

**Tentative Agenda**  
**Glenwood City Council Meeting**  
**March 26, 2024**  
**Located at City Hall at 5 N. Vine St. ~7:00pm**  
**Committee Meetings 6:00 - 7:00 pm**

- Budget & Finance - Budget Update
- Aquatic Center Prices - 2023 Season Numbers
  - Revised GO Bond List
  - Obligating ARPA
- 

**Council Meeting - 7:00 p.m.**

- 1. Call to order/roll call**
- 2. Pledge of Allegiance**
- 3. Consent agenda** - All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion on these items unless a request is made prior to the time Council votes on the motion:
  - a. Agenda
  - b. Abstract of Claims #17
  - c. Minutes from March 12, 2024
  - d. Resolution 3665- Approving Pay Raise
  - e. Approval of Mayor's appointment of Jim Henderson to the Park Board, 3 year term ending 4/10/2027
  - f. Approval of Mayor's appointment of Dan McComb to the Board of Adjustment, 5 year term ending 3/26/2029
- 4. Allow visitors to address council**

Visitors may address the Council at this time; however, comments will be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.
- 5. Michelle Wright**
  - a. W.K. Kellogg's Foundation Grant
  - b. T-Mobile Grant - City Support Letter
- 6. Justin Nenneman**
  - a. Organizing City Wide Clean Up
- 7. Public Hearing Regarding Red Bud Ave Project**
- 8. Bid Opening on Red Bud Ave Project**
- 9. Possible award of Red Bud Ave project**
- 10. Approval of New Liquor License for Pizza Hut of Glenwood**
- 11. Committee Reports**

Budget & Finance

  - a. Aquatic Center Prices
  - b. Revised GO Bond List
  - c. Obligating ARPA
  - d. Budget Update
- 12. Departmental Reports**
  - a. Clark-Public Works
    - i. Banners for Square
    - ii. Spring Clean Up
  - b. Johansen – Police Dept
    - i. Project LifeSaver Policy & Procedure
  - c. Painter – Library
  - d. Collins – Cemetery
    - i. 3.20.2024 Cemetery Board Minutes
  - e. Gray – Fire & Rescue/ Code enforcement

- i. February P&Z Minutes
- f. Mattox – Park
  - i. Approve Park Board Recommendation of Disc Golf Contract
  - ii. Disposition of old scoreboard
  - iii. Quote from Whitetail not to exceed \$4,500 for electrical repair of field 5
  - iv. Approval of Light Purchase for Glenwood Lake Park
  - v. 3.21.24 Park Board Minutes
- g. Farnan – Admin
  - i. Approve the following CDBG Pass Thru Funds Pay Request
    - 1. Pay Request 13 - 306 N. Locust St, 19-DRH-006 - in the amount of \$17,672.87
    - 2. Pay Request 11 - 712 Lofts, 19-DRH-001 - in the amount of \$247,908.53
    - 3. Pay Request 14 - Arbor Hills, 19-DRH-018 - in the amount of \$129,672.45
    - 4. Pay Request 15 - Arbor Hills, 19-DRH-018 - in the amount of \$96,161.36
  - ii. Super Board Meeting - Reminder
  - iii. Motion to approve Amendment One for project 22-ARPDH-024, 2 N Walnut St
  - iv. Change Order for Keg Creek Bridge
  - v. 3.19.2024 Tree Board Minutes

### **13. Mayor's Report**

### **14. Council Member Report**

### **15. Motion to Adjourn**

Order of agenda at discretion of Mayor

For hearing assistance contact City Hall seven business days prior to the meeting date.

Virtually: <https://meet.goto.com/CityofGlenwood/> Phone: (786) 535-3211 Access Code: 738-827-117

**\*\*Prices below reflect the prices from 2023 - Council will be reviewing prices for 2024 - this document just shows what the prices were last season\*\***

| <b>Individual Passes</b>                 | <b>Cost</b>                                  |
|--|--|
| Students (Grades PrK-12)                 | \$65.00                                      |
| Adults (Age 18 & Older)                  | \$75.00                                      |
| Senior Citizen (62+yrs.)                 | \$65.00                                      |
| Firefighter/EMS/Law Enforcement          | \$65.00 *Must work in Mills County currently |
| City of Glenwood Employees               | \$65.00 *Must be a current employee          |
| <u>Military-Active, Retired, Veteran</u> |  |
| Adult                                    | \$65.00 *Must live in Mills County           |
| Senior Citizen                           | \$55.00 *Must live in Mills County           |

**Group Passes**

**Groups limited to 8 people per membership, maximum of 3 adults (18 & older) on each group pass. All members must provide their name and date of birth, and their picture must be taken before a pass can be received and/or activated.**

| <u># OF MEMBERS</u>         | <u>COST</u>               |
|-----------------------------|---------------------------|
| 2 Students (Grades: PrK-12) | \$120.00 - (Save \$10.00) |
| 2 1 Student/1 Adult         | \$130.00 - (Save \$10.00) |
| 2 Adults (18+)              | \$145.00 - (Save \$5.00)  |
| 2 Senior Citizens (62+)     | \$115.00 - (Save \$15.00) |
| 3 Members                   | \$155.00 - (\$51.67 each) |
| 4 Members                   | \$170.00 - (\$42.50 each) |
| 5 Members                   | \$195.00 - (\$39.00 each) |
| 6 Members                   | \$215.00 - (\$35.83 each) |
| 7 Members                   | \$235.00 - (\$33.58 each) |
| 8 Members                   | \$255.00 - (\$31.88 each) |

**\*Children 5 & under must be accompanied in the water by someone 16 years or older and in arms reach while in the water.**

**\*\*Children 9 & under must be accompanied in the facility by someone 16 years or older, who must remain in the facility while the child(ren) are there.**

**\*\*\*Pool passes MUST be purchased at City Hall 5 N. Vine St. City Hall is open M-F 7:30-4:00. Passes will NOT be sold at the Aquatic Center or YMCA.**

**DISCOUNTS:**

- Early-Bird Discount - Any passes purchased on or before May 26, 2023 will receive a discount of 5% off the total pass price.
- YMCA (active) members receive \$10 discount off single pass or \$15 discount off group pass. **Must show proof of active status.**
- Military (Active, Retired, Veteran) receive a \$20 discount off group pass. Must show proof of Military status.
- Active law enforcement, fire fighters or EMS receive a \$20 discount off group pass. Must work in Mills County and provide proof.

- City of Glenwood employees receive a \$20 discount off group pass.

### **Discounts cannot be combined**

#### **Single Day Admissions:**

Adults (18 years and older) \$5.00  
Senior Citizens (62 years +) \$2.00  
Students (Grades Pk-12) \$3.00  
Children 4 years and younger No Charge Must be with paid adult

#### **Daily Adult Swim 12pm to 1pm - Monday through Friday Only**

Adults Only – 18 years and older \$2.00 (Y members free)

#### **Sunday Family Fun Day: Every Sunday (up to 6 in family)**

\$10.00

#### **Replacement Cards**

\$5.00 each

#### **Party Rentals:**

**Semi-private party** (facility still open to the public):

1-15 people \$125.00 – 2-hour limit

16-25 people \$150.00 – 2-hour limit

**Private party:** Per Alexis at the YMCA - due to increase in lifeguard salaries

1-25 people ~~\$200.00~~ **\$225.00**

26-50 people ~~\$250.00~~ **\$275.00**

50 + people ~~\$300.00~~ **\$325.00**

Private parties are from 8:00 p.m. to 9:30 p.m. – A late fee of \$100.00 will be charged after 9:30 p.m.

\_\_\_\_\_  
Angela Winqvist, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Alley, City Clerk



**SUMMER 2023 SUMMARY**

|                    |                |
|--------------------|----------------|
| Summer 2023 TOTALS |                |
| Total Revenues     | \$ 64,442.91   |
| Total Expenses     | \$ 96,619.80   |
| Difference         | \$ (32,176.89) |
| FY23 Transfer      | \$ 75,000.00   |
| Grand Total        | \$ 42,823.11   |

2023 Aquatic Center Managment Fee  
\$20,400 Paid Directly From LOST

**REVENUES**

|             |              |               |             |             |              |
|-------------|--------------|---------------|-------------|-------------|--------------|
| Memberships | \$ 15,413.50 | Party Rentals | \$ 3,450.00 | Concessions | \$ 18,636.50 |
| Admissions  | \$ 26,942.91 |               |             |             |              |

**EXPENSES**

|             |              |              |              |           |              |             |             |
|-------------|--------------|--------------|--------------|-----------|--------------|-------------|-------------|
| Operating   | \$ 56,159.11 | Repair/Maint | \$ 15,330.22 | Utilities | \$ 11,525.76 | Concessions | \$ 9,944.71 |
| Engineering | \$ 3,660.00  |              |              |           |              |             |             |

Difference  
FY23 Transfer  
Grand Total

**OPERATING REVENUES - Expanded**

| Month              | Memberships  | Admissions   | Party Rentals | Monthly Totals | FY23     |
|--------------------|--------------|--------------|---------------|----------------|----------|
| June               | \$ 14,711.50 | \$ 9,736.70  | \$ 1,150.00   | \$ 25,598.20   | \$75,000 |
| July               | \$ 702.00    | \$ 10,722.64 | \$ 475.00     | \$ 11,899.64   |          |
| August             | \$ 5,213.25  | \$ 1,825.00  | \$ 7,038.25   | \$ 13,076.50   |          |
| September          | \$ 1,270.32  | \$ 1,270.32  | \$ 1,270.32   | \$ 3,811.00    |          |
| <b>Type Totals</b> | \$ 15,413.50 | \$ 26,942.91 | \$ 3,450.00   | \$ 45,806.41   | \$75,000 |

**OPERATING EXPENSES - Expanded**

| Month              | Salary (OP)  | Repair/Maint (RM) | Utilities (UT) | Phone/Internet (UT) | Engineering | Tests/Inspect (OF Equip (R/M) | Operating Supplies (OP) | Monthly Totals |
|--------------------|--------------|-------------------|----------------|---------------------|-------------|-------------------------------|-------------------------|----------------|
| March              | \$ 263.96    | \$ 380.47         | \$ 314.38      | \$ 322.54           | \$ 35.00    | \$ 411.14                     | \$ 1,362.37             | \$ 679.43      |
| April              | \$ 80.00     | \$ 238.77         | \$ 207.84      | \$ 243.48           | \$ 360.00   | \$ 126.83                     | \$ 272.74               | \$ 914.38      |
| May                | \$ 1,697.36  | \$ 207.84         | \$ 322.54      | \$ 244.29           | \$ 360.00   | \$ 94.62                      | \$ (114.00)             | \$ 3,036.13    |
| June               | \$ 6,871.04  | \$ 207.84         | \$ 322.54      | \$ 243.48           | \$ 360.00   | \$ 263.50                     | \$ 1,362.37             | \$ 9,093.19    |
| July               | \$ 2,789.65  | \$ 1,860.39       | \$ 243.48      | \$ 244.29           | \$ 360.00   | \$ 126.83                     | \$ 272.74               | \$ 24,160.30   |
| August             | \$ 28,671.01 | \$ 3,851.61       | \$ 244.29      | \$ 244.56           | \$ 360.00   | \$ 94.62                      | \$ 235.90               | \$ 35,746.21   |
| September          | \$ 7,831.05  | \$ 3,732.91       | \$ (115.48)    | \$ 939.39           | \$ 360.00   | \$ 318.50                     | \$ 2,373.33             | \$ 12,871.04   |
| October            | \$ 43.89     | \$ 10,586.37      | \$ 939.39      | \$ 939.39           | \$ 3,660.00 | \$ 632.59                     | \$ 2,373.33             | \$ 174.41      |
| <b>Type Totals</b> | \$ 53,467.28 | \$ 14,697.63      | \$ 10,586.37   | \$ 939.39           | \$ 3,660.00 | \$ 318.50                     | \$ 2,373.33             | \$ 86,675.09   |

**CONCESSION REVENUES/EXPENSES - Expanded**

| Month        | Expenses    | Revenues     | Difference    |
|--------------|-------------|--------------|---------------|
| June         | \$ 1,105.48 | \$ 9,229.95  | \$ 8,124.47   |
| July         | \$ 6,324.56 | \$ 8,045.15  | \$ 1,720.59   |
| August       | \$ 2,493.11 | \$ 411.98    | \$ (2,081.13) |
| September    | \$ 21.56    | \$ 949.42    | \$ 927.86     |
| <b>Total</b> | \$ 9,944.71 | \$ 18,636.50 | \$ 8,691.79   |

| Priority     | POSSIBLE GO BOND PROJECTS   | COST EST       | NOTES  |
|--------------|---|----------------|--|
| 1            | Fairview Drive-Ditch  | \$183,000.00   | Paid w/RUT Funds, not part of GO Bond  |
| 2            | Red Bud Ave   | \$400,000.00   |  |
| 3            | Chestnut Street Right of Way  | \$300,000.00   |  |
|              | Locust Street from <del>Sharp</del> Street to corporate line  | \$1,600,000.00 | Possible RPA-18 Project in Future  |
| 1 - Smithers | East Florence grind and overlay 2 blocks  | \$100,000.00   |  |
| 1 - Smithers | Louise Avenue grind and overlay 1.5 blocks  | \$90,000.00    | Combine these 3 projects into 1  |
| 1 - Smithers | Walnut Street from 6th Street north to West Florence grind and overlay  | \$250,000.00   |  |
|              | Myrtle Street from 1st Street north to 3rd Street 2 blocks grind and overlay  | \$65,000.00    |  |
|              | Vine Street from 4th Street north to 6th Street 2 blocks grind and overlay  | \$55,000.00    |  |
| 1 - Smithers | 10th Street west of Linn Street 2 blocks grind and overlay  | \$100,000.00   | Add to Louise, Walnut & Myrtle Project   |
|              | 1st Street from Vine to Chestnut, 1 block, grind and overlay  | \$45,000.00    |  |
|              | <del>Bowman Avenue</del> 2 blocks of chip and seal  | \$50,000.00    |  |
| 5 - Lines    | 4th Street west end 1 block of chip and seal  | \$30,000.00    | These projects can be budgeted over the next few years w/in the RUT regular budget |
|              | Green Street west end 1 block of chip and seal  | \$30,000.00    |  |
|              | 6th Street west end 2 blocks of chip and seal   | \$40,000.00    |  |
|              | Valley Street from Glenbrook Drive to Shamrock Circle remove and replace concrete   | \$300,000.00   | Priority? Deteriorating around manhole?  |
|              | Finish paving Railroad Avenue south of Hazel Street Bridge  |                |  |
|              | Brick Streets   |                |  |
|              | Park Truck - Might be considered general purpose?   | \$50,000.00    | Not considered essential purpose   |
|              | Cemetery Roads  | \$110,000.00   |  |
|              | Park Skid Loader  | \$60,000.00    | Essential Purpose?   |
|              | PD Vehicles - 2   | \$140,000.00   |  |
|              | <del>Gen - Mowers - May not need.</del>   | \$30,000.00    | Cemetery doesn't need mowers   |
|              | Fire - Bunker Gear  | \$100,000.00   |  |
|              | Ambulance   | \$300,000.00   |  |
|              | Public Works - Backhoe  | \$160,000.00   |  |
|              |   |                |  |
|              |   |                |  |
|              | *We have two GO Bonds that will be ending in the next two years. In June of 2025 we will make our last payment on the 2015B GO Bond - \$50,000 plus \$1,125 in interest. In June 2026 we will make our final payment on the Marian Htgs GO Bond \$46,000 plus \$690 in interest. We will then have 2 outstanding bonds - GO2015 (pool) will be paid off in June of 2035 and Go 2019 (Fire Truck, Etc) will be paid off in June of 2039. |                |  |

| <b>ARPA FUNDS</b>        |                    | Notes                 |
|--------------------------|--------------------|-----------------------|
| Total Funds              | \$805,779.15       |                       |
| Expended                 | \$26,249.75        | City Hall Renovations |
| Earmarked*               | \$255,000          | See below             |
| Fairview Creek           | \$200,000          | Possible Use          |
| DTR?                     | \$250,000          | Possible Use          |
| <b>Kiosk at Cemetery</b> | +/- \$30,000       | Possible Use          |
| <b>Remainder</b>         | <b>\$44,529.40</b> |                       |

| <b>Earmarked Funds</b> |                  |
|------------------------|------------------|
| Glenwood Sign          | \$5,000          |
| WIN Agreement          | \$250,000        |
| <b>Total</b>           | <b>\$255,000</b> |

| AVERAGES              | FY24               | FY25               | Difference       |
|-----------------------|--------------------|--------------------|------------------|
|                       | \$ 217,419.75      | \$ 265,288.67      | 22.02%           |
| Rollback              | 54.41%             | 46.34%             | -8.07%           |
| Gross Taxable         | \$ 118,296.78      | \$ 122,942.20      | \$ 4,645.41      |
| Exemption(s)          | \$ (617.33)        | \$ (617.33)        |                  |
| Net Taxable           | \$ 117,679.45      | \$ 123,559.53      | \$ 5,880.08      |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)        |
| <b>City Taxes Due</b> | <b>\$ 1,836.03</b> | <b>\$ 1,832.33</b> | <b>\$ (3.70)</b> |

