27/2024

RE: Anticipated Opening

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Jessica will be moving to Millard next week, depending on childcare options, she may need to flex her hours in the coming weeks. Additionally, she is anticipating searching for a job that will be closer to their new home.

Jessica is a great asset to the City. She has created a process book that is a step-by-step manual for payroll, accounts payable and other common tasks. She is completing job descriptions for department heads and staff, which will eventually lead us toward annual evaluations.

Jessica, Danielle and I have discussed what it would look like as Jessica starts this transition. We have been cross training Danielle in anticipation of her needing to take over some of Jessica's duties.

We are requesting permission to allow Jessica to flex her hours over the coming weeks, she will use her available time to ensure she has 40 hours per week, should this change, we will let council know. She will be able to continue to work on job descriptions and other projects if she needs to work from home to make up hours.

We are also requesting permission to advertise for City Clerk as an anticipated opening, this would get us ahead if Jessica finds new employment or needs to switch to part-time.

*Amber Farnan*

City Administrator/Finance Director  
amber.farnan@cityofglenwood.org

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**Tentative Agenda**  
**Glenwood City Council Meeting**  
**August 27, 2024**  
**Located at City Hall at 5 N. Vine St. ~7:00pm**

**Committee Meetings 6:30 - 7:00 pm**

Budget & Finance

- Mural Camera - Additional POE Needed
- [Current ARPA FUNDS](#)

Hiring Subcommittee

- Consulting Firm Update - [Staff Report](#)
- Anticipated Opening - [Staff Report](#)

Aquatic Center Update

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**Council Meeting - 7:00 p.m.**

- 1. Pledge of Allegiance**
- 2. Call to order/roll call**
- 3. Consent agenda** - All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion on these items unless a request is made prior to the time Council votes on the motion:
  - a. Agenda
  - b. Abstract of [Claims #4](#)
  - c. Minutes from [August 13, 2024](#)
  - d. [Annual Contribution to Mills County Chamber of Commerce](#)
  - e. [Resolution 3682](#) Approving Wages for Certain Employees
- 4. Allow visitors to address council**

Visitors may address the Council at this time; however, comments will be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.
- 5. Diana Burchett - Square Crow Days Special Event Application**
- 6. Jim Hughes - Homecoming Parade After Party [Special Event Application](#)**
- 7. Mayor to sign [Constitution Week Proclamation](#)**
- 8. Hiley Park Update - Michelle Wright**
  - a. Approval to apply for a Wellmark grant
  - b. Approval to apply for a FNBO grant
- 9. Approve [Pay Estimate 5](#) & Payment to Tab Construction in the amount of \$19,181.24**
- 10. Committee Reports**
  - a. Budget & Finance - Smithers
    - i. Approve Additional POE for Camera System
  - b. Hiring Subcommittee - Duran/Smithers
    - i. Advertise for anticipated opening
    - c. Aquatic Center Update - Kates/Lines
- 11. Departmental Reports**
  - a. Clark-Public Works
  - b. Johansen – Police Dept
    - i. Approve [Special Events Application](#) - Lawn Mower Poker Run on September 7, 2024
    - ii. Approve extending conditional offer for Police Officer I, pending the resignation of an officer with conditional job offer from CBPD

- iii. Approve hiring Patrick Martin as temporary part-time PD Record Clerk at \$20 per/hr not to exceed 32 hr/week from September 3-20
- iv. Change in Price on New Police Durangos
- c. Painter – Library
- d. Collins – Cemetery
  - i. [Cemetery Minutes](#)
- e. Gray – Fire & Rescue/ Code enforcement
  - i. Copier Lease
- f. Mattox – Park
- g. Farnan – Admin
  - i. Roof Estimates for City Hall
  - ii. [July 2024 Financials - Rev/Exp Report](#)
  - iii. Approve the following CDBG Pass Thru Funds Pay Request:
    - 1. [GAX #16](#) - 712 Lofts - 19-DRH-001 in the amount of \$555,696.66
    - 2. [GAX #30](#) - Arbor Hills - 19-DRH-018 in the amount of \$14,157.50
    - 3. [GAX #31](#) - Arbor Hills - 19-DRH-018 in the amount of \$137,637.18
    - 4. [GAX #6](#) - 110 Nuckolls St - 19-DRH-016 in the amount of \$23,953.00 - Final
    - 5. [GAX #9](#) - 308 N Hazel St - 19-DRH-002 in the amount of \$22,483.65 - Final
    - 6. [GAX #16](#) - 408 N Myrtle St - 19-DRh-004 in the amount of \$22,375.00 - Final

## 12. Mayor's Report

## 13. Council Member Report

## 14. Motion to Adjourn

Order of agenda at discretion of Mayor

For hearing assistance contact City Hall seven business days prior to the meeting date.

**Virtually:** <https://meet.goto.com/CityofGlenwood/> **Phone:** (786) 535-3211 **Access Code:** 738-827-117

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX	12,836.70		1291697	8/22/24
FED/FICA TAX PAYMENT	FED/FICA TAX	4,867.56	17,704.26	1291700	8/23/24
TREASURER, STATE OF IOWA	STATE TAX	2,035.18		1291698	8/22/24
TREASURER, STATE OF IOWA	STATE TAX	631.68	2,666.86	1291701	8/23/24
IPERS	IPERS	11,205.47		1291699	8/22/24
IPERS	IPERS - PROTECT	3,723.45	14,928.92	1291702	8/23/24
NE CHILD SUPPORT PAYMENT CNTR	CHILDSUPPORTED		1,010.00	82297	8/23/24
CITY OF GLENWOOD	HEALTH INS		2,551.01	82296	8/22/24
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050	LIABILITIES TOTAL		38,861.05		
POLICE					
ACCESS SYSTEMS	COPIER/PRINTER		154.25	82300	8/27/24
AXON ENTERPRISE INC	2021 T7CQ DOCK		5,585.85	82304	8/27/24
BEST FINISH AUTO BODY	TAHOE DENT REPAIR 23'		2,564.25	82306	8/27/24
BEST FINISH AUTO SERVICE	19'CHEVY TAHOE OIL/BRAKE/ROTOR		442.25	82307	8/27/24
ERIC JOHANSEN	CULTIVATE COMM SUPPLIES REIM		75.22	82318	8/27/24
MIDAMERICAN ENERGY	ELECTRIC SERVICE		89.29	82322	8/27/24
SEVERN PEST MANAGEMENT	PEST CONTROL		37.50	82330	8/27/24
US CELLULAR	PHONES		499.28	82333	8/27/24
CENTURYLINK	333947254		222.83	82335	8/27/24
VISA	TACTICS		1,235.52	82338	8/27/24
VISA	DRY GAS TANK		520.07	82339	8/27/24
			-----		
110	POLICE TOTAL		11,426.31		
FIRE					
BLACK HILLS ENERGY	GAS SERVICES		91.08	82302	8/27/24
BOUND TREE MEDICAL, LLC	MED SUPPLIES		311.74	82310	8/27/24
CLIA LABORATORY PROGRAM	CITA RENEW MEDICARE BILLING		248.00	82311	8/27/24
JENNIE ED HOSPITAL PHARMACY	PHARMACY MEDS		432.54	82317	8/27/24
MATHESON TRI-GAS, INC	OXYGEN		294.59	82320	8/27/24
MHS SYSTEMS INC	RECHARGE EXTINGUISHERS		140.00	82321	8/27/24
MIDAMERICAN ENERGY	ELECTRIC SERVICE		562.21	82322	8/27/24
PAPER TIGER	PAPER SHRED		11.67	82325	8/27/24
RELIANT FIRE APPARATUS, INC.	TRUCK 12 YEARLY SERVICE/REPAIR		9,800.82	82327	8/27/24
MACQUEEN EQUIPMENT	HOOKS FOR GEAR RACKS		85.25	82328	8/27/24
ULINE	BROOMS/WIRE BRUSHES/SQUEEGEE		648.99	82332	8/27/24
US CELLULAR	FD HOTSPOTS		294.09	82333	8/27/24
VERATHON INC	REPLACEMENT INTUBATION BLADES		562.93	82336	8/27/24
			-----		
150	FIRE TOTAL		13,483.91		
LIBRARY					
CITY OF GLENWOOD	HEALTH INS		225.00	82296	8/22/24
PAPER TIGER	PAPER SHRED		11.67	82325	8/27/24
US CELLULAR	PHONES		47.35	82333	8/27/24
			-----		
410	LIBRARY TOTAL		284.02		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
AMPITHEATER					
MIDAMERICAN ENERGY	ELECTRIC SERVICE		124.72	82322	8/27/24
	420 AMPITHEATER TOTAL		----- 124.72		
PARK					
BLACK HILLS ENERGY	GAS SERVICES		37.57	82302	8/27/24
BOMGAARS	CLEANING SUPPLIES		35.73	82308	8/27/24
GLENWOOD FEED AND INDUSTRIAL	ROUND UP		100.00	82313	8/27/24
MIDAMERICAN ENERGY	ELECTRIC SERVICE		2,009.59	82322	8/27/24
US CELLULAR	PHONES		105.28	82333	8/27/24
UPHOFF OUTDOOR POWER, LLC	BLADE		147.03	82334	8/27/24
	430 PARK TOTAL		----- 2,435.20		
RECREATION					
BOMGAARS	TIES/T POST		59.94	82308	8/27/24
MIDAMERICAN ENERGY	ELECTRIC SERVICE		250.12	82322	8/27/24
TAB CONSTRUCTION	CROSSING BRIDGES X2		19,181.24	82331	8/27/24
	440 RECREATION TOTAL		----- 19,491.30		
CEMETERY					
IPERS				1291699	8/22/24
IPERS	IPERS UNDERPAYMENT		.02	1291703	8/26/24
BLACK HILLS ENERGY	GAS SERVICES		44.26	82302	8/27/24
BOMGAARS	CONCRETE		105.88	82308	8/27/24
MIDAMERICAN ENERGY	ELECTRIC SERVICE		88.59	82322	8/27/24
US CELLULAR	PHONES		92.67	82333	8/27/24
CENTURYLINK	333947252		71.65	82335	8/27/24
	450 CEMETERY TOTAL		----- 403.07		
TREE BRD/COMM BEAUTIFICAT					
ARBOR DAY FOUNDATION	MEMBERSHIP DUES		25.00	82324	8/27/24
	510 TREE BRD/COMM BEAUTIFICAT TOTAL		----- 25.00		
PLANNING AND ZONING					
INTERNATIONAL CODE COUNCIL	CODE COUNCIL MEMBERSHIP RENEW		405.00	82315	8/27/24
	540 PLANNING AND ZONING TOTAL		----- 405.00		
ADMINISTRATION					
ACCESS SYSTEMS	COPIER/PRINTER		154.25	82300	8/27/24
BLACK HILLS ENERGY	SERVICE		38.33	82302	8/27/24
GLENWOOD MUNICIPAL UTILITIES	KEYS		72.00	82314	8/27/24
MIDAMERICAN ENERGY	ELECTRIC SERVICE		953.20	82322	8/27/24
PAPER TIGER	PAPER SHRED		11.66	82325	8/27/24
SECRETARY OF STATE	D. ARNOLD NOTARY		30.00	82329	8/27/24
SEVERN PEST MANAGEMENT	PEST CONTROL		37.50	82330	8/27/24
VISA	GOOGLE SUITE		138.10	82337	8/27/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	620 ADMINISTRATION TOTAL		1,435.04		
	001 GENERAL TOTAL		88,374.62		
AQUATIC CENTER POOL					
AQUA CHEM INC.	POOL CHEMICALS		713.10	82301	8/27/24
MIDAMERICAN ENERGY	ELECTRIC SERVICE		3,427.98	82322	8/27/24
MILLS COUNTY YMCA	SALARIES/TAXES		12,704.70	82323	8/27/24
VISA	POOL CONCESSIONS		42.69	82337	8/27/24
	445 POOL TOTAL		16,888.47		
	002 AQUATIC CENTER TOTAL		16,888.47		
ARPA ARPA FUNDS					
DOOSAN BOBCAT NORTH AMERICA	ARPA PARK SKID LOADER		60,000.00	82298	8/23/24
	135 ARPA FUNDS TOTAL		60,000.00		
	005 ARPA TOTAL		60,000.00		
ROAD USE TAX LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX		3,033.68	1291697	8/22/24
TREASURER, STATE OF IOWA	STATE TAX		494.00	1291698	8/22/24
	050 LIABILITIES TOTAL		3,527.68		
STREET					
READY MIXED CONCRETE, CO	CONCRETE		1,232.82	82299	8/27/24
BLACK HILLS ENERGY	SERVICE		57.56	82302	8/27/24
AUTO VALUE/ARNOLD MOTOR	BATTERY		334.74	82303	8/27/24
BOMGAARS	SPRAY PAINT LINE MARKER		121.78	82308	8/27/24
DIAMOND VOGEL, INC	PAINT		2,076.70	82312	8/27/24
LOESS HILLS LANDFILL	BRUSH CLEAN OUT RAILROAD AVE		656.76	82316	8/27/24
LACAL EQUIPMENT INC	BROOMS FOR SWEEPER		1,130.69	82319	8/27/24
MIDAMERICAN ENERGY	ELECTRIC SERVICE		3,021.26	82322	8/27/24
US CELLULAR	PHONES		102.67	82333	8/27/24
CENTURYLINK	333616597		61.65	82335	8/27/24
VISA	J NUCHOLLS BOOTS		184.43	82337	8/27/24
	210 STREET TOTAL		8,981.06		
	110 ROAD USE TAX TOTAL		12,508.74		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
EMPLOYEE BENEFITS					
POLICE					
PRINCIPAL LIFE INS CO	VISION		233.69	82326	8/27/24
WELLMARK BC/BS	MEDICAL AND DENTAL		18,994.95	1291695	8/14/24
	110 POLICE TOTAL		19,228.64		
FIRE					
PRINCIPAL LIFE INS CO	LIFE AND AD&D		133.09	82326	8/27/24
WELLMARK BC/BS	MEDICAL AND DENTAL		10,035.82	1291695	8/14/24
	150 FIRE TOTAL		10,168.91		
STREET					
PRINCIPAL LIFE INS CO	VISION		149.39	82326	8/27/24
WELLMARK BC/BS	MEDICAL AND DENTAL		8,966.92	1291695	8/14/24
	210 STREET TOTAL		9,116.31		
LIBRARY					
PRINCIPAL LIFE INS CO	LIFE AND AD&D		82.37	82326	8/27/24
WELLMARK BC/BS	MEDICAL AND DENTAL		6,219.19	1291695	8/14/24
	410 LIBRARY TOTAL		6,301.56		
PARK					
PRINCIPAL LIFE INS CO	VISION		51.92	82326	8/27/24
WELLMARK BC/BS	MEDICAL AND DENTAL		3,638.89	1291695	8/14/24
	430 PARK TOTAL		3,690.81		
CEMETERY					
PRINCIPAL LIFE INS CO	LIFE AND AD&D		11.23	82326	8/27/24
WELLMARK BC/BS	MEDICAL AND DENTAL		2,747.73	1291695	8/14/24
	450 CEMETERY TOTAL		2,758.96		
ADMINISTRATION					
PRINCIPAL LIFE INS CO	VISION		96.16	82326	8/27/24
WELLMARK BC/BS	MEDICAL AND DENTAL		5,495.46	1291695	8/14/24
	620 ADMINISTRATION TOTAL		5,591.62		
	112 EMPLOYEE BENEFITS TOTAL		56,856.81		
DEBT SERVICE					
DEBT SERVICE					
BOK FINANCIAL	DOC REVIEW/ACCT SETUP		300.00	82309	8/27/24
	710 DEBT SERVICE TOTAL		300.00		



VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	200 DEBT SERVICE TOTAL		300.00		
CDBG HOUSING GRANT CDBG HOUSING PROJECTS JIM & MONICA HUGHES	CDBG PASS THROUGH FUNDS		597,072.13	82305	8/27/24
	140 CDBG HOUSING PROJECTS TOTAL		597,072.13		
	311 CDBG HOUSING GRANT TOTAL		597,072.13		
	Accounts Payable Total		832,000.77		
Payroll Checks					
	001 GENERAL		44,365.42		
	110 ROAD USE TAX		8,116.55		
	Total Paid On: 8/22/24		52,481.97		
	001 GENERAL		17,827.50		
	Total Paid On: 8/23/24		17,827.50		
	Total Payroll Paid		70,309.47		
	Report Total		902,310.24		

**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

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FUND	NAME	AMOUNT
001	GENERAL	150,567.54
002	AQUATIC CENTER	16,888.47
005	ARPA	60,000.00
110	ROAD USE TAX	20,625.29
112	EMPLOYEE BENEFITS	56,856.81
200	DEBT SERVICE	300.00
311	CDBG HOUSING GRANT	597,072.13
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	TOTAL FUNDS	902,310.24

## August 13, 2024 Minutes

### Committee Meeting

Glenwood City Council met for committee meetings on Tues, 8.13.2024 at 6:00 pm in Council Chambers prior to the City Council meeting. Mayor Angela Winquist called the meeting to order with the following present Council Members: Donnie Kates, Mike Lines, Christina Duran, Laurie Smithers & Natalie McEwen. City employees: Chief Johansen, Jamey Clark, Fire Chief Gray, Tara Painter, Amber Farnan, Jessica Alley, Dannielle Arnold, Mike Collins & Ron Mattox. Guests: Joe Foreman, Randy Romens, Ryan Matheny (virtual) & Bob Wray (virtual).

*Committee meetings are open to the public and for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting*

#### Budget & Finance

- ARPA Discussion
  - Cemetery Sexton Collins requested asphalt overlay for parking lot & entry ways, seal coating for remaining roads (Affordable Asphalt was the only company to submit a bid \$49,000); update on tree removal: 14 ash trees & 3 dying oaks removed
  - Library Director Painter requested additional outdoor security cameras for \$3,431.80 and \$5,000 towards a new circulation desk
  - Chairman Romens for the Park Board requested a track skid loader not to exceed \$60,000 for moving equipment, lifting, tree removal, etc.

#### Kates for Pitbull Subcommittee

- Researched other towns with similar size, found smaller towns without animal control have trouble enforcing. Discussions centered around why the ordinance was put in place, Chief Johansen stated a Pitbull attack years ago prompted the ordinance. Kates stated they understand the concerns regarding the ordinance and at this time the committee recommends no changes to ordinance

#### Farnan for Aquatic Center

- Glenwood Aquatic Center (GAC) is losing water even with the play feature off, GAC be closed as of 8/18 and Council could decide to have either the pipes professionally lined by Behle for \$161,248.27, or Burbach Aquatics can do a comprehensive assessment of all elements for \$116,200 which will create a roadmap of issues, Burbach's price does not include repairs, LOST funds or cash out CD's could be used for any assessment or repairs, Street dept has spent 350 hrs at pool maintaining and fixing issues this year

#### Smithers for Hiring subcommittee

- Discussed the anticipated opening for City Admin/Finance Director; for cities of similar size and makeup Glenwood's admin salary is below average; Discussed Hinson Consulting proposal (\$17,600) to assist in search for a candidate w/municipal admin/finance experience

YMCA repairs will be discussed during the Council Meeting due to running out of time.

### City Council Minutes

Glenwood City Council met in regular session on Tues, 8.13.2024 at 7:00 pm in Council Chambers. Mayor Angela Winquist called the meeting to order with the following present Council Members: Donnie Kates, Mike Lines, Christina Duran, Laurie Smithers & Natalie McEwen. City employees: Chief Johansen, Jamey Clark, Fire Chief Gray, Tara Painter, Amber Farnan, Jessica Alley, Dannielle Arnold, Ron Mattox & Dan Kammerer. Guests: Jake Zimmerer, Joe Foreman, Randy Romens, Jen Wilson & Susan Schenck. Virtual Guests: A. Ling, Bob Wray, Ryan Matheny & Renate Frieze.

Pledge of allegiance was recited

Motion McEwen/2nd Smithers to approve the consent agenda as printed: Agenda, Abstract of Claims #3, Minutes from July 23, 2024, Approval of Council's appointment of Susan Schenck to the P&Z Board, 5-year term ending 8/27/2029 & Renewal of Parea Alcohol License; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Jen Wilson, Glenwood HS Alumni Association discussed the 2024 Homecoming Street Dance: 1st Street closed between Walnut & Vine from 3pm-1am, Parea will hold liquor license & food available from Brunning BBQ

Motion Smithers/2nd Lines to approve the Special Events Application for the 2024 Homecoming Street Dance on 10/5/24; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Kates/2nd McEwen to approve Parea Temporary Outdoor Service Liquor License for Oct 4- 6, 2024, pending ABD approval; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Jake Zimmerer with Eagle Engineering Locust St project is 99.5% complete, barricades down in next few days, change order includes funds not planned and is covered by DOT; Redbud Project is complete, median was needed to push traffic to the right; Asphalt Project will overlay 6 areas; Chestnut drainage project to have preliminary plans made, recommended to bid in late fall

Motion Smithers/2nd Duran to approve Locust St Project Western Engineering Application for Payment #4 in amount of \$303,023.34; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Kates/2nd Lines to approve Locust St Project Western Engineering Change Order #1 in amount of \$32,470.00; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Lines/2nd Kates to approve Redbud Ave Reconstruction Project Bluffs Paving Application for Payment #2 in amount of \$191,231.09; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Smithers/ 2nd McEwen to Authorize to Advertise & Set Bid Date/Public hearing for FY25 Asphalt Improvements for 10/8/2024; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Smithers/2nd Duran to table bids on GMU water damage & roof repairs, requested bid for full roof replacement; Roll Call: Ayes - 5, Nays - 0 Motion tabled

Motion Smithers/2nd Kates to approve City Attorney fees for FY24 for \$40,000; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Motion Kates/2nd Lines to approve contract with Cornerstone Commercial for the downtown revitalization project in the amount of \$815,550.00; Roll Call Ayes - 5, Nays - 0 Motion Carried

Estimated completion date is July 2025, project funded by a CDBG grant which includes 25% matches from property owners & the City (using ARPA funds)

Motion Duran/2nd Kates to approve website quote from Munibit for \$179 a month, paid out 3 years in advance with ARPA funds; Roll Call: Ayes - 2, Nays - 3 (Lines, Smithers, McEwen) Motion Failed

Requested waiting until City Admin position is filled before moving forward w/any website changes/enhancements

***Action items from committee meetings held prior to the Council meeting***

Motion Lines/2nd Kates to approve Hinson Consulting contract to recruit for City Admin/Finance Director position, paid out of ARPA funds not to exceed \$18,000; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Kates discussed Pitbull Ordinance, Council not taking action on current ordinance

Motion Kates/ 2nd Smithers to approve Burbach Aquatics quote for comprehensive assessment of GAC for \$116,200.00, using LOST funds; Roll Call: Ayes - 5, Nays - 0 Motion Carried

No action on bid from Behle, Inc for lining pipes to/from play feature for \$161,248.27

Motion Smithers/2nd Duran to approve Affordable Asphalts quote for asphalt overlay to Cemetery parking lot/entry & seal coat roads for \$49,000, paid by ARPA fund; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Motion Smithers/2nd Kates to approve MHS Systems quote for \$3,431.80 to add exterior cameras to the Library, paid by ARPA fund; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Motion Smithers/2nd McEwen to approve \$5,000 towards new Library circulation desk, paid by ARPA fund; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Motion Smithers/2nd Lines to approve Park track skid loader purchase not to exceed \$60,000, paid by ARPA fund; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Farnan reported on repairs needed for YMCA, which are paid out of LOST funds

Motion Smithers/2nd McEwen to approve YMCA roof repair by Elevate Roofing for \$3,750; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Roof flashing repairs needed to due smaller footprint of new rooftop HVAC unit

Motion Smithers/2nd Duran to approve bid by Diamond Brite for repairs of small cracks, holes & rust damage to the YMCA pool for \$4,156; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Additional bid from Diamond Brite for repairs to small cracks & holes only - \$1,665

Motion Smithers/ 2nd McEwen to approve YMCA boiler repairs by Houser's HVAC for \$2,658.80; Roll Call: Ayes - 5, Nays - 0 Motion Carried

City responsible for parts & freight, YMCA responsible for labor on boiler repair

**Departmental Reports**

Director Clark-Public Works: Storm inlet & pipe replacements ongoing; began crosswalk & street painting

Chief Johansen-Police Department: requested approval to move forward with ordering the 2 police vehicles included in GO Bond, including upfit of vehicles & removal of equip from the 2 Tahoes being replaced:

