

Tentative Agenda
Glenwood City Council Meeting
March 12, 2024
Located at City Hall at 5 N. Vine St. ~7:00pm

Committee Meeting 6:00 - 7:00 pm

- Budget & Finance
- Go Bond Work Session - [Possible Projects](#)
 - [Iowa Code 384.24](#)
 - [ARPA Funds](#) Work Session
 - Budget Update
-

Council Meeting - 7:00 p.m.

1. **Call to order/roll call**
2. **Pledge of Allegiance**
3. **Consent agenda** - All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion on these items unless a request is made prior to the time Council votes on the motion:
 - a. Agenda
 - b. Abstract of Claims #16
 - c. [Minutes](#) from February 27, 2024
 - d. Renewal of El Porton Mexican Grille Liquor License
 - e. Renewal of Quarthouse Lounge Liquor Licence
4. **Allow visitors to address council**

Visitors may address the Council at this time; however, comments will be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.
5. **Committee Reports**
 - a. Budget & Finance - Smithers
 - i. Go Bond Work Session - [Possible Projects](#)
 - ii. [ARPA Funds](#) Work Session
 - iii. Budget Update
6. **Departmental Reports**
 - a. Clark-Public Works
 - i. Motion to approve \$0.25/hr increase for Justin Nuckolls after obtaining his CPO license per union contract effective February 12, 2024
 - b. Johansen – Police Dept
 - i. [Project LifeSaver Policy & Procedure](#)
 - c. Painter – Library
 - d. Collins – Cemetery
 - i. [February Cemetery Minutes](#)
 - e. Gray – Fire & Rescue/ Code enforcement
 - f. Mattox – Park
 - g. Farnan – Admin
 - i. [Proposal from Eagle Engineering](#) on Third Party Reviews for CDBG Projects
 - ii. Disposition of older chairs from City Hall & Police Department
 - iii. [February 2024 Financials](#) & [Rev/Expense Report](#)
 - iv. Approve the following CDBG Pass Thru Funds Pay Request
 1. [Pay Request 15](#) (Final) - 1001 N Linn St, 19-DRH-007 - in the amount of \$10,838.00
 2. [Pay Request 12](#) (Final) - 210 Valley, 19-DRH-005 - in the amount of \$24,754.08
 3. [Pay Request 12](#) - Arbor Hills, 19-DRH-018 - in the amount of \$309,772.80
 4. [Pay Request 13](#) - Arbor Hills, 19-DRH-018 - in the amount of \$745,346.41
7. **Mayor's Report**
8. **Council Member Report**
9. **Motion to Adjourn**

Order of agenda at discretion of Mayor

For hearing assistance contact City Hall seven business days prior to the meeting date.

Virtually: <https://meet.goto.com/CityofGlenwood> / Phone: (786) 535-3211 Access Code: 738-827-117

	PLACE OF WORK NEEDED	COST EST
	Fairview Drive Ditch	\$183,000.00
	Red Bud - Probably closer to \$400,000	\$250,000.00
	Chestnut Street Right of Way \$300,000	\$75,000 - \$350,000
	Locust Street from Sharp Street to corporate line	\$1,600,00.00
	East Florence grind and overlay 2 blocks	\$100,000.00
	Louise Avenue grind and overlay 1.5 blocks	\$90,000.00
	Walnut Street from 6th Street north to West Florence grind and overlay	\$250,000.00
	Myrtle Street from 1st Street north to 3rd Street 2 blocks grind and overlay	\$65,000.00
	Vine Street from 4th Street north to 6th Street 2 blocks grind and overlay	\$55,000.00
	10th Street west of Linn Street 2 blocks grind and overlay	\$100,000.00
	1st Street from Vine to Chestnut, 1 block, grind and overlay	\$45,000.00
	Bowman Avenue 2 blocks of chip and seal	\$50,000.00
	4th Street west end 1 block of chip and seal	\$30,000.00
	Green Street west end 1 block of chip and seal	\$30,000.00
	6th Street west end 2 blocks of chip and seal	\$40,000.00
	Valley Street from Glenbrook Drive to Shamrock Circle remove and replace concrete	\$300,000.00
	Finish paving Railroad Avenue south of Hazel Street Bridge	
	Brick Streets	
	Park Truck - Might be considered general purpose?	\$50,000.00
	Cemetery Roads	\$110,000.00
	Park Skid Loader	\$60,000.00
	PD Vehicles - 2	\$130,000.00
	Cem - Mowers - May not need.	\$30,000.00
	Fire - Bunker Gear	\$100,000.00
	Ambulance	\$300,000.00
	*We have two GO Bonds that will be ending in the next two years. In June of 2025 we will make our last payment on the 2015B GO Bond - \$50,000 plus \$1,125 in interest. In June 2026 we will make our final payment on the Marian Htgs GO Bond \$46,000 plus \$690 in interest. We will then have 2 outstanding bonds - GO2015 (pool) will be paid off in June of 2035 and Go 2019 (Fire Truck, Etc) will be paid off in June of 2039.	

384.24 Definitions.

As used in [this subchapter](#), unless the context otherwise requires:

1. “*General obligation bond*” means a negotiable bond issued by a city and payable from the levy of unlimited ad valorem taxes on all the taxable property within the city through its debt service fund which is required to be established by [section 384.4](#).
2. “*City enterprise*” means any of the following, including the real estate, fixtures, equipment, accessories, appurtenances, and all property necessary or useful for the operation of any of the following:
 - a. Parking facilities systems, which may include parking lots and other off-street parking areas, parking ramps and structures on, above, or below the surface, parking meters, both on-street and off-street, and all other fixtures, equipment, accessories, appurtenances, and requisites useful for the successful operation of a parking facilities system.
 - b. Civic centers or civic center systems, which may include auditoriums, music halls, theatres, sports arenas, armories, exhibit halls, meeting rooms, convention halls, or combinations of these.
 - c. Recreational facilities or recreational facilities systems, including, without limitation, real and personal property, water, buildings, improvements, and equipment useful and suitable for administering recreation programs, and also including without limitation, zoos, museums, and centers for art, drama, and music, as well as those programs more customarily identified with the term “recreation” such as public sports, games, pastimes, diversions, and amusement, on land or water, whether or not such facilities are located in or as a part of any public park.
 - d. Port facilities or port facilities systems, including without limitation, real and personal property, water, buildings, improvements and equipment useful and suitable for taking care of the needs of commerce and shipping, and also including without limitation, wharves, docks, basins, piers, quay walls, warehouses, tunnels, belt railway facilities, cranes, dock apparatus, and other machinery necessary for the convenient and economical accommodation and handling of watercraft of all kinds and of freight and passengers.
 - e. Airport and airport systems.
 - f. Solid waste collection systems and disposal systems.
 - g. Bridge and bridge systems.
 - h. Hospital and hospital systems.
 - i. Transit systems.
 - j. Stadiums.
 - k. Housing for persons who are elderly or persons with disabilities.
 - l. Child care centers providing child care or preschool services, or both. For purposes of this paragraph, “*child care*” means providing for the care, supervision, and guidance of a child by a person other than the parent, guardian, relative, or custodian for periods of less than twenty-four hours per day on a regular basis. For purposes of this paragraph, “*preschool*” means child care which provides to children ages three through five, for periods of time not exceeding three hours per day, programs designed to help the children to develop intellectual skills, and motor skills, and to extend their interest and understanding of the world about them.
3. “*Essential corporate purpose*” means:
 - a. The opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys, public grounds, and market places, and the removal and replacement of dead or diseased trees thereon; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of traffic control devices; and the acquisition of real estate needed for any of the foregoing purposes.
 - b. The acquisition, construction, improvement, and installation of street lighting fixtures, connections, and facilities.
 - c. The construction, reconstruction, and repair of sidewalks and pedestrian underpasses and overpasses, and the acquisition of real estate needed for such purposes.
 - d. The acquisition, construction, reconstruction, extension, improvement, and equipping of works and facilities useful for the collection, treatment, and disposal of sewage and

