

**Tentative Agenda**  
**Glenwood City Council Meeting**  
**May 14, 2024**  
**Located at City Hall at 5 N. Vine St. ~7:00pm**  
**Committee Meetings 6:00 - 7:00 pm**

**Park & Rec**

- Open Bids for Field Maintenance
- Rec User Agreements

**Budget/Finance**

- ARPA Funds

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**Council Meeting - 7:00 p.m.**

- 1. Call to order/roll call**
- 2. Pledge of Allegiance**
- 3. Consent agenda** - All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion on these items unless a request is made prior to the time Council votes on the motion:
  - a. Agenda
  - b. Abstract of Claims #20
  - c. Minutes from April 23, 2024
  - d. Assign Amber Farnan as Title VI Representative
  - e. CDBG Funds Extension Letter for 712 Lofts 19-DRH-001
  - f. Resolution 3670 Setting Wages for Employees
  - g. CDBG Funds Budget Increase Request for Arbor Hills 19-DRH-018
  - h. Tobacco Permit Renewal Beginning 7/1/24 - 6/30/25:
    - Family Fare # 3803
    - Lincoln Farm and Home 1
    - Russ's Market # 30
    - Casey's # 3770
    - Whiskey Wolf Liquor
- 4. Allow visitors to address council**

Visitors may address the Council at this time; however, comments will be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.
- 5. Public Hearing Regarding Budget Amendment 2 for FY24 ending June 30, 2024**
- 6. Resolution 3669 Approving Budget Amendment 2 for FY24 ending June 30, 2024**
- 7. Public hearing on proposal to enter into a General Obligation Loan Agreement**
- 8. Resolution 3671 taking additional action on proposal to enter into a General Obligation Loan Agreement**
- 9. Liz Boston- Coed Softball Rec Agreement**
- 10. Michelle Wright - Hiley Park Project - DNR Grant**
  - a. Approve Submission of DNR Grant
  - b. Resolution 3672 Acquisition or Development for Outdoor Recreation
  - c. Grants Update
  - d. Floodplain Permit - Request to Waive Fee
- 11. Chickens within City limits- Jackie Magnussen - Staff Report**
- 12. Amphitheater - Joe George**
  - a. Amph Manager Contract
  - b. Motion to approve Amph Improvements- Seating, Electrical & Restrooms
- 13. Request to Record and Upload Park Board Meetings**
- 14. 2nd Reading of Ordinance 932, an Ordinance Pertaining to RAGBRAI**
- 15. Possible - Waive 3rd Reading of Ordinance 932, to be Formally Adopted after Legal Publication**

## 16. Committee Reports

- a. Parks & Rec/Public Works
  - i. Possible Award of Bid for Field Maintenance
  - ii. Rec User Agreements
- b. Budget/Finance
  - i. ARPA

## 17. Departmental Reports

- a. Clark-Public Works
  - i. Flower Baskets Around Square
  - ii. First Street overlay - Approx 150 ft West of Park Ave
  - iii. Pool Update
  - iv. Zero Turn Mower Trade
- b. Johansen – Police Dept
  - i. Animal Control MOU
  - ii. Project Lifesaver Equipment paid with Mid American Grant
  - iii. Possible Golf Cart Purchase
  - iv. Sidewalk/Parking Lot Repair Update
- c. Painter – Library
- d. Collins – Cemetery
- e. Gray – Fire & Rescue/ Code enforcement
  - i. Approve hiring of Part-Time Firefighter/Paramedic, \$15.00/hr pending successful background check and physical
  - ii. Brad Oliver - Hydrant Parties
  - iii. Update on In-N-Out Building
- f. Mattox – Park
- g. Farnan – Admin
  - i. Approve the following CDBG Pass Thru Funds Pay Request:
    - 1. Pay Request 18 - Arbor Hills, 19-DRH-018 - in the amount of \$129,651.27
    - 2. Pay Request 19 - Arbor Hills, 19-DRH-018 - in the amount of \$216,318.38
  - ii. Sign Update
  - iii. Approve Pay Request 1 in the Amount of \$4,700 to Western Engineering; 10% advance due per DOT Contract

## 18. Mayor's Report

- a. 2024 EMS Week Proclamation

## 19. Council Member Report

## 20. Motion to Adjourn

Order of agenda at discretion of Mayor

For hearing assistance contact City Hall seven business days prior to the meeting date.

Virtually: <https://meet.goto.com/CityofGlenwood/> Phone: (786) 535-3211 Access Code: 738-827-117

Claims#20

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX	11,842.41		1291634	5/02/24
FED/FICA TAX PAYMENT	FED/FICA TAX	4,885.43	16,727.84	1291638	5/10/24
TREASURER, STATE OF IOWA	STATE TAX	1,806.35		1291635	5/02/24
TREASURER, STATE OF IOWA	STATE TAX	626.59	2,432.94	1291639	5/10/24
IPERS	IPERS	10,473.52		1291636	5/02/24
IPERS	IPERS - PROTECT	3,714.13	14,187.65	1291640	5/10/24
NE CHILD SUPPORT PAYMENT CNTR	CHILDSUPPORTED		1,010.00	81836	5/10/24
CITY OF GLENWOOD	HEALTH INS	3.99		81816	4/25/24
CITY OF GLENWOOD	HEALTH INS	2,419.80		81822	5/02/24
CITY OF GLENWOOD	HEALTH INS	1,037.45	3,461.24	81837	5/10/24
	050 LIABILITIES TOTAL		37,819.67		
POLICE					
CHI HEALTH CLINIC	J ZAK TESTING		191.00	81841	5/14/24
BOUND TREE MEDICAL, LLC	PD MED SUPPL		593.88	81847	5/14/24
DETAILS THE CLEANING CO.	PD CLEANING		200.00	81851	5/14/24
GCCSD PRINT SHOP	BUSIN CARDS ZAK & ZARATE		12.50	81857	5/14/24
COUNTRY TIRE	'21 TAHOE TIRES		2,329.73	81859	5/14/24
GREAT PLAINS UNIFORMS	J ZAK HIRE UNIFORMS		1,739.86	81860	5/14/24
IOWA LAW ENFORCEMENT ACADEMY	J ZAK EVAL		150.00	81865	5/14/24
MENARDS	PD GUN RANGE REPAIR		599.61	81831	5/02/24
PROJECT LIFESAVER INC.	LIFESAVER EQUIP		999.91	81881	5/14/24
SEVERN PEST MANAGEMENT	PEST CONTROL		37.50	81884	5/14/24
BARRETT AUTO CENTER	'15 TAHOE MAINT		271.47	81888	5/14/24
US CELLULAR	PHONES		498.88	81889	5/14/24
CENTURYLINK	ACCT33947254		224.00	81890	5/14/24
VISA	POWER TRAINING LODGING		1,377.73	81813	4/25/24
VISA	MICROSOFT ONLINE SERVICES		672.00	81814	4/25/24
VISA	BRAKES ON 2023 TAHOE		623.15	81815	4/25/24
WEX BANK	PD FUEL		2,810.15	1291637	5/02/24
WESTERN IOWA NETWORKS	BROADBAND		60.66	81895	5/14/24
WHITETAIL CONSTRUCTION	INSTALL 4 OUTLETS		800.00	81897	5/14/24
	110 POLICE TOTAL		14,192.03		
FIRE					
BLACK HILLS ENERGY	GAS SERV		377.40	81843	5/14/24
BOUND TREE MEDICAL, LLC	MED SUPPL		49.78	81847	5/14/24
CROATT HEATING & A/C	HVAC MAINT		657.00	81850	5/14/24
FIRE SERVICE TRAINING BUREAU	C CARSON CERT		50.00	81855	5/14/24
HEARTLAND TIRES & TREADS	MED 1 REPAIR		2,030.34	81861	5/14/24
J Q OFFICE	FD COPIER		106.80	81868	5/14/24
LIFE ASSIST	MED SUPPL		1,030.35	81870	5/14/24
MATHESON TRI-GAS, INC	OXYGEN		216.89	81872	5/14/24
NEXUS TECH SOLUTIONS	FD IT SUPPORT		293.44	81877	5/14/24
PAPER TIGER	SHRED SERV		11.66	81880	5/14/24
RCN COMMUNICATIONS LLC	RCN A/C 221414000		1,361.48	81883	5/14/24
STERICYCLE, INC	MED WASTE		105.46	81887	5/14/24
US CELLULAR	HOTSPOTS		250.82	81889	5/14/24
CENTURYLINK	ACCT333702204		194.12	81890	5/14/24
WEX BANK	FD FUEL		2,304.93	1291637	5/02/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	150 FIRE TOTAL		9,040.47		
SANITATION					
WASTE CONNECTIONS OF IOWA	PARK TRASH		546.32	81894	5/14/24
	290 SANITATION TOTAL		546.32		
LIBRARY					
CITY OF GLENWOOD	HEALTH INS		225.00	81822	5/02/24
BLACK HILLS ENERGY	LIB GAS SERV		91.16	81823	5/02/24
BAKER & TAYLOR	BOOKS	203.82		1445	5/02/24
BAKER & TAYLOR	BOOKS	139.98	343.80	81824	5/02/24
BUTHE'S TURF	LIB GRASS MAINT		150.00	81825	5/02/24
CAPITAL BUSINESS SYS	TELEPHONE SERV		188.16	81826	5/02/24
CAPITAL BUSINESS SYSTEMS	LIB PRINTER SERV		155.17	81827	5/02/24
CENTER POINT PUBLISHING	BOOKS		192.96	1446	5/02/24
J Q OFFICE	LIB PRINTER SERV		97.02	81828	5/02/24
MANGO	LIB SUBSCR		906.15	81829	5/02/24
MEDIACOM	LIB INTERNET SERV		275.90	81830	5/02/24
MIDAMERICAN ENERGY (LIB)	LIB ELECT SERV		208.00	81832	5/02/24
OXEN TECHNOLOGY	LIB COMP MAINT SERV		479.00	81833	5/02/24
PAPER TIGER	SHRED SERV		11.67	81880	5/14/24
STOUDER PLUMBING	LIB TOILET LEAK REPAIR		226.59	81834	5/02/24
US CELLULAR	PHONES		200.78	81889	5/14/24
VISA	SUMMER READING PRG		387.64	1447	5/02/24
VISA	T PAINTER HOTEL CONF FEES		751.44	81835	5/02/24
	410 LIBRARY TOTAL		4,890.44		
PARK					
BLACK HILLS ENERGY	GAS SERV		71.91	81843	5/14/24
CFI TIRE SERVICE INC	PARK GATOR PARTS		691.00	81848	5/14/24
STEVE KONFRST ENTERPRISES	2 SILVER POPLAR REMOVAL		6,000.00	81869	5/14/24
OPINION TRIBUNE	PARK HIRING ADD		125.88	81879	5/14/24
US CELLULAR	PHONES		108.44	81889	5/14/24
VISA	DOCK ACCESSORY BRACKETS		159.34	81811	4/25/24
WEX BANK	PARK FUEL		326.77	1291637	5/02/24
WASTE CONNECTIONS OF IOWA	CAMP TRASH		118.00	81894	5/14/24
	430 PARK TOTAL		7,601.34		
RECREATION					
AUTO VALUE/ARNOLD MOTOR	SLA BATTERY		87.98	81844	5/14/24
HCM ASSOCIATES INC.	BRIDGE 1 & 2 ENG FEES		702.80	81862	5/14/24
LINKON LOGS PORTABLES	PORTABLE SERV		160.00	81871	5/14/24
ODEYS INC	MAT DRAG		739.95	81878	5/14/24
	440 RECREATION TOTAL		1,690.73		
CEMETERY					
BLACK HILLS ENERGY	GAS SERV		73.49	81843	5/14/24
BOMGAARS	OIL/OIL FILTERS		121.12	81846	5/14/24
GLENWOOD FEED AND INDUSTRIAL	CLUTCH & PARTS		37.97	81858	5/14/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
NAPA AUTO PARTS (CEM)	CLAMPS		11.96	81876	5/14/24
US CELLULAR	PHONES		92.63	81889	5/14/24
CENTURYLINK	ACCT33947252		71.84	81890	5/14/24
WEX BANK	CEM FUEL		654.74	1291637	5/02/24
	450 CEMETERY TOTAL		1,063.75		
PLANNING AND ZONING VISA	MEETING OWL		649.00	81811	4/25/24
	540 PLANNING AND ZONING TOTAL		649.00		
ADMINISTRATION					
BLACK HILLS ENERGY	GAS SERV		116.32	81843	5/14/24
DETAILS THE CLEANING CO.	CITY HALL CLEANING		200.00	81851	5/14/24
EGIS TECHNOLOGIES	TECH SUPPORT		236.00	81852	5/14/24
AMBER J FARNAN	SWI ADMIN MEETING MILES		114.97	81854	5/14/24
IOWA LEAGUE OF CITIES	MAYOR ASSC DUES		30.00	81866	5/14/24
OPINION TRIBUNE	LEGAL NOTICES		567.51	81879	5/14/24
PAPER TIGER	SHRED SERV		11.67	81880	5/14/24
SEVERN PEST MANAGEMENT	PEST CONTROL		37.50	81884	5/14/24
VISA	MEETING OWL		1,899.44	81811	4/25/24
ANGELA WINQUIST	MLA CONF MILEAGE		123.55	81893	5/14/24
WESTERN IOWA NETWORKS	BROADBAND/PHONE		264.65	81895	5/14/24
	620 ADMINISTRATION TOTAL		3,601.61		
	001 GENERAL TOTAL		81,095.36		
AQUATIC CENTER					
POOL					
ACCESS GRANTED SYSTEMS	POOL ACCESS CARDS		525.00	81840	5/14/24
AQUA CHEM INC.	POOL CHEMICALS		144.59	81842	5/14/24
BOMGAARS	POOL SUPPL/MISC		54.68	81846	5/14/24
CONTRACTOR SOLUTIONS	POOL AIR TEST KIT		108.00	81849	5/14/24
INDELCO	POOL PVC/COUPLINGS		455.37	81864	5/14/24
WASTE CONNECTIONS OF IOWA	AQUATIC CENTER TRASH		104.21	81894	5/14/24
WESTERN IOWA NETWORKS	BROADBAND/PHONE		319.97	81895	5/14/24
WRIGHT SEWER & WATER	POOL AIR TEST		1,014.80	81896	5/14/24
	445 POOL TOTAL		2,726.62		
	002 AQUATIC CENTER TOTAL		2,726.62		
ROAD USE TAX					
LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX		2,902.93	1291634	5/02/24
TREASURER, STATE OF IOWA	STATE TAX		480.44	1291635	5/02/24
	050 LIABILITIES TOTAL		3,383.37		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
STREET					
READY MIXED CONCRETE, CO	CONCRETE		223.00	81839	5/14/24
BLACK HILLS ENERGY	GAS SERV		265.38	81843	5/14/24
AUTO VALUE/ARNOLD MOTOR	'18 F150 SERV		55.32	81844	5/14/24
BARCO	FREIGHT SHIPPING		99.49	81845	5/14/24
BOMGAARS	HOT WATER HOSE		87.58	81846	5/14/24
CFI TIRE SERVICE INC	RUT TIRE REPAIR		45.00	81848	5/14/24
CCSD PRINT SHOP	CONSTRUCTION FLYERS		25.00	81857	5/14/24
IOWA ONE CALL	LOCATES		38.00	81867	5/14/24
LOGAN CONTRACTORS SUPPLY INC	PARTS/SUPPL		135.00	81873	5/14/24
MENARDS	GARAGE DOOR SEAL		96.47	81874	5/14/24
NAPA AUTO PARTS	HEATER HOSE		3.34	81875	5/14/24
OPINION TRIBUNE	CLEAN UP DAYS ADD		268.00	81879	5/14/24
RDO TRUCK CENTERS	DUMP TRUCK REPAIR		546.42	81882	5/14/24
US CELLULAR	PHONES		111.63	81889	5/14/24
CENTURYLINK	ACCT333616597		61.84	81890	5/14/24
WESTERN ENGINEERING CO INC	ASPHALT PROJECT 10%		4,700.00	81892	5/14/24
WEX BANK	RUT FUEL		1,086.90	1291637	5/02/24
	210 STREET TOTAL		7,848.37		
	110 ROAD USE TAX TOTAL		11,231.74		
EMPLOYEE BENEFITS					
POLICE					
WELLMARK BC/BS	MEDICAL AND DENTAL		18,994.95	81891	5/14/24
	110 POLICE TOTAL		18,994.95		
FIRE					
WELLMARK BC/BS	MEDICAL AND DENTAL		10,035.82	81891	5/14/24
	150 FIRE TOTAL		10,035.82		
STREET					
CHI HEALTH CLINIC	J NUCKOLLS TESTING		30.00	81841	5/14/24
UNITYPOINT CLINIC-OCC.MED	J NUCKOLLS TEST		42.00	81886	5/14/24
WELLMARK BC/BS	MEDICAL AND DENTAL		8,075.76	81891	5/14/24
	210 STREET TOTAL		8,147.76		
LIBRARY					
WELLMARK BC/BS	MEDICAL AND DENTAL		6,219.19	81891	5/14/24
	410 LIBRARY TOTAL		6,219.19		
PARK					
WELLMARK BC/BS	MEDICAL AND DENTAL		3,638.89	81891	5/14/24
	430 PARK TOTAL		3,638.89		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
CEMETERY WELLMARK BC/BS	MEDICAL AND DENTAL		2,747.73	81891	5/14/24
	450 CEMETERY TOTAL		2,747.73		
ADMINISTRATION WELLMARK BC/BS	MEDICAL AND DENTAL		2,747.73	81891	5/14/24
	620 ADMINISTRATION TOTAL		2,747.73		
	112 EMPLOYEE BENEFITS TOTAL		52,532.07		
LOST-SPECIAL REVENUE RECREATION					
ELEVATE ROOFING	YMCA ROOF REPAIR		962.27	81853	5/14/24
FIREGUARD, INC.	YMCA FIRE ALARM		3,975.00	81856	5/14/24
HOUSERS AC AND HEATING	YMCA HEATER REPAIR		851.00	81863	5/14/24
	440 RECREATION TOTAL		5,788.27		
	121 LOST-SPECIAL REVENUE TOTAL		5,788.27		
CDBG HOUSING GRANT CDBG HOUSING PROJECTS					
JIM & MONICA HUGHES	CDBG PASS THROUGH GAX 16		69,505.32	81817	4/30/24
SELL CONSTRUCTION LLC	CDBG PASSTHROUGH GAX 11		247,908.53	81818	4/30/24
SOUTHWEST IA PLANNING COUNCIL	CDBG FEES		2,485.00	81819	4/30/24
	140 CDBG HOUSING PROJECTS TOTAL		319,898.85		
	311 CDBG HOUSING GRANT TOTAL		319,898.85		
DTR GRANT CDBG HOUSING PROJECTS					
ACCURATE ANALYTICAL TESTING	LEAD ANALYSIS TESTS		65.00	81838	5/14/24
SOUTHWEST IA PLANNING COUNCIL	DTR. FEES		4,814.00	81885	5/14/24
	140 CDBG HOUSING PROJECTS TOTAL		4,879.00		
	312 DTR GRANT TOTAL		4,879.00		
	Accounts Payable Total		478,151.91		
<b>Payroll Checks</b>					
	001 GENERAL		41,245.58		
	110 ROAD USE TAX		7,543.16		
	112 EMPLOYEE BENEFITS		553.46		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	Total Paid On: 5/02/24		49,342.20		
001	GENERAL		16,716.39		
	Total Paid On: 5/10/24		16,716.39		
	Total Payroll Paid		66,058.59		
	Report Total		544,210.50		