Motion Duran/2nd Kates to approve purchase of two Durangos (w/V6 engines) from Stew Hansen for a total amount of \$85,804; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Original bid from Stew Hansen included a V8 engine (\$45,225/ea), Chief Johansen requested a bid for a V6 engine (\$42,902/ea)

Bid recvd from Red Oak Chrysler - \$45,705/ea

Motion Kates/2nd Smithers to approve Jones Auto estimate for upfit of a new Durango for \$21,643.01/ea; for total amount of \$43,286.02; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Duran/ 2nd McEwen to approve Jones Auto estimates #4310 (\$870) & #4311 (\$870) for removal of equipment from Tahoes for total of \$1,740; Roll: Ayes - 5, Nays - 0 Motion Carried

Motion Duran/2nd Lines to approve quote from MPH Industries for (2) Ranger EZ radars units for \$5,982, using Jack Lewis Safety Grant funds; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Additional Bids: Stalker Radar-(1) DSR 2 Antenna Radar-\$3,085/ea; Stalker Radar-(2) Dual 2 Antenna Radar System-\$4,840; MPH Industries-(2) BEE III Standard Radar-\$4,478

Motion Duran/2nd Smithers to approve hiring a temporary records clerk w/previous PD experience to provide coverage during 3-week scheduled staff vacation in September at \$20/hr, pending posting requirements & approval by City Attorney; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Johansen noted past difficulties in keeping the office open during staff absences and emphasized that this will ensure consistent hours for citizens

Johansen previously requested Council consider a permanent part-time records clerk position, this is separate from the request for temporary hire

Motion McEwen/2nd Kates to approve part-time PD Record Clerk job description; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Motion Smithers/2nd Kates to approve advertising for permanent part-time PD Record Clerk position at \$18 per/hr, not to exceed 25 hours per week; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Duran/2nd Kates to approve spending up to \$600 of donated funds from RAGBRAI on Cultivate Community Event; Roll Call: Ayes - 5, Nays - 0 Motion Carried

The RAGBRAI Community Fund donated a portion of website t-shirt sales to community partners participating in RAGBRAI LI including law enforcement & EMS services

Director Painter-Library: Vestibule repairs to start Monday; ramp repair is ongoing  
Fire Department

Motion Kates/2nd Smithers to approve Advertising for Full-Time Firefighter/Paramedic position; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Chief Gray budgeted for an additional full-time position for FY25

Superintendent Mattox-Park & Rec: Renovations on Field 165 (formally Field 5) have started; 2 field fences damaged during storm, meeting w/insurance for claim, initial quotes are \$10,012 (Field 2) & \$11,080 (Field 4); light poles to be installed around lake this fall; new dock is built, not installed yet

Administrator/Finance Director Farnan:

Motion Lines/2nd Kates to set public hearing for FY25 budget amendment #1 for 9/10/24 at 7:00pm; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Motion McEwen/2nd Lines to approve the following CDBG Pass Thru Funds Pay Requests: #28-Arbor Hills, 19-DRH-018 for \$168,862.91 & #29-Arbor Hills, 19-DRH-018 for \$248,209.97; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Smithers/2nd McEwen to go into Closed Session at 8:45pm, in accordance with Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion McEwen/2nd Smithers to return to open session at 9:48pm; Ayes - 5, Nays - 0 Motion Carried

Motion Lines/2nd Smithers to approve \$2/hr pay increase from \$29/hr to \$31/hr for Park Superintendent Ron Mattox effective 8/15/2024; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Kates/2nd McEwen to go into Closed Session at 9:52pm, in accordance with Iowa Code 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction is completed; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion Lines/ 2nd McEwen to return to open session at 10:07pm; Roll call: Ayes - 5, Nays - 0 Motion Carried

No action taken from closed session

Motion Smithers/2nd Duran to adjourn meeting at 10:07pm; Roll Call: Ayes - 5 Nays - 0 Meeting Adjourned

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Angela Winquist, Mayor

Attest:

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Jessica Alley, City Clerk

RESOLUTION 3682

RESOLUTION SETTING SALARIES AND/OR BENEFITS FOR CERTAIN EMPLOYEES OF THE CITY OF GLENWOOD, IOWA.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD, IOWA:

SECTION I: The following persons & positions named below shall be paid the salaries or wages indicated. The City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions from the amounts set out below, on every other Thursday of the year and make contributions to Ipers and Social Security, or other purposes as required by law or authorization of the City Council, all subject to audit and review by the City Council.

<b>Permanent Full-Time</b>			
Position	Employee	Hourly Rate	Effective Date
Park Superintendent	Ron Mattox	\$31.00	8/15/2024

DULY PASSED AND APPROVED THIS 27TH DAY OF AUGUST, 2024.

\_\_\_\_\_  
Angela Winqvist, Mayor

Attest:

\_\_\_\_\_  
Jessica Alley, City Clerk



August 21, 2024

Dear Glenwood City Council:

I hope this letter finds you well. I am writing to request the City of Glenwood's financial support for the Mills County Chamber of Commerce. We are seeking your continued contribution of \$3,550 to help us continue our mission of promoting local businesses and enhancing the quality of life in our community. With your contribution, we can strengthen our initiatives that benefit not only our members but also the citizens of Glenwood.

We greatly value the partnership between the Chamber and the City of Glenwood, and we appreciate your ongoing commitment to the prosperity of our community.

Sincerely,

Jennie Davis  
Executive Director  
712.520.4250  
director@livemillscounty.com

Tana Saddler  
Communications & Events Mgr.  
402.650.1635  
events@livemillscounty.com

2024 Board of Directors

Stephanie Bowden, President  
Lindsey Sayers, Vice-President  
Jonathan Marshall, Treasurer  
Julianne Marriott, Past-President  
Emily Swinford  
Tim Jackson  
Diana Hoogestraat  
Lu Peverill  
Lindsey Schomaker

5 North Vine Street, Glenwood, IA 51534  
www.livemillscounty.com

**CITY OF GLENWOOD  
SPECIAL EVENTS APPLICATION**


Please complete all sections of this application. An incomplete application will be returned to the applicant. Once all required documentation and signatures are received, only then will it be considered by the City Council for final approval. It is highly recommended that Application be completed and submitted 30 days prior to the date of the event to ensure proper review and approval. An application submitted less than 30 days prior to an event may not be processed in time to be approved by the City Council. It is recommended that a representative be present at the Council Meeting when the application is considered.

Date: 8/14/24 Fee: \$25.00 Receipt No. 40390

PLEASE RETURN TO: City Clerk, 5 N. Vine St, Glenwood, Iowa

**APPLICANT INFORMATION**

Applicant: Jim Hughes (Jim Hughes Real Estate)  
Event: Homecoming Parade After-Party  
Coordinator: Anne Steele or Maddi Sieck  
Mailing Address: 410 S Lowst St  
Daytime Phone #: 712-527-3114 Evening Phone #: 712-520-7300  
Email Address: advertising@jimhughesrealestate.com



**EVENT INFORMATION**

Type of Event with general description:  
Homecoming celebration with Bounce Houses, Pony Rides, 3 treats.

Open to Public       Private Event

Days/Dates of Event: Friday, October 4th, 2024

Time(s) of Event: (Include Set Up/Tear Down Time) 11:00 am Set-up → 5:00pm

Event Location:  
410 S Lowst St, Parking Lot + Old Casey's Parking Lot

**FIREWORKS**

Requesting Fireworks Permit?  Yes  No

Name/s of competent operators who will handle the fireworks \_\_\_\_\_

Location on the property the fireworks will be set off from \_\_\_\_\_

"Fireworks Release" to be signed at time of application.



**ALCOHOL**

Will the event require an alcohol license or require modification of an existing license? \_\_\_\_\_ Yes  No

For events with temporary outdoor service/beer garden City Outdoor Service Application must be completed per City Code Chapter 120.06.

**REQUESTED INFORMATION (Check All Applicable Lines)**

Temporarily close streets:

Area to be closed: Nuckolls St between Slowst & Alleyway.  
See attached map

Date & Time of closure: Friday, October 4th 11:00am - 5:30pm

**If closing street, applicant must notify affected owners/residents - describe how residents were/will be notified**  
(For events it is recommended that adjoining property owners sign a form (provided by applicant) showing they have been notified of the event by the applicant.):

No residents on closed section. will notify nearby renters.

\_\_\_\_\_ Use of City Park (specify park and attach map of setup): \_\_\_\_\_

\_\_\_\_\_ Parade (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Walk/Run (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

\_\_\_\_\_ Other (please specify): \_\_\_\_\_

**ITEMS REQUESTED FROM THE CITY OF GLENWOOD**

Street barricades ("Block" on attached map)

\_\_\_\_\_ Fencing

\_\_\_\_\_ Emergency "No Parking" Signs

\_\_\_\_\_ Other (please specify): \_\_\_\_\_

**SOUND SYSTEMS**

Please indicate if the following will be used:

Amplified Sound/Speaker System

\_\_\_\_\_ Live Music

\_\_\_\_\_ Recorded Music

Times Sound Equipment will be used 2:00 - 5:00pm

Location on property where sound equipment will be used 410 Slowst St

**FENCING**

We will place fencing along Lowst St to keep kids safe.

**FOOD TRUCK**

Name of Food Truck \_\_\_\_\_

Location of Food Truck on the Property \_\_\_\_\_

\*Must obtain a Food Truck Permit before event- Separate permit(s) needed for each food truck

**SANITATION/TRASH**

**Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site.**

Will additional restrooms be brought to the site?  Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, how many? 2

Please name the individual, organization, or contractor responsible for clean-up and trash removal:

Contact Person: Tony Wright/Sim Hughes Address: 410 S Lowst St

Daytime Phone: 712-527-3114 Evening Phone: 712-520-7300

**(Event applicant will be invoiced for any additional cost incurred by the City for clean-up or trash removal after an event)**

**INSURANCE.** Applicant shall obtain and maintain a general liability insurance policy naming the City of Glenwood as additional insured using form IL7305 so as not to waive Owner's Governmental Immunity when conducting an event on **public property**. For events requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. For all other events held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. This application will not be considered by the Glenwood City Council until the proper insurance certificate is submitted and approved by the City Administrator.

\_\_\_\_\_ Certificate of Insurance provided and accepted  Certificate of Insurance not required

**Security**

Will Security be needed for this event? \_\_\_\_\_ YES  NO

Explain we typically invite Chief Johansen to our events as an added precaution.

If Police Department presence Chief Johansen must be notified and inform you of availability and rates if applicable.