industrial waste in a sanitary manner, for the collection and disposal of solid waste, and for the collection and disposal of surface waters and streams.

e. The acquisition, construction, reconstruction, enlargement, improvement, and repair of bridges, culverts, retaining walls, viaducts, underpasses, grade crossing separations, and approaches thereto.

f. The settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of a city, whether evidenced by bonds, warrants, or judgments, or the funding or refunding of the same, whether or not such indebtedness was created for a purpose for which general obligation bonds might have been issued in the original instance.

g. The undertaking of any project jointly or in cooperation with any other governmental body which, if undertaken by the city alone, would be for an essential corporate purpose, including the joint purchase, acquisition, construction, ownership, or control of any real or personal property.

h. The acquisition, construction, reconstruction, improvement, and extension of works and facilities useful for the control and elimination of any and all sources of air, water, and noise pollution, and the acquisition of real estate needed for such purposes.

i. The acquisition, construction, reconstruction, and improvement of all waterways, and real and personal property, useful for the protection or reclamation of property situated within the corporate limits of cities from floods or high waters, and for the protection of property in cities from the effects of flood waters, including the deepening, widening, alteration, change, diversion, or other improvement of watercourses, within or without the city limits, the construction of levees, embankments, structures, impounding reservoirs, or conduits, and the establishment, improvement, and widening of streets, avenues, boulevards, and alleys across and adjacent to the project, as well as the development and beautification of the banks and other areas adjacent to flood control improvements.

j. The equipping of fire, police, sanitation, street, and civil defense departments and the acquiring, developing, and improving of a geographic computer data base system suitable for automated mapping and facilities management.

k. The acquisition and improvement of real estate for cemeteries, and the construction, reconstruction, and repair of receiving vaults, mausoleums, and other cemetery facilities.

l. The acquisition of ambulances and ambulance equipment.

m. The reconstruction and improvement of dams already owned.

n. The reconstruction, extension, and improvement of an airport owned or operated by the city, an agency of the city, or a multimember governmental body of which the city is a participating member.

o. The rehabilitation and improvement of parks already owned, including the removal, replacement and planting of trees in the parks, and facilities, equipment, and improvements commonly found in city parks.

p. The rehabilitation and improvement of area television translator systems already owned.

q. The aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of [chapter 403](#), and all of the purposes set out in [section 403.12](#). However, bonds issued for this purpose are subject to the right of petition for an election as provided in [section 384.26](#), without limitation on the amount of the bond issue or the size of the city, and the council shall include notice of the right of petition in the notice required under [section 384.25, subsection 2](#).

r. The acquisition, construction, reconstruction, improvement, repair, and equipping of waterworks, water mains, and extensions, and real and personal property, useful for providing potable water to residents of a city.

s. The provision of insurance, or funding a self-insurance program or local government risk pool, including but not limited to the investigation and defense of claims, the establishment of reserve funds for claims, the payment of claims, and the administration and management of such self-insurance program or local government risk pool.

t. The acquisition, restoration, or demolition of abandoned, dilapidated, or dangerous buildings, structures or properties or the abatement of a nuisance.

u. The establishment or funding of programs to provide for or assist in providing for the

acquisition, restoration, or demolition of housing, as part of a municipal housing project under [chapter 403](#) or otherwise, or for other purposes as may be authorized under [chapter 403A](#).

v. The acquisition of peace officer communication equipment and other emergency services communication equipment and systems.

w. The remediation, restoration, repair, cleanup, replacement, and improvement of property, buildings, equipment, and public facilities that have been damaged by a disaster as defined in [section 29C.2](#) and that are located in an area that the governor has proclaimed a disaster emergency or the president of the United States has declared a major disaster. Bonds issued pursuant to [section 384.25](#) for the purposes specified in this paragraph shall be issued not later than ten years after the governor has proclaimed a disaster emergency or the president of the United States has declared a major disaster, whichever is later.

x. The reimbursement of the city's general fund or other funds of the city for expenditures made related to remediation, restoration, repair, and cleanup of damage caused by a disaster as defined in [section 29C.2](#), if the damage is located in an area that the governor has proclaimed a disaster emergency or the president of the United States has declared a major disaster. Bonds issued pursuant to [section 384.25](#) for the purposes specified in this paragraph shall be issued not later than ten years after the governor has proclaimed a disaster emergency or the president of the United States has declared a major disaster, whichever is later.

4. "General corporate purpose" means:

a. The acquisition, construction, reconstruction, extension, improvement, and equipping of city utilities, city enterprises, and public improvements as defined in [section 384.37](#), other than those which are essential corporate purposes.

b. The acquisition, construction, reconstruction, enlargement, improvement, and equipping of community center houses, recreation grounds, recreation buildings, juvenile playgrounds, swimming pools, recreation centers, parks, and golf courses, and the acquisition of real estate therefor.

c. The acquisition, construction, reconstruction, enlargement, improvement, and equipping of city halls, jails, police stations, fire stations, garages, libraries, and hospitals, including buildings to be used for any combination of the foregoing purposes, and the acquisition of real estate therefor.

d. The acquisition, construction, reconstruction, and improvement of dams at the time of acquisition.

e. The removal, replacement, and planting of trees, other than those on public right-of-way.

f. The acquisition, purchase, construction, reconstruction, and improvement of greenhouses, conservatories, and horticultural centers for growing, storing, and displaying trees, shrubs, plants, and flowers.

g. The acquisition, construction, reconstruction, and improvement of airports at the time of establishment.

h. The undertaking of any project jointly or in cooperation with any other governmental body which, if undertaken by the city alone, would be for a general corporate purpose, including the joint purchase, acquisition, construction, ownership, or control of any real or personal property.