**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
001	GENERAL	139,057.33
002	AQUATIC CENTER	2,726.62
110	ROAD USE TAX	18,774.90
112	EMPLOYEE BENEFITS	53,085.53
121	LOST-SPECIAL REVENUE	5,788.27
311	CDBG HOUSING GRANT	319,898.85
312	DTR GRANT	4,879.00
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	TOTAL FUNDS	544,210.50

**April 23, 2024 Minutes  
Committee Meeting**

Glenwood City Council met for committee meetings on Tues, 4.23.2024 at 6:00 pm in Council Chambers prior to the City Council meeting. Mayor Angela Winqvist called the meeting to order with the following present Council Members: Laurie Smithers, Donnie Kates, Christina Duran & Mike Lines. Natalie McEwen was absent. City employees: Chief Johansen, Jamey Clark, Amber Farnan, Jessica Alley & Tara Painter. Guests: Holly Jackson, Joe Foreman, Laura Kuhl, Jennie Davis, Jake Zimmerer, Emily McQueen & Seth Brooks.

*Committee meetings are open to the public and for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting*

**Public Admin**

- Holly Jackson with SWIPCO shared the Glenwood Comprehensive Plan with new Council members; discussed P&Z updating Land Development Ordinances, possibly removing some conditional use permits, adding site plan approval for ROW permit, etc. P&Z is assessing and will send recommendations to Council

**Public Works**

- Jennie Davis w/Mills County Chamber, Seth Brooks w/Golden Hills & Emily McQueen shared the proposed mural options for City Hall's south wall, the Chamber secured a grant through Golden Hills for \$10,000 which would cover the bottom half of the south wall, an additional \$15,000 needed to cover the entire wall

**Budget & Finance**

- Farnan discussed pool rates for the 2024 season gave the council an option of 3% across the board increase in memberships or and additional \$1 for individuals and \$5 for groups, will have an online pay option and will have memberships sold at city hall only
- GO Bond resolution was discussed, council was given the option to choose which bonds they wanted to proceed with. Essential purpose items: street repairs, ambulance, fire gear, patrol vehicles, ROW repair & loader for public works. Corporate Purpose: Ballfield maintenance, building at park & skid loader for park.
- ARPA dollars must be contractually obligated by December of 2024 and spent by December of 2026, Farnan will add ARPA funds discussion to all committee meetings until they are obligated.

**City Council Minutes**

Glenwood City Council met in regular session on Tues, 4.23.24 at 7:00 pm in Council Chambers. Mayor Angela Winqvist called the meeting to order with the following present Council Members: Laurie Smithers, Christina Duran, Natalie McEwen, Donnie Kates & Mike Lines. City employees: Chief Johansen, Jamey Clark, Fire Chief Matt Gray, Jessica Alley, Amber Farnan & Tara Painter. Guests: Laura Kuhl, Seth Brooks, Holly Jackson, Jennie Davis, Sandi Winton, Jack Sayers, Joe Foreman & Emily McQueen. Virtual Guests: Bob Wray, Aaron Ling, Brad Oliver & Dave.

Recited the Pledge of Allegiance

Motion-Kates/2nd-Smithers to approve the consent agenda: Agenda, Abstract of Claims 19, minutes from 4.9.24 & 4.16.24 meetings, Super Board minutes from 3.27.24, Resolution 3667 approving wages, Renewal of Family Fare #3803 Liquor License, Mayor's appointment of Rachel Rodenburg to the Library Board to serve remainder of Bob Wray's term ending 6.30.26 & CDBG projects extension letter; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Public Comment: Jennie Davies Director of Mills County Chamber invited Mayor & Council to the following upcoming events: On With Life farewell breakfast on 4.25.24 at 9:00pm, ribbon cutting for Runza on 4.25.24 at 3:30pm, Lunch & Learn at City Hall on 4.26.24 at noon, Western Iowa Networks sign up event on 5.2.24 at 5:00pm at Keg Creek

Jack Sayers introduced himself, thanked council for their service & thanked them for having recorded and streamed meetings, and he is running for Mills County Supervisor

Public hearing for FY25 budget adoption opened at 7:07pm there were no written or oral objections. Farnan noted that due to a double entry on the transfer line there is \$5,200 less than what was published. Public hearing closed at 7:08pm

Motion-Smithers/2nd-McEwen to approve resolution 3666 adopting budget & transfers for FY25 ending June 30, 2025; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Clerk Alley read the 2024 Police Week Proclamation

Motion-Duran/2nd-Smithers to approve Resolution 3668 setting the date for public hearing on proposal to enter into general obligation loan agreements and to borrow money thereafter; Roll Call: Ayes - 5, Nays - 0 Motion Carried  
*Council only pursuing the essential purpose bond, not corporate purpose*

Motion-Smithers/2nd-Lines to approve master development agreement for Red Bud Ave re:partnership with Mills County; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion-Kates/2nd-McEwen to approve pay request 1 from Kerns Excavating in the amount of \$74,270.58 for Fairview Creek project; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Jake Zimmerer w/Eagle Engineering stated a water line was hit, Kerns Excavating working w/GMU to repair line, will cause a delay in project completion

Motion-Kates/2nd-Lines to approve pay request 4 from Tab Construction in the amount of \$217,845.92 for bridge replacement; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Motion to approve first read of Ordinance 932 an ordinance pertaining to RAGBRAI including revisions to vendor fee typo; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Farnan will clean up ordinance and bring back for 2nd read

Motion-Smithers/2nd-Duran to approve hiring of John Zak IV as Police Officer I beginning 4.24.2024 at \$24.47/hr per union contract; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Mayor Winquist administered the oath of office

*Action item from committee meetings held prior to the Council meeting*

Duran reported for public admin - no action item on the land development ordinances, just reviewed process, P&Z will recommend changes once they have reviewed the ordinance with Holly Jackson at SWIPCO

Kates reported for Public Works

Motion-Kates/2nd-McEwen to approve City Hall mural design by Emily McQueen and to complete phase 1 (\$10,000 grant funds) & phase 2 (\$15,000 ARPA funds), mural approx. timeline start 6.3.24 & complete before RAGBRAI; Roll Call: Ayes - 4, Nays - 1 - Smithers, Motion Carried

Smithers reported for Budget & Finance

Motion -Smithers/2nd-Kates to approve increase on pool membership prices: \$1.00 for individual & \$5.00 for group, Roll Call: Ayes - 5, Nays - 0 Motion Carried

Departmental Reports

Public Works-Clark

Motion-Kates/2nd-Duran to approve hire of seasonal part-time worker at \$13.75/hr beginning 5.13.2024; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Square banners - Clark stated that we don't have any more black Glenwood banners that are up year round, would like to order replacements, Council requested multiple bids/quantities & they want to look at updated design before moving forward, Duran working on art contest for banners that are changed seasonally; Aquatic Center update - fixed one leak, will be air testing another area, new bucket for play feature installed, will fill pool beginning first week of May & should be ready for Memorial Day, council will discuss aquatic center dates at 5.14.24 meeting

Police Dept - Johansen

Discussed need for grant writer for COPS grant, Winquist will ask County who they have been working with; no action on Animal Control MOU; 172 calls for service, 23 citations & 19 arrests since last meeting; Duran reminded citizens to call proper authorities, don't rely on social media to report crime, complaints or emergencies

Motion-McEwen/2nd-Duran to approve quote for Project Lifesaver equipment w/funds from Casey's grant for \$999.91

Motion-Smithers/2nd-Durant to donate 10 used Ipads obtained from Federal Gov to Glen Haven Village & 8 to Oak township with understanding they are in as-in condition; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Motion-Smithers/2nd-Lines to approve quote from Whitetail to install outside outlets for \$1025; Roll Call: Ayes - 5, Nays - 0 Motion Carried - Quotes from Sorensen Electric (\$2,460) & Bowden Electric (\$1,200) were received

Motion-Duran/2nd-Lines to approve sidewalk/parking lot repairs at PD, Public Works will do repairs, completion date around 6.1.24; Roll Call: Ayes - 5, Nays - 0 Motion Carried

Library - Painter

LED light conversion is finished, Valerie Garner will move from part-time library assist to full-time admin assistant at \$15.00/hr beginning 4.26.24

Fire & Rescue - Gray

57 calls since last meeting; person severely injured in a vehicle accident visited Glenwood Fire & Rescue to thank them for their quick response

Park - Lines/Farnan

Lines reported 5.14.24 Vermeer using park for tree training; park board is applying for a grant for trees to add to campground; 5.11.24 disc golf fundraiser at Keg Creek

Council requests a member of the Park Board or Park Superintendent to present rec agreements for approval

Motion-Smithers/2nd-Lines to task Farnan with ordering signs regarding not allowing dogs on rec fields including: working w/Attorney Woods for wording on signs, asking soccer club how many, if any, they needed, ordering 2 signs per field and sign posts as needed; Roll Call: Ayes - 3, Nays - 2 (Duran & McEwen), Motion Carried - McEwen would like a notice on website & Facebook about signs, Duran stated this task should be handled by the Park

Motion-Smithers/2nd-Duran to approve agreement with AgriVision for lease of tractor for 2024 season, Glenwood Baseball Softball Club will place an AgriVision banner on rec fields for 3 years in exchange; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Admin - Farnan

Thanked Public Works for their dedication & hard work at the Aquatic Center, PW has several road projects they are prepping for as well; Joe George (Beautification Committee) is prepping flower baskets for square; City Hall is short staffed until mid-late May

Motion-Lines/2nd-Kates to approve CDBG pass through fund requests: Pay Request 13-712 Lofts, 19-DRH-001-\$13,515.84, Pay Request 17-Arbor Hills, 19-DRH-018-\$104,381.05; Roll Call: Ayes - 5, Nays - 0, Motion Carried

Mayor reported attending the Community Foundation meeting in Malvern  
Council reminded everyone of Clean Up Days on May 2 & 3 at City Ball Field, McEwen reported attending P&Z training.

Motion-Kates/2nd-McEwen to adjourn meeting at 8:57pm; Roll Call: Ayes - 5, Nays - 0; meeting adjourned.

Attest:

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Angela Winqvist, Mayor

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Jessica Alley, City Clerk



May 14, 2024

Iowa Economic Development Authority  
Attn: Steven Stransky  
1963 Bell Ave, Suite 200  
Des Moines, IA 50315

RE: CDBG-DR New Housing Contract Extension

Dear Mr. Stransky:

The 2019 CDBG-DR New Housing Grant 19-DRH-001 at 712 Lofts is in the finishing stages. The City of Glenwood is providing their support to extend the deadline for the project 19-DRH-001 712 Lofts due to the time that was necessary to repair the foundation to be structurally sound, as well as being able to have plenty of time to get the units rented. The developer, Ryan Sell, believes the project construction will be complete by mid to late summer. It is believed that 51% of the units can be rented to LMI qualified individuals and families and meet the National Objective for this by the end of the year. The current deadline has been April 23, 2024, and the new deadline will be December 31, 2024.

Respectfully,

*Mayor Angela Winquist*

City of Glenwood, Iowa

[Mayor@cityofglenwood.org](mailto:Mayor@cityofglenwood.org)

*5 N. Vine St*

Glenwood, IA 51534

(712) 527-4717

RESOLUTION 3670

RESOLUTION SETTING SALARIES AND/OR BENEFITS FOR CERTAIN EMPLOYEES OF THE CITY OF GLENWOOD, IOWA.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD, IOWA:

SECTION I: The following persons & positions named below shall be paid the salaries or wages indicated. The City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions from the amounts set out below, on every other Thursday of the year and make contributions to Ipers and Social Security, or other purposes as required by law or authorization of the City Council, all subject to audit and review by the City Council.

<b>Permanent Full-Time</b>			
Position	Employee	Hourly Rate	Effective Date
Library Admin Assistant	Valerie Garner	\$15.00	4/26/2024
<b>Seasonal Part-Time</b>			
Position	Employee	Hourly Rate	Effective Date
Public Works Assistant	Jared Clark	\$13.75	5/13/2024

DULY PASSED AND APPROVED THIS 14TH DAY OF MAY, 2024.

\_\_\_\_\_  
Angela Winquist, Mayor

Attest:

\_\_\_\_\_  
Jessica Alley, City Clerk



May 14, 2024

Iowa Economic Development Authority

Attn: Steven Stransky

1963 Bell Ave, Suite 200

Des Moines, IA 50315

Dear Mr. Stransky,

The City of Glenwood would like to provide their support behind the budget increase request for 19-DRH-018 Arbor Hills, presented by Jim Hughes, as the developer, and Mark Hughes, as the general contractor. The increase is for \$935,531.50 and it is due to the increase in cost for building 15 ranch style homes, the cost of the city's water and sewer impact fees on 40 homes, the added cost in making sure all 40 homes meet U.S. Department of Energy's Zero Energy Ready Home requirements and are also EV ready, and to accommodate increasing the city sidewalk from 5 to 6 feet to provide a better walking trail throughout the development. As well as provide a 10% developer fee on the infrastructure cost which was not identified in the application budget but is now relevant due to the cost of interest the developer has accrued through this process.