**AGREEMENT**

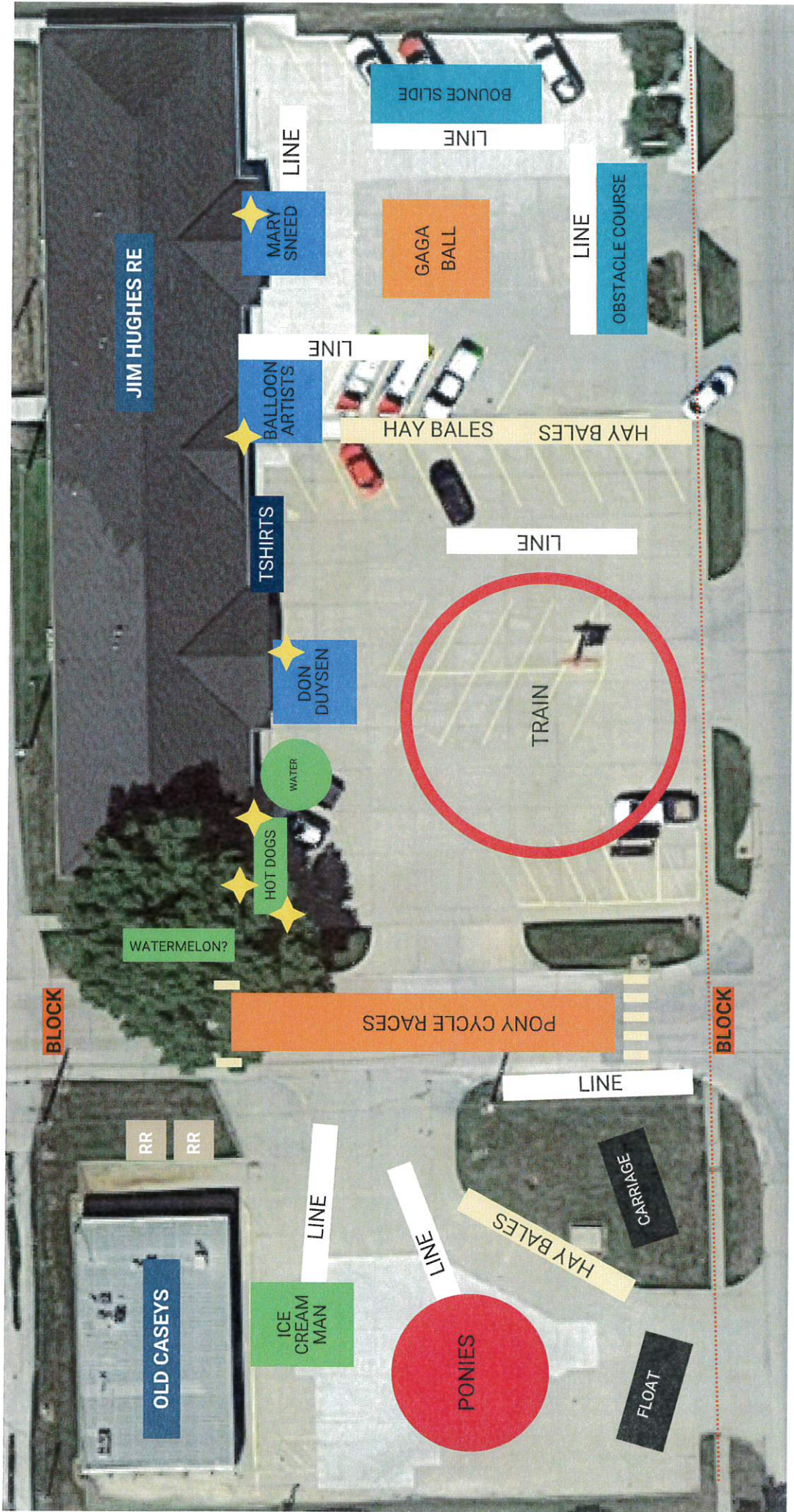
In consideration of the City of Glenwood, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Glenwood, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Glenwood, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the rules, regulations, terms and conditions established by the City of Glenwood, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

  
Applicant/Sponsor Signature

  
Date

# HOCO 2024 MAP



**DEPARTMENT APPROVALS**

The request has been reviewed by the undersigned and recommended for approval from Council with the condition as noted:

**POLICE DEPARTMENT**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Recommended Conditions:

\_\_\_\_\_  
\_\_\_\_\_

**FIRE DEPARTMENT**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Recommended Conditions:

\_\_\_\_\_  
\_\_\_\_\_

**PUBLIC WORKS DEPARTMENT**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Recommended Conditions:

\_\_\_\_\_  
\_\_\_\_\_

**PARKS DEPARTMENT**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Recommended Conditions:

\_\_\_\_\_  
\_\_\_\_\_

**OTHER**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Recommended Conditions:

\_\_\_\_\_  
\_\_\_\_\_

Dispatch notified \_\_\_\_\_ Date: \_\_\_\_\_

**CITY COUNCIL APPROVAL**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

\_\_\_\_\_  
Mayor Date

CONDITIONS IMPOSED: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# CONSTITUTION WEEK 2024

*Whereas*, September 17, 2024, marks the two hundred and thirty-seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

*Whereas*, it is fitting and proper to officially recognize this magnificent document and its memorable anniversary; and to the patriotic celebration which will commemorate the occasion; and

*Whereas*, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

**NOW, THEREFORE**, I, Angela Winqvist, Mayor of the City of Glenwood do hereby proclaim September 17 through 23, 2024 as

## CONSTITUTION WEEK

In Glenwood, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the city of Glenwood on this 27<sup>th</sup> day of August, 2024.

---

Angela Winqvist, Mayor

**PERIODIC COST ESTIMATE**

HGM ASSOCIATES INC.

Consulting Engineers

Estimate No. 5

Project No. 702021 / 702121

Page 1 of 3

Period Ending: 6/1/2024

Date of Estimate: 6/28/2024

Percent Completion: 99%

Current Contract Amount: \$427,327.48

Estimated Completion: 3/1/2024

**Project Description: Keg Creek Crossing Pedestrian Bridge and Fallon's Creek Crossing Pedestrian Bridge**

**Owner:**


City of Glenwood  
5 North Vine Street  
Glenwood, IA 51534

**Contractor:**

TAB Construction Co.  
4153 South 67th Street  
Omaha, NE 68117

Item No.	Item Code	Description	Unit	Unit Price (\$)	Quantities		Amount (\$)
					Contract	Actual To Date %	
		<b>KEG CREEK CROSSING PEDESTRIAN BRIDGE</b>					\$ 282,613.42
		<b>FALLON'S CREEK CROSSING PEDESTRIAN BRIDGE</b>					\$ 141,415.35

I hereby certify that the work performed and the materials supplied to date, as shown above represent the actual value of completed work under the terms of this contract in conformity with the plans and specifications and are true and correct.



7/1/24  
 Contractor Date

Total Amount Completed Work to Date:	\$ 424,028.77
Less Amount Retained (5%):	\$ 21,201.44
Less Previous Payments to Contractor:	\$383,646.09

I hereby represent that the work has progressed to the point indicated on this application for payment and that to the best of my knowledge the quality of work is in accordance with the Contract Documents based upon on-site observations of the work in progress.

\_\_\_\_\_  
 HGM Associates Inc. Date

Total Amount Now Due Contractor:	\$ 19,181.24
Breakdown of Materials Delivered:	

PERIODIC COST ESTIMATE HGM ASSOCIATES INC. Consulting Engineers					Estimate No. 5				
					Project No. 702021 / 702121				
					Page 2 of 3				
Project Description: Keg Creek Crossing Pedestrian Bridge					Period Ending: 6/1/2024				
Owner: City of Glenwood 5 North Vine Street Glenwood, IA 51534				Contractor: TAB Construction Co. 4153 South 67th Street Omaha, NE 68117		Date of Estimate: 6/28/2024			
						Percent Completion: 66%			
						Current Contract Amount: \$427,327.48			
						Estimated Completion: 3/1/2024			
Item No.	Item Code	Description	Unit	Unit Price (\$)	Quantities			Amount (\$)	
					Contract	Actual	%		
						To Date			
<b>KEG CREEK CROSSING PEDESTRIAN BRIDGE</b>									
1-1.	2102-2710070	Excavation, Class 10	CY	62.75	168.60	168.60	100%	\$ 10,579.65	
1-2.	2402-2720000	Excavation, Class 20	CY	107.40	29.50	29.50	100%	\$ 3,168.30	
1-3.	2403-0100000	Structural Concrete (Miscellaneous)	CY	1,804.70	18.30	18.30	100%	\$ 33,026.01	
1-4.	2404-7775005	Reinforcing Steel, Epoxy Coated	LB	3.05	2,048.00	2,048.00	100%	\$ 6,246.40	
1-5.	2511-0302500	Recreational Trail, Portland Cement Concrete, 5 Inch	SY	93.50	30.00	21.48	72%	\$ 2,008.38	
1-6.	2526-8285000	Construction Survey	LS	3,800.00	0.00	Item Not Used			
1-7.	2533-4980005	Mobilization	LS	24,632.00	1.00	1.00	100%	\$ 24,632.00	
1-8.	2599-9999005	Pre-Engineered Steel Truss Pedestrian Bridge, 106'-0"	EA	124,219.00	1.00	1.00	100%	\$ 124,219.00	
1-9.	2599-9999009	Fence, 60" Height	LF	171.60	36.00	36.00	100%	\$ 6,177.60	
1-10.	2601-2636043	Seeding and Fertilizing	AC	28,588.00	0.05	0.1219	244%	\$ 3,484.88	
1-11.	2602-0000020	Silt Fence	LF	4.00	240.00	0.00	0%	\$ -	
12A	2599-9999005	Piles, Steel Helical	EA	7,665.90	8.00	8.00	100%	\$ 61,327.20	
12B	2501-0201057	Piles, Steel HP 10x57	LF	0.00	400.00	0.00	0%	\$ -	
K1	2599-9999005	Handrail, 2x6 Treated with Connection Hardware	LS	2,488.90	1.00	1.00	100%	\$ 2,488.90	
K2	2599-9999005	Galvanized Chain Link Fence, 4 Feet	LS	5,255.10	1.00	1.00	100%	\$ 5,255.10	
STOCKPILED MATERIAL - HELICAL PIERS								\$ -	
I hereby certify that the work performed and the materials supplied to date, as shown above represent the actual value of completed work under the terms of this contract in conformity with the plans and specifications and are true and correct.									
 Contractor					7/1/24		Total Amount Completed Work to Date:		\$ 282,613.42
							Less Amount Retained (5%):		\$ 14,130.67
							Less Previous Payments to Contractor:		\$257,099.96
I hereby represent that the work has progressed to the point indicated on this application for payment and that to the best of my knowledge the quality of work is in accordance with the Contract Documents based upon on-site observations of the work in progress.							Total Amount Now Due Contractor:		\$ 11,382.79
							Breakdown of Materials Delivered:		
HGM Associates Inc.					Date				

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PERIODIC COST ESTIMATE HGM ASSOCIATES INC. Consulting Engineers					Estimate No. 5		
Project Description: Fallon's Creek Crossing Pedestrian Bridge					Project No. 702021 / 702121		
Owner: City of Glenwood 5 North Vine Street Glenwood, IA 51534					Page 3 of 3		
Contractor: TAB Construction Co. 4153 South 67th Street Omaha, NE 68117					Period Ending: 6/1/2024		
					Date of Estimate: 6/28/2024		
					Percent Completion: 33%		
					Current Contract Amount: \$427,327.48		
					Estimated Completion: 3/1/2024		
Item No.	Item Code	Description	Unit	Unit Price (\$)	Quantities		Amount (\$)
					Contract	Actual To Date	
<b>FALLON'S CREEK CROSSING PEDESTRIAN BRIDGE</b>							
2-13.	2102-2710070	Excavation, Class 10	CY	41.10	43.40	43.43	100% \$ 1,784.97
2-14.	2401-6750001	Removals, As Per Plan	LS	6,122.10	1.00	1.00	100% \$ 6,122.10
2-15.	2402-2720000	Excavation, Class 20	CY	122.10	10.60	10.60	100% \$ 1,294.26
2-16.	2403-0100000	Structural Concrete (Miscellaneous)	CY	1,645.40	5.20	5.20	100% \$ 8,556.08
2-17.	2404-7775005	Reinforcing Steel, Epoxy Coated	LB	3.80	460.00	460.00	100% \$ 1,748.00
2-18.	2511-0302500	Recreational Trail, Portland Cement Concrete, 5 Inch	SY	107.90	22.00	22.00	100% \$ 2,373.80
2-19.	2519-1001072	Fence, Chain Link, 72 Inch Height	LF	66.80	146.00	146.00	100% \$ 9,752.80
2-20.	2526-8285000	Construction Survey	LS	3,800.00	0.00	Item Not Used	
2-21.	2533-4980005	Mobilization	LS	12,000.00	1.00	1.00	100% \$ 12,000.00
2-22.	2599-9999010	Superstructure, Transport and Erect	LS	58,072.00	1.00	1.00	100% \$ 58,072.00
2-23.	2601-2636043	Seeding and Fertilizing (Rural)	AC	28,588.00	0.10	0.00	0% \$ -
2-24.	2602-0000020	Silt Fence	LF	4.00	185.00	0.00	0% \$ -
25A	2501-0201057	Piles, Steel HP 10x57	LF	0.00	255.00	0.00	0% \$ -
25B	2599-9999005	Piles, Steel Helical	EA	3,612.50	6.00	6.00	100% \$ 21,675.00
*26.		Vertical Tube Steel	EA	1,925.15	2.00	2.00	100% \$ 3,850.30
*27.		Diagonal Welds	EA	28.10	21.00	21.00	100% \$ 590.10
*28.		Bolt Hole Plug Welds	EA	127.14	24.00	24.00	100% \$ 3,051.36
*29.		Modified Upper Cord Splice	EA	145.98	16.00	16.00	100% \$ 2,335.68
*30.		New Timber Planks for Keg Creek Bridge	EA	214.50	32.00	32.00	100% \$ 6,864.00
*31.		Change Keg Creek Bridge Fence to Black Vinyl	LS	1,344.90	1.00	1.00	100% \$ 1,344.90
		STOCKPILED MATERIAL - HELICAL PIERS					\$ -
I hereby certify that the work performed and the materials supplied to date, as shown above represent the actual value of completed work under the terms of this contract in conformity with the plans and specifications and are true and correct.					Total Amount Completed Work to Date:		\$ 141,415.35
					Less Amount Retained (5%):		\$ 7,070.77
I hereby represent that the work has progressed to the point indicated on this application for payment and that to the best of my knowledge the quality of work is in accordance with the Contract Documents based upon on-site observations of the work in progress.					Less Previous Payments to Contractor:		\$126,546.13
					Total Amount Now Due Contractor:		\$ 7,798.45
HGM Associates Inc.					Breakdown of Materials Delivered:		
Date					Date		