5. The "cost" of a project for an essential corporate purpose or general corporate purpose includes construction contracts and the cost of engineering, architectural, technical, and legal services, preliminary reports, property valuations, estimates, plans, specifications, notices, acquisition of real and personal property, consequential damages or costs, easements, rights-of-way, supervision, inspection, testing, publications, printing and sale of bonds, interest during the period or estimated period of construction and for twelve months thereafter or for twelve months after the acquisition date, and provisions for contingencies.

1. [C75, 77, 79, 81, §384.24(1)]

2. a. [C46, §390.1; C50, 54, 58, 62, 66, 71, 73, §390.1, 390.7; C75, 77, 79, 81, §384.24(2, a)]

b. [C35, §5903-f1; C39, §5903.12; C46, 50, 54, 58, 62, 66, §385.1; C71, 73, §378A.1, 385.1; C75, 77, 79, 81, §384.24(2, b)]

ARPA FUNDS		Notes
Total Funds	\$805,779.15	
Expended	\$26,249.75	City Hall Renovations
Earmarked*	\$255,000	See below
Fairview Creek	\$200,000	Possible Use
DTR?	\$250,000	Possible Use
Kiosk at Cemetery	+/- \$30,000	Possible Use
Remainder	\$44,529.40	

Earmarked Funds	
Glenwood Sign	\$5,000
WIN Agreement	\$250,000
Total	\$255,000

	FY 24	FY25
Current Balance	\$ 1,242,159.41	\$ 918,940.55
Uncollected Taxes	\$ 250,000.00	\$ 745,000.00
Budgeted Projects/Remaining Expenditures	\$ (573,218.86) Includes Asphalt Project	\$ 675,000.00
End of FY24 Balance (Estimated)	\$ 918,940.55	\$ (1,591,300.00) Includes Locust Street
		\$ 747,640.55

Other Projects	
Fairview Creek	\$ 200,000.00
Redbud Ave	\$ 373,500.00
Chestnut ROW	\$ 300,000.00
Total	\$ 873,500.00

FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES
 The City of : **GLENWOOD** County Name: **MILLS COUNTY**

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

		With Gas & Electric		Without Gas & Electric	City Number: 65-617 Last Official Census: 5,073
Regular	2a	205,174,826	2b	203,458,388	
DEBT SERVICE	3a	209,986,558	3b	208,270,120	
Ag Land	4a	107,532			

Consolidated General Fund Levy Calculation

	CGFL Max Rate	CGFL Max Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2024 Budget Data	8.37000	1,608,812	192,211,750	6.74
	Limitation Percentage			
	3			
	CGFL Max Rate	CGFL Max Dollars	Revenue Growth %	
Max Allowed CGFL for FY 2025	8.12621	1,667,294	3.64	

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.12621	Consolidated General Fund		5	1,667,294	1,653,346
		Non-Voted Other Permissible Levies				
384.12(1)	0.95000	Opr & Maint publicly owned Transit		7	0	45
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)		11	0	49
384.12(3)	Amt Nec	Liability, property & self insurance costs		14	280,000	277,658
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.		462	0	465
		Voted Other Permissible Levies				
28E.22	1.50000	Unified Law Enforcement		24	0	62
		Total General Fund Regular Levies (5 thru 24)		25	1,947,294	1,931,004
384.1	3.00375	Ag Land		26	323	323
		Total General Fund Tax Levies (25 + 26)		27	1,947,617	1,931,327
		Special Revenue Levies				
384.6	Amt Nec	Police & Fire Retirement		29	0	0.00000
	Amt Nec	FICA & IPERS (if general fund at levy limit)		30	260,000	257,825
Rules	Amt Nec	Other Employee Benefits		31	640,000	634,646
		Subtotal Employee Benefit Levy (29,30,31)		32	900,000	892,471
		Valuation				
386	As Req	With Gas & Elec	Without Gas & Elec			
	SSMID 1 (A)	0	(B)	0	34	0
	SSMID 2 (A)	0	(B)	0	35	0
	SSMID 3 (A)	0	(B)	0	36	0
	SSMID 4 (A)	0	(B)	0	37	0
	SSMID 5 (A)	0	(B)	0	555	0
	SSMID 6 (A)	0	(B)	0	556	0
	SSMID 7 (A)	0	(B)	0	1177	0
	SSMID 8 (A)	0	(B)	0	1185	0
		Total Special Revenue Levies		39	900,000	892,471

384.4	Amt Nec	Debt Service Levy 76.10(6)			40	251,105	249,051	70	1.19581
384.7	0.67500	Capital Projects (Capital Improv. Reserve)			41		0	71	0.00000
		Total Property Taxes (27+39+40+41)			42	3,098,722	3,072,849	72	15.07321

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following: Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

(City Representative)

(Date)

(County Auditor)

(Date)

[Large handwritten signature in blue ink, appearing to read "T. S. R."]