**This example assumes \$800,000 requested for employee benefits**

*These figures are intended for illustrative purposes only. They are approximate and should not be relied upon for the calculation of your property tax.*

| Property A            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 187,477.00      | \$ 221,376.00      | 18.08%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 102,005.11      | \$ 102,591.84      | \$ 586.73         |
| Exemption(s)          | \$ (1,852.00)      | \$ (1,852.00)      |                   |
| Net Taxable           | \$ 100,153.11      | \$ 100,739.84      | \$ 586.73         |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 1,562.58</b> | <b>\$ 1,493.92</b> | <b>\$ (68.66)</b> |

| Property B            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 481,305.00      | \$ 586,339.00      | 21.82%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 261,875.16      | \$ 271,725.91      | \$ 9,850.75       |
| Exemption(s)          | \$ (1,852.00)      | \$ (1,852.00)      |                   |
| Net Taxable           | \$ 260,023.16      | \$ 269,873.91      | \$ 9,850.75       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 4,056.87</b> | <b>\$ 4,002.10</b> | <b>\$ (54.77)</b> |

| Property C            | FY24             | FY25             | Difference        |
|-----------------------|------------------|------------------|-------------------|
|                       | \$ 86,271.00     | \$ 99,784.00     | 15.66%            |
| Rollback              | 54.41%           | 46.34%           | -8.07%            |
| Gross Taxable         | \$ 46,939.53     | \$ 46,242.70     | \$ (696.83)       |
| Exemption(s)          | \$ (1,852.00)    | \$ (1,852.00)    |                   |
| Net Taxable           | \$ 45,087.53     | \$ 44,390.70     | \$ (696.83)       |
| Tax Levy (City)       | \$ 15.60         | \$ 14.83         | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 732.35</b> | <b>\$ 685.76</b> | <b>\$ (46.59)</b> |

| Property D            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 199,622.00      | \$ 243,422.00      | 17.99%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 108,813.13      | \$ 112,808.57      | \$ 4,195.44       |
| Exemption(s)          | \$ -               | \$ -               | 0                 |
| Net Taxable           | \$ 108,813.13      | \$ 112,808.57      | \$ 4,195.44       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 1,694.58</b> | <b>\$ 1,672.90</b> | <b>\$ (21.68)</b> |

| Property E            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 287,302.00      | \$ 319,503.00      | 19.53%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 145,437.41      | \$ 148,066.64      | \$ 2,629.22       |
| Exemption             | \$ -               | \$ -               |                   |
| Net Taxable           | \$ 145,437.41      | \$ 148,066.64      | \$ 2,629.22       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 2,269.11</b> | <b>\$ 2,195.76</b> | <b>\$ (73.35)</b> |

| Property F            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 144,039.00      | \$ 174,896.00      | 17.84%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 78,370.76       | \$ 81,051.70       | \$ 2,680.95       |
| Exemption             | \$ -               | \$ -               | 0                 |
| Net Taxable           | \$ 78,370.76       | \$ 81,051.70       | \$ 2,680.95       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 1,222.74</b> | <b>\$ 1,201.96</b> | <b>\$ (20.78)</b> |

| Property G            | FY24               | FY25               | Difference       |
|-----------------------|--------------------|--------------------|------------------|
|                       | \$ 268,961.00      | \$ 354,297.00      | 31.73%           |
| Rollback              | 54.41%             | 46.34%             | -8.07%           |
| Gross Taxable         | \$ 146,340.07      | \$ 164,191.15      | \$ 17,851.08     |
| Exemption             | \$ -               | \$ -               |                  |
| Net Taxable           | \$ 146,340.07      | \$ 164,191.15      | \$ 17,851.08     |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)        |
| <b>City Taxes Due</b> | <b>\$ 2,283.19</b> | <b>\$ 2,434.88</b> | <b>\$ 151.69</b> |

| Property H            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 147,940.00      | \$ 173,505.00      | 17.28%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 80,493.27       | \$ 80,407.08       | \$ (86.19)        |
| Exemption             | \$ -               | \$ -               |                   |
| Net Taxable           | \$ 80,493.27       | \$ 80,407.08       | \$ (86.19)        |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 1,255.85</b> | <b>\$ 1,192.40</b> | <b>\$ (63.45)</b> |

| Property I            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 137,972.00      | \$ 166,077.00      | 20.37%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 75,069.74       | \$ 76,964.73       | \$ 1,894.99       |
| Exemption             | \$ -               | \$ -               |                   |
| Net Taxable           | \$ 75,069.74       | \$ 76,964.73       | \$ 1,894.99       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 1,171.23</b> | <b>\$ 1,141.35</b> | <b>\$ (29.88)</b> |

| Property J            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 363,004.00      | \$ 440,196.00      | 21.26%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 197,508.30      | \$ 203,999.15      | \$ 6,490.85       |
| Exemption             | \$ -               | \$ -               |                   |
| Net Taxable           | \$ 197,508.30      | \$ 203,999.15      | \$ 6,490.85       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 3,081.51</b> | <b>\$ 3,025.21</b> | <b>\$ (56.31)</b> |

| Property K            | FY24               | FY25               | Difference      |
|-----------------------|--------------------|--------------------|-----------------|
|                       | \$ 215,151.00      | \$ 271,922.00      | 26.39%          |
| Rollback              | 54.41%             | 46.34%             | -8.07%          |
| Gross Taxable         | \$ 117,062.37      | \$ 126,016.27      | \$ 8,953.90     |
| Exemption             | \$ -               | \$ -               |                 |
| Net Taxable           | \$ 117,062.37      | \$ 126,016.27      | \$ 8,953.90     |
| Tax Levy (City)       | \$ 15.60           | \$ 14.83           | \$ (0.77)       |
| <b>City Taxes Due</b> | <b>\$ 1,826.40</b> | <b>\$ 1,868.76</b> | <b>\$ 42.36</b> |

| Property L            | FY24             | FY25             | Difference        |
|-----------------------|------------------|------------------|-------------------|
|                       | \$ 109,993.00    | \$ 132,147.00    | 20.14%            |
| Rollback              | 54.41%           | 46.34%           | -8.07%            |
| Gross Taxable         | \$ 59,846.53     | \$ 61,240.62     | \$ 1,394.09       |
| Exemption             | \$ (1,852.00)    | \$ (1,852.00)    |                   |
| Net Taxable           | \$ 57,994.53     | \$ 59,388.62     | \$ 1,394.09       |
| Tax Levy (City)       | \$ 15.60         | \$ 14.83         | \$ (0.77)         |
| <b>City Taxes Due</b> | <b>\$ 904.83</b> | <b>\$ 880.70</b> | <b>\$ (24.12)</b> |



| AVERAGES              | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 217,419.75      | \$ 265,288.67      | 22.02%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 118,296.78      | \$ 122,942.20      | \$ 4,645.41       |
| Exemption(s)          | \$ (617.33)        | \$ (617.33)        |                   |
| Net Taxable           | \$ 117,679.45      | \$ 123,559.53      | \$ 5,880.08       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)         |
| <b>City Taxes Due</b> | <b>\$ 1,836.03</b> | <b>\$ 1,802.22</b> | <b>\$ (33.81)</b> |

**This example assumes \$900,000 requested for employee benefits**

*These figures are intended for illustrative purposes only. They are approximate and should not be relied upon for the calculation of your property tax.*

| Property A            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 187,477.00      | \$ 221,376.00      | 18.08%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 102,005.11      | \$ 102,591.84      | \$ 586.73         |
| Exemption(s)          | \$ (1,852.00)      | \$ (1,852.00)      |                   |
| Net Taxable           | \$ 100,153.11      | \$ 100,739.84      | \$ 586.73         |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)         |
| <b>City Taxes Due</b> | <b>\$ 1,562.58</b> | <b>\$ 1,469.37</b> | <b>\$ (93.21)</b> |

| Property B            | FY24               | FY25               | Difference         |
|-----------------------|--------------------|--------------------|--------------------|
|                       | \$ 481,305.00      | \$ 586,339.00      | 21.82%             |
| Rollback              | 54.41%             | 46.34%             | -8.07%             |
| Gross Taxable         | \$ 261,875.16      | \$ 271,725.91      | \$ 9,850.75        |
| Exemption(s)          | \$ (1,852.00)      | \$ (1,852.00)      |                    |
| Net Taxable           | \$ 260,023.16      | \$ 269,873.91      | \$ 9,850.75        |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)          |
| <b>City Taxes Due</b> | <b>\$ 4,056.87</b> | <b>\$ 3,936.33</b> | <b>\$ (120.54)</b> |

| Property C            | FY24             | FY25             | Difference        |
|-----------------------|------------------|------------------|-------------------|
|                       | \$ 86,271.00     | \$ 99,784.00     | 15.66%            |
| Rollback              | 54.41%           | 46.34%           | -8.07%            |
| Gross Taxable         | \$ 46,939.53     | \$ 46,242.70     | \$ (696.83)       |
| Exemption(s)          | \$ (1,852.00)    | \$ (1,852.00)    |                   |
| Net Taxable           | \$ 45,087.53     | \$ 44,390.70     | \$ (696.83)       |
| Tax Levy (City)       | \$ 15.60         | \$ 14.59         | \$ (1.02)         |
| <b>City Taxes Due</b> | <b>\$ 732.35</b> | <b>\$ 674.49</b> | <b>\$ (57.86)</b> |

| Property D            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 199,622.00      | \$ 243,422.00      | 17.99%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 108,613.13      | \$ 112,808.57      | \$ 4,195.44       |
| Exemption(s)          | \$ -               | \$ -               | 0                 |
| Net Taxable           | \$ 108,613.13      | \$ 112,808.57      | \$ 4,195.44       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)         |
| <b>City Taxes Due</b> | <b>\$ 1,694.58</b> | <b>\$ 1,645.41</b> | <b>\$ (49.17)</b> |

| Property E            | FY24               | FY25               | Difference         |
|-----------------------|--------------------|--------------------|--------------------|
|                       | \$ 267,302.00      | \$ 319,503.00      | 19.53%             |
| Rollback              | 54.41%             | 46.34%             | -8.07%             |
| Gross Taxable         | \$ 145,437.41      | \$ 148,066.64      | \$ 2,629.22        |
| Exemption             | \$ -               | \$ -               |                    |
| Net Taxable           | \$ 145,437.41      | \$ 148,066.64      | \$ 2,629.22        |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)          |
| <b>City Taxes Due</b> | <b>\$ 2,269.11</b> | <b>\$ 2,159.67</b> | <b>\$ (109.43)</b> |

| Property F            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 144,039.00      | \$ 174,896.00      | 17.64%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 78,370.76       | \$ 81,051.70       | \$ 2,680.95       |
| Exemption             | \$ -               | \$ -               | 0                 |
| Net Taxable           | \$ 78,370.76       | \$ 81,051.70       | \$ 2,680.95       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)         |
| <b>City Taxes Due</b> | <b>\$ 1,222.74</b> | <b>\$ 1,182.21</b> | <b>\$ (40.53)</b> |

| Property G            | FY24               | FY25               | Difference       |
|-----------------------|--------------------|--------------------|------------------|
|                       | \$ 268,961.00      | \$ 354,297.00      | 31.73%           |
| Rollback              | 54.41%             | 46.34%             | -8.07%           |
| Gross Taxable         | \$ 146,340.07      | \$ 164,191.15      | \$ 17,851.08     |
| Exemption             | \$ -               | \$ -               |                  |
| Net Taxable           | \$ 146,340.07      | \$ 164,191.15      | \$ 17,851.08     |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)        |
| <b>City Taxes Due</b> | <b>\$ 2,283.19</b> | <b>\$ 2,394.86</b> | <b>\$ 111.67</b> |

| Property H            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 147,940.00      | \$ 173,505.00      | 17.28%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 80,493.27       | \$ 80,407.08       | \$ (86.19)        |
| Exemption             | \$ -               | \$ -               |                   |
| Net Taxable           | \$ 80,493.27       | \$ 80,407.08       | \$ (86.19)        |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)         |
| <b>City Taxes Due</b> | <b>\$ 1,255.85</b> | <b>\$ 1,172.80</b> | <b>\$ (83.05)</b> |

| Property I            | FY24               | FY25               | Difference        |
|-----------------------|--------------------|--------------------|-------------------|
|                       | \$ 137,972.00      | \$ 166,077.00      | 20.37%            |
| Rollback              | 54.41%             | 46.34%             | -8.07%            |
| Gross Taxable         | \$ 75,069.74       | \$ 76,964.73       | \$ 1,894.99       |
| Exemption             | \$ -               | \$ -               |                   |
| Net Taxable           | \$ 75,069.74       | \$ 76,964.73       | \$ 1,894.99       |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)         |
| <b>City Taxes Due</b> | <b>\$ 1,171.23</b> | <b>\$ 1,122.59</b> | <b>\$ (48.64)</b> |

| Property J            | FY24               | FY25               | Difference         |
|-----------------------|--------------------|--------------------|--------------------|
|                       | \$ 363,004.00      | \$ 440,196.00      | 21.26%             |
| Rollback              | 54.41%             | 46.34%             | -8.07%             |
| Gross Taxable         | \$ 197,508.30      | \$ 203,999.15      | \$ 6,490.85        |
| Exemption             | \$ -               | \$ -               |                    |
| Net Taxable           | \$ 197,508.30      | \$ 203,999.15      | \$ 6,490.85        |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)          |
| <b>City Taxes Due</b> | <b>\$ 3,081.51</b> | <b>\$ 2,975.49</b> | <b>\$ (106.02)</b> |

| Property K            | FY24               | FY25               | Difference      |
|-----------------------|--------------------|--------------------|-----------------|
|                       | \$ 215,151.00      | \$ 271,922.00      | 26.39%          |
| Rollback              | 54.41%             | 46.34%             | -8.07%          |
| Gross Taxable         | \$ 117,062.37      | \$ 126,016.27      | \$ 8,953.90     |
| Exemption             | \$ -               | \$ -               |                 |
| Net Taxable           | \$ 117,062.37      | \$ 126,016.27      | \$ 8,953.90     |
| Tax Levy (City)       | \$ 15.60           | \$ 14.59           | \$ (1.02)       |
| <b>City Taxes Due</b> | <b>\$ 1,826.40</b> | <b>\$ 1,838.05</b> | <b>\$ 11.65</b> |

| Property L            | FY24             | FY25             | Difference        |
|-----------------------|------------------|------------------|-------------------|
|                       | \$ 109,993.00    | \$ 132,147.00    | 20.14%            |
| Rollback              | 54.41%           | 46.34%           | -8.07%            |
| Gross Taxable         | \$ 59,846.53     | \$ 61,240.62     | \$ 1,394.09       |
| Exemption             | \$ (1,852.00)    | \$ (1,852.00)    |                   |
| Net Taxable           | \$ 57,994.53     | \$ 59,388.62     | \$ 1,394.09       |
| Tax Levy (City)       | \$ 15.60         | \$ 14.59         | \$ (1.02)         |
| <b>City Taxes Due</b> | <b>\$ 904.83</b> | <b>\$ 866.23</b> | <b>\$ (38.60)</b> |