Respectfully,

*Mayor Angela Winquist*  
City of Glenwood, Iowa  
Mayor@cityofglenwood.org

5 N. Vine Street  
Glenwood, IA 51534  
(712) 527-4717

**RESOLUTION 3669**

**CITY BUDGET FY23/24 AMENDMENT #2 AND  
CERTIFICATION RESOLUTION**

**WHEREAS**, the City Council of Glenwood, Iowa has prepared amendment to the Annual Budget for Fiscal Year 2023-2024; and

**WHEREAS**, the City did hold a public hearing and approved budget amendment #1 on August 22, 2023, at 7:00 PM at the Glenwood City Hall, at 5 N. Vine Street, Glenwood, Iowa; and

**WHEREAS**, the City did hold a public hearing regarding this proposed budget amendment #2 on May 14, 2024, at 7:00 PM at the Glenwood City Hall, at 5 N. Vine Street, Glenwood, Iowa.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Glenwood, Iowa, approval of budget amendment #2 for Fiscal Year 2023-2024.

**BE IT FURTHER RESOLVED**, by the Glenwood City Council of the City of Glenwood, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

Passed and approved this 14<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
Angela Winquist, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Alley, City Clerk



**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

City of GLENWOOD

Fiscal Year July 1, 2023 - June 30, 2024

The City of GLENWOOD will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

**Meeting Date/Time:** 5/14/2024 07:00 PM

**Contact:** Amber Farnan

**Phone:** (712) 527-4717

**Meeting Location:** Glenwood City Hall  
5 N. Vine Street  
Glenwood, IA 51534

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	2,972,731	0	2,972,731
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	2,972,731	0	2,972,731
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	44,000	0	44,000
Other City Taxes	6	967,684	0	967,684
Licenses & Permits	7	60,700	0	60,700
Use of Money & Property	8	6,500	0	6,500
Intergovernmental	9	16,386,149	60,000	16,446,149
Charges for Service	10	499,500	0	499,500
Special Assessments	11	8,246	0	8,246
Miscellaneous	12	1,255,600	-872,000	383,600
Other Financing Sources	13	500	0	500
Transfers In	14	559,943	60,000	619,943
<b>Total Revenues &amp; Other Sources</b>	<b>15</b>	<b>22,761,553</b>	<b>-752,000</b>	<b>22,009,553</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	2,643,458	10,000	2,653,458
Public Works	17	2,191,250	70,000	2,261,250
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,925,548	80,000	2,005,548
Community and Economic Development	20	56,500	0	56,500
General Government	21	700,000	60,000	760,000
Debt Service	22	650,046	0	650,046
Capital Projects	23	15,458,000	0	15,458,000
Total Government Activities Expenditures	24	23,624,802	220,000	23,844,802
Business Type/Enterprise	25	0	0	0
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26</b>	<b>23,624,802</b>	<b>220,000</b>	<b>23,844,802</b>
Transfers Out	27	559,943	60,000	619,943
<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>24,184,745</b>	<b>280,000</b>	<b>24,464,745</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>-1,423,192</b>	<b>-1,032,000</b>	<b>-2,455,192</b>
Beginning Fund Balance July 1, 2023	30	5,891,468	0	5,891,468
<b>Ending Fund Balance June 30, 2024</b>	<b>31</b>	<b>4,468,276</b>	<b>-1,032,000</b>	<b>3,436,276</b>

**Explanation of Changes:** The PD received a \$10,000 grant for a drone project. The Locust St project was postponed to FY25 which is reflected in less reimbursement received from the State. The FD received \$60,000 from a township for FY23 dues in FY24. Bridge project should be finished in FY24 instead of fy25 added an additional \$50,000 that was expected to be paid out in FY25. Transferring in \$60,000 from LOST from Mills County contribution to the Trails Project. Engineering fees for Public Works are higher than budgeted, some are for projects that are to be completed in FY25. Park received grant for lighting project around lake for \$30,000, funds should be expended in FY24, both are noted in amendment. Mural project and possible rec improvements are being planned and may be paid out in FY24 will use ARPA funds up to \$60,000. Disc golf expected donations and expenses in fy24 of \$20,000, ongoing repairs at the aquatic center expected to exceed budget added \$40,000.

RESOLUTION NO. 3671

Resolution taking additional action on proposal to enter into a General Obligation Corporate Purpose Loan Agreement

HEREAS, the City of Glenwood (the “City”), in Mills County, State of Iowa, previously issued its \$5,540,000 General Obligation Local Option Sales Tax Swimming Pool and Refunding Bonds, Series 2015A, dated August 5, 2015 (the “2015A Bonds”), a portion of which remains outstanding, maturing on June 1 in each of the years and in such amounts as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate Per Annum</u>
2025	\$ 770,000	3.000%
2026	\$ 275,000	3.000%
2027	\$ 280,000	3.000%
2028	\$ 290,000	3.000%
2030	\$ 605,000	3.125%
2032	\$ 645,000	3.375%
2035	\$1,055,000	4.000%

; and

WHEREAS, pursuant to the Resolution (the “2015A Bond Resolution”) authorizing the issuance of the 2015A Bonds, the City reserved the right to prepay part or all of the 2015A Bonds (the “Callable 2015A Bonds”) prior to and in inverse order of maturity on any date, subject to the provisions of the 2015A Bond Resolution; and

WHEREAS, the City of Glenwood, heretofore proposed to enter into a loan agreement (the “Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$5,750,000 for the purpose of paying the costs, to that extent, of (a) constructing street, water system, sanitary sewer system, storm water drainage and sidewalk improvements; (b) acquiring and installing street lighting, signage and signalization improvements; (c) acquiring and equipping vehicles for the municipal police department; (d) acquiring and equipping an ambulance for the municipal fire/EMS department; (e) acquiring equipment for the municipal fire department; (f) acquiring a backhoe for the municipal public works department; and (e) current refunding the Callable 2015A Bonds, and pursuant to law and a notice duly published, the City Council has held a public hearing on such proposal on May 14, 2024;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Glenwood, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future and orders that General Obligation bonds or notes be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.25 of the Code of Iowa.

Section 2. Further action with respect to the Loan Agreement is hereby adjourned to the City Council meeting scheduled for May 28, 2024.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved May 14, 2024.

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Mayor

Attest:

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City Clerk

3672

RESOLUTION ON ACQUISITION OR DEVELOPMENT FOR OUTDOOR RECREATION

County: Mills

WHEREAS, the City of Glenwood (City/County) is interested in acquiring lands or developing outdoor recreational facilities on the following described project for the enjoyment of the citizenry of

Site Name: Hiley Park and the State Iowa.

Site Address: 128 Hillcrest Ave, Glenwood, IA 51534

Project Title: Hiley Park Handicap Accessibility

Total Estimated Cost: \$ 187,000

Brief Description of Project:

Glenwood is committed to transforming Hiley Park into an inclusive space where children of all abilities can thrive. Our proposal seeks to address the current limitations by implementing key enhancements, such as a firm surface beneath the playground equipment, a handicap-accessible parking lot, and connecting sidewalks. These modifications will not only benefit the immediate community but also make Hiley Park a beacon for differently-abled individuals, both physically and cognitively.

AND, Land and Water Conservation Fund financial assistance is being sought for the acquisition or development of said outdoor recreational facilities,

NOW THEREFORE, be it resolved by the Glenwood City Council that the project described above be authorized,

AND, be it further resolved that said City of Glenwood/Kiwanis Club of Glenwood make application to the Iowa Department of Natural Resources to seek Land and Water Conservation Fund financial assistance from the National Park Service in the amount of 49 % of the actual cost of the project,

AND, be it further resolved that said Glenwood City Council certifies to the following:

- 1. That it will accept the terms and conditions set forth in the NPS Grants-in-Aid Manual and which will be a part of the Project Agreement for any grant awarded under the attached proposal.
2. That it is in complete accord with the attached proposal and that it will carry out the acquisition and/or development in the manner described in the proposal and any plans and specifications attached thereto unless prior approval for any change has been received from the Iowa Department of Natural Resources.
3. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said Hiley Park project for public outdoor recreational use.
4. That no financial assistance has been given or promised under any other federal program or activity with regard to the proposed project.
5. That it will not discriminate against any person on the basis of race, color, or natural origin in the use of any property or failure acquired or developed pursuant to this proposal, and shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P.L. 88-352 (1964), and of the regulations promulgated pursuant to such Act by the Secretary of the Interior and contained in 43 CFR 17.
6. That it will maintain adequate financial records on the proposed project to substantiate claims for cost-sharing.

THIS IS TO CERTIFY that the foregoing is a true and correct copy of a resolution duly and legally adopted by the City Council of Glenwood at a legal meeting held on this 14 Day

of May, 2024.

(signature)

Mayor

(title)

[Handwritten signature]

(signature)

City Administrator/Finance Director

(title)

**APPLICANT RISK ASSESSMENT QUESTIONNAIRE**

2 CFR 200.331 of the Federal Code requires pass-through entities to conduct a risk assessment of each sub-recipient. Please complete and return this section as part of your grant application. If the answer to any question is not yes, please provide a brief explanation of your entity's process. If questions arise while completing the questionnaire please contact the DNR Department Auditor at 515-725-8208.

- A. Was an audit performed in the prior fiscal year? If so, please skip to question 21, provide your information and signature at the bottom of this form and provide a copy of your audit report with your application.

Yes.

- B. If not, please answer all of the following questions and provide your information and signature at the bottom of the form.

1. Are the accounting records maintained on a current basis?
2. Are bank accounts reconciled by an employee who does not sign checks, handle or record cash?
3. Are reconciliations reviewed and approved by a person who is not responsible for receipts and disbursements?
4. Are inventory counts verified by persons independent of those in charge of the inventory records?
5. Are capital assets tested periodically by an individual having no responsibility for the assets?
6. Are capital expenditures authorized by appropriate officials and the governing body?
7. Is a physical inventory taken periodically (at least annually) and reconciled to detailed capital asset records?
8. Is a list of receipts prepared by the mail opener?
9. Is an independent reconciliation of recorded receipts to the initial listing performed?
10. Is a restrictive endorsement placed on each incoming check upon receipt?
11. Are responsibilities for the disbursement/expenditure approval function segregated from those for the voucher preparation and purchasing functions?
12. Are responsibilities for reconciling disbursements/ expenditures with the check/warrant register segregated from those preparing the vouchers?
13. Is final approval for payment made by a different individual than the check/warrant signer?

- 14. Are all disbursements/expenditures required to be supported by invoices or other documentation?
- 15. Does the person reviewing the claims have sufficient knowledge of federal and state grant requirements, laws and regulations to determine cost allowability?
- 16. Are supporting documents for claims effectively canceled at the time of approving the payment to prevent their reuse?
- 17. Are controls maintained over the supply of unused and voided checks/warrants?
- 18. Are salaries approved by the governing body for full-time and part-time employees?
- 19. Are time sheets used and approved by appropriate personnel?
- 20. Are financial reports reviewed and approved at appropriate levels of management?

21. Is management committed to providing proper stewardship for property acquired with federal awards?  
Yes.

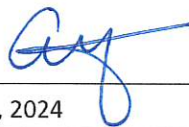
22. Are accurate records maintained for all acquisitions and dispositions of property acquired with federal awards?  
Yes.

23. Is a physical inventory of equipment periodically taken and compared to property records?  
Yes.

24. Are procedures established to ensure the federal awarding agency is appropriately reimbursed for dispositions of property acquired with federal awards?  
Yes

25. If requested, could a certification from the donor be obtained or other procedures be performed to identify whether matching contributions are from non-federal sources?  
Yes

26. Have procedures been established to verify vendors providing goods and services under the award have not been suspended or debarred by the federal government?  
Yes

Completed by: Amber Farnan Signature:   
Title: City Administrator/Finance Director Date: May 14, 2024  
Phone Number: 712-527-4717 Email: amber.farnan@cityofglenwood.org

**MINORITY IMPACT STATEMENT**

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa which are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism to require grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups. **Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s).**

The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project

This project will make Hiley Park handicap accessible. This will be the only fully handicap accessible playground in Glenwood, IA.

Indicate which group is impacted:

- |   |   |
|---|---|
| <input type="checkbox"/> Women                                | <input type="checkbox"/> Pacific Islanders        |
| <input checked="" type="checkbox"/> Persons with a Disability | <input type="checkbox"/> American Indians         |
| <input type="checkbox"/> Blacks                               | <input type="checkbox"/> Alaskan Native Americans |
| <input type="checkbox"/> Latinos                              | <input type="checkbox"/> Other                    |
| <input type="checkbox"/> Asians                               |   |

The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project

Present the rationale for the existence of the proposed program or policy.

Glenwood currently does not have a completely handicap accessible playground. This project would resolve that issue.

Provide evidence of consultation of representatives of the minority groups impacted.

Glenwood Community School District provided a letter of support for this project and that it would assist handicapped students.

Indicate which group is impacted:

- |   |   |
|---|---|
| <input type="checkbox"/> Women                                | <input type="checkbox"/> Pacific Islanders        |
| <input checked="" type="checkbox"/> Persons with a Disability | <input type="checkbox"/> American Indians         |
| <input type="checkbox"/> Blacks                               | <input type="checkbox"/> Alaskan Native Americans |
| <input type="checkbox"/> Latinos                              | <input type="checkbox"/> Other                    |
| <input type="checkbox"/> Asians                               |   |

The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: Michelle Wright Title: Volunteer

**Definitions**

"Minority Persons", as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability", as defined in Iowa Code Section 15.102, subsection 5, paragraph "b", subparagraph (1):

*b.* As used in this subsection:

- (1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"Disability" does not include any of the following:

- (a) Homosexuality or bisexuality.  
 (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.  
 (c) Compulsive gambling, kleptomania, or pyromania.  
 (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency", as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.

## Hiley Park Handicap Accessibility

### Cost Estimate

The exact order of the process is still in progress and may change as we move forward with this project. These costs are just estimates and informal information received from potential vendors. All costs will need to be approved by the City Council before construction can be finalized.

We are also in the process of developing a detailed timeline that can be shared once contractors have been approved and the schedule for construction finalized.

Expenses	Combination Totals
<b>Step 1</b>	
Archaeological Costs	\$ 3,000.00
Remove and Dispose of Timbers	\$ 1,500.00
Replace Retaining Wall 74 linear ft	\$ 15,000.00
Concrete Ringwall 270 linear ft	\$ 15,500.00
Rain Garden and Soil Filter Strip	\$ 9,000.00
<b>Step 1 total</b>	<b>\$ 44,000.00</b>
<b>Step 2</b>	
Remove Gravel	\$ 1,000.00
Add Drainage	\$ 9,500.00
Concrete 3600 sq ft x 4"	\$ 50,000.00
PIP Pad 3600 sq ft	\$ 55,000.00
<b>Step 2 total</b>	<b>\$ 115,500.00</b>
<b>Step 3</b>	
Restore Landscaping	\$ 1,000.00
Reseed Grass*	\$ 500.00
Sidewalk increase 3 ft x 2 ft	\$ 1,000.00
Pour Concrete Parking Lot 1600 sq ft x 6"	\$ 25,000.00
<b>Step 3 total</b>	<b>\$ 27,500.00</b>
<b>GRAND TOTAL</b>	<b>\$ 187,000.00</b>

### Grants and Income Sources



<b>Income Source</b>	<b>Amount</b>	<b>Notes</b>
<b>Secured</b>		
Iowa West	\$40,000	Must be spent by Nov 2025
Kiwanis Club	\$6,000	
<b>Applied For</b>		
First Interstate Bank	\$25,000	40 awarded, 554 applications, by Sept 2024
T-Mobile	\$50,000	Awarded August 2024
Iowa DNR	\$92,000	Awarded August 2024
<b>Future Applications</b>		
FNBO	\$25,000	Apply August 2024
Mills County Community Foundation	\$5000	Apply Sept 2024 or Feb 2025
Walmart	\$5000	Apply Sept 2024
Google	-	More research needed. Working with Holly Jackson on contacts.
Wellmark	\$6,000	Will match local money. Apply fall 2024
Black Hills Energy	-	TBD
Schildburg Foundation	-	TBD
<b>GRAND TOTAL</b>	<b>\$254,000</b>	

Iowa DNR Grant Parts:

1. City Council Resolution – 5/14
2. Application – Michelle drafted
3. Budget Narrative – Michelle drafted
4. Environmental Screening – OUTSTANDING
5. Maps of property – Michelle drafted
6. Signed Auditor Form – Amber
7. Signed Minority Impacted – Lang/Embray completed
8. Project timeline – Michelle drafted
9. SCORP plan – Michelle drafted
10. Property Deed – Michelle 5/8
11. ADA statement – Michelle drafted
12. Archaeological Phase 1 Study – OUTSTANDING
13. Final application emailed by June 5, copy must also be mailed.