Claims #16

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX		12,720.82	1291605	3/07/24
TREASURER, STATE OF IOWA	STATE TAX		2,026.80	1291606	3/07/24
IPERS	IPERS		11,126.34	1291607	3/07/24
CITY OF GLENWOOD	HEALTH INS		2,536.28	81591	3/07/24
050 LIABILITIES TOTAL			28,410.24		
POLICE					
BEST FINISH AUTO SERVICE	TAHOE TIRE REPAIRS X2		51.48	81607	3/12/24
CUMMINS CENTRAL POWER, LLC	SERVICE 2012 ONAN		857.36	81611	3/12/24
JOHN PITZER SALES	SPD TRLR REPAIR		12.96	81617	3/12/24
NAPA AUTO PARTS	CLEANING SUPPL		37.65	81627	3/12/24
WEX BANK	CITY FUEL		2,016.72	1291609	3/11/24
WESTERN IOWA NETWORKS	PD PHONE		59.99	81640	3/12/24
110 POLICE TOTAL			3,036.16		
FIRE					
AUTO VALUE	MED 2 LIGHTS		171.11	81606	3/12/24
BOMGAARS	POWERSTRIPS/ZIP TIES		100.31	81608	3/12/24
BOUND TREE MEDICAL, LLC	MED SUPPL		301.19	81609	3/12/24
FELD FIRE	MED 2 REPAIR		807.93	81613	3/12/24
LIFE ASSIST	MED SUPPL		1,787.66	81619	3/12/24
MATHESON TRI-GAS, INC	OXYGEN		593.76	81620	3/12/24
MERCY COLLEGE OF HEALTH SCIENC	CEU CLASS		20.00	81622	3/12/24
MIDWEST BREATHING AIR LLC	SCBA COMPR AIR TESTING		240.70	81624	3/12/24
MILLS COUNTY RECORDER	REG/TITLE FEE		32.00	81625	3/12/24
NEXUS TECH SOLUTIONS	IT FOR FD		146.72	81628	3/12/24
NFPA	NFP MEMBERSHIP		175.00	81629	3/12/24
PCC AMBULANCE BILLING SERVICE	DEC 23 EMS BILLING		3,495.91	81632	3/12/24
PRECISION DIESEL INC	U-11 SERV & REPAIR		438.77	81633	3/12/24
STERICYCLE	MED WASTE		100.44	81635	3/12/24
CENTURYLINK	712 527 9332 234		195.71	81637	3/12/24
W.S. DARLEY & COMPANY	GEAR RACK REPLACEMENT		2,170.86	81638	3/12/24
WEX BANK	CITY FUEL		2,230.78	1291609	3/11/24
JEFF DEAN	2015 GATOR		4,500.00	81590	2/28/24
150 FIRE TOTAL			17,508.85		
SANITATION					
WASTE CONNECTIONS OF IOWA	PARK TRASH		683.44	81639	3/12/24
290 SANITATION TOTAL			683.44		
LIBRARY					
CITY OF GLENWOOD	HEALTH INS		225.00	81591	3/07/24
BLACK HILLS ENERGY	SERVICE		335.32	81592	3/07/24
BAKER & TAYLOR	BOOKS	100.88		1437	3/07/24
BAKER & TAYLOR	BOOKS	468.46	569.34	81593	3/07/24
CAPITAL BUSINESS SYS	TELEPHONE		188.16	81594	3/07/24
CAPITAL BUSINESS SYSTEMS	CANON COPIER/PRINTER		271.57	81595	3/07/24
CENTER POINT PUBLISHING	BOOKS		192.96	1438	3/07/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MATT FUOSS CO	SNOW REMOVAL		300.00	81596	3/07/24
MIDWEST TAPE, LLC	AUDIO BOOKS		493.68	81597	3/07/24
J Q OFFICE	KYOCERA		194.04	81598	3/07/24
SPARTAN STORES, LLC	FOOD FOR PROGRAMMING		97.98	1439	3/07/24
MIDAMERICAN ENERGY (LIB)	ELECTRIC SERVICE		303.31	81599	3/07/24
ORKIN	PEST CONTROL		79.99	81601	3/07/24
OXEN TECHNOLOGY	COMP MAINT		479.00	81602	3/07/24
PAPER TIGER	PAPER SHRED		23.34	81631	3/12/24
TARA ANDERSON PAINTER	PAINTER PLANE TICKET CONF		387.20	81603	3/07/24
QUALITY CARE CLEANING	CLEANING SERVICE		1,060.00	81604	3/07/24
VISA	ITEMS FOR TEEN LAB		368.07	81605	3/07/24
	410 LIBRARY TOTAL		5,568.96		
PARK					
BOMGAARS	MATTOX SHIRT/JEANS		81.47	81608	3/12/24
COUNCIL BLUFFS WINSUPPLY CO	REGAL REBUILD KITS		261.80	81610	3/12/24
MENARDS	LIGHT/PAINT SUPPL		209.63	81621	3/12/24
OPINION TRIBUNE	CAMP HOST NOTICE		69.35	81630	3/12/24
WEX BANK	CITY FUEL		40.87	1291609	3/11/24
	430 PARK TOTAL		663.12		
RECREATION					
HGM ASSOCIATES INC.	ENG FEES BRIDGE 1 & 2		4,207.37	81616	3/12/24
	440 RECREATION TOTAL		4,207.37		
CEMETERY					
IPERS				1291607	3/07/24
BOMGAARS	COLLINS JEANS		71.96	81608	3/12/24
SPARTAN STORES, LLC	BATHROOM SUPPL		19.20	81618	3/12/24
NAPA AUTO PARTS (CEM)	OIL FIL		34.18	81626	3/12/24
CENTURYLINK	CEM PHONE		66.98	81637	3/12/24
WEX BANK	CITY FUEL		145.36	1291609	3/11/24
	450 CEMETERY TOTAL		337.68		
PLANNING AND ZONING					
OPINION TRIBUNE	OAK RIDGE LEGAL NOTICE		56.57	81630	3/12/24
	540 PLANNING AND ZONING TOTAL		56.57		
ADMINISTRATION					
EGIS TECHNOLOGIES	IT SUPPORT		236.00	81612	3/12/24
OPINION TRIBUNE	PUBLISH FEES		455.00	81630	3/12/24
PAPER TIGER	PAPER SHRED		11.66	81631	3/12/24
WESTERN IOWA NETWORKS	CITY HALL PHONES		267.42	81640	3/12/24
	620 ADMINISTRATION TOTAL		970.08		
	001 GENERAL TOTAL		61,442.47		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ROAD USE TAX LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX		2,897.99	1291605	3/07/24
TREASURER, STATE OF IOWA	STATE TAX		479.37	1291606	3/07/24
	050 LIABILITIES TOTAL		3,377.36		
STREET					
BOMGAARS	TAP/DRILL BIT		7.78	81608	3/12/24
GCSO PRINT SHOP	FAIRVIEW CREEK NOTICES		15.00	81615	3/12/24
MICHAEL TODD & CO, INC.	NEW CUTTING EDGE/CAT LOADER		924.58	81623	3/12/24
JUSTIN NUCKOLLS	TRAINING MILEAGE FOR ACCO		202.34	81600	3/07/24
TRAFFIC PARTS	STOPLIGHT REPAIR PARTS		196.75	81636	3/12/24
CENTURYLINK	333616597 RUT		56.98	81637	3/12/24
WEX BANK	CITY FUEL		1,024.55	1291609	3/11/24
	210 STREET TOTAL		2,427.98		
	110 ROAD USE TAX TOTAL		5,805.34		
EMPLOYEE BENEFITS					
POLICE					
RENATE FRIEZE	EMP BEN INS PAYBACK		2,500.00	81614	3/12/24
	110 POLICE TOTAL		2,500.00		
	112 EMPLOYEE BENEFITS TOTAL		2,500.00		
LOST-SPECIAL REVENUE					
RECREATION					
QUALITY HARDSCAPES	YMCA RETAINING WALL		2,058.97	81634	3/12/24
	440 RECREATION TOTAL		2,058.97		
	121 LOST-SPECIAL REVENUE TOTAL		2,058.97		
	Accounts Payable Total		71,806.78		
Payroll Checks					
	001 GENERAL		43,111.08		
	110 ROAD USE TAX		7,528.87		
	112 EMPLOYEE BENEFITS		745.86		
	Total Paid On: 3/07/24		51,385.81		
	Total Payroll Paid		51,385.81		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	Report Total		=====		
			123,192.59		
			=====		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	104,553.55
110	ROAD USE TAX	13,334.21
112	EMPLOYEE BENEFITS	3,245.86
121	LOST-SPECIAL REVENUE	2,058.97