CITY NAME: NOTICE OF PUBLIC HEARING - CITY OF GLENWOOD - PROPOSED PROPERTY TAX LEVY  
 GLENWOOD Fiscal Year July 1, 2024 - June 30, 2025

CITY #: 65-617

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:  
 Meeting Date: 4/2/2024 Meeting Time: 06:00 PM Meeting Location: City Hall 5 N. Vine Street, Glenwood, IA 51534

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
 www.cityofglenwood.org

City Telephone Number  
 (712) 527-4717

| Iowa Department of Management                                   | Current Year Certified Property Tax 2023 - 2024 | Budget Year Effective Property Tax 2024 - 2025 | Budget Year Proposed Property Tax 2024 - 2025 |
|---|---|--|---|
| Taxable Valuations for Non-Debt Service                         | 190,437,296                                     | 203,458,388                                    | 203,458,388                                   |
| Consolidated General Fund                                       | 1,593,960                                       | 1,593,960                                      | 1,653,346                                     |
| Operation & Maintenance of Public Transit                       | 0   | 0  | 0   |
| Aviation Authority  | 0   | 0  | 0   |
| Liability, Property & Self Insurance                            | 217,969   | 217,969  | 277,658                                       |
| Support of Local Emergency Mgmt. Comm.                          | 0   | 0  | 0   |
| Unified Law Enforcement   | 0   | 0  | 0   |
| Police & Fire Retirement  | 0   | 0  | 0   |
| FICA & IPERS (If at General Fund Limit)                         | 297,231   | 297,231  | 250,000 307,407                               |
| Other Employee Benefits   | 644,000   | 644,000  | 550,000 684,229                               |
| Capital Projects (Capital Improv. Reserve)                      | 0   | 0  | 0   |
| Taxable Value for Debt Service                                  | 191,471,644                                     | 208,270,120                                    | 208,270,120                                   |
| Debt Service  | 219,218   | 219,218  | 249,051                                       |
| CITY REGULAR TOTAL PROPERTY TAX                                 | 2,972,378                                       | 2,972,378                                      | 2,973,362 3,171,691                           |
| CITY REGULAR TAX RATE   | 15.60195  | 14.58438                                       | 14.58582 15.56061                             |
| Taxable Value for City Ag Land                                  | 117,349   | 107,532  | 107,532                                       |
| Ag Land   | 353   | 353  | 323   |
| CITY AG LAND TAX RATE   | 3.00375   | 3.28274  | 3.00375                                       |
| <b>Tax Rate Comparison-Current VS. Proposed</b>                 |   |  |   |
| Residential property with an Actual/Assessed Value of \$100,000 | Current Year Certified 2023/2024                | Budget Year Proposed 2024/2025                 | Percent Change                                |
| City Regular Residential  | 853   | 676 721  | -20.75 -15.47                                 |
| Commercial property with an Actual/Assessed Value of \$100,000  | Current Year Certified 2023/2024                | Budget Year Proposed 2024/2025                 | Percent Change                                |
| City Regular Commercial   | 853   | 676 721  | -20.75 -15.47                                 |

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and Commercial properties have the same Rollback Percentage at \$100,000 Actual/Assessed Valuation.

**Reasons for tax increase if proposed exceeds the current:**

While the proposed full levy experiences a minor decrease from the FY24 budget, variations in individual property valuations may lead to an increase in taxes for some property owners.

|                                       | FY 24           | FY25                                     |
|---------------------------------------|-----------------|--|
| Current Balance                       | \$ 1,255,000.00 | Beginning Balance \$1,129,460.00         |
| Uncollected Taxes                     | \$ 442,000.00   | Property Taxes \$ 800,000.00             |
| Uncollected Employee Share            | \$ 17,500.00    | Employee Share \$ 87,500.00              |
| Uncollected Health Insurance Premiums | \$ (275,000.00) | Health Insurance Premium \$ (840,000.00) |
| Estimate Deduct Reimb                 | \$ (139,500.00) | Deduct Reimb \$ (75,000.00)              |
| Remainder of Ipers/FICA/Medicare      | \$ (170,540.00) | Ipers/Fica \$ (400,000.00)               |

End of FY24 Balance (Estimated) \$ 1,129,460.00 End of FY25 Balance \$ 701,960.00

This would set the property tax levy at 14.59 or 1.02 less than FY24

| Item                                | Current FY24    | Proposed FY25   | Rate of Change | Notes  |
|-------------------------------------|-----------------|-----------------|----------------|--|
| <b>TAX ASKING</b>                   |                 |                 |                |  |
| Liability, Property, Self Insurance | \$ 220,000.00   | \$ 280,000.00   | 27.27%         | ICAP, our insurance provider, recommended budgeting for a 30% increase for FY25              |
| FICA & IPERS                        | \$ 300,000.00   | \$ 310,000.00   | 3.33%          | Increase in wages equals an increase in FICA & IPERS amounts                                 |
| Other Employee Benefits             | \$ 650,000.00   | \$ 690,000.00   | 6.15%          | Increase in premium costs - Health/Dental/Life   |
| Debt Service                        | \$ 220,000.00   | \$ 250,000.00   | 13.64%         | Increase in principal amounts on GO Bonds  |
| Property Tax Dollars                | \$ 2,972,378.00 | \$ 3,171,691.00 | 6.71%          | Mostly covering increase in insurance - property & employee benefits & Debt Service payments |
| Total Tax Levy                      | 15.60195        | 15.56061        | -0.26%         |  |
| <b>EXPENSES</b>                     |                 |                 |                |  |
| Police Department                   | \$ 1,033,658.00 | \$ 956,968.00   | -7.42%         | We cut out a vehicle purchase and some other budget cuts                                     |
| Fire Department                     | \$ 762,300.00   | \$ 832,300.00   | 9.18%          | Adding a FT paramedic, increase in maintenance, fuel & medical supplies                      |
| Other Public Safety                 | \$ 182,000.00   | \$ 187,000.00   | 2.75%          | Siren maintenance & Comm Center 28E Agreement w/Mills County                                 |
| Library                             | \$ 334,761.00   | \$ 331,667.00   | -0.92%         | Small budget cuts to several line items  |
| Parks                               | \$ 253,201.00   | \$ 226,437.00   | -10.57%        | Cuts to larger projects  |
| Rec                                 | \$ 258,201.00   | \$ 289,735.00   | 12.21%         | Some trails expenses, maintenance at baseball/softball fields                                |
| Cemetery                            | \$ 129,801.00   | \$ 123,087.00   | -5.17%         | Small budget cuts on equipment purchases, road maintenance                                   |
| Clerk/Admin Office                  | \$ 305,000.00   | \$ 286,807.00   | -5.96%         | Removed planned window replacement and lowered other line items                              |
| Legal Services                      | \$ 75,000.00    | \$ 70,000.00    | -6.67%         | Lowered to reflect actual costs estimate   |

| Possible Tax Asking                 | Current FY24    | Proposed (V2)<br>FY25 | Notes   |
|-------------------------------------|-----------------|-----------------------|---|
| Liability, Property, Self Insurance | \$ 220,000.00   | \$ 280,000.00         | 27.27%  |
| FICA & IPERS                        | \$ 300,000.00   | \$ 250,000.00         | -16.67%<br>Requesting less tax dollars and using Employee Benefit Reserve to offset |
| Other Employee Benefits             | \$ 650,000.00   | \$ 550,000.00         | -15.38%<br>Requesting less tax dollars and using Employee Benefit Reserve to offset |
| Debt Service                        | \$ 220,000.00   | \$ 250,000.00         | 13.64%  |
| Property Tax Dollars                | \$ 2,972,378.00 | \$ 2,973,362.00       | 0.03%<br>Requesting \$984 dollars more for FY25                                     |
| Total Tax Levy                      | 15.60195        | 14.58582              | -6.51%  |

The Mayor, Council & Department Heads met several times and found ways to cut budgets as needed, so we had a positive fund balance in our General Fund at the end of FY25. I appreciate everyone's willingness to look at their budget and find ways to cut, without the need to cut employee pay or planned pay increases for FY25. While the Fire Department budget increased by 9.18%, their overall increase in revenue for EMS services, 28E agreements & grants will help lessen the amount needed from our general fund.

The City has been discussing the possibility of a GO Bond to help with some larger expenses, including some road projects, drainage issues on N. Chestnut, vehicle purchases for Street Dept & Police Department and a possible ambulance. We are also looking at our ARPA funds and how to offset some expenses with it. The ARPA dollars must be obligated by December of 2024 and spent by December of 2026. A GO Bond will affect our tax levy, however, a portion of the payments would come from the Road Use Tax fund (Not a levied tax, it is money received from the State that is collected through fuel tax & vehicle registrations). We have 2 GO Bond payments that will be coming off in June 2025 & June 2026 respectively, so the increase in levy should be partially offset. Without going out for the bond, we would not know the exact effect it would have on our levy.

The Mayor, City Council, and Staff have been and remain dedicated to being responsible with taxpayer money and ensuring it is spent wisely and with purpose. We are taxpayers ourselves and understand the importance of keeping tax levies in check, while still maintaining the services the City provides. We will continue to work together in the coming years and make changes as needed. We still do not know the full effects of House File 718 or if the State will pass new legislation that again changes our budget processes and tax collection.



Claims #17

| VENDOR NAME                   | REFERENCE                      | AMOUNT    | VENDOR TOTAL | CHECK#  | CHECK DATE |
|-------------------------------|--------------------------------|-----------|--------------|---------|------------|
| GENERAL LIABILITIES           |                                |           |              |         |            |
| FED/FICA TAX PAYMENT          | FED/FICA TAX                   | 4,649.82  |              | 1291610 | 3/15/24    |
| FED/FICA TAX PAYMENT          | FED/FICA TAX                   | 10,394.15 | 15,043.97    | 1291613 | 3/21/24    |
| TREASURER, STATE OF IOWA      | STATE TAX                      | 606.58    |              | 1291611 | 3/15/24    |
| TREASURER, STATE OF IOWA      | STATE TAX                      | 1,626.89  | 2,233.47     | 1291614 | 3/21/24    |
| IPERS                         | IPERS - PROTECT                | 3,841.87  |              | 1291612 | 3/15/24    |
| IPERS                         | IPERS                          | 9,530.50  | 13,372.37    | 1291615 | 3/21/24    |
| NE CHILD SUPPORT PAYMENT CNTR | CHILDSUPPORTDED                |           | 1,010.00     | 81641   | 3/15/24    |
| CITY OF GLENWOOD              | HEALTH INS                     | 1,037.45  |              | 81642   | 3/15/24    |
| CITY OF GLENWOOD              | HEALTH INS                     | 2,398.78  | 3,436.23     | 81643   | 3/21/24    |
|                               | 050 LIABILITIES TOTAL          |           | 35,096.04    |         |            |
| POLICE                        |                                |           |              |         |            |
| ACCESS SYSTEMS                | AGREEMENT#016-1517598-000      |           | 204.54       | 81647   | 3/26/24    |
| BEST FINISH AUTO SERVICE      | '21 TAHOE OIL CHANGE           |           | 82.38        | 81651   | 3/26/24    |
| BOMGAARS                      | Range Maintenance              |           | 53.97        | 81652   | 3/26/24    |
| DETAILS THE CLEANING CO.      | BLDG CLEANING                  |           | 200.00       | 81653   | 3/26/24    |
| RENATE FRIEZE                 | REIMB. SEAL FOR GLASS IN LOBBY |           | 8.78         | 81657   | 3/26/24    |
| GREAT PLAINS UNIFORMS         | WORCESTER UNIFORMS             |           | 539.00       | 81659   | 3/26/24    |
| MENARDS                       | SUPPLIES FOR GUN RANGE         |           | 599.61       | 81666   | 3/26/24    |
| MIDAMERICAN ENERGY            | ELECTRIC SERVICE POLICE DEPT   |           | 123.31       | 81667   | 3/26/24    |
| MIDWEST AUTO INTERIORS        | DURANGO CLOTH TO VINYL SEAT    |           | 200.00       | 81668   | 3/26/24    |
| QUILL                         | OFFICE SUPPLIES                |           | 108.75       | 81686   | 3/26/24    |
|                               | 110 POLICE TOTAL               |           | 2,120.34     |         |            |
| FIRE                          |                                |           |              |         |            |
| AGRIVISION                    | ROOF KIT FOR GATOR             |           | 396.18       | 81646   | 3/26/24    |
| CHI HEALTH CLINIC             | A.DRAKE PHYSICAL               |           | 334.00       | 81648   | 3/26/24    |
| BLACK HILLS ENERGY            | SERVICE                        |           | 463.91       | 81684   | 3/26/24    |
| AUTO VALUE                    | FILTERS FOR SERVICES           |           | 565.48       | 81649   | 3/26/24    |
| BOMGAARS                      | BOLTS FOR MED 1 REPAIR         |           | 6.24         | 81652   | 3/26/24    |
| JOHN DEERE FINANCIAL          | UNIT 10 HOSE REPAIR            |           | 18.52        | 81655   | 3/26/24    |
| FELD FIRE                     | UNIT 10 HOSE REPLACEMENT       |           | 223.00       | 81656   | 3/26/24    |
| J Q OFFICE                    | FAX, PRINTER, SCANNER          |           | 116.05       | 81661   | 3/26/24    |
| LIFE ASSIST                   | MED SUPPLIES                   |           | 280.92       | 81663   | 3/26/24    |
| MATHESON TRI-GAS, INC         | OXYGEN                         |           | 577.95       | 81665   | 3/26/24    |
| MIDAMERICAN ENERGY            | ELECTRIC SERVICE FIRE DEPT     |           | 298.40       | 81667   | 3/26/24    |
| MUNICIPAL EMERGENCY SERVICES  | THERMAL IMAGERS - FALL GRANT   |           | 2,817.72     | 81669   | 3/26/24    |
| PCC AMBULANCE BILLING SERVICE | EMS BILLING SERVICE            |           | 2,074.94     | 81671   | 3/26/24    |
| PRECISION DIESEL INC          | MED 2 SERVICE - REPAIR         |           | 533.05       | 81672   | 3/26/24    |
| RELIANT FIRE APPARATUS, INC.  | T-12 REPAIR                    |           | 1,064.26     | 81675   | 3/26/24    |
| TELEFLEX LLC                  | NEEDLES                        |           | 379.50       | 81680   | 3/26/24    |
| US CELLULAR                   | FD HOT SPOTS                   |           | 202.55       | 81681   | 3/26/24    |
|                               | 150 FIRE TOTAL                 |           | 10,352.67    |         |            |
| LIBRARY                       |                                |           |              |         |            |
| CITY OF GLENWOOD              | HEALTH INS                     |           | 225.00       | 81643   | 3/21/24    |