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Item	Cost	Department	Approved	Spent	Budget Amendment	Remainder of Funds	Notes		
			<b>Beginning Balance</b>			\$ 805,779.15			
City Hall Lobby	\$ 26,249.79	Admin	Yes	Yes	Previous Budget ...	\$ 779,529.36			
Mural	\$ 15,000.00		Yes	Yes	Amendment #1	\$ 764,529.36			
Soccer Building	\$ 7,500.00	REC	Yes	No	Amendment #1	\$ 757,029.36			
Glenwood Sign	\$ 5,000.00		Yes	No	Amendment #1	\$ 752,029.36			
Fiber Installation	\$ 250,000.00		Yes	Yes	Included in FY25...	\$ 502,029.36			
Rec Maintenance	\$ 15,000.00	REC	Yes	No	Amendment #1	\$ 487,029.36			
DTR	\$ 220,000.00		Yes	No	Included in FY25...	\$ 267,029.36	This amount is slightly less due to actual contract prices		
Power Cot	\$ 35,235.89	FIRE	Yes	Yes	Amendment #1	\$ 231,793.47			
Camera - Mural	\$ 1,640.38	Admin	Yes	No	Amendment #1	\$ 230,153.09	Installation scheduled for next week		
Rifle Program	\$ 10,084.90	PD	Yes	No	Amendment #1	\$ 220,068.19	Ordered		
Cameras - Library	\$ 3,500.00	Lib	Yes	No	Amendment #1	\$ 216,568.19			
Circulation Desk Contributi	\$ 5,000.00	Lib	Yes	No	Amendment #1	\$ 211,568.19			
Track Loader	\$ 60,000.00	Park	Yes	No	Amendment #1	\$ 151,568.19	Not to exceed		
Parking lot/Roads	\$ 50,000.00	Cem	Yes	No	Amendment #1	\$ 101,568.19			
Consulting Firm	\$ 18,000.00	Admin	Yes	No	Amendment #1	\$ 83,568.19			
Banners									
Grant Writer									
Sidewalks		Public Works							
Library Repairs		Lib							
Employee Entryway		PD							
Software/Website Updates	\$ 7,000.00	Admin	No	No			Council wants to wait		

Permit # 24110

CITY OF GLENWOOD  
SPECIAL EVENTS APPLICATION



Please complete all sections of this application. An incomplete application will be returned to the applicant. Once all required documentation and signatures are received, only then will it be considered by the City Council for final approval. It is highly recommended that Application be completed and submitted 30 days prior to the date of the event to ensure proper review and approval. An application submitted less than 30 days prior to an event may not be processed in time to be approved by the City Council. It is recommended that a representative be present at the Council Meeting when the application is considered.

Date: ~~Sept 17 2024~~ Aug 27 2024 Fee: \$25.00

Receipt No. ~~8012~~ 40409

PLEASE RETURN TO: City Clerk, 5 N. Vine St, Glenwood, Iowa

**APPLICANT INFORMATION**

Applicant: Mills County Historical Museum

Event: Lawn mower poker run fundraiser

Coordinator: Jeff Evans

Mailing Address: 57821 220<sup>TH</sup> St.

Daytime Phone #: 402 658 5175 Evening Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

**EVENT INFORMATION**

Type of Event with general description:  
Poker run to raise funds for Mills County Museum

Open to Public  Private Event

Days/Dates of Event: Sept 7 2024

Time(s) of Event: (Include Set Up/Tear Down Time) 11:00 AM - 4:00 PM

Event Location:  
Mills County "Zeum", VFW, Eagles, Parea, Quarthouse, Adrians, Bucksport

**FIREWORKS**

Requesting Fireworks Permit?  Yes  No

Name/s of competent operators who will handle the fireworks \_\_\_\_\_

Location on the property the fireworks will be set off from \_\_\_\_\_

"Fireworks Release" to be signed at time of application.

**ALCOHOL**

Will the event require an alcohol license or require modification of an existing license? \_\_\_\_\_ Yes  No

For events with temporary outdoor service/beer garden City Outdoor Service Application must be completed per City Code Chapter 120.06.

**N/A** REQUESTED INFORMATION (Check All Applicable Lines)

\_\_\_\_\_ Temporarily close streets:

Area to be closed: \_\_\_\_\_

Date & Time of closure: \_\_\_\_\_

**N/A** If closing street, applicant must notify affected owners/residents - describe how residents were/will be notified  
(For events it is recommended that adjoining property owners sign a form (provided by applicant) showing they have been notified of the event by the applicant.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Use of City Park (specify park and attach map of setup): \_\_\_\_\_

\_\_\_\_\_ Parade (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Walk/Run (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

\_\_\_\_\_ Other (please specify):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**N/A** ITEMS REQUESTED FROM THE CITY OF GLENWOOD

\_\_\_\_\_ Street barricades

\_\_\_\_\_ Fencing

\_\_\_\_\_ Emergency "No Parking" Signs

\_\_\_\_\_ Other (please specify):

\_\_\_\_\_

**N/A** SOUND SYSTEMS

Please indicate if the following will be used:

\_\_\_\_\_ Amplified Sound/Speaker System

\_\_\_\_\_ Live Music

\_\_\_\_\_ Recorded Music

Times Sound Equipment will be used \_\_\_\_\_

Location on property where sound equipment will be used \_\_\_\_\_

FENCING      N/A \_\_\_\_\_

FOOD TRUCK      N/A \_\_\_\_\_

Name of Food Truck \_\_\_\_\_

Location of Food Truck on the Property \_\_\_\_\_

\*Must obtain a Food Truck Permit before event- Separate permit(s) needed for each food truck

SANITATION/TRASH      N/A

**Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site.**

Will additional restrooms be brought to the site?    Yes \_\_\_\_\_ No     If yes, how many? \_\_\_\_\_

Please name the individual, organization, or contractor responsible for clean-up and trash removal:

Contact Person: \_\_\_\_\_ Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

**(Event applicant will be invoiced for any additional cost incurred by the City for clean-up or trash removal after an event)**

**INSURANCE.** Applicant shall obtain and maintain a general liability insurance policy naming the City of Glenwood as additional insured using form IL7305 so as not to waive Owner's Governmental Immunity when conducting an event on **public property**. For events requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. For all other events held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. This application will not be considered by the Glenwood City Council until the proper insurance certificate is submitted and approved by the City Administrator.

\_\_\_\_\_ Certificate of Insurance provided and accepted     Certificate of Insurance not required

**Security**

Will Security be needed for this event?    YES \_\_\_\_\_ NO

Explain \_\_\_\_\_

If Police Department presence Chief Johansen must be notified and inform you of availability and rates if applicable.

**AGREEMENT**

In consideration of the City of Glenwood, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Glenwood, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Glenwood, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the rules, regulations, terms and conditions established by the City of Glenwood, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.



Applicant/Sponsor Signature

Aug 22, 2024

Date

**DEPARTMENT APPROVALS**

The request has been reviewed by the undersigned and recommended for approval from Council with the condition as noted:

POLICE DEPARTMENT

Signature: *Eric Johnson*

Date: 8/22/2024

Recommended Conditions:

\_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

Signature: *Michael R. Dwyer*

Date: 8-22-2024

Recommended Conditions:

Do not block Hydrants or emergency Routes  
that allow emergency response apparatus to respond.

PUBLIC WORKS DEPARTMENT

Signature: *[Signature]*

Date: 8-22-24

Recommended Conditions:

\_\_\_\_\_  
\_\_\_\_\_

PARKS DEPARTMENT

Signature: *[Signature]*

Date: 8/22/24

Recommended Conditions:

\_\_\_\_\_  
\_\_\_\_\_

OTHER

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended Conditions:

\_\_\_\_\_  
\_\_\_\_\_

Dispatch notified \_\_\_\_\_ Date: \_\_\_\_\_

**CITY COUNCIL APPROVAL**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

CONDITIONS IMPOSED: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## GLENWOOD CEMETERY BOARD MEETING

The Glenwood Cemetery Board met in regular session on August 21, 2024 at 9:30 A.M., at the Cemetery Legion Building with the following present: Jerry Shaw, Ray Dean Cain, & Cemetery Sexton Michael Collins.

Motion by Cain, seconded by Shaw to approve the agenda as presented Ayes - 2 Nays - 0

Motion by Shaw, seconded by Cain, to approve the minutes of May 15, 2024 Ayes 2 Nays -0

Motion by Cain, seconded by Shaw, to approve claims: Ayes -2 Nays -0

### Discussion-

- Need to make a list of duties that pertain to the Catholic part of the cemetery, hours that City employees are in there, and we went through the rules and regulations and worded it as our responsibility. Cemetery board would like the wording changed in the rules and regulations.
- Informed Cemetery Board they can use \$49,500 of ARPA funds to do the parking lot asphalt and seal coat the rest of the cemetery
- Informed that we only have seven ash trees left to remove, no expected time to be done.

Motion by Shaw, seconded by Cain, to adjourn the meeting

Meeting adjourned at 10:20 a.m.

---

Mike Collins, Cemetery Sexton

---

Ray Dean Cain, Chairman





## CONTRACT | PROPOSAL

August 23, 2024

<b>CUSTOMER</b> Amber Farnan City of Glenwood 5 North Vine Street Glenwood, IA 51534 712-527-4717 Office <a href="mailto:amber.farnan@cityofglenwood.org">amber.farnan@cityofglenwood.org</a>	<b>PROJECT</b> City Hall Section 1 and 2 5 North Vine Street Glenwood, IA 51534 Job Size: 8,100 square feet Roof Height 30'	<b>CONTRACTOR</b> Estimator – Matt Leitz 712-267-0289 Mobile <a href="mailto:matt@elevateroofers.com">matt@elevateroofers.com</a> Roof Inspector – Same
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------

**WE HEREBY SUBMIT SPECIFICATIONS FOR THE FOLLOWING:** \_\_\_\_\_

**MANUFACTURER:** Holcim/Elevate

**SYSTEM:** EPDM

**ATTACHMENT:** Fully Adhered

**Existing Roof:**

- Fully adhered epdm – 1.5" iso – structural sloped wood deck

**Roof Preparation:**

- provide a Port-A-Pot on the project for our use
- tear-off metal, membrane and membrane flashings and properly dispose
- existing insulation to remain
- we will replace any wet or deteriorated insulation on a time and material basis
- we will need to cut efis on lower roof to achieve proper flashing height
- lift A/C units to roof under (if any mechanical/electrical work is necessary it will be the owner's responsibility)
- tie-off new roof to existing roof with quickprime for a temporary watertight seal

**Insulation:**

- lay 1.5" polyiso (R - 8.6) for a total (R-17.2)
- fasten with HD screws and plates at one per two square feet

**Membrane Roofing:**

- provide 60 mil EPDM membrane system
- fully adhere membrane across roof field

**Details:**

*Curbs:*

- o fasten reinforced perimeter strip and adhere membrane flashing
- o fasten 24-gauge Prefinished counterflashing where necessary

*Roof Edge/Gutter:*

- o fasten wood blocking to match new insulation height
- o fasten 24 gauge Prefinished gutter complete with downspouts
- o fasten 24-gauge Prefinished drip edge down into gutter
- o apply primer and adhere membrane cover flashing

*Parapet Wall:*

- o fasten reinforced perimeter strip and adhere membrane flashing
- o replace extended fascia on west and south sides
- o fasten continuous 22-gauge Galvanized snap on retainer
- o fasten 24-gauge Prefinished snap on fascia

*Vertical Wall:*

- o fasten reinforced perimeter strip and adhere membrane flashing
- o fasten aluminum termination bar and apply proper sealant

- o fasten 24-gauge Prefinished counterflashing where necessary

**Penetration Flashings:**

- provide proper flashings for scuppers w/conductor box and downspout, soil stacks, pitch pans and roof jacks

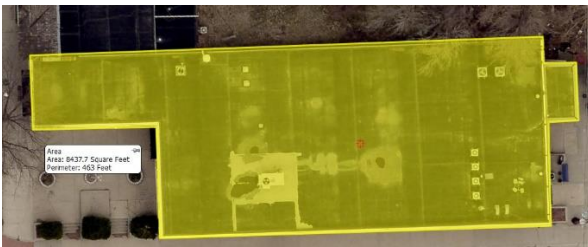
**Warranty:**

- provide a two-year contractors workmanship warranty
- provide a twenty-year manufacturer's watertightness warranty
- provide a thirty-five-year manufacturer's paint finish warranty on metal flashings

**Notes:**

1. Access around the perimeter of the building will be required during the duration of the project. Areas of the parking lot and grounds may need to be closed off from all vehicle and foot traffic for safety. The power lines on the East side are close to the building and we may need to load roof from the West side and we may need to close street and sidewalk temporarily.
2. Areas of the parking lot will be needed for storage of materials/equipment during the project.
3. We will be using heavy equipment during this project to load and off load material from the roof. We have adequate access points to use this equipment, but any damage to the parking lot, and landscaping caused by this equipment is at the expense of the owner. Our efforts will be to avoid this from happening.
4. The cost of the building permit is not included as the city doesn't require one.
5. If any wood blocking needs replaced such as along walls or under the gas lines, etc. it will be done on a time and material basis.
6. Elevate Roofing to include wrapping roof flashings; if any electrical, mechanical, or plumbing work is needed, the owner is to provide the proper trade.
7. The tree on the North side of the building should be trimmed before roofing project begins.