### **Questions for the Future:**

1. Connecting parking lot and maybe pour in play connecting to city storm sewer system - Jamie
2. Signage for handicap and snow route parking – Matt
3. Do you have a sample RFP/RFQ that I can use as a template? - Amber
4. Best way manage closure and restricted use of Hiley park during construction.



## STAFF REPORT

To: Mayor Winquist & Glenwood City Council Members  
From: Amber Farnan  
Date: May 14, 2024  
RE: Chickens in City Limits

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Here is a brief history of the “chicken” ordinance from 2016 – present day. From the beginning, the notion of chickens inside Glenwood City Limits has been controversial, in 2016, city staff, the city attorney, councilmembers and the mayor spent countless hours on this ordinance from May to October. In 2021 the process was much shorter and not as contentious to repeal it, but many staff, attorney, council & mayor hours were spent in the months between May and July.

May of 2016 Council Member Lundvall brought to Council a draft chicken ordinance. Between then and September of 2016 there were several discussions regarding the chicken ordinance held at city council meetings including several citizens attending and voicing their opinions on the subject.

September 13, 2016, the first read was approved by a 3-2 vote. Several community members spoke in opposition and in favor.

September 27, 2016, the second read was approved by a 3-1 vote, after a failed motion to table it. Again, many community members were present to discuss, a petition with 200 signatures of citizens against the ordinance was presented.

October 11, 2016, the third and final read was approved by a 3-2 vote. Several citizens were in attendance to express their concern and support.

May 25, 2021, a citizen requested repealing the ordinance due to lack of City’s ability to enforce the ordinance, specifically in regards to chicken coop distance from property lines. He stated that if it was not repealed that the city should require permits include a recent survey of the property to prove distance from property lines

June 8, 2021, Council voted to start the repeal process of the chicken ordinance, which passed by a 3-1 vote, with 1 councilmember abstaining.

June 22, 2021, the first read of the ordinance repealing the chicken ordinance passed with a vote of 3-1.

July 13, 2021, the second read was approved by a 3-1 vote.

July 27, 2021, the third read was approved by a 3-1 vote, with 1 councilmember abstaining.

*Amber Farnan*  
City Administrator/Finance Director  
amber.farnan@cityofglenwood.org

5 N. Vine Street  
Glenwood, IA 51534  
(712) 527-4717





Motion by Lundvall; second by Florian to have second reading of Ordinance #871; an Ordinance amending the code of ordinances for the City of Glenwood, Iowa by adding provisions concerning harboring chickens within the corporate limits of the City of Glenwood, Iowa

Roll call: Ayes: 3 Nays: McComb Absent: Hirschman Motion carried.

Motion by Florian; second by Lundvall to approve second reading of Ordinance #871; an Ordinance amending the code of ordinances for the City of Glenwood, Iowa by adding provisions concerning harboring chickens within the corporate limits of the City of Glenwood, Iowa

Roll call: Ayes: 3 Nays: McComb Absent: Hirschman Motion carried.

Motion by McComb; second by Lundvall to have first reading of Ordinance #873; an Ordinance amending the code of ordinances for the City of Glenwood; Iowa by amending provisions relating to the operation of golf carts within the city limits; amending Section 78.04; #10. Riding on Golf Carts from 10 years to 8 years and including "under the age of 12 years must wear seatbelt"

Roll call: Ayes: 4 Nays: 0 Motion carried.

Motion by Florian; second by Lundvall to approve first reading of Ordinance #873; an Ordinance amending the code of ordinances for the City of Glenwood; Iowa by amending provisions relating to the operation of golf carts within the city limits; amending Section 78.04; #10. Riding on Golf Carts from 10 years to 8 years and including "under the age of 12 years must wear seatbelt"

Roll call: Ayes: 4 Nays: 0 Motion carried.

Motion by Florian; second by McComb to have a city wide fall clean up on October 21 and 22 -9am to 6pm; behind Vine Street City Ball fields

Roll call: Ayes: 4 Nays: 0 Motion carried.

Motion by Florian; second by Lundvall to approve Proposal #42879 with Houser's A/C for YMCA in amount of \$2428.55 for the rooftop unit that serves bicycle room; install new heat exchanger; flame retainer (This was low bid)

Roll call: Ayes: 4 Nays: 0 Motion carried.

#### Committee Reports:

1. Council member Florian reported for Public Administration who met prior to council at 6pm to meet with Public Works Director Perry Cook to discuss Street crew opening – Cook advised the job has been posted and taking applications until Monday; Oct 3. Reviewed the Job description of Code Enforcement Officer - Met with Matt Woods who shared information from Bob Josten regarding Urban Revitalization for the City of Glenwood. Woods also reviewed Resolution #3408 which was tabled at last council meeting; which covers Compensatory pay for Exempt employees.

Motion by Florian; second by McComb to approve Resolution #3408; a Resolution setting policy on compensatory time accrual for exempt employees, including department heads, for the City of Glenwood, Iowa

Roll call: Ayes: 3 Nays: Lundvall Absent: Hirschman Motion carried.

2. Council member Rodman reported for Budget and Finance who met prior to council at 6:30pm to meet with Steve Stone with Black Hills Energy to discuss Franchise Fees and procedures.

#### Departmental Reports:

Police Chief Eric Johansen reported the following:

1. An incident the evening of September 17 resulted in a murder investigation; leading to an arrest within the hour. Letters of commendation have been written for several of the officers
  2. Another incident was called in regarding an armed suspect at a local business; investigation ongoing
  3. Requested authorization to begin researching vehicles to replace the K9 unit; which is a 2007 Crown Vic.
- Council Lundvall requested we look at the Ford Escapes in addition to Tahoe's

Glenwood City Council Minutes  
October 11, 2016

Glenwood City Council met in regular session on Tuesday, October 11, at 7:01 p.m. in City Hall Council Chambers. Mayor Brian Tackett called the meeting to order with the following present: Council Members – Susan Hirschman; Craig Florian; Dan McComb; Jessie Lundvall and Jeremy Wade Rodman; Police Chief Eric Johansen; Library Director Tara Painter; Public Works Perry Cook; and Finance Director/City Clerk Angie Winquist– Guests: Terry Craig; Joanne Kohn; Gary Camron; Brent Von Essen; Aaron Rodenburg; Cheryl Evans; Larry Pratt; Mary Pratt; Janet Hall; Don Hall; Juanita K. Chaney; and Joe Foreman with the Opinion Tribune.

Motion by Florian; second by Hirschman to approve the following consent agenda

- a. Approve agenda
- b. Approve abstract of claims #7
- c. Approve minutes of September 27, 2016
- d. Approve renewal Class C – for Casey's General Store (adding Native Wines)

Roll call: Ayes: 5 Nays: 0 Motion carried.

Guest Cheryl Evans presented plans for another "Rod Evans Memorial Ball Tournament" in June 2017; with proceeds to be used to improve the fields. Evans is also looking at possible grants for playground equipment in the area. Evans will be meeting with Park Board and working out details and scheduling with them and will update council when dates are decided.

Aaron Rodenburg presented handouts to council in regards to his property at 114 Green St. Rodenburg is asking for tax deferment on the delinquent taxes as well as deferment on future taxes over an 18 month period. He explained his plan for redevelopment of the property for an Assisted Living facility. Council asked that Rodenburg work with Matt Woods and Clint Fichter.

Motion by Florian; second by Lundvall to have second reading of Ordinance #873; an Ordinance amending the code of ordinances for the City of Glenwood; Iowa by amending provisions relating to the operation of golf carts within the city limits

Roll call: Ayes: 5 Nays: 0 Motion carried.

Motion by Florian; second by Lundvall to approve second reading of Ordinance #873; an Ordinance amending the code of ordinances for the City of Glenwood; Iowa by amending provisions relating to the operation of golf carts within the city limits

Roll call: Ayes: 5 Nays: 0 Motion carried.

→ At this time; Mayor Tackett opened the floor for guests to speak about Ordinance #871; (chickens in city limits). Guests Joann Kohn; Brent Von Essen; Larry Pratt; Gary Cameron; Terry Craig; and Stephen Hunt each expressed their concerns or support

→ Motion by Lundvall; second by Florian to have third reading of Ordinance #871; an Ordinance amending the code of ordinances for the City of Glenwood, Iowa by adding provisions concerning harboring chickens within the corporate limits of the City of Glenwood, Iowa (both amending page 3; striking the words "Farm animals"; changing to read chickens on page 3)

Roll call: Ayes: 3 Nays: McComb; Hirschman Motion carried.

→ Motion by Florian; second by Lundvall to approve third reading of Ordinance #871; an Ordinance amending the code of ordinances for the City of Glenwood, Iowa by adding provisions concerning harboring chickens within the corporate limits of the City of Glenwood, Iowa; amending page 3; striking the words "Farm animals; replacing with Chickens)

Roll call: Ayes: 3 Nays: McComb; Hirschman Motion carried.

→ Motion by Florian; second by Lundvall that Ordinance #871 be finally adopted after legal publication by law

Roll call: Ayes: 3 Nays: McComb; Hirschman Motion carried.

Motion by Florian; second by Rodman for Mayor to sign Proclamation for Breast Cancer Awareness (Thursday October 13 Pink Out Event)

Roll call: Ayes: 5 Nays: 0 Motion carried

Committee Reports:

1. Council member Susan Hirschman reported with Budget & Finance who met prior to council at 6:15pm to meet with Diana Burchett with the YMCA to discuss having the Y manage the pool in the 2017 season. Burchett presented her budget for the pool; managing fees will be \$25000. Council all agreed this first season went very well and intends to utilize the Y for next season. She also alerted council the chemical control box at the indoor pool is in need of repairs; which will cost around \$1200-1400.
2. Council member Craig Florian reported for Public Administration who met prior to council at 6:45pm to meet with Perry Cook to discuss the street crewman opening and also code enforcement position. Cook will make his request for street crewman during his departmental report

Departmental Reports:

Police Chief Eric Johansen reported the following:

1. Notified that Emergency Management (911 Comm. Center) is looking at replacing their aging radio equipment and looking at funding options.

## CHAPTER 56

### CHICKENS WITHIN COPORATE LIMITS

56.01 Definitions

56.02 Permit Required

56.03 Permit Fee

56.04 Revocation of Permit

56.05 Nontransferable

56.06 Disposal of Refuse

56.07 Distance from Dwellings

56.08 Storage and Use and Maintenance

56.09 Penalty

56.10 Termination of Chapter

**56.01 DEFINITIONS.** For use in this chapter, the following terms shall have the following meanings:

1. "Chickens" mean the domestic type of fowl birds kept for their eggs and meat, and shall apply only to those fowl birds with the common characteristics of chickens rather than other types of fowl.
2. "Owner" means any person or persons, firm, association, or corporation owning, keeping, sheltering or harboring fowl chickens.
3. "Owner" or "person or entity in lawful possession and control of any premises" means the fee title owner of any property or premises, or the person or entity in actual possession or control of such premises under a lease or real estate contract.
4. "Rear yard" means that space of a lot as defined in Section 166.28 of the City of Glenwood Land Development Ordinance, as from time to time may be amended.
5. "Director of compliance" or "director" means the person or persons authorized by the City to monitor and enforce the provisions of this chapter. In absence of any particular appointment by the City, the Code Enforcement Officer shall be considered the director of compliance for purposes of this chapter.

#### **56.02 PERMIT REQUIRED.**

1. No person, firm, association or corporation in the City of Glenwood shall have in their possession or control, or keep or harbor any chickens, as defined in Section 1, without having first obtained a permit to do so from the director, which permit shall be issued only after payment of the required fee and after inspection of the premises by the director for compliance with this chapter, and the sanitation requirements of this chapter or any other applicable state or local law. No permits for the keeping or harboring of any fowl other than chickens shall be issued. Except as otherwise provided herein, a permit for the keeping of



chickens shall be in effect for one year from the date of its issuance. Application for such permits shall be made upon forms furnished by the City.

2. Upon expiration, such permit may be renewed by any person, firm, association or corporation to whom it has been issued, by filing an application for a renewal thereof with the director upon forms to be provided by the city. Approval of the application for renewal of a permit shall be made and the permit issued for the succeeding annual period only after payment of the required fee and after inspection of the premises for compliance with the provisions of this chapter, and the sanitation requirements of this chapter or any other applicable state or local law. Except as otherwise provided herein, every permit so renewed shall be for one year from and after the date of the renewal, and shall be subject to revocation in the same manner as the original permit.

3. Permits may be issued only to owners of any premises or persons or entities in lawful possession of any premises with the written consent of the owner of said premises, and only for premises consisting of single family, detached dwellings located in residentially zoned districts within the city corporate limits.

4. Upon issuance of a permit, the owner is deemed to have provided the Director, or his or her designee, the authority and right to enter upon the premises at his or her discretion for the purpose of inspecting the premises for compliance with this chapter.

**56.03 PERMIT FEE.** The fee for the initial issuance and any renewal of a permit for the keeping of chickens shall be as provided in the City's prevailing schedule of fees as adopted by the City Council from time to time by resolution. The fee shall not be refundable if the permit is denied or revoked, or if the chickens are removed or die.

**56.04 REVOCATION OF PERMIT.** The Director may revoke a permit for the keeping of chickens for any violation of the provisions of this chapter, or any other pertinent sections of this municipal code, or any statute of the state of Iowa pertaining to the keeping of chickens. Notice of revocation shall be given in writing, delivered personally or by certified mail to the holder of such permit. The notice shall state the grounds upon which the permit has been revoked, and shall state that the holder of the permit is required to remove all chickens from the premises concerned within seven (7) days after receipt of notice of revocation. The notice shall also inform the permit holder of the right to appeal such revocation to the City Council.

**56.05 NONTRANSFERABLE.** Any permit issued pursuant to this chapter shall not be sold, assigned, or transferred, and shall apply only to the premises designated and the person, firm, association or corporation to whom issued. A violation of this provision shall be cause for revocation of any such permit.

**56.06 DISPOSAL OF REFUSE.** All manure and spilled grain shall be removed from the premises, or any enclosure or structure thereon, at least once every forty-eight (48) hours, and shall be placed in suitable watertight and fly-tight containers until disposed. Such materials shall be disposed by causing same to be picked up by a licensed private refuse hauler.

**56.07 DISTANCE FROM DWELLING.**

1. No person within the city of Glenwood, Iowa, shall keep, shelter, harbor, or coop any chickens within eighty (80) feet of any dwelling other than the dwelling of the owner of such fowl chickens.
2. If the owner of the chickens is able to obtain the written consent of the owner and occupant of an effected dwelling, the eighty (80) foot requirement may be waived as to that dwelling, so long as the owner and occupant of said dwelling continues to consent to said waiver, and continues to reside in said dwelling.
3. Under no circumstances shall chickens be permitted to be kept within twenty (20) feet of any dwelling.

**56.08 STORAGE AND USE AND MAINTENANCE**

1. All grains and grain supplements intended for use as food for chickens shall be kept and stored in a rodent-tight building or container.
2. No owner or person in lawful possession and control of the premises shall keep, shelter, or harbor more than five (5) hens at a single residential dwelling.
3. No owner shall slaughter, maim, or other intentionally kill within the corporate limits any of its permitted chickens. Any chicken which may die within corporate limits shall be immediately removed from the city limits and disposed by the owner in a hygienic and safe manner.
4. All chickens permitted by the chapter shall be continuously housed or stored in a secure screened or walled and roofed enclosure, coop, shelters, and/or run in a manner that reasonably protects the chickens from predators, and of all of which shall be located entirely within the rear yard of the permitted premises. All such enclosures, coops, or shelters shall be not less than three (3) square feet in size per chicken provided such enclosure, coop, or shelter has a run, and such enclosure, coop, or shelter shall not exceed five (5) feet by five (5) feet,

or twenty-five (25) feet in total diameter; otherwise said enclosure, coop, or shelter shall be not less than ten (10) feet by five (5) feet, or fifty (50) feet in total diameter. No part of any such enclosure, coop, shelter, or run shall be located within eighty (80) feet of any dwelling or as otherwise set forth in Section 7 of this chapter. The materials utilized in the construction of the enclosure, coop, shelter, or run shall be subject to the approval of the director and shall be located in compliance with the applicable rear and side lot line restrictions.