| VENDOR NAME                  | REFERENCE                      | AMOUNT | VENDOR TOTAL | CHECK#  | CHECK DATE |
|------------------------------|--------------------------------|--------|--------------|---------|------------|
|                              | 410 LIBRARY TOTAL              |        | 225.00       |         |            |
| AMPITHEATER                  |                                |        |              |         |            |
| MIDAMERICAN ENERGY           | ELECTRIC SERVICE AMPH          |        | 17.63        | 81667   | 3/26/24    |
|                              | 420 AMPITHEATER TOTAL          |        | 17.63        |         |            |
| PARK                         |                                |        |              |         |            |
| READY MIXED CONCRETE, CO     | CONCRETE                       |        | 512.84       | 81644   | 3/26/24    |
| BLACK HILLS ENERGY           | SERVICE                        |        | 79.21        | 81684   | 3/26/24    |
| LINKON LOGS PORTABLES        | HANDICAP PORTABLE @ CITY PARK  |        | 70.00        | 81664   | 3/26/24    |
| MIDAMERICAN ENERGY           | ELECTRIC SERVICE CAMPGROUND    |        | 770.52       | 81667   | 3/26/24    |
| R P DESIGN                   | JOHNSON BENCH                  |        | 725.00       | 81687   | 3/26/24    |
|                              | 430 PARK TOTAL                 |        | 2,157.57     |         |            |
| RECREATION                   |                                |        |              |         |            |
| LINKON LOGS PORTABLES        | PICKLEBALL COURT               |        | 80.00        | 81664   | 3/26/24    |
| MIDAMERICAN ENERGY           | ELECTRIC SERVICE REC           |        | 58.38        | 81667   | 3/26/24    |
|                              | 440 RECREATION TOTAL           |        | 138.38       |         |            |
| CEMETERY                     |                                |        |              |         |            |
| BLACK HILLS ENERGY           | SERVICE                        |        | 71.68        | 81684   | 3/26/24    |
| GLENWOOD FEED AND INDUSTRIAL | WEED EATER HEAD & AIR FILTER   |        | 115.65       | 81658   | 3/26/24    |
| IOWA INSURANCE DIVISION      | ANNUAL REPORT FEE 2023         |        | 171.00       | 1291616 | 3/26/24    |
| MIDAMERICAN ENERGY           | ELECTRIC SERVICE CEMETERY      |        | 27.31        | 81667   | 3/26/24    |
| NAPA AUTO PARTS (CEM)        | TIRE CEMENT                    |        | 9.89         | 81670   | 3/26/24    |
|                              | 450 CEMETERY TOTAL             |        | 395.53       |         |            |
| PLANNING AND ZONING          |                                |        |              |         |            |
| EAGLE ENGINEERING            | OAKRIDGE - PHASE 2 REVIEW      |        | 1,017.20     | 81654   | 3/26/24    |
|                              | 540 PLANNING AND ZONING TOTAL  |        | 1,017.20     |         |            |
| ADMINISTRATION               |                                |        |              |         |            |
| ACCESS SYSTEMS               | AGREEMENT#016-1517598-000      |        | 204.54       | 81647   | 3/26/24    |
| BLACK HILLS ENERGY           | SERVICE                        |        | 116.89       | 81684   | 3/26/24    |
| DETAILS THE CLEANING CO.     | BLDG CLEANING                  |        | 200.00       | 81653   | 3/26/24    |
| IMFOA                        | J ALLEY IMFOA                  |        | 425.00       | 81660   | 3/26/24    |
| KRIEGLER OFFICE EQUIPMENT    | NAMEPLATE INSERTS              |        | 41.10        | 81662   | 3/26/24    |
| MIDAMERICAN ENERGY           | ELECTRIC SERVICE ADMIN         |        | 511.23       | 81667   | 3/26/24    |
| QUILL                        | OFFICE SUPPLIES                |        | 69.99        | 81674   | 3/26/24    |
| SCHROER & ASSOCIATES P C     | AUDIT FEES                     |        | 5,500.00     | 81676   | 3/26/24    |
|                              | 620 ADMINISTRATION TOTAL       |        | 7,068.75     |         |            |
| LEGAL                        |                                |        |              |         |            |
| SMITH, MILLS, SCHROCK, PC    | DISCUSSION FOR TIER AGREEMENTS |        | 129.50       | 81677   | 3/26/24    |

| VENDOR NAME                 | REFERENCE                      | AMOUNT | VENDOR TOTAL | CHECK#  | CHECK DATE |
|-----------------------------|--------------------------------|--------|--------------|---------|------------|
|                             | 640 LEGAL TOTAL                |        | 129.50       |         |            |
|                             | 001 GENERAL TOTAL              |        | 58,718.61    |         |            |
| AQUATIC CENTER<br>POOL      |                                |        |              |         |            |
| ACCESS GRANTED SYSTEMS      | POOL PASS SOFTWARE             |        | 741.00       | 81645   | 3/26/24    |
| MIDAMERICAN ENERGY          | ELECTRIC SERVICE AQUATIC CNTR  |        | 292.61       | 81667   | 3/26/24    |
|                             | 445 POOL TOTAL                 |        | 1,033.61     |         |            |
|                             | 002 AQUATIC CENTER TOTAL       |        | 1,033.61     |         |            |
| ROAD USE TAX<br>LIABILITIES |                                |        |              |         |            |
| FED/FICA TAX PAYMENT        | FED/FICA TAX                   |        | 2,842.96     | 1291613 | 3/21/24    |
| TREASURER, STATE OF IOWA    | STATE TAX                      |        | 468.48       | 1291614 | 3/21/24    |
|                             | 050 LIABILITIES TOTAL          |        | 3,311.44     |         |            |
| STREET                      |                                |        |              |         |            |
| BLACK HILLS ENERGY          | SERVICE                        |        | 302.24       | 81684   | 3/26/24    |
| AUTO VALUE/ARNOLD MOTOR     | 12 V HVY DTY BATTERY           |        | 326.59       | 81650   | 3/26/24    |
| BOMCAARS                    | SMALL TRAILER COUPLER          |        | 34.28        | 81652   | 3/26/24    |
| EAGLE ENGINEERING           | GENERAL MEET & DISCUSS         |        | 1,477.75     | 81654   | 3/26/24    |
| IOWA ONE CALL               | LOCATES                        |        | 36.20        | 81685   | 3/26/24    |
| MIDAMERICAN ENERGY          | ELECTRIC SERVICE STREET LIGHTS |        | 3,198.35     | 81667   | 3/26/24    |
| SORENSEN ELECTRIC INC       | SHARP & WALNUT STOP LIGHT      |        | 237.50       | 81678   | 3/26/24    |
| UPHOFF OUTDOOR POWER, LLC   | CHAINSAW BAR & CHAIN           |        | 102.55       | 81682   | 3/26/24    |
|                             | 210 STREET TOTAL               |        | 5,715.46     |         |            |
|                             | 110 ROAD USE TAX TOTAL         |        | 9,026.90     |         |            |
| EMPLOYEE BENEFITS           |                                |        |              |         |            |
| POLICE                      |                                |        |              |         |            |
| IOWA WORKFORCE DEVELOPMENT  | UNEMPLOYMENT TAXES             |        | 168.10       | 1291617 | 3/26/24    |
| PRINCIPAL LIFE INS CO       | LIFE INS                       |        | 169.28       | 81673   | 3/26/24    |
| WELLMARK BC/BS              | MEDICAL AND DENTAL             |        | 16,247.22    | 81683   | 3/26/24    |
|                             | 110 POLICE TOTAL               |        | 16,584.60    |         |            |
| FIRE                        |                                |        |              |         |            |
| IOWA WORKFORCE DEVELOPMENT  | UNEMPLOYMENT TAXES             |        | 96.68        | 1291617 | 3/26/24    |
| PRINCIPAL LIFE INS CO       | LIFE INS                       |        | 133.09       | 81673   | 3/26/24    |
| WELLMARK BC/BS              | MEDICAL AND DENTAL             |        | 12,783.55    | 81683   | 3/26/24    |
|                             | 150 FIRE TOTAL                 |        | 13,013.32    |         |            |

| VENDOR NAME                   | REFERENCE                       | AMOUNT | VENDOR TOTAL | CHECK#  | CHECK DATE |
|-------------------------------|---------------------------------|--------|--------------|---------|------------|
| <b>STREET</b>                 |                                 |        |              |         |            |
| IOWA WORKFORCE DEVELOPMENT    | UNEMPLOYMENT TAXES              |        | 67.35        | 1291617 | 3/26/24    |
| PRINCIPAL LIFE INS CO         | VISION INS                      |        | 149.39       | 81673   | 3/26/24    |
| WELLMARK BC/BS                | MEDICAL AND DENTAL              |        | 8,075.76     | 81683   | 3/26/24    |
|                               | 210 STREET TOTAL                |        | 8,292.50     |         |            |
| <b>LIBRARY</b>                |                                 |        |              |         |            |
| IOWA WORKFORCE DEVELOPMENT    | UNEMPLOYMENT TAXES              |        | 49.33        | 1291617 | 3/26/24    |
| PRINCIPAL LIFE INS CO         | LIFE INS                        |        | 82.37        | 81673   | 3/26/24    |
| WELLMARK BC/BS                | MEDICAL AND DENTAL              |        | 6,219.19     | 81683   | 3/26/24    |
|                               | 410 LIBRARY TOTAL               |        | 6,350.89     |         |            |
| <b>PARK</b>                   |                                 |        |              |         |            |
| IOWA WORKFORCE DEVELOPMENT    | UNEMPLOYMENT TAXES              |        | 21.32        | 1291617 | 3/26/24    |
| PRINCIPAL LIFE INS CO         | VISION INS                      |        | 51.92        | 81673   | 3/26/24    |
| WELLMARK BC/BS                | MEDICAL AND DENTAL              |        | 3,638.89     | 81683   | 3/26/24    |
|                               | 430 PARK TOTAL                  |        | 3,712.13     |         |            |
| <b>CEMETERY</b>               |                                 |        |              |         |            |
| IOWA WORKFORCE DEVELOPMENT    | UNEMPLOYMENT TAXES              |        | 15.75        | 1291617 | 3/26/24    |
| PRINCIPAL LIFE INS CO         | LIFE INS                        |        | 11.23        | 81673   | 3/26/24    |
| WELLMARK BC/BS                | MEDICAL AND DENTAL              |        | 2,747.73     | 81683   | 3/26/24    |
|                               | 450 CEMETERY TOTAL              |        | 2,774.71     |         |            |
| <b>ADMINISTRATION</b>         |                                 |        |              |         |            |
| IOWA WORKFORCE DEVELOPMENT    | UNEMPLOYMENT TAXES              |        | 40.14        | 1291617 | 3/26/24    |
| PRINCIPAL LIFE INS CO         | LIFE INS                        |        | 39.81        | 81673   | 3/26/24    |
|                               | 620 ADMINISTRATION TOTAL        |        | 79.95        |         |            |
|                               | 112 EMPLOYEE BENEFITS TOTAL     |        | 50,808.10    |         |            |
| <b>DTR GRANT</b>              |                                 |        |              |         |            |
| CDBG HOUSING PROJECTS         |                                 |        |              |         |            |
| SOUTHWEST IA PLANNING COUNCIL | 23-DTR-006                      |        | 859.00       | 81679   | 3/26/24    |
|                               | 140 CDBG HOUSING PROJECTS TOTAL |        | 859.00       |         |            |
|                               | 312 DTR GRANT TOTAL             |        | 859.00       |         |            |
|                               | Accounts Payable Total          |        | 120,446.22   |         |            |
| <b>Payroll Checks</b>         |                                 |        |              |         |            |
|                               | 001 GENERAL                     |        | 17,806.89    |         |            |

**CLAIMS REPORT**  
Vendor Checks: 3/13/2024- 3/26/2024

| VENDOR NAME | REFERENCE              | AMOUNT | VENDOR TOTAL | CHECK# | CHECK DATE |
|-------------|------------------------|--------|--------------|--------|------------|
|             | Total Paid On: 3/15/24 |        | 17,806.89    |        |            |
| 001         | GENERAL                |        | 36,567.81    |        |            |
| 110         | ROAD USE TAX           |        | 7,566.83     |        |            |
|             | Total Paid On: 3/21/24 |        | 44,134.64    |        |            |
|             | Total Payroll Paid     |        | 61,941.53    |        |            |
|             | Report Total           |        | 182,387.75   |        |            |



**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

| FUND  | NAME              | AMOUNT     |
|-------|-------------------|------------|
| 001   | GENERAL           | 113,093.31 |
| 002   | AQUATIC CENTER    | 1,033.61   |
| 110   | ROAD USE TAX      | 16,593.73  |
| 112   | EMPLOYEE BENEFITS | 50,808.10  |
| 312   | DTR GRANT         | 859.00     |
| ----- |                   |            |
|       | TOTAL FUNDS       | 182,387.75 |

## Glenwood City Council Committee Meeting Minutes

March 12, 2024

Glenwood City Council met for committee meetings on Tues, 3.12.2024 at 6:00 pm in Council Chambers prior to the City Council meeting. Mayor Angela Winquist called the meeting to order with the following present Council Members: Donnie Kates, Laurie Smithers, Christina Duran, Natalie McEwen, & Mike Lines. City employees: Police Chief Johansen, Fire Chief Matt Gray, Jessica Alley, Amber Farnan & Tara Painter. Guests: Laura Kuhl.

*Committee meetings are open to the public and for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting*

### Budget & Finance:

- Council discussed Fairview Creek Project, Redbud Road, Chestnut ROW (Right-of-Way), 6th St to W Florence Rd, FD bunker gear & ambulance purchase (in 3 years) being top priorities; Council discussed if GO Bond, RUT funds, and obligating ARPA possible for projects
- Budget update will be given in Council

## Glenwood City Council Minutes

March 12, 2024

Glenwood City Council met in regular session on Tues, 2.27.2024 at 7:00 pm in Council Chambers. Mayor Angela Winquist called the meeting to order with the following present Council Members: Donnie Kates, Laurie Smithers, Christina Duran, Natalie McEwen & Mike Lines. City employees: Police Chief Johansen, Fire Chief Matt Gray, Jessica Alley, Amber Farnan & Tara Painter. Guests: Laura Kuhl, Joe Foreman, Ryan Lenagh, Gavin Lenagh, Collin Lenagh & Carter McDowell. Virtual: Bob Wray.