	TOTAL FUNDS	123,192.59

Glenwood City Council Committee Meeting Minutes

February 27, 2024

Glenwood City Council met for committee meetings on Tues, 2.27.2024 at 6:00 pm in Council Chambers prior to the City Council meeting. Mayor Angela Winquist called the meeting to order with the following present Council Members: Laurie Smithers, Christina Duran, Natalie McEwen & Donnie Kates. City employees: Police Chief Johansen, Fire Chief Matt Gray, Jessica Alley, Amber Farnan, Jamey Clark, & Tara Painter. Guests: Jennie Davis, & Laura Kuhl.

Committee meetings are open to the public and for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting

Budget & Finance:

Jake Zimmerer from Eagle Engineering discussed possible future large projects for the city:

- Redbud road reconstruction, Redbud was discussed as possible beginning point of RAGBRAI
- S Chestnut ROW reconstruction needed
- Eagle Engineering agreement to be CDBG 3rd party project reviewer as request by IEDA

Jennie Davis & Seth Brooks with Golden Hills RC&D discussed mural opportunity for the City Hall Sharp St wall, grant was awarded for several projects along the Loess Hills Scenic Byway and requesting permission to start mural artist process, Golden Hills would help maintain the mural

Glenwood City Council Minutes

February 27, 2024

Glenwood City Council met in regular session on Tues, 2.27.2024 at 7:00 pm in Council Chambers. Mayor Angela Winquist called the meeting to order with the following present Council Members: Mike Lines, Laurie Smithers, Christina Duran, Natalie McEwen & Donnie Kates. City employees: Police Chief Johansen, Fire Chief Matt Gray, Jessica Alley, Amber Farnan, Jamey Clark, & Tara Painter. Guests: Jon Schoening, Jennie Davis, Seth Brooks, Jim Hughes, Sandi Winton, Dan Kamerer, & Laura Kuhl. Virtual: Bob Wray, Aaron Ling, & Brad Oliver.

Pledge of Allegiance

Motion Smithers/2nd Lines to approve the Consent Agenda as printed: Agenda, Abstract of Claims #15, Minutes from February 13, 2024 & February 20, 2024 Budget Workshop, Resolution 3663, Setting Dates of Beer and Alcohol Consumption at Glenwood Lake Park, Davies Amphitheater for 2024, Approval of Mayor's reappointment of board members to the Tree Board: Roger Sell, 3 year term ending 3/1/2027; Tom Hoogestraat, 3 year term ending 3/14/2027; Donald Duysen, 3 year term ending 3/14/2027 & Bill Lindau, 3 year term ending 3/1/2027; Ayes- 5 Nays- 0 motion carried

Mayor Winquest opened the public meeting regarding Oak Ridge Park II Preliminary Plat at 7:01pm; no written or oral comments received from the public, community partners or utility companies prior to the meeting, P&Z recommended the preliminary plat for approval, public hearing closed at 7:02pm.

Motion Duran/2nd McEwen to approve Resolution 3664, Approving Oak Ridge Park II Subdivision Preliminary Plat; Ayes- 5 Nays- 0 motion carried

Motion Kates/2nd Smithers to Approve Pay Request 3 from Tab Construction in the amount of \$62,702.53 for Keg Creek and Fallon's Creek Crossing bridges; Ayes- 5 Nays- 0 motion carried

YMCA retaining wall bids: ProSite Co bid \$ 3,200.00, Quality Hardscapes bid \$2,058.97

Motion Smithers/2nd McEwen to approve YMCA Retaining Wall by Quality Hardscapes not to exceed \$2,058.97; Ayes- 5 Nays- 0 motion carried

Council reports on committee meetings held prior to the Council meeting

Smithers for Budget & Finance

Motion Smithers/2nd Lines to move forward with Farnan discussing GO Bond options with bonding attorneys; Ayes- 5 Nays- 0 motion carried

Motion Smithers/2nd Kates to set Redbud Reconstruction bid date for March 26, 2024, pending conversation with bond council; Ayes- 5 Nays- 0 motion carried

Motion Smithers/2nd Duran to approve use of City Hall Sharp St wall for mural, grant given to and provided by Golden Hills RC&D; Ayes- 5 Nays- 0 motion carried

Farnan reported on budget process, full levy to county by March 5, public hearing set for 4.2.24; 3.7.24 meeting in Des Moines for RAGBRAI, information can be found on glenwoodragbrai.com

Department Reports

Director Clark for Public Works - Electrical work on going for Droppett box, MidAmerican to supply meter

Police Chief Johansen- training completed for Project lifesaver, tracking device for individuals with cognitive disabilities that have severe safety risk; working with Midlands Humane Society on possible MOU on animal control

Motion Duran/2nd Kates to approve Purchase of Gravel for the Range Not to exceed \$1500; Ayes- 5 Nays- 0 motion carried

Motion Smithers/2nd Lines to approve Promotion of Zachary Chase to Police Officer II effective January 26, 2024 at \$27.12/hr per union contract; Ayes- 5 Nays- 0 motion carried

Motion Lines/2nd Smithers to approve Updated PD Mission Statement; Ayes- 5 Nays- 0 motion carried

Director Painter for Library- Library Board awarded bid for ramp/driveway repair; lights getting updated; waiting on another bid for vestibule

Cemetery

Motion Duran/2nd Kates to approve Cemetery Sexton job description & Part-time Cemetery Groundskeeper job description; Ayes- 5 Nays- 0 motion carried

Fire Chief Gray- 71 Fire/EMS calls since last Council nuisance and abatement will start to pick up

Motion Smither/2nd McEwen to approve purchase of 2015 John Deere Gator from Jeff Dean not to exceed \$4500; Ayes- 5 Nays- 0 motion carried

Park & Rec- Park Board is increasing campground prices, seeking camp host; donated playground equipment cannot be insured by ICAP and can't be placed on city ground; YMCA Easter Egg Hunt will be March 30th at Glenwood Lake Park; old ramp taken down at skatepark; Rec Agreements being discussed; getting quotes for lights around lake walking path

Admin/Finance Farnan

Motion Duran/2nd Kates to approve Seasonal Pool Manager Job Description, with edit to name title & being paid out of LOST funds; Ayes- 5 Nays- 0 motion carried