5. All enclosures, coops, or shelters shall have a roost for each fowl chicken not less than eight (8) square inches.

6. All enclosures, coops, or shelters shall have not less than one (1) laying box for every three (3) chickens of which each laying box shall not be less than one (1) square foot in diameter. Each laying box shall be dressed with adequate and proper bedding materials.

7. No owner shall allow, whether knowingly or unknowingly, any chickens to run at large or otherwise outside of the enclosure, coop, shelter, or run for which the chickens are housed or stored.

**56.09 PENALTY.** Any person, firm, partnership, corporation or any legal entity found guilty of a violation of any of the provision of this chapter shall, upon conviction, be subject to the penalty provisions of a municipal infraction. Each day that a violation is allowed to continue shall constitute a separate and distinct violation. Any owner is deemed violating of this chapter by the City or the Director shall immediately have its permit revoked and shall be prohibited from receiving another permit for a minimum period of twelve (12) months after revocation of the permit.

**56.10 TERMINATION OF CHAPTER.** (Repealed by Ord. 883 – Mar. 18 Supp.)

*(Ch. 56 - Ord. 871 – Oct. 16 Supp.)*

[The next page is 291]

Revised

MAR 2018

City Council Minutes

May 25, 2021

Glenwood City Council met in regular session on Tues, May 25,, 2021 at 7:01pm In Council Chambers and via gotomeeting.com. In order to help stop the spread of COVID-19 virus, the meeting was held electronically and in-person. Chapter 21.8 of the IA code does permit an electronic meeting where members participate remotely when an in-person meeting is impossible or impractical. Mayor Kohn called the meeting to order w/the following present Council Members: Jeremy Rodman, Dan McComb, Laurie Smithers, Donnie Kates & Holly Jackson (virtually), City Employees: Angle Winqvist, Matt Gray & Amber Farnan, Virtually - Tara Painter; Guests: Brent VonEssen, Steve Perry, Jake Zimmerer, Randy Romens, Stephen Hunt, Bruce & Julie VanMeeteren, Joe George Virtually: Aaron Ling & Bob Wray

Motion-McComb/2nd-Kates to approve the consent agenda:

Approve agenda

Approve abstract of claims #22

Approve minutes of May 11, 2021

Approve April financials

Approve Mayor's appointment of Chesley Mass to Park Board, finishing out Stephen Hunts 3-year term ending 1/2/24

Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-Kates to approve the 2021 Coed Softball League Agreement & \$300 user fee; Roll call: Ayes-5 Nays-0 Motion Carried

Stephen Hunt discussed Glenwood Lake Park's history and his concerns on the lake levels being low. Requesting the City spend additional money on repairs & upgrades at the Park. The Historical Society is purchasing a new sign for displaying events in & around Glenwood

Motion-Smithers/2nd-McComb to authorize City Administrator to work with Bob Josten on Urban Renewal Plan Area for Ryan Sell's property at 302 6th St; Roll call: Ayes-5 Nays-0 Motion Carried

Bruce & Julie VanMeeteren discussed new windscreens for pickleball courts, these would be purchased through the City & paid for by the VanMeeterens, Pickleball committee will install & store them during the off season. Motion-McComb/2nd-Kates to approve purchase of wind screens with VanMeeteren donations (\$2,768.00) from National Sports Products. Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-Jackson to request a waiver from GMU for the Sewer Capital Improvement Fees for the Property Owners served by the Marion Heights Sanitary Sewer Extension Project (OPCE Project No. 2020-072); Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Kates/2nd-McComb to approve Resolution 3555 awarding contract for the Marian Heights Sewer Extension Project, Project 1 to Kern's Excavating at \$199,488.50 & Project 2 to Larson Backhoe Services at \$69,700

Roll call: Ayes-5 Nays-0 Motion Carried

Steve Perry states that Kerns Excavating will start in about 6 weeks, Larson Backhoe will start once Kerns is done

Motion-Rodman/2nd-Smithers to have second reading of Ordinance 905 amending the code of ordinances of the City of Glenwood, IA by amending provisions pertaining to the fire department - changing resident citizen requirement from 5 miles outside of city limits to 10 miles; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-McComb/2nd-Rodman to approve second reading of Ordinance 905 amending the code of ordinances of the City of Glenwood, IA by amending provisions pertaining to the fire department - changing resident citizen requirement from 5 miles outside of city limits to 10 miles; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Rodman/2nd-Kates to waive 3rd reading of Ordinance 905; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Rodman/2nd-McComb that Ordinance 905 be finally adopted after legal publication by law; Roll call: Ayes-5 Nays-0 Motion Carried

Council member reports from committee meetings held prior to Council

Public Safety-Rodman - Police Dept. received 5 bids for 2011 Chevy Caprice

Barrett Auto - \$5,500

Best Finish - \$4,602

Sol Atencio - \$3,900

Emergency Marketing - \$1,788.13

Alex & Lori Burton - \$2,327

Motion-Rodman/2nd-Kates to accept bid from Barrett Auto's for \$5,500 on 2011 Chevy Caprice; Roll call: Ayes-5 Nays-0 Motion Carried

Chief Johansen discussed 7 properties that have been abandoned and are not in livable condition, notices have been sent to 2 property owners, Council authorized Johansen to pursue action on the remaining 5 properties & involve the City Attorney as needed

Public Admin - Jackson Council Met with Brent VonEssen who requested Council to revoke Chapter 56, Chickens within Corporate Limits of the City Code, if not, he requests surveys be done before property owners can apply for building permit for coop  
→ Council met with Jen Wilson & Jeni Kirsch regarding Chapter 120, Liquor License & Permit of the City code, they are requesting a change to the ordinance regarding fencing requirement at outdoor events w/alcohol sales,  
Clerk will research both ordinances & compare w/other city's ordinances -both items will be discussed at 6.8.2021 committee meeting

#### Departmental Reports

Public Works: Pool is filled and finishing some small repairs for opening day, June 5; season passes are being sold at City Hall

Director Painter – Library - New hours: Mon & Wed 9:30-6:30, Tues, Wed & Thurs 9:30-5:30 & Sat 9:00-1:00, requiring masks, summer readers are signing up

#### Chief Gray - Fire Department

Motion-Smithers/2nd-Kates to approve Julia Lawry as a new member for GVFD; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-McComb to approve Eric Parks as a new member for GVFD; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Kates/2nd-McComb to approve street closing permit for GVFD Open House on 6/6/2021 from 2:00-4:00; Roll call: Ayes-5 Nays-0 Motion Carried

#### Randy Romens - Park

Presented 2 bids for electrical work - Colpitts - \$7500 to get field 3 & 5 lights working, O'Neal - \$80,289 for complete repairs to electrical work for fields 3 & 5 - lights are locked & cannot be used now

Council requesting additional information on Colpitts bid, no action at this time

Discussed upcoming work session on June 7, lake levels - pump should be working this week, water service to new shop, sewer/septic needs.

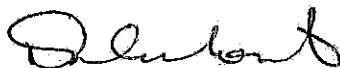
#### Winqvist/Farnan -- Admin

Motion-McComb/2nd-Kates to accept cleaning bid from Nicole Snyder: Details, The Cleaning Company for \$400; Roll call: Ayes-5 Nays-0 Motion Carried

Other bid from Quality Care Cleaning at \$385

Motion-Smithers/2nd-Jackson to approve purchase of fully automatic AED for Glenwood Aquatic Center from Stryker \$1,971.38; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-McComb/2nd-Smithers to adjourn at 8:39 p.m. Roll call: Ayes-5 Nays-0 meeting adjourned



Ron Kohn, Mayor

Attest:



Amber Farnan, City Clerk



City Council Minutes

June 8, 2021

Glenwood City Council met in regular session on Tues, June 8, 2021 at 7:00pm in Council Chambers and via gotomeeting.com. In order to help stop the spread of COVID-19 virus, the meeting was held electronically and in-person. Chapter 21.8 of the IA code does permit an electronic meeting where members participate remotely when an in-person meeting is impossible or impractical. Mayor Pro Tem McComb called the meeting to order w/the following present Council Members: Jeremy Rodman, Dan McComb, Laurie Smithers, Donnie Kates & Holly Jackson, City Employees: Angle Winquist, Eric Johnansen, Matt Gray & Amber Farnan; Virtually: Tara Painter; Ron Mattox; Guests: Joe Foreman w/OT, Brent VonEssen, Sandi Winton, Jim Hughes, Roger Craig, Jack Woo, Joe George, Michael Brown; Virtually: Bob Wray, Aaron Ling, Gavin Gray, Steve Perry, Adam Braun, Roger Williams, Bradly Oliver

Motion-Kates/2nd-Smithers Consent agenda

Approve agenda, abstract of claims #23, minutes of May 25, 2021 & renewal liquor license for Pony Creek Liquor; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-Jackson to approve Change Order No. 1 from Mid-American Court Works in the amount of \$(-) 105.79 for the Vine Street Pickleball Courts Project; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Kates/2nd-Jackson to approve the Final Pay Request No. 4 from Mid-American Court Works in the amount of \$ 5,890.00 for the Vine Street Pickleball Courts Project; Roll call: Ayes-5 Nays-0 Motion Carried

This being the time, date and place as advertised for the public hearing on designation of the Elm Street Urban Renewal Area & on Urban Renewal Plan; Mayor Pro Tem McComb opened the floor for discussion at 7:05pm; Planning & Zoning recommended the plan to Council for approval, County Supervisors and School Board members were invited to comment, no comments received. No written or verbal objections were received; Public hearing closed at 7:07pm

Motion-Smithers/2nd-Jackson approve Resolution 3562 A resolution to declare necessity and establish an urban renewal area, pursuant to Section 403.4 of the Code of Iowa and approve urban renewal plan and project for the Elm Street Urban Renewal Area; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Jackson/2nd-Smithers to approve Resolution 3563 to fix a date of meeting at which it is proposed to approve a Development Agreement with Burr Oak Place, LLC, including annual appropriation tax increment payments in an amount not to exceed \$2,000,000 for June 22, 2021 at 7:00 p.m.; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Kates/2nd-Jackson to have the first reading of Ordinance 906 An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Elm Street Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Kates/2nd-Jackson to approve the first reading of Ordinance 906 An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Elm Street Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa; Roll call: Ayes-5 Nays-0 Motion Carried

Jim Hughes & Sandi Winton presented plans for the Oak Ridge Park detention area, requesting the City take over in 10 years. Steve Perry w/Olmsted & Perry recommends the developer be responsible for taking care of it. Hughes stated if the City doesn't take it over, they will change the design & property owners will be responsible for maintenance. Council will consider options & take action at a later date.

Motion-Smithers/2nd-Kates to approve Resolution 3560 setting Non Union salaries for FY22; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-Jackson to approve Resolution 3561 setting Union salaries for FY22; Roll call: Ayes-5 Nays-0 Motion Carried

Council member reports from committee meetings held prior to Council

Public Admin - Jackson & McComb

Met w/Brent VonEssen to discuss the chicken ordinance, if revoked, current chicken permits will be grandfathered in & can be renewed each year, new permits would no be accepted

Motion-McComb/2nd-Smithers to revoke the chicken ordinance; Roll call: Ayes-3 Nays-1-Rodman, Jackson-Abstained Motion Carried Discussed special events permit & fence requirements for outdoor events, will contact city attorney & ABD for further information on revising the current ordinance.

Public Safety - Rodman

Met w/Hillside House of Hell regarding fireworks permit for 7/02/21 event. Need cert of insurance & a completed sound permit for live band. If burn ban is in effect, any fireworks permit will be considered null & void They will return June 22 for action on both permits

Departmental Reports

City Council Minutes  
June 22, 2021

Glenwood City Council met in regular session on Tues, June 22, 2021 at 7:01pm in Council Chambers and via gotomeeting.com. In order to help stop the spread of COVID-19 virus, the meeting was held electronically and in-person. Chapter 21.8 of the IA code does permit an electronic meeting where members participate remotely when an in-person meeting is impossible or impractical. Mayor Kohn called the meeting to order w/the following present Council Members: Jeremy Rodman, Dan McComb, Laurie Smithers & Donnie Kates (virtually), City Employees: Angie Winkvist, Eric Johnansen, Matt Gray, Jamey Clark & Amber Farnan; Virtually: Tara Painter, Guests: Joe Foreman w/OT, Brent VonEssen, Sandi Winton, Joe George, Bob Wray & several Glenwood Volunteer Fire Department members; Virtually: Steve Perry. Council Member Jackson was absent

Motion-McComb/2nd-Kates to approve the consent agenda: agenda, abstract of claims #24, minutes of June 8, 2021, May financials & tobacco permits for No Frills, Casey's, Russ's Market, Dollar General, Pony Creek Liquor, Parea, Lincoln Farm & Home, Kwik Shop & FasMart Roll call: Ayes-4 Nays-0 Motion Carried

Jacque Young invited council members, mayor & staff to the pickleball grand opening on Sunday, June 27 from 1-5.

Bob Wray was presented a key to the City by Mayor Ron Kohn in recognition of his 50 years of service to the community & Glenwood Volunteer Fire Department, Wray commended Chief Gray & Assistant Chief Clark for their enthusiasm and leadership

This being the time, date and place as advertised for the public hearing on the Burr Oak Place Development Agreement Mayor Pro Tem McComb opened the floor for discussion at 7:15pm; No written or verbal comments were received. Public hearing closed at 7:16pm

Motion-McComb/2nd-Smithers to approve Resolution 3564 approving development agreement with Burr Oak Place, LLC, authorizing annual appropriation tax increment payments and pledging certain tax increments revenues to the payment of the agreement; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-Smithers/2nd-McComb to adopt Resolution 3566 approving the signed construction contract and satisfactory performance/payment bonds; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-Kates/2nd-Smithers to not approve fireworks permit due to lack of insurance certificate  
Roll call: Ayes-4 Nays-0 Motion Carried

Motion-Kates/2nd-Smithers to approve sound permit with music ending at 10:00pm on 7.2.2021  
Roll call: Ayes-2 Nays-2 McComb & Rodman Motion Failed

Motion-Smithers/2nd-McComb to have the second reading of Ordinance 906 An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Elm Street Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-McComb/2nd-Smithers to approve the second reading of Ordinance 906 An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Elm Street Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-McComb/2nd-Kates to waive the third reading of Ordinance 906; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-McComb/2nd-Kates that Ordinance 906 be finally adopted after legal publication by law; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-McComb/2nd-Smithers to have first reading of Ordinance 907, amending the code of ordinances of the city of Glenwood, IA concerning chickens within the corporate limits (repealing chicken ordinance); Roll call: Ayes-3 Nays-1 Rodman Motion Carried

Motion-Smithers/2nd-McComb to approve first reading of Ordinance 907, amending the code of ordinances of the city of Glenwood, IA concerning chickens within the corporate limits (repealing chicken ordinance); Roll call: Ayes-3 Nays-1 Rodman Motion Carried  
Winkvist noted those w/valid permits have the ability to renew their license & will be grandfathered in until they do not renew or violate the ordinance

Council member reports from committee meeting held prior to meeting  
Budget & Finance - Smithers

Motion-Smithers/2nd-McComb to approve SWIPCO delivery contract for administering CBDG grants; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-Smithers/2nd-McComb to approve SWIPCO comp plan proposal for \$20,0000 which includes revisions to land development ordinance & membership, this is in the FY22 budget; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-Smithers/2nd-McComb to approve Burr Oak Place, LLC delivery contract w/MAPA for administering CBDG grant; Roll call: Ayes-4 Nays-0 Motion Carried

Sandi Winton presented for Jim Hughes Real Estate regarding the detention pond Oak Ridge Park, City Engineer, Steve Perry advised council to not take over maintenance; could become costly for city. Council requests Sandi to speak with Jim Hughes regarding the City mowing the area & Jim Hughes Real Estate being responsible for repairs, maintenance No Action at this time.