### Pledge of Allegiance

Motion Smithers/2nd Lines to approve the Consent Agenda as printed: Agenda, Abstract of Claims #16, Minutes from February 27, 2024, Renewal liquor licenses for El Porton Mexican Grille & Quarthouse Lounge; Ayes- 5 Nays- 0 motion carried

Public Comment- Boy Scout Troop welcomed by Council

### *Council reports on committee meetings held prior to the Council meeting*

Smithers for Budget & Finance- Discussed GO Bond work session, & RUT Funds; Farnan looking to possibly lower the current tax levy rate; ARPA money needs to be obligated by December 2024

### Department Reports

Farnan for Public Works- RUT is working on stop light repair, cold patch & concrete repair; pool will have lines scoped in spring for pipe repairs, new bucket for the pool will be replaced

Motion Kates/2nd Duran to approve increase of \$0.25/hr for Justin Nuckolls to \$25.79 per union contract, after obtaining his CPO certificate effective February 12, 2024; Ayes- 5 Nays- 0 motion carried

Police Chief Johansen- PD had 177 calls, 19 arrests; working on Project Lifesaver

Director Painter for Library- hiring new library assistant; received new bids for vestibule repair; lights getting change out for LED

Farnan for Cemetery- The board agreed not to change day & time of board meetings

Fire Chief Gray- 53 Fire/EMS calls since last Council; currently in a burn ban & lots of fires still

Park & Rec- still looking for a Camp Host for the Glenwood Lake Campsite

Admin/Finance Farnan- Farnan attending IMMI Meeting on 3.28.24; Alley attending either Employment Conference or IMFOA in April; Super Board Meeting will be at City Hall March 28th at 6:00 pm, anyone is welcome to attend; City representatives attended RAGBRAI Des Moines Meeting

Motion Smithers/2nd Kates to approve Proposal from Eagle Engineering on Third Party Reviews for CDBG Projects, cost is reimbursable through IEDA; Ayes- 5 Nays- 0 motion carried

Motion Duran/2nd Lines to allow City Clerk to follow proper protocol for disposition of old chairs from City Hall & Police Department; Ayes- 5 Nays- 0 motion carried

Motion Kates/2nd McEwen to approve February 2024 Financials & Rev/Expense Report; Ayes- 5 Nays- 0 motion carried

Motion Kates/2nd Smithers to Approve the following CDBG Pass Thru Funds Pay Request: Pay Request 15 (Final) - 1001 N Linn St, 19-DRH-007 - in the amount of \$10,838.00, Pay Request 12 (Final) - 210 Valley, 19-DRH-005 - in the amount of \$24,754.08, Pay Request 12 - Arbor Hills, 19-DRH-018 - in the amount of \$309,772.80, Pay Request 13 - Arbor Hills, 19-DRH-018 - in the amount of \$745,346.94; Ayes- 5 Nays- 0 motion carried

Mayor Report- attended Des Moines meeting with Iowa legislators; did walk through at Burr Oak apartments

Motion Lines/2nd Duran Ayes-5 (Nays-0) to adjourn meeting at 7:29 pm; meeting adjourned

Attest:

---

Angela Winquist, Mayor

RESOLUTION 3665

RESOLUTION APPROVING PAY RAISE FOR PUBLIC WORKS EMPLOYEE WHO  
EARNED THEIR CPO CERTIFICATE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD, IOWA:

SECTION I: Justin Nuckolls has received his CPO certification, per the union contract, he is eligible for a \$0.25/hour increase. The City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions from the amounts set out below, on every other Thursday of the year and make contributions to Ipers and Social Security, or other purposes as required by law or authorization of the City Council, all subject to audit and review by the City Council.

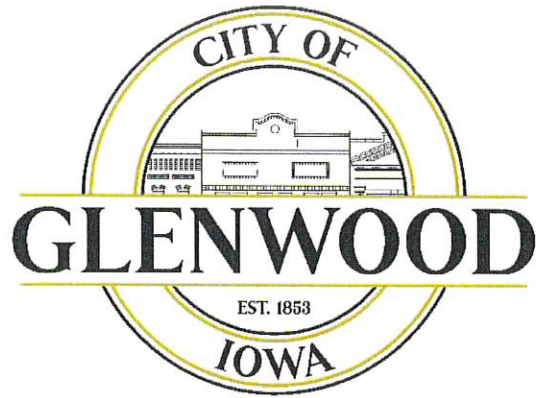
| <b>Permanent Full-Time - Street Department CPO Certification Pay Increase</b> |                  |                     |                 |                       |
|---|------------------|---------------------|-----------------|-----------------------|
| <b>Position</b>   | <b>Employee</b>  | <b>Current Rate</b> | <b>New Rate</b> | <b>Effective Date</b> |
| Street Crewman III  | Nuckolls, Justin | \$25.54             | \$25.79/hr      | 2/12/2024             |

DULY PASSED AND APPROVED THIS 26th DAY OF MARCH, 2024

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



March 26, 2024

RE: T-Mobile Grant

The City of Glenwood is excited to support the grant application being made by the Kiwanis Club for Hiley Park improvements. The Kiwanis Club has been instrumental in the caretaking of Hiley Park, they host the annual Fun Fest and continue to look for ways to improve this park. The improvements to the parking lot and retaining wall are much needed and will improve the look and accessibility of Hiley Park.

This project aims to fulfill the City of Glenwood's need for a playground area accessible to individuals with disabilities. Presently, Glenwood lacks such a facility. Introducing this amenity would address a crucial need within the community, benefiting both handicapped adults and children residing in the area. The proposed project is in line with the City's Comprehensive Plan.

Nestled just 30 miles from the vibrant heartbeat of downtown Omaha, Nebraska, Glenwood, Iowa, offers a unique blend of rural charm and urban proximity, embodying the essence of "the best of both worlds." Set against the backdrop of rolling countryside, Glenwood presents a picturesque landscape where community values and natural beauty converge. Here, residents revel in the tranquility of small-town living while enjoying convenient access to the cultural and economic opportunities of a nearby metropolitan center. With its rich history and welcoming atmosphere, Glenwood serves as an economic hub for the region, boasting diverse industries ranging from agriculture to manufacturing, and fostering entrepreneurship and innovation.

Thank you for taking our application into consideration. We are hopeful for the opportunity to collaborate with you in advancing this project.

*Angela Winqvist*

Mayor

[mayor@cityofglenwood.org](mailto:mayor@cityofglenwood.org)

5 N. Vine Street  
Glenwood, IA 51534  
(712) 527-4717

**GLENWOOD POLICE DEPARTMENT**  
**STANDARD OPERATING PROCEDURE**

**Chapter 89: Project Lifesaver**

**Issue Date:** March 8<sup>th</sup>, 2024

**Review Date:**

**Revision Date:**

**Authorized by:** Chief Eric Johansen

**I. Purpose:**

The purpose of this policy is to establish guidelines for placing citizens into the Project Lifesaver Program, monitoring those citizens, and locating them when lost.

**II. Policy:**

The Glenwood Police Department is committed to the safety of all persons within the community and recognizes that some individuals, due to medical conditions (e.g. Alzheimer's disease, Autism, etc.), may be at risk to wander away from either a home or care facility. It is therefore incumbent upon the Police Department to provide those families with the most up to date equipment to minimize the risk to those individuals. Personnel assigned and trained in the use of the Project Lifesaver Tracking Equipment shall be responsible for responding when activated to help search for and locate clients of the Project Lifesaver Program. Additionally, these officers shall have the responsibility to enroll clients into the program and continue with battery changes and maintenance records as needed throughout the time the client is enrolled in the program.

The Glenwood Police Department shall also provide this service to nearby by participating agencies and will respond when requested to those jurisdictions to assist with locating a missing person enrolled in the program.

**III. Definitions:**

- A. RECEIVER :** A Mobile locator Unit that can track frequencies.
- B. PROJECT LIFESAVER COORDINATOR:** Glenwood Police Department employee assigned by the Chief to review and approve applications for the Project Lifesaver Program, coordinate placement into and removal from the program,



coordinate training for other employees, and coordinate search efforts when requested.

- C. PROJECT LIFESAVER OFFICER:** Police department employees trained to place individuals into the program, remove individuals from the program, and track missing clients.
- D. WRISTBAND TRANSMITTER :** A transmitter that will pulse or emit a radio signal approximately once every second.

#### **IV. Procedures:**

##### **A. Guidelines for Client Application:**

1. The following individuals may apply to be placed in the Project Life Saver Program:
  - a) Persons that are suffering with Alzheimer's disease, dementia and other related mental dysfunction disorders or injuries that may be at risk wandering from a caregiver.
  - b) Persons who are afflicted with Down syndrome, Autism, or other illness or injury that may place him or her at risk to wander.
2. Clients must have a twenty-four (24) hour caregiver who can check the batteries and report immediately to the Mills County dispatch center if the client wanders.
3. Transmitters shall be placed with clients only at the request of a legally responsible party, including:
  - a) Spouse.
  - b) Son or daughter, in the absence of a spouse.
  - c) Family member having legal, primary caregiver responsibility.
  - d) Assisted living or nursing home administrator requiring a transmitter for client to reside at the facility.
  - e) Father or Mother, if client is a minor.
  - f) In the event there is no spouse and there is a disagreement on placement, no placement shall be done until requested by the family member having legal authority via power of attorney or court order naming him or her as the responsible caregiver.

##### **B. Client Placement and Removal from Project Lifesaver Program:**

1. After receiving an inquiry from a caregiver regarding an individual meeting the above criteria, the Glenwood Police Departments Project Lifesaver

Coordinator shall provide the caregiver with program information and a copy of the Project Lifesaver contract.

2. If the caregiver wishes to have the individual placed on the program, the Project Lifesaver Coordinator shall meet with the family or caregiver of a potential client and discuss the Project Lifesaver Program.
3. Once the family or caregiver has signed a Glenwood Police Departments Project Lifesaver contract, which gives the Police Department permission to fit the new client with a transmitter, a Project Lifesaver Officer will fit the new client with a wristband transmitter. The family member or caregiver will be given a transmitter tester and instructed how to use the transmitter tester and how to complete the daily Battery/Transmitter.  
The assigned Project Lifesaver deputy shall complete a Client Profile and enter the information into the Lifesaver Management Database.
4. When a family member or caregiver requests to have the client removed from the program, the assigned Project Lifesaver Officer will remove the transmitter from the client and retrieve all equipment.
5. Family members or Caregivers may be responsible for the cost of equipment replacement and for any damaged or lost equipment belonging to the Glenwood Police Departments Project Lifesaver Program.

**C. Search Guidelines:** The following procedures shall be adhered to when a search is conducted for a missing Project Lifesaver client.

1. Electronic receiver and equipment shall be stored at the Glenwood Police Department for use by Project Lifesaver Officers.
2. When Mills County Communications receives a call regarding a missing Project Lifesaver client, road patrol units shall be dispatched.
3. The on-scene officer shall conduct an investigation regarding the missing individual. After confirmation that the individual is not at the location and is currently a client of Project Lifesaver. Officers should obtain information regarding where the individual was last seen and what he or she was last seen wearing.
4. A supervisor shall be notified. The supervisor may respond to the scene, if possible.
5. Officers shall contact Project Lifesaver Response Team members starting with the Project Lifesaver Coordinator.

6. One of the Project Lifesaver Officers shall respond to the Glenwood Police Department to retrieve the Project Lifesaver Search Equipment and will then respond to the scene.
7. Upon arrival a Project Lifesaver Officer, they shall conduct an electronically assisted search. The highest ranking or most senior Project Lifesaver Officer shall be responsible for the search unless he or she is relieved by a superior command officer. Other Officers and search members on scene shall assist the search as directed by the Project Lifesaver Officer.
8. Only Project Lifesaver search specialists shall utilize tracking equipment.
9. If needed, additional Project Lifesaver personnel from other law enforcement agencies may be requested to assist with the search. A Project Lifesaver Officer may make this request.
10. Upon locating the missing client, the ranking officer on scene shall determine if medical treatment and/or transport home are appropriate and ensure its completion.
11. The Project Lifesaver officer shall determine when a search is to be terminated after consulting with all available team members at the scene.
12. The originally assigned Officer shall complete an Supplemental Report upon completion of the search.

**D. Maintenance Procedure for Project Lifesaver Equipment:**

1. Project Lifesaver Officers assigned by the Project Lifesaver Coordinator shall complete maintenance checks on all transmitters that belong to the Glenwood Police Department Project Lifesaver Program.
2. Batteries shall be replaced in each transmitter every sixty (55) days from the date of installation. Bands shall also be replaced and adjusted at this time, as needed.
3. At the sixty (55) day inspection, transmitters shall be checked with a Transmitter Tester and receiver to ensure that they are functioning properly. The transmitter shall be tested inside the residence and outside the residence.
4. All maintenance of equipment shall be documented by the Officer performing the maintenance.

**E. Project Lifesaver Program Coordinator Responsibilities:**

1. The Projector Lifesaver Coordinator shall be responsible for assigning potential clients for the program to a Project Lifesaver Officer.
2. The Projector Lifesaver Coordinator shall maintain all records including, but not limited to, applications, contracts, logs, client profiles, and after-action reports.
3. The Projector Lifesaver Coordinator shall ensure that all new client information is placed into the Project Lifesaver management database.
4. The Projector Lifesaver Coordinator shall provide Communications with an updated client list including name, address, caregiver name and assigned frequency number and Photo. The Projector Lifesaver Coordinator shall also provide Communications a Project Lifesaver Officer call out list.
5. The Projector Lifesaver Coordinator shall check the receiver equipment monthly to ensure it is functioning properly and that batteries are charged.

**F. Project Life Saver Funding:**

1. Any donations received shall be given to the Office Manager for deposit into the Glenwood Police Departments Project Lifesaver account set up with Project Lifesaver International or account setup with the City of Glenwood Iowa.
2. Funds generated shall only be used for the purchase, maintenance, or replacement of Project Lifesaver equipment.
3. Donations that are made from civic organizations, businesses or private individuals shall also be deposited into the Glenwood Police Departments Project Lifesaver fund/account. These funds shall be used to make purchases needed to continue the program.

## GLENWOOD CEMETERY BOARD MEETING

The Glenwood Cemetery Board met in regular session on March 20, 2024 at 9:30 A.M., at the Cemetery Legion Building with the following present: Board Members Jerry Shaw & Ray Dean Cain, & Cemetery Sexton Michael Collins. Guest: Council Member Mike Lines

Motion by Cain, seconded by Shaw to approve the agenda as presented; Ayes - 2 Nays - 0

Motion by Cain, seconded by Shaw, to approve the minutes of February 22, 2024;  
Ayes - 2 Nays - 0

Motion by Shaw, seconded by Cain, to approve claims; Ayes - 2 Nays - 0

### Discussion:

- Talked about the kiosk, went to Red Oak with Amber Farnan, plan on going to a couple of cemeteries, talked about what we saw in Red Oak
- Looking at a company called Windy Prairie Systems that does digital mapping and systems, going to call some other cemeteries to talk about their experience with the company

Motion by Shaw, seconded by Cain, to adjourn the meeting

Meeting adjourned at 9:57 a.m.

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Mike Collins, Cemetery Sexton

---

Ray Dean Cain, Chairman

**Planning and Zoning Board**

**Meeting Minutes**

**City Hall -5 N. Vine Street**

**February 21, 2024**

The Planning and Zoning Board met on Wednesday February 21, 2024, at 5:00 PM at the city council chambers and via electronic meeting. Chair Dick Davis called the meeting to order with the following members present Ed Bogard, John Bueltel Richard Crouch, Tacy Bolte, Susan Schenck, Fire Chief Matt Gray and Holly Jackson from SWIPCO

Motion Bueltel /2<sup>nd</sup> by Bolte to approve the agenda; roll call 6-Ayes, Nays-0 motion carried.

No visitors were present to address the board.

Motion Crouch/2<sup>nd</sup> by Schenck to approve minutes from January 17, 2024, meeting: roll call: Ayes-6, Nays-0, motion carried.

No visitors were present to address the board.

Public Hearing for Oak Ridge Park II- Preliminary Plat

Motion Bogard/2<sup>nd</sup> by Bolte; roll call 6-Ayes, Nays-0 motioned carried.

Recommendation to Council for Oak Ridge II Preliminary Plat

Motion Bueltel/2<sup>nd</sup> Schenck; roll call 6-Ayes, Nays-0 motioned carried.

Draft language for Accessory Building/Detached Garage- Discussed the language and it was decided to get more information and bring back for further discussion.

Land Development Ordinance discussion with Holly Jackson from SWIPCO. Chapters were reviewed and will continue with more information at further meetings.

Staff Report- Chief Gray reported on building permits and nuisance properties as we are heading into the busy season.

Motion to Adjourn at 5:54 PM Bolte/2<sup>nd</sup> Bueltel; roll call: Ayes 6, Nays-0, motion carried.