Motion Kates/2nd Smithers to approve to Advertise for Full-Time Admin Assistant; Ayes- 5 Nays- 0 motion carried

Motion McEwen/2nd Lines to Approve the following CDBG Pass Thru Funds Pay Request: Pay Request 10 - 712 Lofts, 19-DRH-001 - in the amount of \$117,687.65; Ayes- 5 Nays- 0 motion carried

Motion Smithers/2nd Duran to approve GovPay Credit Card Processing Agreement, all card fees assessed to customer, all equipment provided to city at no costs, pending City Attorney approval; Ayes- 5 Nays- 0 motion carried

Motion Lines/Ayes-5 (Nays-0) to adjourn meeting at 8:27 pm; meeting adjourned

Attest:

Angela Winqvist, Mayor

Jessica Alley, City Clerk

GLENWOOD POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

Chapter 89: Project Lifesaver

Issue Date: March 8th, 2024

Review Date:

Revision Date:

Authorized by: Chief Eric Johansen

I. Purpose:

The purpose of this policy is to establish guidelines for placing citizens into the Project Lifesaver Program, monitoring those citizens, and locating them when lost.

II. Policy:

The Glenwood Police Department is committed to the safety of all persons within the community and recognizes that some individuals, due to medical conditions (e.g. Alzheimer's disease, Autism, etc.), may be at risk to wander away from either a home or care facility. It is therefore incumbent upon the Police Department to provide those families with the most up to date equipment to minimize the risk to those individuals. Personnel assigned and trained in the use of the Project Lifesaver Tracking Equipment shall be responsible for responding when activated to help search for and locate clients of the Project Lifesaver Program. Additionally, these officers shall have the responsibility to enroll clients into the program and continue with battery changes and maintenance records as needed throughout the time the client is enrolled in the program.

The Glenwood Police Department shall also provide this service to nearby by participating agencies and will respond when requested to those jurisdictions to assist with locating a missing person enrolled in the program.

III. Definitions:

A. RECEIVER : A Mobile locator Unit that can track frequencies.

B. PROJECT LIFESAVER COORDINATOR: Glenwood Police Department employee assigned by the Chief to review and approve applications for the Project Lifesaver Program, coordinate placement into and removal from the program,

coordinate training for other employees, and coordinate search efforts when requested.

- C. PROJECT LIFESAVER OFFICER:** Police department employees trained to place individuals into the program, remove individuals from the program, and track missing clients.
- D. WRISTBAND TRANSMITTER :** A transmitter that will pulse or emit a radio signal approximately once every second.

IV. Procedures:

A. Guidelines for Client Application:

1. The following individuals may apply to be placed in the Project Life Saver Program:
 - a) Persons that are suffering with Alzheimer's disease, dementia and other related mental dysfunction disorders or injuries that may be at risk wandering from a caregiver.
 - b) Persons who are afflicted with Down syndrome, Autism, or other illness or injury that may place him or her at risk to wander.
2. Clients must have a twenty-four (24) hour caregiver who can check the batteries and report immediately to the Mills County dispatch center if the client wanders.
3. Transmitters shall be placed with clients only at the request of a legally responsible party, including:
 - a) Spouse.
 - b) Son or daughter, in the absence of a spouse.
 - c) Family member having legal, primary caregiver responsibility.
 - d) Assisted living or nursing home administrator requiring a transmitter for client to reside at the facility.
 - e) Father or Mother, if client is a minor.
 - f) In the event there is no spouse and there is a disagreement on placement, no placement shall be done until requested by the family member having legal authority via power of attorney or court order naming him or her as the responsible caregiver.

B. Client Placement and Removal from Project Lifesaver Program:

1. After receiving an inquiry from a caregiver regarding an individual meeting the above criteria, the Glenwood Police Departments Project Lifesaver

Coordinator shall provide the caregiver with program information and a copy of the Project Lifesaver contract.

2. If the caregiver wishes to have the individual placed on the program, the Project Lifesaver Coordinator shall meet with the family or caregiver of a potential client and discuss the Project Lifesaver Program.
3. Once the family or caregiver has signed a Glenwood Police Departments Project Lifesaver contract, which gives the Police Department permission to fit the new client with a transmitter, a Project Lifesaver Officer will fit the new client with a wristband transmitter. The family member or caregiver will be given a transmitter tester and instructed how to use the transmitter tester and how to complete the daily Battery/Transmitter.
The assigned Project Lifesaver deputy shall complete a Client Profile and enter the information into the Lifesaver Management Database.
4. When a family member or caregiver requests to have the client removed from the program, the assigned Project Lifesaver Officer will remove the transmitter from the client and retrieve all equipment.
5. Family members or Caregivers may be responsible for the cost of equipment replacement and for any damaged or lost equipment belonging to the Glenwood Police Departments Project Lifesaver Program.

C. Search Guidelines: The following procedures shall be adhered to when a search is conducted for a missing Project Lifesaver client.

1. Electronic receiver and equipment shall be stored at the Glenwood Police Department for use by Project Lifesaver Officers.
2. When Mills County Communications receives a call regarding a missing Project Lifesaver client, road patrol units shall be dispatched.
3. The on-scene officer shall conduct an investigation regarding the missing individual. After confirmation that the individual is not at the location and is currently a client of Project Lifesaver. Officers should obtain information regarding where the individual was last seen and what he or she was last seen wearing.
4. A supervisor shall be notified. The supervisor may respond to the scene, if possible.
5. Officers shall contact Project Lifesaver Response Team members starting with the Project Lifesaver Coordinator.

6. One of the Project Lifesaver Officers shall respond to the Glenwood Police Department to retrieve the Project Lifesaver Search Equipment and will then respond to the scene.
7. Upon arrival a Project Lifesaver Officer, they shall conduct an electronically assisted search. The highest ranking or most senior Project Lifesaver Officer shall be responsible for the search unless he or she is relieved by a superior command officer. Other Officers and search members on scene shall assist the search as directed by the Project Lifesaver Officer.
8. Only Project Lifesaver search specialists shall utilize tracking equipment.
9. If needed, additional Project Lifesaver personnel from other law enforcement agencies may be requested to assist with the search. A Project Lifesaver Officer may make this request.
10. Upon locating the missing client, the ranking officer on scene shall determine if medical treatment and/or transport home are appropriate and ensure its completion.
11. The Project Lifesaver officer shall determine when a search is to be terminated after consulting with all available team members at the scene.
12. The originally assigned Officer shall complete an Supplemental Report upon completion of the search.