**ROOF OVERVIEW:**



**BASE BID:**

We propose hereby to furnish material and labor, complete in accordance with the above specifications, for the sum of:

**Eighty-Five Thousand, One Hundred Sixty-Two and no/100-----\$85,162.00**

Payments to be made as Follows: Progress payments at the end of each month. Final payment within 30 days of job completion.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving change in cost will be executed only upon written change order and will become a change to the the proposed price. All agreements contingent upon changes or delays beyond our control. This proposal may be withdrawn if not accepted within 30 days.

Submitted by: *Nick J. Bohan*  
*Authorized Contractors Representative*

**ACCEPTANCE OF CONTRACT | PROPOSAL** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted by: \_\_\_\_\_  
*Authorized Owners Representative*

Date of Acceptance: \_\_\_\_\_

## **GENERAL CONDITIONS**

- 1) This proposal constitutes our offer to Owner upon the terms and conditions stated herein and shall become a binding contract on the terms and conditions stated herein when Owner's acceptance is indicated by its signature or issuance of a purchase order. Any additional or different terms or conditions proposed by Owner are objected to and are hereby rejected unless specifically adopted or approved by written response of Contractor. Failure to respond by Contractor shall be deemed a denial of any additional terms or conditions stated in Owner's acceptance.
- 2) Should leaks occur after completion of installation of the roofing system, inspections or repairs performed by Contractor shall be treated as warranty matters, and such circumstances shall not be grounds for withholding payment of the Contract Price; provided, however, if the roof membrane is installed over an existing system, Contractor shall have no responsibility for water penetration or mold growth that occurs as a result of moisture contained in the old, or former, roofing system.
- 3) If roof tear-off is to be performed, Contractor shall not be responsible for damages caused by (a) water penetration into the building resulting from moisture contained or trapped in or under the existing roof surface, which is released during tear-off, and (b) penetration of dust, dirt or mold spores into the building resulting from the tear-off. Unless written arrangements are made in advance, Contractor shall not be responsible for damages from leaks through any area of the existing (present) roof surface where Contractor has not performed tear-off surface preparation work. Our daily tie-in (seal) to the existing roof will be on the top layer of roofing material. If any leaks penetrate the existing roof surface and migrate to the tie-in point causing a leak into the building, the Contractor will not be responsible for damages.
- 4) If structures of any kind are to be added to and installed on the roof membrane after its application, such installation shall be entirely at the risk of Owner, unless Contractor is given reasonable notice in writing of the time and date of such installation and is permitted to supervise or conduct (at its option) the cutting and sealing of the roof membrane necessary for such installation. Contractor shall be paid on a time-and-material basis for such supervision or work. (See Manufacturer's warranty for requirements after warranty is delivered.)
- 5) Damage occurring to the installed roofing membrane, resulting from acts of other contractors or persons authorized by Owner to conduct operations above or upon the installed membrane, shall be the responsibility of Owner.

## **DUTIES AND RESPONSIBILITIES OF CONTRACTOR:**

- 6) Contractor makes no warranty respecting "Wind Uplift Resistance" of the installed roof system. If a "Factory Mutual Insurance Co. Wind Uplift Standard" is specified, Owner acknowledges that the roofing system installed is only represented by the Manufacturer thereof to meet such specified standard.
- 7) Contractor has included, and shall pay, all applicable tax on materials purchased and incorporated into the project unless noted otherwise (if the project is exempt from tax, owner shall provide a tax exempt certificate before commencement).
- 8) Contractor shall not be responsible for damages arising from delay due to inclement weather (including the threat of inclement weather), strikes, fires, accidents, delays in shipment or delivery of Manufacturer's materials, or other causes beyond its reasonable control; or, if any interruption of the Work occurs by reason of operations of other contractors at the job site, or from Owner's failure to provide Contractor with reasonable access to the job site to perform the Work.
- 9) Contractor shall exercise reasonable care to avoid causing damage by penetrations (fasteners) made by Contractor in installing the roofing system, in reliance upon the information as to deck or sub-surface conditions provided by Owner. Utilities (conduits, pipes, lines, etc.) located directly under the deck surface could be damaged by penetrations. Contractor disclaims any responsibility for any damage caused by or resulting from said penetrations.
- 10) Contractor will have Worker's Compensation Insurance in limits required by state law and Comprehensive General Liability Insurance coverage in force for all of its operations under this proposal including damage to roofing materials.
- 11) Contractor shall take all reasonable safety precautions with respect to the Work, and shall have responsibility for compliance of its equipment and employees with all applicable laws, ordinances, rules, regulations and orders of any public authority for the safety and health of persons on the job site. Contractor shall have specific responsibility for housekeeping in its immediate work area, and will remove rubbish and debris caused by the Work. Contractor shall not be responsible for the safety and health of any persons present at the job site who are not employees of Contractor.

## **DUTIES AND RESPONSIBILITIES OF OWNER:**

- 12) The Contract Price shall be paid as stated above and as follows: Owner agrees that the balance of all sums due under this agreement shall be immediately due and payable upon completion of the Work, and that Contractor may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this agreement which is not paid within thirty (30) days of its due date. If payments are not made when due, interest, costs incidental to collection and

attorneys' fees (if an attorney is retained for collection) shall be added to the unpaid balance. Progress payments will be made by Owner on the basis of the work completed per month, based on Contractor's estimate.

- 13) Owner represents to Contractor that the roof deck on which the installation is to be made is in a sound weight-bearing condition, sufficient for the purposes of the Work and that all surfaces to be utilized by Contractor for fastening, adhering or attaching the roofing system will be adequate for the installation to be performed. Owner will inform Contractor in writing of any deck or subsurface conditions, including specifically electrical and other utility conduit that could be damaged by penetrations made by Contractor in installing the roofing system.
- 14) Owner is responsible for any necessary permits including associated costs unless otherwise noted.
- 15) At the time Contractor commences the Work, Owner will provide Contractor with exclusive access and use of all roof areas where the Work is to be performed and such additional areas as are reasonably necessary for the Contractor to perform the Work without interruption. All roof area work surfaces shall be free of debris and in a dry accessible condition. If preliminary work on the roof area is to be performed by others prior to the Work, such work will be complete. Contractor shall not be required to perform the Work while snow or other moisture conditions exist on the roof surface, unless Owner provides for removal or curing of such conditions.
- 16) Owner shall obtain permission for Contractor to work on or over adjoining property, if reasonably necessary to perform the Work, at no cost to Contractor. Owner will arrange for restriction of vehicles on property under Owner's control in reasonable proximity of the job site to prevent damage while the Work is in progress, if requested by Contractor.
- 17) Owner understands and agrees that Contractor shall have no responsibility at any time after completion of the Work for damages of any kind to persons or property located below the installed roof membrane, whether or not such damages result from (a) leaks or other weather-oriented sources, or (b) mold growth.
- 18) Owner shall make no changes in the scope of the roof installation described herein or the specifications that would tend to disqualify the installation from the issuance of the Manufacturer's warranty referred to above.
- 19) If the Work is to be inspected by Owner's representative, or an architect, Owner agrees to make firm arrangements to have such person available promptly after notice to make inspection as the Work progresses, so as not to cause delay.
- 20) If, in order for Contractor to perform the Work, it becomes necessary to disconnect, remove, relocate or otherwise deal with any mechanical or other equipment located on the deck or other surface on which the Work is to be performed, Owner or Owner's agent shall provide for the disconnection, removal, relocation or other appropriate action with respect to such mechanical or other equipment and further, shall provide for the reconnection, replacement or relocation of such mechanical or other equipment following completion of the Work. Contractor shall have no responsibility with respect to any such rooftop equipment, unless it is specifically provided otherwise in this agreement.

#### **ARBITRATION, ACCEPTANCE AND EXECUTION**

- 21) All disputes, claims and questions regarding the rights and obligations of the parties under the terms of this Agreement are subject to arbitration. Either party may make a demand for arbitration by filing such demand in writing with the other party within thirty (30) days after the dispute first arises. Thereafter, arbitration shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then in effect.
- 22) This proposal shall be open for Owner's written acceptance for a period of thirty (30) days from the date hereof. Please execute this proposal in the place provided and return to Contractor.

#### **23) Miscellaneous.**

(a) Severability. In case any one or more of the provisions contained in this proposal should be invalid, illegal, or unenforceable in any respect, such provision shall be deemed modified to the extent necessary to permit its enforcement under applicable law, and the validity, legality, or enforceability of the remaining provisions hereof shall not be affected nor impaired and shall remain in full force and effect.

(b) Waiver. The failure of either party to insist upon strict performance of any term of this proposal shall not be deemed a waiver of any of its rights hereunder.

(c) Governing Law. This proposal shall be governed by and construed in accordance with the laws of the state where the Project is located without giving effect to any choice or conflict of law provision or rule.

(d) Counterparts. This proposal may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

# King's Restore and Repair

21237 Hawley Rd  
Glenwood, IA 51534 US  
402-977-5629  
Kingsrestore.repair@gmail.com



## Estimate

ADDRESS  
Glenwood City Hall  
5 N. Vine st  
Glenwood, IA 51534

ESTIMATE 1036  
DATE 08/26/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		Tear off existing EPDM membrane, coping metal and 1 layer of Poly-iso Insulation. (Replace any additional water saturated insulation found at a rate of \$95.00 per sheet)			
		Install new top layer of poly-iso insulation to meet current building codes			
		Install new Mule-hide TPO(white) .060 membrane and heat weld seams			
		Flash around all penetrations per material/manufacture specifications			
		Install new coping metal around perimeter of roof to terminate edges			
		Haul away all construction related debris and maintain a clean and orderly jobsite during construction			
	Sales	Provide the tools, material and labor to complete the above tasks			93,785.00
-----					
Thanks for the opportunity!					
TOTAL					<b>\$93,785.00</b>

Accepted By

Accepted Date



## City of Glenwood GMU Roof Replacement 8/26/2024

The following proposal includes all scope of work per site visit on 8/14/2024. This is to include furnish and installation of new roof, insulation, TPO membrane over new insulation, flashing of all walls curbs, and penetrations to create water tight system, new gutters and downspouts, 20 year warranty for the roof. It is estimated that this work can be completed in **2 weeks** of construction provided the start date accounts for material/equipment lead times.