  
Chairperson, Ralph Davis

  
Fire Chief Matt Gray



# ESTIMATE

**Whitetail Construction**  
Travis Schuppan & Don Exley  
59047 Hilman Rd  
Glenwood, Iowa 51534  
United States

Mobile: 402-650-7889

**BILL TO**  
**Glenwood Baseball and Softball**  
Corey manley

712-520-5257  
corkeym@gmail.com

**Estimate Number:** 11

**Customer Ref:** install new service on pole for field 5 pole lights

**Estimate Date:** March 22, 2024

**Valid Until:** April 21, 2024

**Estimate Total (USD):** **\$4,500.00**

| Items  | Quantity | Price                        | Amount            |
|--|----------|------------------------------|-------------------|
| <b>misc demo</b><br>demo all equipment on meter pole   | 1        | \$0.00                       | \$0.00            |
| <b>200 amp service</b><br>install new 200 amp service on pole  | 1        | \$0.00                       | \$0.00            |
| <b>power reconnects</b><br>reconnect to existing wires that feed existing pole lights  | 1        | \$0.00                       | \$0.00            |
| <b>permit</b><br>all permits and inspections   | 1        | \$0.00                       | \$0.00            |
| <b>exclusion</b><br>this price does not include any repair work that is needed to be done to individual pole lights  | 1        | \$0.00                       | \$0.00            |
| <b>Estimated amount</b><br>this is the estimated amount for the items listed above. this job will be done time and material with a not to exceed cost of 4500.00 | 1        | \$4,500.00                   | \$4,500.00        |
|  |          | <b>Subtotal:</b>             | \$4,500.00        |
|  |          | <b>Total:</b>                | \$4,500.00        |
|  |          | <b>Estimate Total (USD):</b> | <b>\$4,500.00</b> |





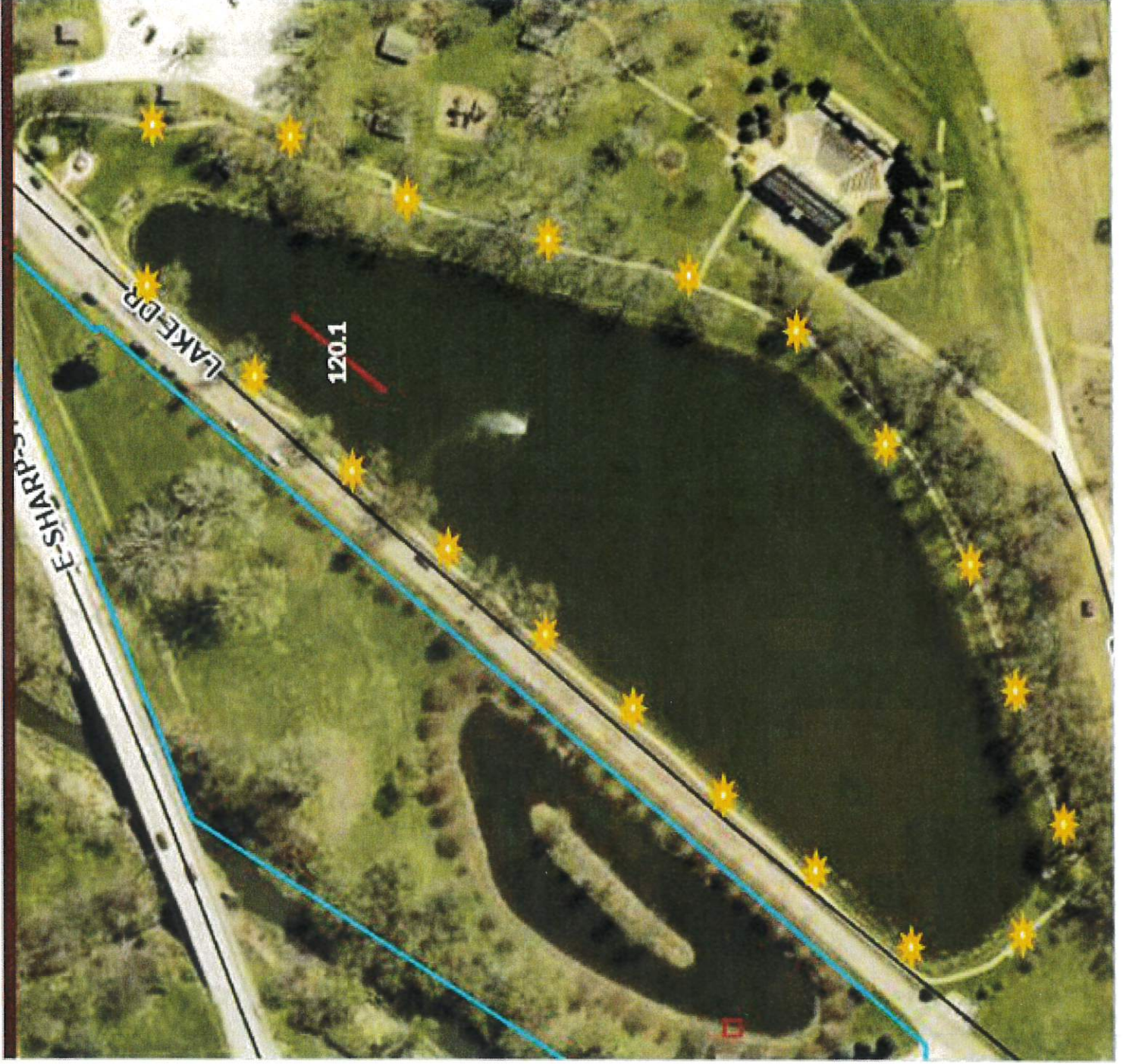
# ESTIMATE

**Whitetail Construction**  
Travis Schuppan & Don Exley  
59047 Hilman Rd  
Glenwood, Iowa 51534  
United States

Mobile: 402-650-7889

## **Notes / Terms**

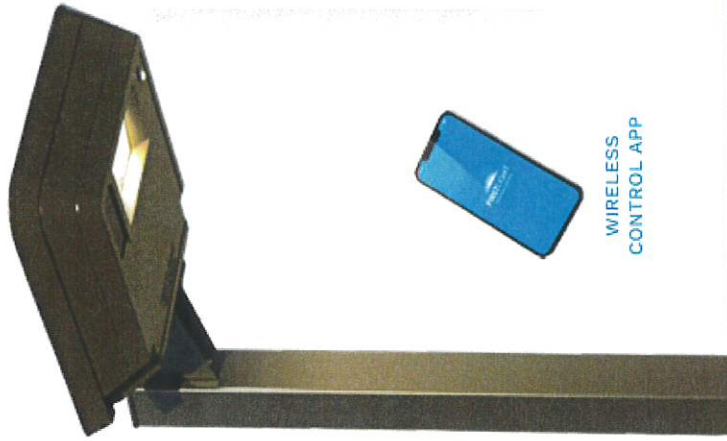
This is an estimate for the installation of a new service on meter pole to reconnect field 5 pole lights.



PHASE 1

Lake Park  
Drive





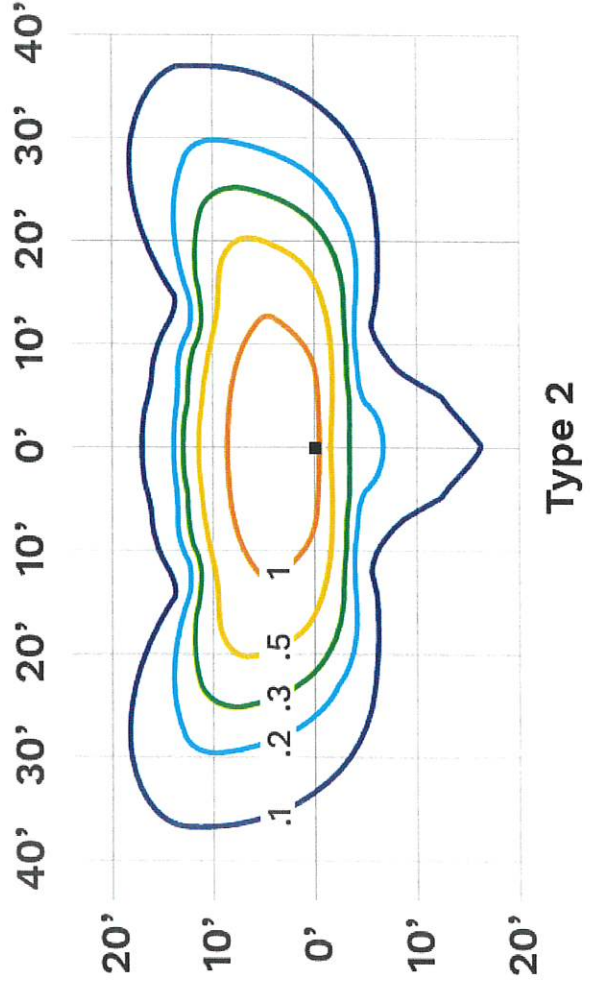
The SCL series solar LED luminaire is a great fit for commercial, recreational, bikeway/pathway and public space lighting applications. The self-contained, unobtrusive design integrates its solar power, adaptive control and LED technologies into a compact and efficient form. With robust construction and unequalled performance, the SCL series is an excellent fit wherever cost-effective, full-cutoff lighting is required.

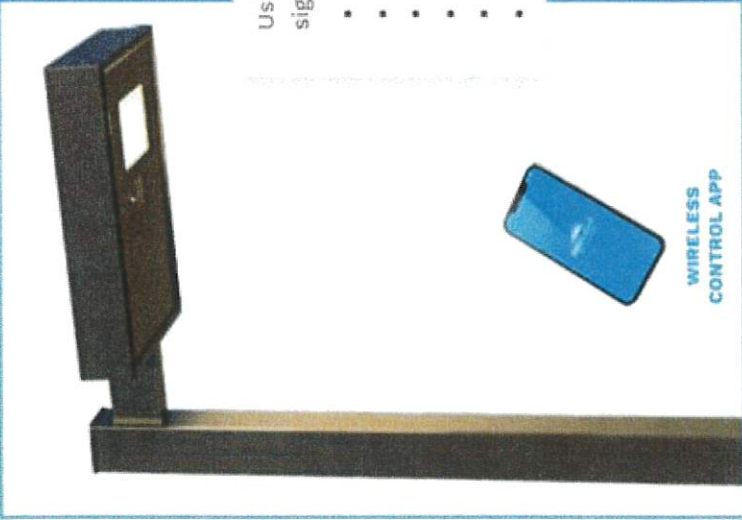
Using solar power and LEDs, the SCL series is completely self-contained and offers significant benefits:

- Cost-effective design ships fully assembled and installs in minutes
- Low installation cost and minimal site impact with no trenching, cabling or wiring
- Wireless control & communication with your light
- Minimal ongoing costs with no electrical bills or bulbs to change
- Operates entirely independent from the grid and is immune to power outages
- A sustainable choice without recurring carbon emissions

All of our solar powered lights are enabled by our innovative Solar Lighting Controller (SLC). The SLC in each light is “self-learning” and allows the lights to predictively adapt to their surroundings, providing a level of lighting performance and reliability unavailable in other solar lighting products.

## SCL Series





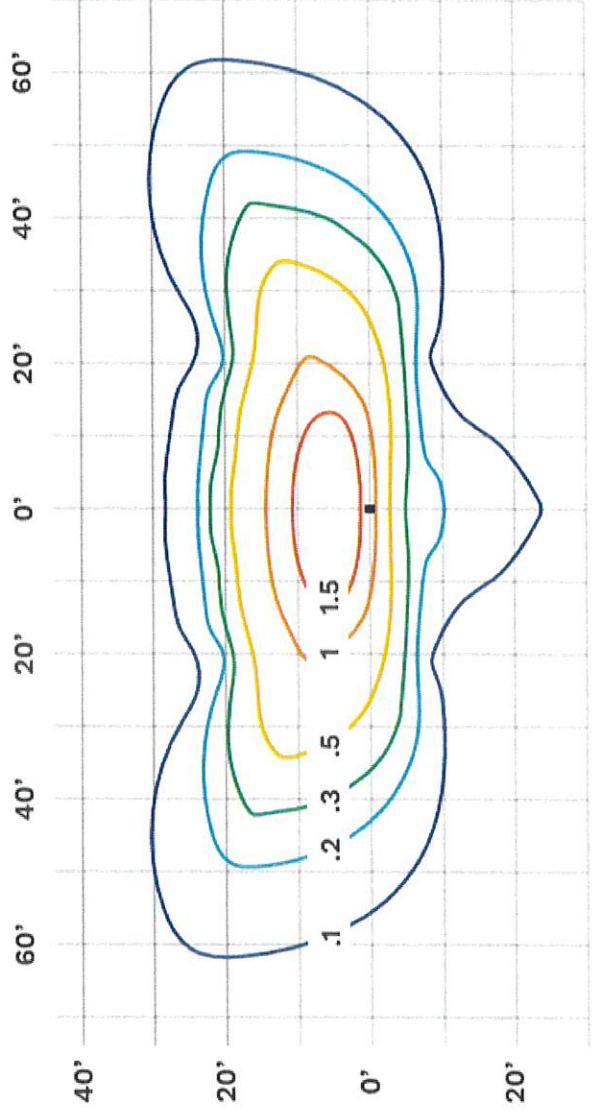
The SCL2 Series solar LED luminaire is a great fit for commercial, parking lot, recreational bikeway/pathway and public space lighting applications. The self-contained, unobtrusive design integrates its solar power, adaptive control and LED technologies into a compact and efficient form. With robust construction and unequal performance, the SCL2 series is an excellent fit wherever cost effective, full cutoff lighting is required.

Using solar power and LEDs, the SCL2 series is completely self-contained and offers significant benefits:

- Cost effective design ships fully assembled and installs in minutes
- Smart Connect provides wireless control & communication with your light
- Low installation cost and minimal site impact with no trenching, cabling or wiring
- Minimal ongoing costs with no electrical bills or bulbs to change
- Operates entirely independent from the grid and is immune to power outages
- A sustainable choice without recurring carbon emissions

All of our solar powered lights are enabled by our innovative Solar Lighting Controller (SLC). The SLC in each light is "self-learning" and allows the lights to predictively adapt to their surroundings, providing a level of lighting performance and reliability unavailable in other solar lighting products.

## SCL2 Series



Type 2

# FIRST LIGHT

| SCL        | Covering 1100 ft | SCL 2       | covering 1100 ft |
|------------|------------------|-------------|------------------|
| \$         | \$               |             |                  |
| 1,995.00   | 14 27,930.00     | \$ 2,995.00 | 9 \$26,955.00    |
|            |                  |             |                  |
| 12 ft pole |                  | 20 ft pole  |                  |
| \$         | \$               |             |                  |
| 642.00     | 14 8,988.00      | \$ 1,132.00 | 9 \$10,188.00    |
|            |                  |             |                  |
|            | \$               |             | \$37,143.00      |
|            | 36,918.00        |             |                  |

The March 21, 2024 meeting of the Glenwood Park Board was called to order by Chairman Randy Romens.

Roll Call: Chairman Randy Romens, Jim Henderson, Vanessa Covington, Chelsey Mass, Park Superintendent Ron Mattox, Mayor Winqvist, Councilman Mike Lines.

Motion by Covington, 2<sup>nd</sup> by Henderson to approve the agenda, claims, and minutes of the February 15, 2024 meeting. Ayes 4, Nays 0.