D. Maintenance Procedure for Project Lifesaver Equipment:

1. Project Lifesaver Officers assigned by the Project Lifesaver Coordinator shall complete maintenance checks on all transmitters that belong to the Glenwood Police Department Project Lifesaver Program.
2. Batteries shall be replaced in each transmitter every sixty (55) days from the date of installation. Bands shall also be replaced and adjusted at this time, as needed.
3. At the sixty (55) day inspection, transmitters shall be checked with a Transmitter Tester and receiver to ensure that they are functioning properly. The transmitter shall be tested inside the residence and outside the residence.
4. All maintenance of equipment shall be documented by the Officer performing the maintenance.

E. Project Lifesaver Program Coordinator Responsibilities:

1. The Projector Lifesaver Coordinator shall be responsible for assigning potential clients for the program to a Project Lifesaver Officer.
2. The Projector Lifesaver Coordinator shall maintain all records including, but not limited to, applications, contracts, logs, client profiles, and after-action reports.
3. The Projector Lifesaver Coordinator shall ensure that all new client information is placed into the Project Lifesaver management database.
4. The Projector Lifesaver Coordinator shall provide Communications with an updated client list including name, address, caregiver name and assigned frequency number and Photo. The Projector Lifesaver Coordinator shall also provide Communications a Project Lifesaver Officer call out list.
5. The Projector Lifesaver Coordinator shall check the receiver equipment monthly to ensure it is functioning properly and that batteries are charged.

F. Project Life Saver Funding:

1. Any donations received shall be given to the Office Manager for deposit into the Glenwood Police Departments Project Lifesaver account set up with Project Lifesaver International or account setup with the City of Glenwood Iowa.
2. Funds generated shall only be used for the purchase, maintenance, or replacement of Project Lifesaver equipment.
3. Donations that are made from civic organizations, businesses or private individuals shall also be deposited into the Glenwood Police Departments Project Lifesaver fund/account. These funds shall be used to make purchases needed to continue the program.

GLENWOOD CEMETERY BOARD MEETING

The Glenwood Cemetery Board met in regular session on February 22, 2024 at 9:30 A.M., at the Cemetery Legion Building with the following present: Board Members Jerry Shaw & Ray Dean Cain, Cemetery Sexton Michael Collins

Motion by Shaw, seconded by Cain to approve the agenda as presented; Ayes - 2 Nays - 0

Motion by Cain, seconded by Shaw, to approve the minutes of January 17, 2024; Ayes - 2 Nays - 0

Motion by Cain, seconded by Shaw, to approve claims; Ayes - 2 Nays - 0

Discussion:

- Discussed hot spot, did not have figures to give them, told them what it was going to be used for
- Discussed job descriptions, they are happy but added OSHA guidelines
- Discussed new budget and the removal of the \$11,000 out of the budget
- Discussed this fiscal year budget and went over numbers
- Spoke with Steve Konfrst and he was talking about getting out to the Cem in next couple weeks
- Board does not want to move time or day

Motion by Cain, seconded by Shaw, to adjourn the meeting

Meeting adjourned at 10:43a.m.

Mike Collins, Cemetery Sexton

Ray Dean Cain, Chairman



EAGLE ENGINEERING GROUP

12100 West Center Road, Suite 803 Omaha, Nebraska 68144
(402) 399-0227 | www.eagleengineeringgroup.com

December 5, 2023

Amber Farnan, City Administrator
CITY OF GLENWOOD
5 N. Vine Street
Glenwood, IA 51534

RE: Proposal for Professional Civil Engineering Services
CDBG-DR Project Inspections and Reviews
Glenwood, Iowa

Dear Mrs. Farnan,

Eagle Engineering Group, LLC (Eagle) is pleased to submit our proposal for professional engineering services associated with the inspection and review of projects related to the CDBG-DR funding through the City of Glenwood.

PROJECT UNDERSTANDING

The services include the site inspection of projects within the City, review of application for payments, and certification of completed quantities and estimates, as required by the reviewing authority and funding agency.

SCOPE OF SERVICES

Part 1 – Site and Project Inspections

1. Visit each project site monthly, at a minimum, to determine progress made.
2. Prepare report describing observations, items currently being completed, and previous work completed.
3. Document progress with pictures of the site and work completed.

Part 2 – Review of Applications

1. Review applications for payments submitted to the City for comparison to work observed completed.
2. Verify submitted quantities or completion percentages for each phase of the project.
3. Provide engineering certification that submitted applications are in compliance with required format and submittal procedures and that application can be approved by the City and provided to the funding agency. .

DELIVERABLES

Project Deliverables in electronic PDF format:

- A. Monthly Reports
- B. Engineering Certifications

FEES

We proposed to perform all work for each phase at our hourly rates, as attached to this proposal.

For additional services outside the above Scope of Services, we will provide the City of Glenwood with a written estimate of the projected hours prior to commencing such services.



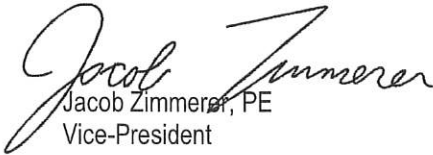
SCHEDULE

We are ready to commence with the work upon your authorization to proceed.

The Agreement for Professional Services of this proposal are as attached (Attachment A). Acknowledgement of these terms shall be indicated by signature of this proposal.

If the above is acceptable to your office, please acknowledge below and return one signed copy of the proposal to this office.

Respectfully submitted,


Jacob Zimmerer, PE
Vice-President

Proposal Accepted _____ day of _____, 2023

CITY OF GLENWOOD, IOWA

Amber Farnan

PO Number

Attachments

- A. Agreement for Professional Services
- B. Schedule of Hourly Rates and Reimbursable Expenses

**ATTACHMENT A
EAGLE ENGINEERING GROUP LLC
PROFESSIONAL SERVICES AGREEMENT**

This **AGREEMENT** is between **CITY OF GLENWOOD, IOWA** ("CLIENT") and **Eagle Engineering Group LLC** ("EAGLE") for Services to be provided by EAGLE for CLIENT on the **CDBG-DR PROJECT INSPECTIONS** ("Project"), as described in the Project Information section of EAGLE's Proposal dated November 13, 2023 ("Proposal") unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