Public Safety - Rodman

Chief Johansen received a complaint of 2 dead trees at 916 Green Street, Council requested Chief Johansen send a letter to the residents to remove the trees. Will have Tree Board members identify the trees before removal - no action needed

Public Admin - Kates

City Council Minutes  
July 13, 2021

Glenwood City Council met in regular session on Tues, July 13, 2021 at 7:02pm in Council Chambers and via gotomeeting.com. In order to help stop the spread of COVID-19 virus, the meeting was held electronically and in-person. Chapter 21.8 of the IA code does permit an electronic meeting where members participate remotely when an in-person meeting is impossible or impractical. Mayor Kohn called the meeting to order w/the following present Council Members: Jeremy Rodman, Dan McComb, Laurie Smithers & Donnie Kates, City Employees: Angie Winquist, Pat Martin, Matt Gray, Tara Painter & Amber Farnan; Virtually: Guests: Joe Foreman w/OT, Stephen Hunt, Rachel Reis, Joe George; Virtually: Brad Oliver, Aaron Ling & Adam Braun. Council Member Jackson was absent

Motion-Kates/2nd-McComb to approve consent agenda: Approve agenda, abstract of claims 1, minutes of 6.22.2021 & 6.28.2021 meetings, new liquor license for Mills County Historical Society, pending dram; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-Smithers/2nd-Kates to approve Resolution 3565 setting date for public hearing on designation of the 712 Lofts Urban Renewal Area and on urban renewal plan and project for 8.10.2021 at 7:00pm; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-McComb/2nd-Kates to approve CDBG Disaster Recovery multi-family unit rental assistance development agreement with Burr Oak Place, LLC (Leick project); Roll call: Ayes-4 Nays-0 Motion Carried

Motion-Smithers/2nd-McComb to approve corrected Resolution 3567 setting salaries for non-union employees; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-Kates/2nd-McComb to approve corrected Resolution 3561 setting salaries for union employees; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-McComb/2nd-Kates to have second reading of Ordinance 907 amending the code of ordinances of the city of Glenwood, IA concerning chickens within the corporate limits (repealing chicken ordinance); Roll call: Ayes-3 Nays-1 Rodman Motion Carried

Motion-Smithers/2nd-McComb to approve second reading of Ordinance 907 amending the code of ordinances of the city of Glenwood, IA concerning chickens within the corporate limits (repealing chicken ordinance); Roll call: Ayes-3 Nays-1 Rodman Motion Carried

Motion-Smithers/2nd-Kates to have second reading of Ordinance 908 amending the code of ordinances of the City of Glenwood, IA regulating liquor licenses and wine & beer permits (outdoor fencing requirements for special events); Roll call: Ayes-4 Nays-0 Motion Carried

Motion-McComb/2nd-Smithers to approve second reading of Ordinance 908 amending the code of ordinances of the City of Glenwood, IA regulating liquor licenses and wine & beer permits (outdoor fencing requirements for special events); Roll call: Ayes-4 Nays-0 Motion Carried

Council Member reports from committee meetings held prior to Council  
Public Admin - Kates

Motion-Kates/2nd-McComb to approve proceeding with placing ad for deputy clerk; Roll call: Ayes-4 Nays-0 Motion Carried

Motion-Kates/2nd-Smithers to approve payroll stipend of \$80 per pay period for Chief Johansen for code enforcement & nuisance abatement duties; Roll call: Ayes-4 Nays-0 Motion Carried

Budget & Finance - Smithers

Motion-Smithers/2nd-Kates to approve Resolution 3568 setting the date for a public hearing on proposal to enter into a General Obligation Corporate Purpose Note and to borrow money thereunder, 7.27.2021 at 7:00pm not to exceed \$225,000; Roll call: Ayes-4 Nays-0 Motion Carried

Update from Rachel Ries & Alexis Fleener regarding downtown revitalization program - CDBG grant. The initial phase will look at the square - no action needed at this time

Departmental Reports

Captain Martin - Police Dept/Code enforcement

Motion-Smithers/2nd-McComb to approve payout agreement for Trevor Mass  
Roll call: Ayes-4 Nays-0 Motion Carried

Discussed parking issues on Green & Lacey Sts, Chief Johansen will work with City Attorney to draft no parking ordinance for the South Side of Green from Nuckolls to Ives & East side of Lacey St from Green St to Nuckolls St

New Tahoe is in, will seek sealed bids for 2011 caprice. Challenge coins have arrived which are available for purchase at \$10

Director Painter - Library 311 kids signed up for summer reading, around 2,000 people interacting with the library this year

Gray - Fire & Rescue

Motion-Smithers/2nd-McComb to approve Croatt Heating & AC in the amount of \$20,637.32; this purchase is budgeted for. Additional bids Prusha - \$24,500 & Croatt 2nd bid - \$30,062.63; Roll call: Ayes-4 Nays-0 Motion Carried

Calls this year: 434 Fire - 620 EMS Jan 1 - Dec 31, 2020 volunteers logged 3,835 call hours, not including training; Command vehicle is back, has been wrapped & waiting for Jones Auto to outfit



City Council Minutes  
July 27, 2021

Glenwood City Council met in regular session on Tues, July 27, 2021 at 7:00pm in Council Chambers and via gotomeeting.com. In order to help stop the spread of COVID-19 virus, the meeting was held electronically and in-person. Chapter 21.8 of the IA code does permit an electronic meeting where members participate remotely when an in-person meeting is impossible or impractical. Mayor Kohn called the meeting to order w/the following present Council Members: Jeremy Rodman, Holly Jackson, Dan McComb, Laurie Smithers & Donnie Kates, City Employees: Angie Winquist, Eric Johansen, Matt Gray, Tara Painter & Amber Farnan; Guests: Joe Foreman w/OT, Larry Winnum, Larry & Karen Lincoln, Brent VonEssen, Jaren & Amy Muse, Adrian & Julie Kalambokidis, and Rachel Reis

Motion-Kates/2nd-McComb to approve the consent agenda: Approve agenda, abstract of claims #2, minutes of July 13, 2021 Meeting, June 2021 financials, County appointment of Melinda Lucy to P&Z Board for remainder of Lori Ingoldsby's 5 year term ending 8.7.2022  
Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-Jackson to approve agreement with SWIPCO on Downtown Revite CDBG application not to exceed \$10,000; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Jackson/2nd-Smithers to approve returning to original route for homecoming parade on 9.17.2021, pending outbreaks or public health mandates; Roll call: Ayes-5 Nays-0 Motion Carried

This being the time, date and place as advertised for the public hearing on regarding proposal to enter into a General Obligation Corporate Purpose Notes Mayor Kohn opened public hearing at 7:14 p.m.; No written or verbal objections were received; Public hearing closed at 7:15 p.m.

Motion-Kates/2nd-McComb to approve Resolution 3570 taking additional action on proposal to enter into a General Obligation Corporate Purpose Note; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-McComb to have third reading of Ordinance 907, amending the code of ordinances of the city of Glenwood, IA concerning chickens within the corporate limits (repealing chicken ordinance); Roll call: Ayes-3 Nays-1 Rodman, Jackson abstained  
Motion Carried

Motion-McComb/2nd-Kates to approve third reading of Ordinance 907, amending the code of ordinances of the city of Glenwood, IA concerning chickens within the corporate limits (repealing chicken ordinance); Roll call: Ayes-3 Nays-1 Rodman, Jackson abstained  
Motion Carried

Motion-McComb/2nd-Kates that Ordinance 907 be finally adopted after legal publication by law; Roll call: Ayes-3 Nays-1 Rodman, Jackson Abstained  
Motion Carried

Motion-Smithers/2nd-Kates to have third reading of Ordinance 908 amending the code of ordinances of the City of Glenwood, IA regulating liquor licenses and wine & beer permits (outdoor fencing requirements for special events); Roll call: Ayes-5 Nays-0 Motion Carried

Motion-McComb/2nd-Smithers to approve third reading of Ordinance 908 amending the code of ordinances of the City of Glenwood, IA regulating liquor licenses and wine & beer permits (outdoor fencing requirements for special events); Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-Jackson that Ordinance 908 be finally adopted after legal publication by law; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Jackson/2nd-McComb Motion to approve Resolution #3569 Fund Transfers for FY21; Roll call: Ayes-5 Nays-0 Motion Carried

Council Member Reports from Committee meetings held prior to council

Budget & Finance-Smithers met with Mills County Board of Supervisors to discuss uses for the American Recovery Act Funds for joint projects

Met with EMS on 7.14.2021 to discuss call volume, employee retention & financial status

Motion-Smithers/2nd-McComb to extend the \$50,000 line of credit for EMS for 6 months; Roll call: Ayes-5 Nays-0 Motion Carried

Public Admin-Jackson

Motion-Jackson/2nd-Smithers to approved the revised special events permit; Roll call: Ayes-5 Nays-0 Motion Carried  
Special events permit to replace street closure permit

Departmental Reports

Chief Johansen-Police Dept/Code enforcement

Motion-Smithers/2nd-Jackson to approve hiring of Dan Kammerer as Police Officer 1 at \$22.41/hr per union contract beginning 7/28/2021; Roll call: Ayes-5 Nays-0 Motion Carried; Oath of Office was given by Mayor Kohn

Motion-Smithers/2nd-Jackson to approve 5-year agreement with Axon Enterprise, Inc for tasers & cartridges at \$5,586 per year; Roll call: Ayes-5 Nays-0 Motion Carried

Cultivate Community Event on 8.4.2021 from 5pm-8pm

Director Painter-Library - Summer reading event at Park on 7.27.21 w/many activities

**CITY OF GLENWOOD**  
**5 N. Vine Street**  
**Glenwood, Iowa 51534**  
**Phone: (712) 527-4717**  
**Email: cityclerk@cityofglenwood.org**

## **REQUEST TO BE ON COUNCIL AGENDA**

(Request must be made by 12pm on Friday prior to the council meeting)

Name: Jason A Schultz

Address: Glenwood, IA 51534

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Reason for Request (please be specific)

I can't be at the meeting myself.

I ask the City Council to please consider this request for transparency.



For Park and Recreation Meetings to be recorded and uploaded.

- Create a "Go to Meeting" account. Upload videos for later viewing.
- Meetings to be held at City Hall so the current equipment can be used.
- Data packets and documentation supplied for meetings posted.

Date of Council Meeting: May 14th, 2024

Today's date & time: May 4th, 2024

Signature: 

ORDINANCE NO. 932

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GLENWOOD, IOWA BY AMENDING PROVISIONS PERTAINING TO RAGBRAI – MISCELLANEOUS PERMITS

BE it enacted by the City of Glenwood, Iowa:

SECTION AMENDED: Chapter 124, Section 01, of the City Code of Ordinances is hereby amended to read in full as follows:

**124.01** FOOD VENDOR – PERMIT REQUIRED. No person, club, group, organization, corporation, or entity of any kind shall provide or sell food to the public in Glenwood on July 19, 2024, through July 21, 2024, unless said person or entity first obtains a Food Vendor Permit from the Mills County Chamber of Commerce located at 5 N. Vine Street in Glenwood, Iowa, 51534. However, any person or entity which is a resident of Mills County and in possession of a valid food service license issued by the State of Iowa for the sale of food to be consumed on its premises as of June 1, 2024, or in possession of a current Iowa retail sales tax permit, shall be exempt from the requirements of this section.

SECTION AMENDED: Chapter 124, Section 02, of the City Code of Ordinances is hereby amended to read in full as follows:

**124.02** FOOD VENDOR FEES. The fee for a for-profit food vendor permit for a booth size maximum of 15 feet wide and 10 feet deep shall be \$600.00, plus a REFUNDABLE \$150.00 cleaning deposit. Commencing June 1, 2024, the fee will be \$650.00 plus the REFUNDABLE \$150.00 cleaning deposit. If a vendor desires booth space exceeding 15 feet wide and 10 feet deep, additional space may be obtained in increments of 10 feet wide by 10 feet deep for an additional \$100.00 per 10 feet by 10 feet space. The fee for a non-profit food vendor will be \$250.00 plus a REFUNDABLE \$150.00 cleaning deposit. Commencing June 1, the fee will be \$300.00 plus the \$150.00 REFUNDABLE cleaning deposit. The fee for Mills County based vendors for a booth size maximum of 15 feet wide and 10 feet deep shall be \$400.00, plus a REFUNDABLE \$150.00 cleaning deposit. Commencing June 1, the fee will

be \$450.00 plus the \$150.00 REFUNDABLE cleaning deposit. As concerns the REFUNDABLE DEPOSIT, all vendors are required to clean their areas and properly dispose of any trash, including any grease. A refund check (full or partial) will be mailed to the vendor after the event and upon inspection of each vendor's respective booth area. Any vendor requiring electrical service shall pay an additional \$100.00. All vendors shall provide proof of liability insurance in an amount satisfactory to the City.

**124.03** FOOD VENDOR LOCATION. A food vendor who has been granted a Glenwood food vendor permit shall locate its temporary sale facility at one location to be determined by the official Glenwood RAGBRAI Food Vendor Committee.

**124.04** Health Regulations. A person or entity issued a food vendor permit pursuant to this Chapter (a RAGBRAI FOOD VENDOR PERMITTEE herein) shall comply with the Iowa Department of Health rules and regulations as well as any other pertinent rules and regulations pertaining to the sale and dispensing of food for consumption on its premises.

SECTION AMENDED: Chapter 124, Section 05, of the City Code of Ordinances is hereby amended to read in full as follows:

NON-FOOD VENDOR – PERMIT REQUIRED. No person, club, group, organization, corporation, or entity of any kind which is in business in Glenwood shall sell merchandise to the public on July 19, 2024, through July 21, 2024, at a location other than their respective regularly established place of business, unless said person or entity obtains a Non-Food Vendor Permit from the Mills County Chamber of Commerce located at 5 North Vine Street in Glenwood, Iowa. Those Glenwood businesses which will operate only from their regularly established locations are exempt from the requirements of this section.

SECTION AMENDED: Chapter 124, Section 06, of the City Code of Ordinances is hereby amended to read in full as follows:

**124.05** NON-FOOD VENDOR FEES. The fee for a non-food vendor permit for a booth no larger than 15 feet wide and 10 feet

deep shall be \$600.00, plus a REFUNDABLE \$150.00 cleaning deposit. Commencing June 1, 2024, the fee will be \$650.00 plus the REFUNDABLE \$150.00 cleaning deposit. If a vendor desires booth space exceeding 15 feet wide and 10 feet deep, additional space may be obtained in increments of 10 feet wide by 10 feet deep for an additional \$100.00 per 10 feet by 10 feet space. The fee for a non-profit food vendor will be \$250.00 plus a REFUNDABLE \$150.00 cleaning deposit. Commencing June 1, the fee will be \$300.00 plus the \$150.00 REFUNDABLE cleaning deposit. The fee for Mills County based vendors for a booth size maximum of 15 feet wide and 10 feet deep shall be \$400.00, plus a REFUNDABLE \$150.00 cleaning deposit. Commencing June 1, the fee will be \$450.00 plus the \$150.00 REFUNDABLE cleaning deposit. As concerns the REFUNDABLE DEPOSIT, all vendors are required to clean their areas and properly dispose of any trash, including any grease. A refund check (full or partial) will be mailed to the vendor after the event and upon inspection of each vendor's respective booth area. Any vendor requiring electrical service shall pay an additional \$100.00. All vendors shall provide proof of liability insurance in an amount satisfactory to the City.

All approved Vendors may be given the opportunity to establish a second location at a campground site for an additional sum of \$150.00 for non-profit groups or an additional sum of \$350.00 for for-profit groups. The Vendor Committee shall decide and resolve any such requests.

**124.06** NON-FOOD VENDOR LOCATION. A non-food vendor who has been granted a Glenwood non-food vendor permit shall locate its temporary facility at a location to be determined by the official Glenwood RAGBRAI Non-Food Vendor Committee.

SECTION AMENDED: Chapter 124, Section 08, of the City Code of Ordinances is hereby amended to read in full as follows:

**124.07** NUISANCE. The sale of food or the erection of a temporary facility for the sale of food or other merchandise without a Glenwood food vendor or non-food vendor permit on **July 19, 2024, through July 21, 2024**, in violation of the provisions

of this Chapter shall be considered a nuisance, as defined by Section 50.01 of the Glenwood Code of Ordinances. If this type of nuisance is determined to exist, an emergency abatement procedure pursuant to subsection 50.09 and 50.10 of City Code is hereby authorized and may be executed by any peace officer or those acting at their direction by dismantling and removing the nuisance without notice. However, if the only nuisance or violation of this chapter is the offender's failure to obtain the necessary permit, the RAGBRAI Vendor Committee, in lieu of immediate abatement, may allow the person or organization to immediately purchase a necessary permit as provided at Section 124.02 or 124.06 as the case may be of this Ordinance.