Shawn Koehler of the Glenwood Baseball Club addressed the board. He stated that he had four requests and reminded the board that the Baseball Club had made \$18,000 of improvements in the past year. 1. The club would like to use the old concession stand for storage. The board had previously talked about tearing this building down. Koehler said they still use it for storage of equipment. Their plan is to gut the building and add shelves. Eventually they will take out the sliding doors, probably add a garage door and re-side the building. The club will cover the costs for this project. Mass asked if the building was currently an eyesore. Mattox stated it really isn't too bad. 2. The club would like to get the lights back on for Field #5. Whitetail Electric has estimated it will cost between \$1500-\$5000. This project was slated to be down a couple years ago, approved by the board, and an electrician was paid for materials. Unfortunately, the electrician never did the work and the city had to request a refund. Koehler said this field is really needed. Five years ago, there were nine ball teams. This year there are 22 teams. Covington asked if we have enough money in the budget still this year. Winqvist said she would speak to City Council about this since we had previously approved this project. 3. The baseball club has installed the new scoreboard on field 3 and the one on field 4 is ready to go up. They need to install new beams for this one. They would like to sell the two old scoreboards with the funds going back to the club. There was some question if they could do this if the scoreboards were city property. They are old and we really don't know when they were installed. Koehler stated that the funds from selling these would go back to the scholarship fund for kids who need it. Romens suggested that we gift the scoreboards to the Baseball Club for this purpose. 4. Koehler said that sometimes the fields get like "concrete". They have a piece of equipment that they use to drag the fields, but really don't have a way to move it from the baseball complex to the city field. They would like to lease a small tractor for the summer. Mattox asked if they ever used the equipment that the park has at city field and Koehler stated that they had not. Mattox also stated that maybe they could sometimes leave the older Gator at the city field for the club to use. There were some questions about whether they could do this due to liability. Mayor Winqvist said she would look into this.

In response to Koehler's requests: 1. Motion by Covington, 2<sup>nd</sup> by Henderson to allow the Glenwood Baseball Club to utilize the old concession building for storage and to do the work on the building as needed. Ayes 4, Nays 0. 2. Motion by Henderson, 2<sup>nd</sup> by Mass to allow Whitetail Electric to work on the lights on Field #5 with the amount not to exceed \$5000. 3. Motion by Covington, 2<sup>nd</sup> by Henderson to gift the two old scoreboards to the baseball club. Ayes 4, Nays 0. 4. Tabled for now.

The baseball discussion continued with Koehler stating that two years ago the fence on Field #4 was damaged during the windstorm. It was never turned into insurance. He has asked Farnan to check to see if insurance can still take care of it as the fence needs to be repaired. Koehler also stated that they are still working on plans to flip Field #5. It will need new fence and new bleachers, but they would like to leave the old bleachers behind the field. He also stated that flipping the field will not affect the light repairs that will be done. Mattox said that the water will likely not be turned back on before the first



games due to still freezing temperatures. Mattox also said that he needs a complete and accurate game schedule so he can have the fields prepared. Koehler left the meeting.

Romens has continued to work on the use agreements. We had previously talked about doing a flat fee instead of a per person fee for the youth sports clubs. Now Romens feels like we probably just need to stick with per person fees. Covington suggested that we raise the fee from \$8 to \$10 dollars. We have not raised these fees in several years. Motion by Covington, 2<sup>nd</sup> by Mass to increase the fee to \$10 per athlete. Ayes 4, Nays 0. We will work to get the user agreements updated and sent out to each club/organization.

We have no had any applicants for the camp host position. Farnan has told Mattox we need to move forward assuming we will not have one this camping season. Farnan also said she would like the park employees to take over reservations, collecting fees, etc. Mattox said that maybe part time employee Meggison could take on these responsibilities. If so, Mattox will ask about giving him a bit of a pay raise. Mattox said he would like to keep site 1 open for at least a couple weeks in April in case we would still be able to find a host.

There was a brief discussion regarding the location of the new dock. This was discussed last month. Mattox feels the best place is at the north end of the lake. Henderson said that he feels this isn't a good location since this is the narrow end of the lake. Covington said she had walked around the lake recently and couldn't see where else to place it due to the steep banks, large rocks, etc. Mass asked if the placement would have to be permanent and Mattox said that it was not. The dock could be moved. Romens stated that maybe we could explore purchasing another dock in the future and Covington said then we could replace the one at the south end that needs some work. Motion by Covington, 2<sup>nd</sup> by Mass to place the new dock at the north end of the lake. Ayes 3, Nays 1 (Henderson). After this discussion and vote Mattox stated that in the future, he feels like decisions like this should be left up to him and should not need board approval. Covington thanked him for reminding the board of this.

Covington said she had two new bids for the new disc golf course. She said that both bids are not identical, but that she felt we could still make a decision. The first bid is from Zenith Disc Golf in Colorado. It is \$23,050 for an 18-hole course and includes everything except for the tee pads. The next bid is from American Disc Golf in Omaha. This bid is for \$10,000 for a 9-hole course (to possibly include 18 baskets) and includes tee pads, but not baskets. There is also a bid from Nebraska Disc Golf Company for \$9975 for 19 baskets. These are top of the line baskets, but we would be getting them at a discount. Henderson asked why we needed 19 baskets. Covington stated that there is some consideration of putting in 9 tee pads and having a long hole and short hole for each tee pad. The company also suggests ordering one extra basket just to have in case the need arises. Currently we have around \$10,000 from the Ron Kohn memorial, the county has agreed to give us \$7000, last month it was stated that park board may be able to pitch in a bit, and we are still working on fundraising. We plan to host an event at the park and Keg Creek Brewing on May 11, and we will also bring in some money by selling sponsorships for each of the 9 holes. Covington said we are very close to being able to begin the construction of the course. Motion by Henderson, 2<sup>nd</sup> by Mass to accept the bid from American Disc Golf Design and Nebraska Disc Golf Company. Ayes 4, Nays 0.

There was a very brief discussion regarding pickleball. The new concrete is in and the work on the waterline is expected to be started in a couple of weeks. It was noted that there had been some "discussion" on the Glenwood Buzz regarding the court being closed during the winter. This decision had



been made by the board on the recommendation of the pickleball club. Henderson suggested that we may need to post a sign on the courts stating that they are closed during the winter with notation that this is a city decision.

Romens updated the board on the lights for the lake. Because funds are coming from the Ray Thomas Trust, the lights need to be ordered before June 30. The plan is to start with 9 lights on the roadside of the lake and then add more around the lake at a later time. We have received \$30,000 from the Ray Thomas Fund, \$7500 from Mills County and \$10,000 will come from the park budget. Henderson asked how bright the lights would be and if they would be a problem for the campers. Romens stated that the lights will shine down on the path only and that they will be on a timer for them to come on at dusk, dim after a few hours, and shut off at dawn.

Superintendent Report: Mattox stated that he needs to start getting the baseball fields ready for the season. This includes scarifying and dragging, adding nitrogen, and reseeding. He will need to rent equipment from Corning Rentals. The weekly rental for the tractor, lawn rake, seeder and harrow will be \$1245. He will also work on the small pond area while he has the equipment. The seed and chemicals will cost approximately \$3195 and will be split between the park budget and rec budget. Since this is a yearly budgeted expenditure, Farnan told Mattox that it did not need approval from City Council. Mattox stated that Konfrst had planned to get the dangerous trees taken down recently and then it rained and caused the ground to be too soft. He plans to be there to get the work done next week. Mattox said that he would be ordering more gravel soon and hopes that Jamey from the city department will be able to haul it. Next, Mattox said we need to get ads out for the seasonal positions. He would like Meggison to start on April 1 and then have two more part time employees for the summer. Mattox said the board had received a letter from the Museum Board and that they would be taking over the care and maintenance and the rental of the museum shelter.

Romens said he has purchased two lights for the lake that are supposed to help keep the geese away. Mattox said that he needs to wait until the water level is a bit higher before installing them.

Henderson reported that Kiwanis had received \$40,000 from the Iowa West Foundation for the Hiley Park Project. They are also working on securing a large grant from T-Mobile.

The meeting was adjourned.

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Vanessa Covington, Secretary

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Randy Romens, Chairperson

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

|   |                         |   |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
|---|-------------------------|---|-----------|---|---|---------------|-----------------|-------------------------------------|-----------------|-----------------|---------------------|-----|-------------|--------------|-----|-----|
| <b>BUDGET FY</b><br><b>2024</b>   |                         | <b>General Accounting Expenditure</b>   |           |   |   |               |                 | <b>DOCUMENT NUMBER</b><br><b>13</b> |                 |                 |                     |     |             |              |     |     |
| DATE<br>3/19/2024   |                         | ACCTG PERIOD (mm/yyyy)<br>8/17/2023 - 12/4/2023   |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| VENDOR CODE<br>2132981  |                         |   |           | AGENCY NAME   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| VENDOR NAME AND ADDRESS<br>City of Glenwood<br>5 North Vine Street<br>Glenwood, Iowa 51534  |                         |   |           | BILL TO ADDRESS (ORDERING AGENCY)<br>Iowa Economic Development Authority<br>1963 Bell Avenue, Suite 200<br>Des Moines, Iowa 50315 |   |               | SHIP TO ADDRESS |                                     |                 |                 |                     |     |             |              |     |     |
| TERMS   |                         | FOB   |           | ORDER APPROVED BY   |   |               |                 | GOODS RECEIVED/SERVICES PERFORMED   |                 |                 |                     |     |             |              |     |     |
| QUANTITY  |                         |   |           | VENDOR'S INVOICE NUMBER   |   |               |                 | DATE INITIALS                       |                 |                 |                     |     |             |              |     |     |
| ORDERED   | RECEIVED                | UNIT OF MEASURE   |           | UNIT PRICE  |   |               |                 | TOTAL PRICE                         |                 |                 |                     |     |             |              |     |     |
|   |                         | Request for Payment under 2019 CDBG-DR<br>Contract Number: 19-DRH-006 306 N Locust<br><br>Report Number: 13 |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| <b>DOCUMENT TOTAL</b>   |                         |   |           |   |   |               |                 | <b>\$ 17,672.87</b>                 |                 |                 |                     |     |             |              |     |     |
| <b>CLAIMANT'S CERTIFICATION</b>   |                         |   |           |   | <b>AGENCY CERTIFICATION</b>   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID. |                         |   |           |   | I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| DATE  |                         | TITLE   |           |   | CODE OR CHAPTER SECTION(S)  |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| CLAIMANT'S SIGNATURE  |                         |   |           |   | AUTHORIZED SIGNATURE  |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY  |                         |   |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| DOC TYPE (GAX)<br><b>GAX</b>  | DOC NUMBER<br><b>13</b> | DOC DATE  | ACCTG PRD | BUDGET FY<br><b>24</b>  | ACTION NEW/MOD  | PO SHIP INSTR | GAX TYPE        | INT IND                             | INT SELLER FUND | INT SELLER AGCY |                     |     |             |              |     |     |
| VENDOR CODE<br><b>3052881</b>   | ADDR OVERRIDE           | FA INDICATOR  | LEFT IND  | TEXT - pos only (Y/N)   | TEXT (pos only)   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| REF DOC TYPE  | REF DOC NUMBER          | REF DOC LINE  | COM LN    | VEND INVOICE #  | COMMODITY CODE  | GS CONTRACT   |                 |                                     |                 |                 |                     |     |             |              |     |     |
| LINE  | FUND                    | AGCY  | ORG       | SUB ORG   | ACTV  | FUNC          | OBJT            | SUB OBJT                            | JOB NUMBER      | REP CAT         | QUANTITY / UNITS    | IID | DESCRIPTION | AMOUNT       | IID | PIF |
| 01  | 0001                    | 269   | 5000      |   |   |               | 4125            |                                     |                 |                 |                     |     |             | \$ 17,672.87 |     |     |
| 02  |                         |   |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| 03  |                         |   |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| 04  |                         |   |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| 05  |                         |   |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| 06  |                         |   |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| 07  |                         |   |           |   |   |               |                 |                                     |                 |                 |                     |     |             |              |     |     |
| <b>DOCUMENT TOTAL</b>   |                         |   |           |   |   |               |                 |                                     |                 |                 | <b>\$ 17,672.87</b> |     |             |              |     |     |

**GAX**

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

|   |      |                                       |      |   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
|---|------|---------------------------------------|------|---|------|---|------|-----------------------------------|------------|----------------------|------------------|------------------|-------------|---------------|-----------------|-----------------|--|
| BUDGET FY<br><b>2024</b>  |      | <b>General Accounting Expenditure</b> |      |   |      |   |      | DOCUMENT NUMBER<br><b>11</b>      |            |                      |                  |                  |             |               |                 |                 |  |
|   |      | DATE<br>3/22/2024                     |      | ACCTG PERIOD (mm/yy)<br>9/12/2023 - 1/31/2024   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| VENDOR CODE<br>2132981  |      |                                       |      | AGENCY NAME   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
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| TERMS   |      | FOB                                   |      | ORDER APPROVED BY   |      |   |      | GOODS RECEIVED/SERVICES PERFORMED |            |                      |                  |                  |             |               |                 |                 |  |
|   |      |                                       |      |   |      |   |      | DATE                              |            | INITIALS             |                  |                  |             |               |                 |                 |  |
| QUANTITY  |      |                                       |      | VENDOR'S INVOICE NUMBER   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| ORDERED   |      | RECEIVED                              |      | UNIT OF MEASURE   |      | UNIT PRICE  |      |                                   |            | TOTAL PRICE          |                  |                  |             |               |                 |                 |  |
|   |      |                                       |      |   |      | Request for Payment under 2019 CDBG-DR<br>Contract Number: 09-DRH-001 712 Lofts<br><br>Report Number: 11                      |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| <b>DOCUMENT TOTAL</b>   |      |                                       |      |   |      |   |      |                                   |            | <b>\$ 247,908.53</b> |                  |                  |             |               |                 |                 |  |
| <b>CLAIMANT'S CERTIFICATION</b>   |      |                                       |      |   |      | <b>AGENCY CERTIFICATION</b>   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID. |      |                                       |      |   |      | I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| DATE  |      |                                       |      |   |      | CODE OR CHAPTER SECTION(S)  |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| TITLE   |      |                                       |      |   |      | AUTHORIZED SIGNATURE  |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| CLAIMANT'S SIGNATURE  |      |                                       |      |   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
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| DOC TYPE (GAX)  |      | DOC NUMBER                            |      | DOC DATE  |      | ACCTG PRD   |      | BUDGET FY                         |            | ACTION NEW/MOD       |                  | PO SHIP INSTR    | GAX TYPE    | INT IND       | INT SELLER FUND | INT SELLER AGCY |  |
| GAX   |      | 11                                    |      |   |      |   |      | 24                                |            |                      |                  |                  |             |               |                 |                 |  |
| VENDOR CODE   |      | ADDR OVERRIDE                         |      | FA INDICATOR  |      | EFT IND   |      | TEXT - po's only (Y/N)            |            |                      |                  | TEXT (po's only) |             |               |                 |                 |  |
| 3052881   |      |                                       |      |   |      | Y   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| REF DOC TYPE  |      | REF DOC NUMBER                        |      | REF DOC LINE  |      | COM LN  |      | VEND INVOICE #                    |            | COMMODITY CODE       |                  | GS CONTRACT      |             |               |                 |                 |  |
|   |      |                                       |      |   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| LINE  | FUND | AGCY                                  | ORG  | SUB ORG   | ACTV | FUNC  | OBJT | SUB OBJT                          | JOB NUMBER | REP CAT              | QUANTITY / UNITS | ID               | DESCRIPTION | AMOUNT        | ID              | P/F             |  |
| 01  | 0001 | 269                                   | 5000 |   |      |   | 4125 |                                   |            |                      |                  |                  |             | \$ 247,908.53 |                 |                 |  |
| 02  |      |                                       |      |   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| 03  |      |                                       |      |   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| 04  |      |                                       |      |   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| 05  |      |                                       |      |   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| 06  |      |                                       |      |   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| 07  |      |                                       |      |   |      |   |      |                                   |            |                      |                  |                  |             |               |                 |                 |  |
| <b>DOCUMENT TOTAL</b>   |      |                                       |      |   |      |   |      |                                   |            | <b>\$ 247,908.53</b> |                  |                  |             |               |                 |                 |  |