**We propose to complete the base bid scope of work for the sum of One Hundred and Thirty Thousand Seven Hundred and Forty-One Dollars and/ Zero Cents (\$130,741.00).**

### Scope of Work Included:

1. Removal and dispose of the existing roofing and insulation materials down to deck
2. Remove and dispose of branches hanging over and onto the roof
3. Insulation to the roof deck
4. Tapered crickets on roof to reroute pooling on roof
5. Furnish and installation of new 60 MIL TPO membrane over newly installed insulation.
6. Furnish and installation of new 6" "k" style gutters and 3" x4" downspouts to replace existing
7. Manufacturer's standard 55mph, 20-year watertight warranty
8. 2-year rooftop maintenance which would include yearly inspection, debris removal.
9. Disconnection and reconnection of RTU equipment and power

### Exclusions:

1. Off Hours Security, Off Hours Work, Hazardous Material Testing/Abatement, Utility, winter conditions.
2. Architectural/Engineering, Permittable Set of Plans -Permit/Plan Review Costs
3. Bid excludes the replacement of wood blocking/decking

### Alternate:

1. Alternate to use EPDM roofing instead of TPO add \$10,609.00

*Trace A. Yager*

**BALANCE SHEET**  
**CALENDAR 7/2024, FISCAL 1/2025**

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL.
001-000-1110	CASH - GENERAL	97,448.56-	1,094,985.11
002-000-1110	CASH - AQUATIC CENTER	18,373.63-	55,723.15
003-430-1110	CASH/CHECKING -PARK CAPITAL		7,000.00
004-450-1110	CASH - CEMETERY CAPITAL FUND		6,554.00
005-000-1110	CASH - ARPA	251,649.90-	512,879.50
110-000-1110	CASH - ROAD USE TAX	325,591.53-	550,937.73
112-000-1110	CASH - EMPLOYEE BENEFITS	74,552.77-	1,240,590.06
119-000-1110	CASH - EMERGENCY FUND	528.10	528.10
121-000-1110	CASH - LOST	36,004.32	1,479,778.55
125-000-1110	CASH/CHECKING - TIF		108,956.35
131-000-1110	CASH - LIBRARY FURNISHING		6,956.45
173-000-1110	FEMA CASH/CHECKING		3,628.14
177-110-1110	CASH - ASSET FORFEITURE POLICE		12,215.41
200-000-1110	CASH - DEBT SERVICE	3,570.27	13,423.77
307-000-1110	CASH/CHECKING		4,161.91-
309-000-1110	CASH/CHECKING		43,691.78
311-000-1110	CASH/CHECKING - CDBG	580,629.45	604,507.19
312-000-1110	CASH	102,123.00	68,540.00
500-000-1110	PERPETUAL CARE CASH	140.00	3,314.47
	CASH TOTAL	44,621.25-	5,810,047.85
001-000-1111	CASH-AMPHITHEATER	1,010.67-	29,955.64-
125-000-1111	LMI SET ASIDE		5,856.74
	CASH TOTAL	1,010.67-	24,098.90-
001-000-1112	CASH - LIBRARY DONATIONS	2,193.77-	8,087.61
131-000-1112	LIBRARY DONATIONS		2,460.00-
	CASH TOTAL	2,193.77-	5,627.61
307-000-1115	CASH - GSB SAVINGS/NOW	41.87	4,638.62
	CASH TOTAL	41.87	4,638.62
001-000-1120	PETTY CASH - GENERAL		170.00
	PETTY CASH TOTAL	.00	170.00
001-000-1122	AMBULANCE CASH		82,140.14
	AMBULANCE CASH TOTAL	.00	82,140.14
001-000-1123	DISC GOLF CASH		10,020.00

July 2024

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**JULY 2024 FINANCIALS**

<b>Fund</b>	<b>Beginning Balance</b>	<b>Revenues</b>	<b>Expenses</b>	<b>Ending Balance</b>
General	\$ 1,271,186.04	\$ 160,257.44	\$ (256,727.10)	\$ 1,174,716.38
Aquatic	\$ 74,096.78	\$ 23,046.95	\$ (41,420.58)	\$ 55,723.15
Park Capital	\$ 7,000.00			\$ 7,000.00
Cemetery Capital	\$ 6,554.00			\$ 6,554.00
ARPA	\$ 764,529.40		\$ (251,649.90)	\$ 512,879.50
RUT	\$ 876,529.26	\$ 58,172.71	\$ (383,764.24)	\$ 550,937.73
Employee Benefits	\$ 1,315,142.83	\$ 18,384.82	\$ (92,937.65)	\$ 1,240,590.00
Emergency	\$ -	\$ 528.10	\$ -	\$ 528.10
LOST	\$ 1,862,158.93	\$ 60,774.65	\$ (24,770.33)	\$ 1,898,163.25
TIF	\$ 114,813.09			\$ 114,813.09
Library Furnishing	\$ 10,846.45			\$ 10,846.45
FEMA	\$ 3,628.14			\$ 3,628.14
Asset Forfeitures	\$ 12,215.41			\$ 12,215.41
Debt Service	\$ 9,853.50	\$ 3,570.27		\$ 13,423.77
GSB Go Now	\$ 4,596.75	\$ 41.87		\$ 4,638.62
Go Bond	\$ 93,851.78			\$ 93,851.78
CDBG Housing	\$ 23,877.74	\$ 2,910,477.61	\$ (2,329,848.16)	\$ 604,507.19
DTR	\$ (33,583.00)	\$ 102,255.00	\$ (132.00)	\$ 68,540.00
Cemetery Perpetual	\$ 83,938.48	\$ 140.00		\$ 84,078.48
Amph Capital	\$ 197,103.47			\$ 197,103.47
<b>Totals</b>	<b>\$ 6,698,339.05</b>	<b>\$ 3,337,649.42</b>	<b>\$ (3,381,249.96)</b>	<b>\$ 6,654,738.51</b>
Ambulance Cash*	\$ 82,140.14	\$ 16,089.73		\$ 98,229.87
Disc Golf Cash*	\$ 10,020.00			\$ 10,020.00
Lodging Cash*	\$ 5,085.82	\$ 4,183.28		\$ 9,269.10



**BALANCE SHEET**  
**CALENDAR 7/2024, FISCAL 1/2025**

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL.
	DISC GOLF CASH TOTAL	.00	10,020.00
001-000-1124	LODGING TAX CASH	4,183.28	9,269.10
	LODGING TAX CASH TOTAL	4,183.28	9,269.10
309-000-1130	RESERVES-2019 GO INVESTMT		50,160.00
	RESERVES TOTAL	.00	50,160.00
131-000-1160	INVESTMENT - LIBRARY		6,350.00
	INVESTMENTS TOTAL	.00	6,350.00
121-000-1190	INVESTMENT - CD		418,384.70
500-450-1190	PERPETUAL CARE - INVESTMENT		23,363.59
510-420-1190	INVESTMENTS - AMPHITHEATER		197,103.47
	INVESTMENTS TOTAL	.00	638,851.76
500-450-1195	PERPETUAL CARE - SAVINGS		57,400.42
	CASH TOTAL	.00	57,400.42
	TOTAL CASH	43,600.54	6,650,576.60

**TREASURER'S REPORT**  
**CALENDAR 7/2024, FISCAL 1/2025**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	CHANGE IN LIABILITY	BALANCE
001 GENERAL	1,271,186.04	160,257.44	256,727.10		1,174,716.32
002 AQUATIC CENTER	74,096.78	23,046.95	41,420.58		55,723.15
003 PARK CAPITAL FUND	7,000.00				7,000.00
004 CEMETERY CAPITAL FUND	6,554.00				6,554.00
005 ARPA	764,529.40		251,649.90		512,879.50
110 ROAD USE TAX	876,529.26	58,172.71	383,764.24		550,937.73
111 I-JOBS					
112 EMPLOYEE BENEFITS	1,315,142.83	18,384.82	92,937.65		1,240,590.06
119 EMERGENCY		528.10			528.10
121 LOST-SPECIAL REVENUE	1,862,158.93	60,774.65	24,770.33		1,898,163.25
125 TAX INCREMENT FINANCIN	114,813.09				114,813.09
126 LMI					
131 LIBRARY FURNISHING	10,846.45				10,846.45
160 REVOLVING LOAN					
167 SIDEWALK					
173 FEMA	3,628.14				3,628.14
177 ASSET FORFEITURES-POLI	12,215.41				12,215.41
200 DEBT SERVICE	9,853.50	3,570.27			13,423.77
201 DEBT SERV LOST SINK FUND					
302 COMMUNITY RECREATION CTR					
303 POOL CAPITAL FUND					
306 LIBRARY ROOF PROJECT					
307 R-R PAVEMENT	434.84	41.87			476.71
308 VINE ST PAVEMENT					
309 2019 GO CAP PROJECTS	93,851.78				93,851.78
310 MARION HTS SEWER PROJ.					
311 CDBG HOUSING GRANT	23,877.74	2,910,477.61	2,329,848.16		604,507.19
312 DTR GRANT	33,583.00-	102,255.00	132.00		68,540.00
315 FEMA FLOOD					
316 2024 GO BOND					
350 SQUARE RENOVATION					
500 CEMETERY PERPETUAL CAR	83,938.48	140.00			84,078.48
510 AMPHITHEATER CAPITAL	197,103.47				197,103.47
610 SEWER					
611 FMHA REPLACEMENT					
612 FMHA DS					
613 FMHA RESERVE					
Report Total	6,694,177.14	3,337,649.42	3,381,249.96	.00	6,650,576.60

**REVENUE REPORT**  
**CALENDAR 7/2024, FISCAL 1/2025**

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	3,349,017.00	160,257.44	160,257.44	4.79	3,188,759.56
	AQUATIC CENTER TOTAL	157,700.00	23,046.95	23,046.95	14.61	134,653.05
	ROAD USE TAX TOTAL	1,445,000.00	58,172.71	58,172.71	4.03	1,386,827.29
	EMPLOYEE BENEFITS TOTAL	994,475.00	18,384.82	18,384.82	1.85	976,090.18
	EMERGENCY TOTAL	.00	528.10	528.10	.00	528.10-
	LOST-SPECIAL REVENUE TOTAL	725,000.00	60,774.65	60,774.65	8.38	664,225.35
	TAX INCREMENT FINANCING TOTAL	213,781.00	.00	.00	.00	213,781.00
	DEBT SERVICE TOTAL	656,000.00	3,570.27	3,570.27	.54	652,429.73
	R-R PAVEMENT TOTAL	.00	41.87	41.87	.00	41.87-
	CDBG HOUSING GRANT TOTAL	0,000,000.00	2,910,477.61	2,910,477.61	29.10	7,089,522.39
	DTR GRANT TOTAL	320,000.00	102,255.00	102,255.00	31.95	217,745.00
	CEMETERY PERPETUAL CARE TOTAL	1,000.00	140.00	140.00	14.00	860.00
	TOTAL REVENUE BY FUND	<u>7,861,973.00</u>	<u>3,337,649.42</u>	<u>3,337,649.42</u>	<u>18.69</u>	<u>4,524,323.58</u>

**BUDGET REPORT**  
**CALENDAR 7/2024, FISCAL 1/2025**

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	3,470,616.00	256,727.10	256,727.10	7.40	3,213,888.90
	AQUATIC CENTER TOTAL	185,635.00	41,420.58	41,420.58	22.31	144,214.42
	ARPA TOTAL	415,000.00	251,649.90	251,649.90	60.64	163,350.10
	ROAD USE TAX TOTAL	1,596,500.00	383,764.24	383,764.24	24.04	1,212,735.76
	EMPLOYEE BENEFITS TOTAL	1,328,220.00	92,937.65	92,937.65	7.00	1,235,282.35
	LOST-SPECIAL REVENUE TOTAL	653,000.00	24,770.33	24,770.33	3.79	628,229.67
	TAX INCREMENT FINANCING TOTAL	134,051.00	.00	.00	.00	134,051.00
	DEBT SERVICE TOTAL	655,365.00	.00	.00	.00	655,365.00
	MARION HTS SEWER PROJ. TOTAL	20,000.00	.00	.00	.00	20,000.00
	CDBG HOUSING GRANT TOTAL	0,001,000.00	2,329,848.16	2,329,848.16	23.30	7,671,151.84
	DTR GRANT TOTAL	550,000.00	132.00	132.00	.02	549,868.00
	TOTAL EXPENSES BY FUND	<u>9,009,387.00</u>	<u>3,381,249.96</u>	<u>3,381,249.96</u>	<u>17.79</u>	<u>5,628,137.04</u>