SECTION AMENDED: Chapter 124, Section 09, of the City Code of Ordinances is hereby amended to read in full as follows:

**124.08** VIOLATIONS - PENALTIES. Selling food or merchandise to any person without any required Glenwood food vendor or non-food vendor permit on **July 19, 2024, through July 21, 2024**, or any violation of this chapter shall be a simple misdemeanor punishable by a maximum fine of \$500.00 and/or a maximum of thirty (30) days in jail. Furthermore, any violation of this Chapter shall constitute a municipal infraction, classified as an environmental violation, as set forth in Chapter 4 of the Glenwood Code of Ordinances and, therefore, any civil penalties may likewise be assessed and enforced as set forth therein.

SECTION AMENDED: Chapter 124, Section 10, of the City Code of Ordinances is hereby amended to read in full as follows:

**124.10** EFFECTIVE PERIOD. The provisions of this ordinance shall be effective from 12:00 p.m. (local time) on July 22, 2016, until 5:00 p.m. (local time) on **July 21, 2024**.

SECTION ADDED: Chapter 124, Section 11, of the City Code of Ordinances is hereby amended to read in full as follows:

**124.11** GLASS CONTAINERS: To promote safety during RAGBRAI **2024** in Glenwood, Iowa, all beverages sold in Glenwood, Iowa,

by For- Profit and by Non-Profit vendors, shall be sold in non-glass containers only. This requirement shall also apply to any existing businesses, restaurants, service station, grocery store or other establishment selling beverages on its premises in an outdoor setting open to the public.

STREET CLOSINGS: During the effective dates of this ordinance and without prior Council approval regarding the blocking of any city streets, any Glenwood peace officer, or those persons acting at a Glenwood peace officer's, direction may place or erect barricades or roadblocks in any City street, alley, or roadway to redirect vehicular traffic in order to enhance the proper and safe flow of bicycle and vehicular traffic within the corporate limits of the City of Glenwood.

PASSED by the Glenwood City Council this \_\_\_ day of \_\_\_\_\_,  
2024, and approved the \_\_\_\_\_ day of \_\_\_\_\_,  
2024.

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Angela Winquist, Mayor

ATTEST:

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Jessica Alley, City Clerk

I certify that the foregoing was published as Ordinance No. 932 on the \_\_\_ day  
of \_\_\_\_\_, 2024.

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Jessica Alley, City Clerk

## GLENWOOD PARKS FACILITY USE AGREEMENT

THIS AGREEMENT is entered into this Date \_\_\_\_\_ by and Between the City of Glenwood, Iowa (hereinafter "City" and \_\_\_\_\_ (hereinafter "Club").

**See Appendix A – B – C – D – E – F – G – H – I (circle one)**

WHEREAS the City owns recreational fields and buildings located within the corporate limits of The City of Glenwood, Iowa including, but not limited to, soccer fields, baseball fields, softball fields, football fields, pickleball courts, tennis courts and volleyball court; and areas surrounding.

WHEREAS, Club has organized and now operates a recreational \_\_\_\_fill in\_\_\_\_ league and is desirous to utilize the City's recreational fields/courts under the terms and conditions set herein, and the City is desirous to allow Club to utilize the City's recreational fields under the terms and conditions set forth herein.

IT IS THEREFORE AGREED, WARRANTED, AND PROMISED BETWEEN THE PARTIES AS FOLLOWS:

1. Club shall be able to utilize the designated City recreational fields at times and dates mutually agreeable to the parties. Club will provide the City a schedule of games for the seasons two weeks prior to the start of the season.

2. In partial consideration of the use and access of the City recreational fields, Club shall pay the City the sum of \$\_\_**SEE THE APPROPRIATE APPENDIX**\_\_ for the season. Said sum is due and payable at the start of each season. Club contact information is Name \_\_\_\_\_  
Phone \_\_\_\_\_ email \_\_\_\_\_

3. In further consideration of the access and use of the City recreational fields, Club shall be responsible for the following maintenance to the specific Recreational fields utilized by the Club as follows:

Marking of the fields. The club will coordinate the time being used with Park Superintendent.

4. The City shall be specifically responsible for the maintenance of the Recreational fields utilized by Club, as follows:

Mowing the fields. Fertilizing of the fields and application of all chemicals. The club will provide schedule to Park Superintendent in order to schedule mowing, chemical and fertilizer application times

5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.

6. The City makes no warranties, representations, or promises as concerns the fitness of any of the recreational fields for the purpose and use of the Club. The Club uses the recreational field in its "as is" condition. The Club shall provide The City with their current club insurance policy. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City's recreational fields.



GLENWOOD PARKS FACILITY USE AGREEMENT **(DRAFT)** see notes on 3<sup>rd</sup> page

7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

CITY OF GLENWOOD, IOWA

GLENWOOD \_\_\_\_\_ CLUB

\_\_\_\_\_  
Angie Winquist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name

- APPENDIX A** - Glenwood Soccer Club – Spring and Fall leagues.
- APPENDIX B** - Glenwood Youth Baseball and Softball Club – Rec League, Traveling League, WIPA League
- APPENDIX C** - Glenwood LiL Rams Football Club
- APPENDIX D** - YMCA Youth Soccer and Football
- APPENDIX E** - Glenwood Pickleball Club
- APPENDIX F** - Glenwood Coed Softball League
- APPENDIX G** - Glenwood Community School District
- APPENDIX H** - Glenwood Rugby Club
- APPENDIX I** - YMCA Youth Baseball Club

## APPENDIX A - Glenwood Soccer Club – Spring and Fall leagues.

1. Club shall be able to utilize the designated City recreational fields at times and dates mutually agreeable to the parties. Club will provide the City a schedule of games for the seasons two weeks prior to the start of the season

2. In partial consideration of the use and access of the City recreational fields, Club shall pay the City the total sum of \$10 per registered player for the season. Said sum is due and payable at the start of each season. Club contact information is **Aaron Sorensen 816-351-2063 a.sorensen@yahoo.com**

3. In further consideration of the access and use of the City recreational fields, Club shall be responsible for the following maintenance to the specific recreational fields utilized by the Club as follows:

Marking of the fields. The club will coordinate the time being used with Park Superintendent.  
Fertilizing of the fields and application of all chemicals. The club will provide a copy of the invoice to include the chemical names and rate of application to the park superintendent.

4. The City shall be specifically responsible for the maintenance of the Recreational fields utilized by Club, as follows:

Mowing the fields.

The club will provide schedule to Park Superintendent in order to schedule mowing, chemical and fertilizer application times

5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.

6. The City makes no warranties, representations, or promises as concerns the fitness of any of the recreational fields for the purpose and use of the Club. The Club uses the recreational field in its "as is" condition. The Club shall provide The city with their current club insurance policy. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City's recreational fields.

7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

**CITY OF GLENWOOD, IOWA**

**GLENWOOD SOCCER CLUB**

\_\_\_\_\_  
Angela Winquist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name

## **APPENDIX B - Glenwood Youth Baseball and Softball Club – Rec League, Traveling League (WIBBL, WIGSL)**

1. Club shall be able to utilize the designated City recreational fields at times and dates mutually agreeable to the parties. Club will provide the City a schedule of games for the seasons two weeks prior to the start of the season
2. In partial consideration of the use and access of the City recreational fields, Club shall pay the City the total sum of \$10 per registered player for the season. Said sum is due and payable at the start of each season. Club contact information is **Shawn Koehler 515-468-7011 shawn.koehler@bayer.com**
3. In further consideration of the access and use of the City recreational fields, Club shall be responsible for the following maintenance to the specific Recreational fields utilized by the Club as follows:  
  
Marking of the fields. The club will coordinate the time being used with Park Superintendent.
4. The City shall be specifically responsible for the maintenance of the Recreational fields utilized by Club, as follows:  
  
Mowing the fields. Fertilizing of the fields and application of all chemicals.  
The club will provide schedule to Park Superintendent in order to schedule mowing, chemical and fertilizer application times
5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.
6. The City makes no warranties, representations, or promises as concerns the fitness of any of the recreational fields for the purpose and use of the Club. The Club uses the recreational field in its “as is” condition. The Club shall provide The city with their current club insurance policy. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City’s recreational fields.
7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

**CITY OF GLENWOOD, IOWA**

**GLENWOOD Youth Baseball and Softball Club**

\_\_\_\_\_  
Angela Winqvist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name

## APPENDIX C - Glenwood Lil Rams Football Club

1. Club shall be able to utilize the designated City recreational fields at times and dates mutually agreeable to the parties. Club will provide the City a schedule of games for the seasons two weeks prior to the start of the season
2. In partial consideration of the use and access of the City recreational fields, Club shall pay the City the total sum of \$10 per registered player for the season. Said sum is due and payable at the start of each season. Club contact information is Name \_\_\_\_\_  
Phone \_\_\_\_\_ email \_\_\_\_\_
3. In further consideration of the access and use of the City recreational fields, Club shall be responsible for the following maintenance to the specific Recreational fields utilized by the Club as follows:  
  
Marking of the fields. The club will coordinate the time being used with Park Superintendent.
4. The City shall be specifically responsible for the maintenance of the Recreational fields utilized by Club, as follows:  
  
Mowing the fields. Fertilizing of the fields and application of all chemicals.  
The club will provide schedule to Park Superintendent in order to schedule mowing, chemical and fertilizer application times
5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.
6. The City makes no warranties, representations, or promises as concerns the fitness of any of the recreational fields for the purpose and use of the Club. The Club uses the recreational field in its "as is" condition. The Club shall provide The city with their current club insurance policy. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City's recreational fields.
7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

CITY OF GLENWOOD, IOWA

GLENWOOD Lil Rams Football Club

\_\_\_\_\_  
Angela Winquist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name

## APPENDIX D – YMCA Youth Soccer and Football

1. Club shall be able to utilize the designated City recreational fields at times and dates mutually agreeable to the parties. Club will provide the City a schedule of games for the seasons two weeks prior to the start of the season
  
2. In partial consideration of the use and access of the City recreational fields, Club shall pay the City the total sum of \$10 per registered player for the season. Said sum is due and payable at the start of each season. Club contact information is Name \_\_\_\_\_  
Phone \_\_\_\_\_ email \_\_\_\_\_
  
3. In further consideration of the access and use of the City recreational fields,  
Club shall be responsible for the following maintenance to the specific  
Recreational fields utilized by the Club as follows:  
  
Marking of the fields. The club will coordinate the time being used with Park Superintendent.
  
4. The City shall be specifically responsible for the maintenance of the Recreational fields utilized by Club, as follows:  
  
Mowing the fields. Fertilizing of the fields and application of all chemicals.  
The club will provide schedule to Park Superintendent in order to schedule mowing, chemical and fertilizer application times
  
5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.
  
6. The City makes no warranties, representations, or promises as concerns the fitness of any of the recreational fields for the purpose and use of the Club. The Club uses the recreational field in its "as is" condition. The Club shall provide The city with their current club insurance policy. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City's recreational fields.
  
7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

**CITY OF GLENWOOD, IOWA**

**GLENWOOD YMCA Youth Soccer and Football**

\_\_\_\_\_  
Angie Winquist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name

## APPENDIX E – Southwest Iowa Pickleball Club

1. Club shall be able to utilize the designated City pickleball courts at times and dates mutually agreeable to the parties.

2. In partial consideration of the use and access of the City recreational fields, Club shall pay the City the sum of \$\_\_\_\_\_ for the season. Said sum is due and payable at the start of each season. Club contact information is Jackie Young 402-547-0166\_

3. In further consideration of the access and use of the City pickleball courts

The Southwest Iowa Pickleball Club shall be responsible for the following maintenance

1. Maintain the courts free of debris.
2. Caulk fence and net posts as needed to mitigate water intrusion.
3. At the end of the playing season (about 01 December):
  - A. Remove and store nets and straps.
  - B. Remove and store windscreens, wind sock, and signage.
  - C. Remove and store court benches and locks.
  - D. Lock the main gate to eliminate winter traffic.
4. At the beginning of the season (about 01 April):
  - A. Clean winter debris from the courts.
  - B. Wash the court surfaces.
  - C. Re-install nets and straps.
  - D. Re-install windscreens, wind sock, and signage.
  - E. Re-install court benches and locks.
  - F. Unlock the courts for public play.

4. The City shall be specifically responsible for the maintenance of the Courts as follows:

1. Seed, fertilize, mow, and trim the grass and vegetation around the pickleball court complex, ensuring grass clippings are blown away from the court surfaces.
2. Maintain a gravel base on the road and parking areas adequate to minimize the transfer of mud to the courts.
3. Be responsible for water runoff and erosion control.
4. Provide a portable toilet each year during the period of 01 April through 01 December. Add additional toilets for large events.
5. Provide a water source for the Club to use to wash the courts periodically.
6. Provide and service at least one trash receptacle during the period of 01 April through 01 December. Add additional trash receptacles for large events.
7. Provide a lockable storage facility (minimum 10' x 12') at the courts for storage of Club maintenance tools and equipment.

5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.

6. The City makes no warranties, representations, or promises as concerns the fitness of any of the courts and surrounding areas for the purpose and use of the Club. The Club uses the courts in its "as

is" condition. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City's recreational fields.

## APPENDIX E – Southwest Iowa Pickleball Club

7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

CITY OF GLENWOOD, IOWA

GLENWOOD SWI Pickleball Club

\_\_\_\_\_  
Angie Winquist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name

### Acknowledgment of Court Rules for the Vine Street Pickleball Courts

When the City of Glenwood permits pickleball tournaments or other special events at the Vine Street Pickleball Courts, the person and/or organization hosting the tournament or special event will be aware of, abide by, and enforce the following court rules:

1. The courts are for pickleball only.
2. No street shoes are allowed on the courts. Clean, non-marking court shoes will be brought by players and donned before entering the courts. (Mud and grit severely damage the court surfaces.)
3. No food or drinks (water excepted) are allowed on the courts.
4. Players under the age of 12 must be accompanied by an adult.
5. No dogs are allowed on the courts and all outside pet litter must be picked up.
6. No sitting on the fences, gates, or court nets.
7. No chairs allowed on courts.
8. The event organizer will notify the City and the Southwest Iowa Pickleball Club (SWIPC) when the courts will be closed for public use. The SWIPC, in turn, will notify the public of closure via *PlayTime Scheduler*, the SWI Pickleball page on Facebook, and the Club's web page (SWIPC.org).

I acknowledge receipt and understanding of the court rules and will enforce them during this tournament or special event.

\_\_\_\_\_  
Event Organizer (Date)

\_\_\_\_\_  
City of Glenwood (Date)

## APPENDIX F – Glenwood Coed Softball League

1. Club shall be able to utilize the designated City recreational fields at times and dates mutually agreeable to the parties. Club will provide the City a schedule of games for the seasons two weeks prior to the start of the season

2. In partial consideration of the use and access of the City recreational fields, Club shall pay the City the total sum of \$10 per registered player for the season. Said sum is due and payable at the start of each season. Club contact information is **Elizabeth Boston 402-676-4062**

3. In further consideration of the access and use of the City recreational fields, Club shall be responsible for the following maintenance to the specific Recreational fields utilized by the Club as follows:

Marking of the fields. The club will coordinate the time being used with Park Superintendent.

4. The City shall be specifically responsible for the maintenance of the Recreational fields utilized by Club, as follows:

Mowing the fields. Fertilizing of the fields and application of all chemicals. The club will provide schedule to Park Superintendent in order to schedule mowing, chemical and fertilizer application times

5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.

6. The City makes no warranties, representations, or promises as concerns the fitness of any of the recreational fields for the purpose and use of the Club. The Club uses the recreational field in its "as is" condition. The Club shall provide The city with their current club insurance policy. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City's recreational fields.