**GAX**

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

|   |                         |                                       |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
|---|-------------------------|---------------------------------------|---|---|-----------------------------------|---|-----------------|-----------------------------------|------------|-------------|----------------------|-----------------|-------------|---------------|-----|-----|
| BUDGET FY<br><b>2024</b>  |                         | <b>General Accounting Expenditure</b> |   |   |                                   |   |                 | DOCUMENT NUMBER<br><b>14</b>      |            |             |                      |                 |             |               |     |     |
|   |                         | DATE<br>3/21/2024                     |   | ACCTG PERIOD (mm/yy)<br>11/21/2023 - 3/18/2024  |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| VENDOR CODE<br>2132981  |                         | AGENCY NAME                           |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| VENDOR NAME AND ADDRESS<br>City of Glenwood<br>5 North Vine Street<br>Glenwood, Iowa 51534  |                         |                                       |   | BILL TO ADDRESS (ORDERING AGENCY)<br>Iowa Economic Development Authority<br>1963 Bell Avenue, Suite 200<br>Des Moines, Iowa 50315 |                                   |   |                 | SHIP TO ADDRESS                   |            |             |                      |                 |             |               |     |     |
| TERMS   |                         | FOB                                   |   | ORDER APPROVED BY   |                                   |   |                 | GOODS RECEIVED/SERVICES PERFORMED |            |             |                      |                 |             |               |     |     |
| QUANTITY  |                         |                                       |   | VENDOR'S INVOICE NUMBER   |                                   |   |                 | DATE                              |            | INITIALS    |                      |                 |             |               |     |     |
| ORDERED   | RECEIVED                | UNIT OF MEASURE                       | Request for Payment under 2019 CDBG-DR<br>Contract Number: 19-DRH-018 Arbor Hills<br><br><b>Report Number: 14</b> |   |                                   |   |                 |                                   | UNIT PRICE | TOTAL PRICE |                      |                 |             |               |     |     |
|   |                         |                                       |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| <b>DOCUMENT TOTAL</b>   |                         |                                       |   |   |                                   |   |                 | <b>\$ 129,672.45</b>              |            |             |                      |                 |             |               |     |     |
| <b>CLAIMANT'S CERTIFICATION</b>   |                         |                                       |   |   |                                   | <b>AGENCY CERTIFICATION</b>   |                 |                                   |            |             |                      |                 |             |               |     |     |
| I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID. |                         |                                       |   |   |                                   | I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: |                 |                                   |            |             |                      |                 |             |               |     |     |
| DATE  |                         | TITLE                                 |   |   |                                   | CODE OR CHAPTER SECTION(S)  |                 |                                   |            |             |                      |                 |             |               |     |     |
| CLAIMANT'S SIGNATURE  |                         |                                       |   |   |                                   | AUTHORIZED SIGNATURE  |                 |                                   |            |             |                      |                 |             |               |     |     |
| THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY  |                         |                                       |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| DOC TYPE<br>(GAX)<br><b>GAX</b>   | DOC NUMBER<br><b>14</b> |                                       | DOC DATE  |   | ACCTG PRD                         | BUDGET FY<br><b>24</b>  | ACTION NEW/MOD  | PO SHIP INSTR                     | GAX TYPE   | INT IND     | INT SELLER FUND      | INT SELLER AGCY |             |               |     |     |
| VENDOR CODE<br><b>3052881</b>   |                         | ADDR OVERRIDE                         | F/A INDICATOR   | EFT IND   | TEXT - pos only (Y/N)<br><b>Y</b> |   | TEXT (pos only) |                                   |            |             |                      |                 |             |               |     |     |
| REF DOC TYPE  | REF DOC NUMBER          |                                       | REF DOC LINE  |   | COM LN                            | VEND INVOICE #  |                 | COMMODITY CODE                    |            | GS CONTRACT |                      |                 |             |               |     |     |
| LINE  | FUND                    | AGCY                                  | ORG   | SUB ORG   | ACTV                              | FUNC  | OBJT            | SUB OBJT                          | JOB NUMBER | REP. CAT    | QUANTITY / UNITS     | I/D             | DESCRIPTION | AMOUNT        | I/D | P/F |
| 01  | 0001                    | 269                                   | 5000  |   |                                   |   | 4125            |                                   |            |             |                      |                 |             | \$ 129,672.45 |     |     |
| 02  |                         |                                       |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| 03  |                         |                                       |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| 04  |                         |                                       |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| 05  |                         |                                       |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| 06  |                         |                                       |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| 07  |                         |                                       |   |   |                                   |   |                 |                                   |            |             |                      |                 |             |               |     |     |
| <b>DOCUMENT TOTAL</b>   |                         |                                       |   |   |                                   |   |                 |                                   |            |             | <b>\$ 129,672.45</b> |                 |             |               |     |     |

**GAX**

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

# STATE OF IOWA

# GAX

|   |          |                                       |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
|---|----------|---------------------------------------|---------------|---|-----------------------|---|-----------|-----------------------------------|---------------|-------------|------------------|---------------------|-----------------|--------------|----|-----|
| <b>BUDGET FY</b>  |          | <b>General Accounting Expenditure</b> |               |   |                       |   |           | <b>DOCUMENT NUMBER</b>            |               |             |                  |                     |                 |              |    |     |
| <b>2024</b>   |          | DATE<br>3/21/2024                     |               | ACCTG PERIOD (mm/yy)<br>2/7/2024 - 3/14/2024  |                       |   |           | <b>15</b>                         |               |             |                  |                     |                 |              |    |     |
| VENDOR CODE<br>2132981  |          | AGENCY NAME                           |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| VENDOR NAME AND ADDRESS<br>City of Glenwood<br>5 North Vine Street<br>Glenwood, Iowa 51534  |          |                                       |               | BILL TO ADDRESS (ORDERING AGENCY)<br>Iowa Economic Development Authority<br>1963 Bell Avenue, Suite 200<br>Des Moines, Iowa 50315 |                       |   |           | SHIP TO ADDRESS                   |               |             |                  |                     |                 |              |    |     |
| TERMS   |          | FOB                                   |               | ORDER APPROVED BY   |                       |   |           | GOODS RECEIVED/SERVICES PERFORMED |               |             |                  |                     |                 |              |    |     |
| QUANTITY  |          |                                       |               | VENDOR'S INVOICE NUMBER   |                       |   |           | DATE                              |               | INITIALS    |                  |                     |                 |              |    |     |
| ORDERED   | RECEIVED | UNIT OF MEASURE                       |               |   |                       |   |           | UNIT PRICE                        |               | TOTAL PRICE |                  |                     |                 |              |    |     |
|   |          |                                       |               | Request for Payment under 2019 CDBG-DR<br>Contract Number: 19-DRH-018 Arbor Hills<br><br>Report Number: 15                        |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| <b>DOCUMENT TOTAL</b>   |          |                                       |               |   |                       |   |           | <b>\$ 96,161.36</b>               |               |             |                  |                     |                 |              |    |     |
| <b>CLAIMANT'S CERTIFICATION</b>   |          |                                       |               |   |                       | <b>AGENCY CERTIFICATION</b>   |           |                                   |               |             |                  |                     |                 |              |    |     |
| I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID. |          |                                       |               |   |                       | I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: |           |                                   |               |             |                  |                     |                 |              |    |     |
| DATE  |          | TITLE                                 |               |   |                       | CODE OR CHAPTER SECTION(S)  |           |                                   |               |             |                  |                     |                 |              |    |     |
| CLAIMANT'S SIGNATURE  |          |                                       |               |   |                       | AUTHORIZED SIGNATURE  |           |                                   |               |             |                  |                     |                 |              |    |     |
| THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY  |          |                                       |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| DOC TYPE (GAX)  |          | DOC NUMBER                            |               | DOC DATE  |                       | ACCTG PRD   | BUDGET FY | ACTION NEW/MOD                    | PO SHIP INSTR | GAX TYPE    | INT IND          | INT SELLER FUND     | INT SELLER AGCY |              |    |     |
| GAX   |          | 15                                    |               |   |                       |   | 24        |                                   |               |             |                  |                     |                 |              |    |     |
| VENDOR CODE   |          | ADDR OVERRIDE                         | P/A INDICATOR | EFT IND   | TEXT -po's only (Y/N) |   |           | TEXT (po's only)                  |               |             |                  |                     |                 |              |    |     |
| 3052881   |          |                                       |               | Y   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| REF DOC TYPE  |          | REF DOC NUMBER                        |               | REF DOC LINE  | COM LN                | VEND INVOICE #  |           | COMMODITY CODE                    |               | GS CONTRACT |                  |                     |                 |              |    |     |
|   |          |                                       |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| LINE  | FUND     | AGCY                                  | ORG           | SUB ORG   | ACTV                  | FUNC  | OBJT      | SUB OBJT                          | JOB NUMBER    | REP CAT     | QUANTITY / UNITS | ID                  | DESCRIPTION     | AMOUNT       | ID | P/F |
| 01  | 0001     | 269                                   | 5000          |   |                       |   | 4125      |                                   |               |             |                  |                     |                 | \$ 96,161.36 |    |     |
| 02  |          |                                       |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| 03  |          |                                       |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| 04  |          |                                       |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| 05  |          |                                       |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| 06  |          |                                       |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| 07  |          |                                       |               |   |                       |   |           |                                   |               |             |                  |                     |                 |              |    |     |
| <b>DOCUMENT TOTAL</b>   |          |                                       |               |   |                       |   |           |                                   |               |             |                  | <b>\$ 96,161.36</b> |                 |              |    |     |

**GAX**

WARRANT #

AUDITED BY

PAID DATE

**AMENDMENT ONE  
TO  
GRANT AGREEMENT BETWEEN  
THE IOWA ECONOMIC DEVELOPMENT AUTHORITY  
AND  
CITY OF GLENWOOD**

AGREEMENT NUMBER:           **22-ARPDH-024**  
AMENDMENT NUMBER:       **One**  
EFFECTIVE DATE:           **March, 1 2024**

WHEREAS, on, March 1, 2024, the Iowa Economic Development Authority (“Authority”), 1963 Bell Avenue, Suite 200, Des Moines, Iowa 50315, and City of Glenwood (“Subrecipient”) 5 N. Vine Street, Glenwood, Iowa 51534 entered into that certain Grant Agreement Number 22-ARPDH-024 (“Grant Agreement”) setting out the terms and conditions for the Downtown Housing Grant (“Grant”) for Subrecipient’s Project; and

WHEREAS, the IEDA and Subrecipient wish to amend the Grant Agreement to address federal requirements for the source of funds for the Grant Agreement and provide other clarifications,

NOW, THEREFORE, the parties amend the Grant Agreement as follows:

**New article 5.17: CONSISTENT PURPOSE.** Subrecipient will monitor compliance with 2 C.F.R. 200.310 through 316, which require that property, supplies, and equipment purchased with the Grant must continue to be used consistent with the purpose for which it was purchased or improved or be subject to disposition procedures specified therein and will notify IEDA of changes to the use of the Project. In furtherance of this obligation, Subrecipient will ensure each of the following through December 31, 2031:

5.17.1 That the Project has been continuously occupied as a permanent residence, except for reasonable periods required to fill a vacancy between occupants as determined by the Subrecipient;

5.17.2 That the Project has not been used as a short-term rental of fewer than six months in duration or used as other commercial property;

5.17.3 That the Subrecipient has effective covenants and restrictions in place for the Project property to ensure compliance.

Except as otherwise revised above, the terms, provisions, and conditions of the Grant Agreement executed by IEDA and Subrecipient on March 1, 2024 remain unchanged and are in full force and effect:

*Signature Page Follows*

**FOR SUBRECIPIENT:**

\_\_\_\_\_  
SIGNATURE

Angela Wingquist, Mayor  
PRINT/TYPE NAME, TITLE

3/26/2024  
Date

**FOR IEDA:**

\_\_\_\_\_  
Deborah Durham, Director

\_\_\_\_\_  
Date



## CHANGE ORDER NO. 2

**Location:**  
Glenwood, Iowa

**Project Description:**  
Keg Creek and Fallon's Creek Crossing Pedestrian Bridge  
HGM No. 702021 / 702121

**Contractor:**  
TAB Construction  
4153 S 67th Street  
Omaha, NE 68117

**Owner:**  
City of Glenwood  
5 N Vine Street  
Glenwood, IA 51534

**To:**  
Chris Wilsey

**Date:**  
March 20, 2024

You are hereby ordered to make the following changes in the construction plans and specifications for the above designated project:

| <b>1. Revise or Add (*) the Following Items:</b> |  | DECREASE | INCREASE/ADD |
|--|--|----------|--------------|
| *30.   | New Timber Planks for Keg Creek Bridge       |          | ADD          |
| *31.   | Change Keg Creek Bridge Fence to Black Vinyl |          | ADD          |

| <b>2. Reason for ordering the change is as follows:</b> |  |
|---|--|
| *30.  | Unknown condition of bundled timber planks                                   |
| *31.  | Change fence from galvanized to black vinyl to match existing school fencing |

**3. Settlement for the cost of the above change is to be made as follows:**

| ITEM NO.           | DESCRIPTION                                  | AMOUNT | UNIT | PRICE    | DECREASE | INCREASE          |
|--------------------|--|--------|------|----------|----------|-------------------|
| *30.               | New Timber Planks for Keg Creek Bridge       | 32.00  | EA   | 214.50   |          | 6,864.00          |
| *31.               | Change Keg Creek Bridge Fence to Black Vinyl | 1.00   | LS   | 1,344.90 |          | 1,344.90          |
| <b>Net Change:</b> |  |        |      |          | -        | <b>\$8,208.90</b> |

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**4. Summary of Costs:**

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|   |              |
|---|--------------|
| TOTAL ADJUSTMENT THIS CHANGE ORDER:           | \$8,208.90   |
| TOTAL ALL PREVIOUS CHANGE ORDERS:             | \$2,227.44   |
| TOTAL CONTRACT ADJUSTMENT:                    | \$10,436.34  |
| ORIGINAL CONTRACT SUM:                        | \$417,073.14 |
| TOTAL CONTRACT COST:                          | \$427,509.48 |
| TOTAL CONTRACT ADJUSTMENT PERCENTAGE TO DATE: | 2.50%        |

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**5. Extension of Working Days:**

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**TOTAL ADDITIONAL WORK DAYS:** 0 Days

NOTE: This Change Order is not effective until signed by the Owner.

Approved by: Mayor 3/26/2024  
**Owner:** Title Date

Agreed to by:  Chris Wilsey Vice President 3/20/2024  
**Contractor:** Title Date

Submitted by: Jul Ego PM March 20, 2024  
**Engineer:** HGM ASSOCIATES INC. Title Date

## GLENWOOD TREE BOARD MINUTES

March 19, 2024

Tom Hoogestraat, Bill Lindau, Don Duysen, Roger Sell and David Ensley were present.

Meeting brought to order.

Discussion about Arbor Day recognition and giving seedlings to the 5<sup>th</sup> grade class. Discussion was held regarding the continuation of this event. The cost increases each year. After discussion it was agreed that we would continue as students look forward to it and do participate in the activity.


Also discussed the Kiwanis project regarding Hiley Park. As a civic organization they are making improvements. We agreed that we could plant trees there this year. That would not take place until this fall and only if they agreed. Contact with the Kiwanis would be made by Hoogestraat for additional information.

Because we agreed to present trees to the 5<sup>th</sup> graders Hoogestraat will contact the school for student numbers and an appropriate date and time. Duysen will order trees for the event.

Next meeting we will finalize the Arbor Day events and discuss fall plantings.

Next meeting will be April 16<sup>th</sup> and 8:30.

Meeting adjourned.

  
Submitted by Tom Hoogestraat, Chair