**BUDGET REPORT**  
**CALENDAR 7/2024, FISCAL 1/2025**

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,423,968.00	107,481.30	107,481.30	7.55	1,316,486.70
	FIRE TOTAL	1,142,000.00	110,472.56	110,472.56	9.67	1,031,527.44
	ANIMAL CONTROL TOTAL	4,000.00	.00	.00	.00	4,000.00
	COMMUNICATION CENTER TOTAL	187,000.00	.00	.00	.00	187,000.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>2,756,968.00</b>	<b>217,953.86</b>	<b>217,953.86</b>	<b>7.91</b>	<b>2,539,014.14</b>
	STREET TOTAL	1,761,500.00	399,273.34	399,273.34	22.67	1,362,226.66
	SANITATION TOTAL	7,000.00	546.32	546.32	7.80	6,453.68
	<b>PUBLIC WORKS TOTAL</b>	<b>1,768,500.00</b>	<b>399,819.66</b>	<b>399,819.66</b>	<b>22.61</b>	<b>1,368,680.34</b>
	LIBRARY TOTAL	470,967.00	35,617.11	35,617.11	7.56	435,349.89
	AMPITHEATER TOTAL	25,275.00	1,634.21	1,634.21	6.47	23,640.79
	PARK TOTAL	312,312.00	19,204.23	19,204.23	6.15	293,107.77
	RECREATION TOTAL	229,100.00	25,695.89	25,695.89	11.22	203,404.11
	POOL TOTAL	188,255.00	41,420.58	41,420.58	22.00	146,834.42
	CEMETERY TOTAL	177,687.00	15,173.28	15,173.28	8.54	162,513.72
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>1,403,596.00</b>	<b>138,745.30</b>	<b>138,745.30</b>	<b>9.88</b>	<b>1,264,850.70</b>
	TREE BRD/COMM BEAUTIFICAT TOTA	3,000.00	.00	.00	.00	3,000.00
	PLANNING AND ZONING TOTAL	25,000.00	3,297.00	3,297.00	13.19	21,703.00
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>28,000.00</b>	<b>3,297.00</b>	<b>3,297.00</b>	<b>11.78</b>	<b>24,703.00</b>
	ARPA FUNDS TOTAL	415,000.00	251,649.90	251,649.90	60.64	163,350.10
	ADMINISTRATION TOTAL	393,707.00	36,319.58	36,319.58	9.23	357,387.42
	LEGAL TOTAL	70,000.00	18.50	18.50	.03	69,981.50
	TORT LIABILITY TOTAL	280,000.00	3,466.00	3,466.00	1.24	276,534.00
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>1,158,707.00</b>	<b>291,453.98</b>	<b>291,453.98</b>	<b>25.15</b>	<b>867,253.02</b>
	DEBT SERVICE TOTAL	789,416.00	.00	.00	.00	789,416.00
	<b>DEBT SERVICE TOTAL</b>	<b>789,416.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>789,416.00</b>
	CDBG HOUSING PROJECTS TOTAL	0,551,000.00	2,329,980.16	2,329,980.16	22.08	8,221,019.84
	<b>CAPITAL PROJECTS TOTAL</b>	<b>0,551,000.00</b>	<b>2,329,980.16</b>	<b>2,329,980.16</b>	<b>22.08</b>	<b>8,221,019.84</b>
	TRANSFERS TOTAL	553,200.00	.00	.00	.00	553,200.00
	<b>TRANSFER OUT TOTAL</b>	<b>553,200.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>553,200.00</b>

**BUDGET REPORT**  
CALENDAR 7/2024, FISCAL 1/2025

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL OF ALL EXPENSES	9,009,387.00	3,381,249.96	3,381,249.96	17.79	5,628,137.04

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

BUDGET FY		<b>General Accounting Expenditure</b>										DOCUMENT NUMBER				
2024		DATE 8/20/2024			ACCTG PERIOD (mm/yy) 6/30/2024							16				
VENDOR CODE 2132981					AGENCY NAME											
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534					BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS							
TERMS		FOB		ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED							
									DATE INITIALS							
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE							UNIT PRICE		TOTAL PRICE					
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-001 712 Lofts  Report Number: 16												
<b>DOCUMENT TOTAL</b>										<b>\$ 555,696.66</b>						
<b>CLAIMANT'S CERTIFICATION</b>					<b>AGENCY CERTIFICATION</b>											
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.					I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:											
DATE [REDACTED] TITLE [REDACTED]					CODE OR CHAPTER SECTION(S)											
CLAIMANT'S SIGNATURE [REDACTED]					AUTHORIZED SIGNATURE											
<b>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</b>																
DOC TYPE (GAX) <b>GAX</b>	DOC NUMBER 16		DOC DATE	ACCTG PRD	BUDGET FY 24	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY					
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)		TEXT (po's only)									
REF DOC TYPE	REF DOC NUMBER	REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE	GS CONTRACT										
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 555,696.66		
02																
03																
04																
05																
06																
07																

**DOCUMENT TOTAL \$ 555,696.66**

**GAX**

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

<b>BUDGET FY</b>		<b>General Accounting Expenditure</b>								<b>DOCUMENT NUMBER</b>						
<b>2024</b>		DATE <b>8/23/2024</b>		ACCTG PERIOD (mm/yy)						<b>9</b>						
VENDOR CODE <b>2132981</b>				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED								
								DATE				INITIALS				
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE										UNIT PRICE		TOTAL PRICE		
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-002 308 N Hazel  Report Number: 9												
<b>DOCUMENT TOTAL</b>										<b>\$</b>		<b>22,483.65</b>				
<b>CLAIMANT'S CERTIFICATION</b>								<b>AGENCY CERTIFICATION</b>								
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.								I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:								
DATE		TITLE						<b>CODE OR CHAPTER SECTION(S)</b>								
CLAIMANT'S SIGNATURE								AUTHORIZED SIGNATURE								
[Signature]								[Signature]								
<b>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</b>																
DOC TYPE (GAX) <b>GAX</b>		DOC NUMBER <b>9</b>		DOC DATE		ACCTG PRD	BUDGET FY <b>24</b>	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY			
VENDOR CODE <b>3052881</b>		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
REF DOC TYPE		REF DOC NUMBER		REF DOC LINE		COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT					
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 22,483.65		
02																
03																
04																
05																
06																
07																
<b>DOCUMENT TOTAL</b>										<b>\$</b>		<b>22,483.65</b>				

**GAX**

WARRANT #

AUDITED BY

PAID DATE



Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

<b>BUDGET FY</b>		<b>General Accounting Expenditure</b>								<b>DOCUMENT NUMBER</b>						
<b>2024</b>		DATE <b>8/23/2024</b>		ACCTG PERIOD (mm/yy)						<b>16</b>						
VENDOR CODE <b>2132981</b>				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED				DATE		INITIALS		
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE						UNIT PRICE		TOTAL PRICE						
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-004 408 N Myrtle												
				Report Number: 16												
								<b>DOCUMENT TOTAL</b>		<b>\$ 22,375.00</b>						
<b>CLAIMANT'S CERTIFICATION</b>								<b>AGENCY CERTIFICATION</b>								
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.								I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:								
<b>DATE</b>		<b>TITLE</b>						<b>CODE OR CHAPTER SECTION(S)</b>								
CLAIMANT'S SIGNATURE								AUTHORIZED SIGNATURE								
<b>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</b>																
DOC TYPE (GAX) <b>GAX</b>		DOC NUMBER <b>16</b>		DOC DATE		ACCTG PRD	BUDGET FY <b>24</b>	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY			
VENDOR CODE <b>3052881</b>		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
REF DOC TYPE		REF DOC NUMBER		REF DOC LINE		COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT					
<b>LINE</b>	<b>FUND</b>	<b>AGCY</b>	<b>ORG</b>	<b>SUB ORG</b>	<b>ACTV</b>	<b>FUNC</b>	<b>OBJT</b>	<b>SUB OBJT</b>	<b>JOB NUMBER</b>	<b>REP CAT</b>	<b>QUANTITY / UNITS</b>	<b>I/D</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>I/D</b>	<b>P/F</b>
01	0001	269	5000				4125							\$ 22,375.00		
02																
03																
04																
05																
06																
07																
												<b>DOCUMENT TOTAL</b>		<b>\$ 22,375.00</b>		

**GAX**

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

<b>BUDGET FY</b>		<b>General Accounting Expenditure</b>								<b>DOCUMENT NUMBER</b>						
<b>2024</b>		DATE <b>8/23/2024</b>				ACCTG PERIOD (mm/yy)				<b>6</b>						
VENDOR CODE <b>2132981</b>						AGENCY NAME										
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534						BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS						
TERMS		FOB		ORDER APPROVED BY						GOODS RECEIVED/SERVICES PERFORMED						
										DATE		INITIALS				
QUANTITY		VENDOR'S INVOICE NUMBER														
ORDERED	RECEIVED	UNIT OF MEASURE								UNIT PRICE		TOTAL PRICE				
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-016    110 Nuckolls  Report Number: 6												
<b>DOCUMENT TOTAL</b>										<b>\$ 23,953.00</b>						
<b>CLAIMANT'S CERTIFICATION</b>								<b>AGENCY CERTIFICATION</b>								
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.								I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:								
DATE		TITLE						<b>CODE OR CHAPTER SECTION(S)</b>								
CLAIMANT'S SIGNATURE								AUTHORIZED SIGNATURE								
<b>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</b>																
DOC TYPE (GAX) <b>GAX</b>		DOC NUMBER <b>6</b>		DOC DATE		ACCTG PRD	BUDGET FY <b>24</b>	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY			
VENDOR CODE <b>3052881</b>		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
REF DOC TYPE		REF DOC NUMBER		REF DOC LINE		COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT					
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 23,953.00		
02																
03																
04																
05																
06																
07																
<b>DOCUMENT TOTAL</b>										<b>\$ 23,953.00</b>						

**GAX**

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

BUDGET FY		<b>General Accounting Expenditure</b>										DOCUMENT NUMBER				
2025		DATE 8/23/2024			ACCTG PERIOD (mm/yy) 7/16/2024							30				
VENDOR CODE 2132981				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED								
								DATE INITIALS								
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE						UNIT PRICE		TOTAL PRICE						
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills												
				Report Number: 30												
<b>DOCUMENT TOTAL</b>										<b>\$ 14,157.50</b>						
<b>CLAIMANT'S CERTIFICATION</b>						<b>AGENCY CERTIFICATION</b>										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE				<b>CODE OR CHAPTER SECTION(S)</b>										
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE										
<b>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</b>																
DOC TYPE (GAX)	DOC NUMBER		DOC DATE		ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY				
<b>GAX</b>	30					25										
VENDOR CODE		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
3052881				<b>Y</b>												
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT							
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 14,157.50		
02																
03																
04																
05																
06																
07																
<b>DOCUMENT TOTAL</b>										<b>\$ 14,157.50</b>						

**GAX**

WARRANT #

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# STATE OF IOWA

# GAX

<b>BUDGET FY</b>		<b>General Accounting Expenditure</b>										<b>DOCUMENT NUMBER</b>				
<b>2025</b>		DATE 8/23/2024			ACCTG PERIOD (mm/yy) 8/14/2024							<b>31</b>				
VENDOR CODE 2132981				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED								
								DATE INITIALS								
<b>QUANTITY</b>				VENDOR'S INVOICE NUMBER												
<b>ORDERED</b>	<b>RECEIVED</b>	<b>UNIT OF MEASURE</b>						<b>UNIT PRICE</b>		<b>TOTAL PRICE</b>						
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills  Report Number: 31												
									<b>DOCUMENT TOTAL</b>		<b>\$ 137,637.18</b>					
<b>CLAIMANT'S CERTIFICATION</b>						<b>AGENCY CERTIFICATION</b>										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE				<b>CODE OR CHAPTER SECTION(S)</b>										
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE										
<b>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</b>																
DOC TYPE (GAX) <b>GAX</b>	DOC NUMBER 31		DOC DATE	ACCTG PRD	BUDGET FY 25	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY					
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)		TEXT (po's only)									
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE		GS CONTRACT								
<b>LINE</b>	<b>FUND</b>	<b>AGCY</b>	<b>ORG</b>	<b>SUB ORG</b>	<b>ACTV</b>	<b>FUNC</b>	<b>OBJT</b>	<b>SUB OBJT</b>	<b>JOB NUMBER</b>	<b>REP CAT</b>	<b>QUANTITY / UNITS</b>	<b>I/D</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>I/D</b>	<b>P/F</b>
01	0001	269	5000				4125							\$ 137,637.18		
02																
03																
04																
05																
06																
07																
												<b>DOCUMENT TOTAL</b>		<b>\$ 137,637.18</b>		

**GAX**

WARRANT #

AUDITED BY

PAID DATE