7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

**CITY OF GLENWOOD, IOWA**

**GLENWOOD Coed Softball League**

\_\_\_\_\_  
Angie Winquist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name



## APPENDIX G – Glenwood Community School District (GCSD)

1. GCSD shall be able to utilize the designated City recreational fields at times and dates mutually agreeable to the parties. Club will provide the City a schedule of games for the seasons two weeks prior to the start of the season
2. In partial consideration of the use and access of the City recreational fields – Lil Rams Field , Cross Country Course, Club shall pay the City the sum of   \_N/A\_   for the season. Said sum is due and payable at the start of each season. Club contact information is **Jeff Bissen712-527-8661\_**
3. In further consideration of the access and use of the City recreational fields, Club shall be responsible for the following maintenance to the specific Recreational fields utilized by the Club as follows:
  - Marking of the cross country course. The club will coordinate the time being used with Park Superintendent.
  - Marking of the Lil Rams Field for marching band practice
4. The City shall be specifically responsible for the maintenance of the Recreational fields utilized by Club, as follows:
  - Mowing the fields. Fertilizing of the fields and application of all chemicals.
  - The GCSD will provide schedule to Park Superintendent in order to schedule mowing, chemical and fertilizer application times
5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.
6. The City makes no warranties, representations, or promises as concerns the fitness of any of the recreational fields for the purpose and use of the Club. The Club uses the recreational field in its “as is” condition. The Club shall provide The city with their current club insurance policy. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City’s recreational fields.
7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

**CITY OF GLENWOOD, IOWA**

**GLENWOOD Community School District**

\_\_\_\_\_  
Angie Winqvist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name

## APPENDIX H – Glenwood Rugby Club

1. Club shall be able to utilize the designated City recreational fields at times and dates mutually agreeable to the parties. Club will provide the City a schedule of games for the seasons two weeks prior to the start of the season
2. In partial consideration of the use and access of the City recreational fields, Club shall pay the City the sum of \$\_\_\_\_ COST\_\_\_\_ for the season. Said sum is due and payable at the start of each season. Club contact information is  
Name \_\_\_\_\_ Phone \_\_\_\_\_ email \_\_\_\_\_

3. In further consideration of the access and use of the City recreational fields, Club shall be responsible for the following maintenance to the specific Recreational fields utilized by the Club as follows:

Marking of the fields. The club will coordinate the time being used with Park Superintendent.

4. The City shall be specifically responsible for the maintenance of the Recreational fields utilized by Club, as follows:

Mowing the fields. Fertilizing of the fields and application of all chemicals. The club will provide schedule to Park Superintendent in order to schedule mowing, chemical and fertilizer application times

5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.
6. The City makes no warranties, representations, or promises as concerns the fitness of any of the recreational fields for the purpose and use of the Club. The Club uses the recreational field in its "as is" condition. The Club shall provide The city with their current club insurance policy. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City's recreational fields.
7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

CITY OF GLENWOOD, IOWA

GLENWOOD \_\_\_\_\_ CLUB

\_\_\_\_\_  
Angie Winquist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name

# APPENDIX I - Glenwood YMCA Youth Baseball and Softball Club –

Club shall be able to utilize the designated City recreational fields at times and dates mutually agreeable to the parties. Club will provide the City a schedule of games for the seasons two weeks prior to the start of the season

2. In partial consideration of the use and access of the City recreational fields, Club shall pay the City the total sum of \$10 per registered player for the season. Said sum is due and payable at the start of each season. Club contact information is Name \_\_\_\_\_  
Phone \_\_\_\_\_ email \_\_\_\_\_

3. In further consideration of the access and use of the City recreational fields, Club shall be responsible for the following maintenance to the specific Recreational fields utilized by the Club as follows:

Marking of the fields. The club will coordinate the time being used with Park Superintendent.

4. The City shall be specifically responsible for the maintenance of the Recreational fields utilized by Club, as follows:

Mowing the fields. Fertilizing of the fields and application of all chemicals.

The club will provide schedule to Park Superintendent in order to schedule mowing, chemical and fertilizer application times

5. The Club shall not assign its rights and obligations under this Agreement to any other party or entity without the prior written consent of the City.

6. The City makes no warranties, representations, or promises as concerns the fitness of any of the recreational fields for the purpose and use of the Club. The Club uses the recreational field in its "as is" condition. The Club shall provide The city with their current club insurance policy. The Club agrees to defend, indemnify and hold harmless the City and all claims, demands, or causes of action which may occur as a result of the Clubs use of the City's recreational fields.

7. The parties understand, acknowledge, and agree that this Agreement is a use agreement and in no manner or fashion is a landlord-tenant relationship deemed to exist between the parties. Any modifications to this Agreement shall be mutually agreed upon in writing.

**CITY OF GLENWOOD, IOWA**

**GLENWOOD Youth Baseball and Softball Club**

\_\_\_\_\_  
Angie Winquist; Mayor

\_\_\_\_\_  
Signature; Date Signed

\_\_\_\_\_  
Printed Name

Quote for \$2,500 midameritan grant



**Project Lifesaver International**  
815 Battlefield Boulevard South  
Chesapeake, VA 23322  
United States

# QUOTE

**Bill To:**  
Attn: Dan Kammerer  
Glenwood Police Department  
3 North Vine Street  
Glenwood, IA US 51534

**Ship To:**  
Attn: Dan Kammerer  
Glenwood Police Department  
3 North Vine Street  
Glenwood, IA US 51534

Quote: Q240006399  
Quote Date: 2024-05-03  
Valid Until: 2024-06-02  
Fulfillment: UPS Ground  
Estimated Total: \$2,499.99

SKU	Product	Qty	Price	Total
CS60TX.2-YR	Transmitter One Year Kit (60 Day Oval Style)	6	\$347.00	\$2,082.00
PLM.35.2	PLS Law Enforcement Info card	85	\$0.15	\$12.75
PLM.35.1	PLS Autism Brochure	50	\$0.30	\$15.00
PLM.44.1	PLS Tri-Fold Info Brochure	51	\$0.10	\$5.10
CSRCSPI	Pink Round Transmitter Case	4	\$9.90	\$39.60
CSOCSY	Yellow Oval Transmitter Case	4	\$9.90	\$39.60
CSOCSG	Green Oval Transmitter Case	4	\$9.90	\$39.60
PLS-TST	Transmitter Battery Tester	1	\$38.00	\$38.00
CSORING.2	Blue O-ring for CS Oval/Round Case	100	\$0.25	\$25.00
LWBB	Band - 1/2 Inch Blue Vinyl	8	\$1.75	\$14.00
LWBR	Band - 1/2 Inch Red Vinyl	12	\$1.75	\$21.00
PLM.46	Client Info Refrigerator Magnet	10	\$4.00	\$40.00
PLM.28.1	Project Lifesaver Community Sign Reflective Background	1	\$93.00	\$93.00

SKU	Product	Qty	Price	Total
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Subtotal \$2,464.65

Shipping & Handling \$35.34

Service Fee TBD

Discounts -\$0.00

This quote automatically expires on June 2, 2024

**Estimated Total \$2,499.99**

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

<b>BUDGET FY</b>		<b>General Accounting Expenditure</b>								<b>DOCUMENT NUMBER</b>						
<b>2024</b>		DATE 5/6/2024		ACCTG PERIOD (mm/yy) 2/14/2024 - 4/24/2024								<b>18</b>				
VENDOR CODE 2132981				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED								
								DATE INITIALS								
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE	Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills  Report Number: 18								UNIT PRICE	TOTAL PRICE				
<b>DOCUMENT TOTAL</b>										<b>\$ 129,651.27</b>						
<b>CLAIMANT'S CERTIFICATION</b>						<b>AGENCY CERTIFICATION</b>										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE				CODE OR CHAPTER SECTION(S)										
		Mayor														
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE										
<b>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</b>																
DOC TYPE (GAX)	DOC NUMBER	DOC DATE	ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY						
GAX	18			24												
VENDOR CODE	ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)	TEXT (po's only)											
3052881			Y													
REF DOC TYPE	REF DOC NUMBER	REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE	GS CONTRACT										
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 129,651.27		
02																
03																
04																
05																
06																
07																
<b>DOCUMENT TOTAL</b>										<b>\$ 129,651.27</b>						

**GAX**

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

<b>BUDGET FY</b>		<b>General Accounting Expenditure</b>								<b>DOCUMENT NUMBER</b>						
<b>2024</b>		DATE <b>5/6/2024</b>		ACCTG PERIOD (mm/yy) <b>1/10/2024 - 4/24/2024</b>								<b>19</b>				
VENDOR CODE <b>2132981</b>				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED								
QUANTITY				VENDOR'S INVOICE NUMBER								DATE		INITIALS		
ORDERED	RECEIVED	UNIT OF MEASURE										UNIT PRICE		TOTAL PRICE		
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills  Report Number: 19												
<b>DOCUMENT TOTAL</b>										<b>\$</b>		<b>216,318.38</b>				
<b>CLAIMANT'S CERTIFICATION</b>								<b>AGENCY CERTIFICATION</b>								
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.								I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:								
DATE		TITLE						CODE OR CHAPTER SECTION(S)								
		<i>Mayor</i>														
CLAIMANT'S SIGNATURE								AUTHORIZED SIGNATURE								
<b>THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY</b>																
DOC TYPE (GAX)	DOC NUMBER			DOC DATE	ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY				
GAX	19					24										
VENDOR CODE		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)				TEXT (po's only)							
3052881				Y												
REF DOC TYPE		REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #		COMMODITY CODE			GS CONTRACT					
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 216,318.38		
02																
03																
04																
05																
06																
07																
<b>DOCUMENT TOTAL</b>										<b>\$</b>		<b>216,318.38</b>				

**GAX**

WARRANT #

AUDITED BY

PAID DATE

**Contractor's Application for Payment**

Owner: <u>CITY OF GLENWOOD, IOWA</u>	Owner's Project No.: <u>-</u>
Engineer: <u>EAGLE ENGINEERING GROUP</u>	Engineer's Project No.: <u>23-26</u>
Contractor: <u>WESTERN ENGINEERING</u>	Contractor's Project No.: <u>-</u>
Project: <u>HMA SURFACING - LOCUST STREET, FROM SHARP STREET NORTH 0.6 MILES TO HAZEL ST.</u>	
Contract: <u>STBG-SWAP-2955(611)--SG-65</u>	
Application No.: <u>1</u>	Application Date: <u>4/30/2024</u>
Application Period: From <u>1/1/2024</u>	to <u>4/30/2024</u>

1. Original Contract Price	\$ 671,410.70
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 671,410.70
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 4,700.00
5. Retainage	
a. <u>0%</u> X \$ <u>4,700.00</u> Work Completed	\$ -
b. <u>0%</u> X \$ <u>-</u> Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ -
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 4,700.00
7. Less previous payments (Line 6 from prior application)	\$ -
8. Amount due this application	\$ 4,700.00
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 666,710.70

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:


(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: WESTERN ENGINEERING

Signature:  Date: 4/30/2024

<p><b>Recommended by Engineer</b></p> <p>By: <u></u></p> <p>Title: <u>Jacob F. Zimmerer, PE</u></p> <p>Date: <u>5/1/24</u></p>	<p><b>Approved by Owner</b></p> <p>By: _____</p> <p>Title: <u>Angela Winquist, Mayor</u></p> <p>Date: _____</p>
<p><b>Approved by Funding Agency</b></p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	



Contractor's Application for Payment

Progress Estimate - Unit Price Work

Owner: CITY OF GLENWOOD, IOWA  
 Engineer: EAGLE ENGINEERING GROUP  
 Contractor: WESTERN ENGINEERING  
 Project: PMA SURFACING - LOCUST STREET, FROM SHARP STREET NORTH 0.6 MILES TO HAZEL ST.  
 Contract: SWBG-SWAP-2055(611) - 58-55

Application No.: \_\_\_\_\_ Application Period: From 01/01/24 to 09/30/24 Application Date: 09/30/24

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 23-26  
 Contractor's Project No.: \_\_\_\_\_

Bid Item No.	Item Code	Description	Item Quantity	Units	Contract Information		Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (foot in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - I) (\$)		
					Unit Price (\$)	Work Completed									
Original Contract															
1	2212-5070310	PATCHES, FULL-DEPTH REPAIR	1,490.10	SY	168.00		250,336.80	-	-	-	-	0%	250,336.80		
2	2212-5070830	PATCH BY COUNTRY (REPAIR)	246.00	EACH	127.00		31,242.00	-	-	-	-	0%	31,242.00		
3	2515-0000200	REMOVAL OF CURB	0.50	STA	1,250.00		625.00	-	-	-	-	0%	625.00		
4	2214-5145150	PAVT, SCARIFICATION	495.00	SY	15.00		7,425.00	-	-	-	-	0%	7,425.00		
5	2303-1053860	HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE	1,709.80	TON	78.00		132,662.40	-	-	-	-	0%	132,662.40		
6	2303-1264223	ASPHALT BINDER, PG 64-22S, STANDARD TRAFFIC	102.10	TON	622.00		63,506.20	-	-	-	-	0%	63,506.20		
7	2435-0254100	INTAKE, SW-508, TOP ONLY	14.00	EACH	575.00		7,350.00	-	-	-	-	0%	7,350.00		
8	2435-0254100	INTAKE, SW-541, TOP ONLY	1.00	EACH	1,050.00		1,050.00	-	-	-	-	0%	1,050.00		
9	2435-0600010	MANHOLE ADJUSTMENT, MINOR	18.00	EACH	2,550.00		45,900.00	-	-	-	-	0%	45,900.00		
10	2510-6750600	REMOVAL OF INTAKES AND UTILITY ACCESSSES	15.00	EACH	410.00		6,150.00	-	-	-	-	0%	6,150.00		
11	2511-6745900	REMOVAL OF SIDEWALK	259.60	SY	15.75		4,088.70	-	-	-	-	0%	4,088.70		
12	2511-7526004	SIDEWALK, P.C. CONCRETE, 4 IN.	136.20	SY	67.00		9,125.40	-	-	-	-	0%	9,125.40		
13	2511-7526004	SIDEWALK, P.C. CONCRETE, 6 IN.	169.70	SY	92.00		15,612.40	-	-	-	-	0%	15,612.40		
14	2511-7526100	DETECTABLE WARNING	160.00	SF	62.50		10,000.00	-	-	-	-	0%	10,000.00		
15	2527-1725206	CURB AND GUTTER, P.C. CONCRETE, 2.0 FT.	76.20	STA	61.00		4,676.80	-	-	-	-	0%	4,676.80		
16	2527-9263109	PAINTED PAVT MARK, WATERBORNE/SOLVENT	24.00	EACH	105.00		2,520.00	-	-	-	-	0%	2,520.00		
17	2527-9263109	PAINTED SYMBOL & LEGEND, WATERBORNE/SOLVENT	9.00	EACH	130.00		1,170.00	-	-	-	-	0%	1,170.00		
18	2528-8285000	SAFETY CLOSURE	1.00	LS	5,000.00		5,000.00	-	-	-	-	0%	5,000.00		
19	2528-8445110	CONSTRUCTION SURVEY	1.00	LS	21,500.00		21,500.00	-	-	-	-	0%	21,500.00		
20	2528-8445110	TRAFFIC CONTROL	1.00	LS	47,000.00		47,000.00	0.10	4,700.00	-	4,700.00	10%	42,300.00		
21	2535-4980005	MOBILIZATION	1.00	LS	47,000.00		47,000.00	-	-	-	-	0%	47,000.00		
22	2554-0212040	VALVE BOX ADJ, MINOR	3.00	EACH	470.00		1,410.00	-	-	-	-	0%	1,410.00		
							Original Contract Totals \$	671,410.70	\$	4,700.00	\$	4,700.00	3%	\$	640,210.70

**Progress Estimate - Unit Price Work**

Owner: CITY OF GLENWOOD, IOWA  
 Engineer: EAGLE ENGINEERING GROUP  
 Contractor: WESTERN ENGINEERS  
 Project: HMA SURFACING - LOCUST STREET, FROM SHARP STREET NORTH 0.6 MILES TO HAZEL ST.  
 Contract: STBG-SWAP-2955(611)-SG-65

Contractor's Application for Payment  
 Owner's Project No.: 23-26  
 Engineer's Project No.:  
 Contractor's Project No.:

A	Bid Item No.	Item Code	Description	Contract Information			Application Period:			Application Dates:				
				From	To	1	From	To	20/24	20/24	20/24	20/24	20/24	20/24
				C	D	E	F	G	H	I	J	K	L	
				Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
Change Orders														
Change Order Totals \$														
Original Contract and Change Orders														
Project Totals \$ 671,410.70 \$ 4,700.00 \$ 4,700.00 \$ 4,700.00 \$ 640,210.70														



## EMS Week Proclamation

To designate the Week of May 19 - 25, 2024, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

*THEREFORE, I, Angela Winqvist, Mayor of Glenwood, Iowa, in recognition of this event do hereby proclaim the week of May 19 - 25, 2024, as*

## EMERGENCY MEDICAL SERVICES WEEK

The 50<sup>th</sup> Anniversary of EMS Week theme is **EMS WEEK: Honoring Our Past. Forging Our Future.** I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

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Angela Winqvist, Mayor