- 1. SCOPE OF SERVICES.** The scope of EAGLE's services is described in the Scope of Services section of the Proposal ("Services"). Portions of the Services may be subcontracted.
- 2. DURATION OF PROPOSAL.** The terms of this Agreement are subject to renegotiation if not accepted within 30 calendar days of the date indicated on the Proposal. Requests for extension beyond 30 calendar days shall be made in writing prior to the expiration date.
- 3. ACCEPTANCE/ TERMINATION.** CLIENT agrees that execution of this Agreement is a material element of the consideration EAGLE requires to execute the Services, and if Services are initiated by EAGLE prior to execution of this Agreement as an accommodation for CLIENT at CLIENT's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, EAGLE shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the project.
- 4. CHANGE IN SCOPE OF SERVICES.** CLIENT may request changes to the scope of Services by altering or adding to the Services to be performed. If CLIENT so requests, EAGLE will return to CLIENT a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following CLIENT's review, CLIENT shall provide written acceptance. If CLIENT does not follow these procedures, but instead directs, authorizes, or permits EAGLE to perform changed or additional work, the Services are changed accordingly and EAGLE will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to EAGLE at the time of proposal, EAGLE is entitled to a change equitably adjusting its Services and fee.
- 5. COMPENSATION AND TERMS OF PAYMENT.** CLIENT shall pay compensation for the Services performed at the fees stated in the Compensation section of the Proposal. If not stated in either, fees will be according to EAGLE's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. EAGLE shall invoice CLIENT on a monthly and payment is due upon receipt of invoice. CLIENT shall notify EAGLE in writing, at the address below, within 30 days of the date of the invoice if CLIENT objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. CLIENT shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 60 days or older. EAGLE may suspend Services for lack of timely payment.
- 6. INTELLECTUAL PROPERTY AND OWNERSHIP OF DATA.** All documents including drawings and reports prepared or furnished by EAGLE (and EAGLE's independent professional associates, consultants, and sub consultants) pursuant to this AGREEMENT are instruments of service in respect of the Project, and EAGLE shall retain an ownership and property interest therein, whether or not the Project is completed. CLIENT may make and retain copies for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for re-use by CLIENT or others as extensions of the Project or on any other project. Any re-use without written verification or adaptation by EAGLE for the specific purpose intended will be at CLIENT's risk and without liability or legal exposure to EAGLE or EAGLE's, independent professional associates, consultants, and sub consultants with respect to any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatever arising out of or resulting therefrom. Any such verification adaptation will entitle EAGLE to further compensation at rates to be agreed upon by CLIENT and EAGLE. Copies of documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copies) that are signed by EAGLE. Files in electronic media format or text, data, graphic or other types that are furnished by EAGLE to CLIENT are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, EAGLE makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by EAGLE at the time electronic files were furnished to the CLIENT.
- 7. LIMITATION OF LIABILITY.** CLIENT and EAGLE have evaluated the risks and rewards associated with this project, including EAGLE's fee relative to the risks assumed, and agree to allocate certain of the associated risks. To the fullest extent permitted by law, the total aggregate liability of EAGLE (and its related corporations and employees) to CLIENT and third parties granted reliance is limited to EAGLE's fee, for any and all injuries, damages, claims, losses, or expenses (including attorney and expert fees) arising out of EAGLE's services or this agreement. Prior to acceptance of this agreement and upon written request from CLIENT, EAGLE may negotiate a higher limitation for

EAGLE ENGINEERING GROUP

additional consideration. This limitation shall apply regardless of available professional liability insurance coverage, cause(s) or the theory of liability, including negligence, indemnity, or other recovery. This limitation shall not apply to the extent the damage is paid under EAGLE's commercial general liability policy.

8. INDEMNITY/STATUTE OF LIMITATIONS. EAGLE and CLIENT shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of EAGLE and CLIENT, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of EAGLE's services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of EAGLE's substantial completion of services on the project.

9. STANDARD OF CARE. EAGLE will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. Except for the standard of care previously stated, EAGLE makes no warranties or guarantees, express or implied, relating to EAGLE's services and EAGLE disclaims any implied warranties or warranties imposed by law, including warranties of merchantability and fitness for a particular purpose.

10. INSURANCE. EAGLE represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over EAGLE's employees who are engaged in the Services, and employer's liability insurance (ii) commercial general liability insurance (iii) automobile liability insurance and (iv) professional liability insurance. Certificates of insurance will be provided upon request. CLIENT and EAGLE shall waive subrogation against the other party on all general liability and property coverage.

11. GOVERNING LAW. This Agreement is to be governed by the law of the State of Nebraska.

12. NON-DISCRIMINATION CLAUSE. Pursuant to Neb. Rev. Stat. 73-102 the parties declare, promise, and warrant that they have and will continue to comply with Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C.A. 1985, et seq.) and the Iowa Fair Employment Practice, IA Code § 729.4, et. Seq., in that there shall be no discrimination against any employee who is employed in the performance of this Agreement, or against any applicant for such employment, because of age, color, national origin, race, religion, creed, disability, or sex

13. E-VERIFY. EAGLE shall register with and use the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986, to determine the work eligibility status of a new employee physically performing services within the state where the work shall be performed. EAGLE will require the same for each sub-consultant.

14. MISCELLANEOUS. Either Client or EAGLE may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay EAGLE for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. There are no third-party beneficiaries to this Agreement.

Attachment B

SCHEDULE OF STANDARD HOURLY RATES

Effective January 1, 2024

Personnel	Rate
Project Manager	\$ 175.00
Senior Project Engineer	\$ 155.00
Project Engineer	\$ 128.00
Design Engineer II	\$ 123.00
Design Engineer I	\$ 115.00
Design Technician	\$ 93.00
Senior Project Representative	\$ 123.00
Project Representative	\$ 90.00
Survey Crew	\$ 135.00
Administrative Support	\$ 63.00

SCHEDULE OF REIMBURSABLE EXPENSES

Classification	Cost
Automobiles, Personal Vehicle (or Federal IRS Rate)	\$ 0.655 /mile
Travel or Lodging Costs	Actual Cost
Meals, Per Diem	Actual Cost
Printing	
8.5x11" B/W	\$ 0.10 /print
8.5x11" Color	\$ 0.15 /print
11x17" B/W	\$ 0.20 /print
11x17" Color	\$ 0.25 /print
Plots (per sq ft)	\$ 0.40 /sq ft
Plan Reproduction	Actual Cost
Courier/Postage	Actual Cost
Miscellaneous Costs (i.e. permit fees, parking, etc.)	Actual Cost
Subconsultants / Vendors	Actual Cost

EAGLE ENGINEERING GROUP

BALANCE SHEET
CALENDAR 2/2024, FISCAL 8/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL.
001-000-1110	CASH - GENERAL	120,294.23-	822,247.24
002-000-1110	CASH - AQUATIC CENTER	14,804.56-	24,450.54-
003-430-1110	CASH/CHECKING -PARK CAPITAL		7,000.00
004-450-1110	CASH - CEMETERY CAPITAL FUND		6,554.00
005-000-1110	CASH - ARPA		779,529.40
110-000-1110	CASH - ROAD USE TAX	8,605.14	1,242,159.41
112-000-1110	CASH - EMPLOYEE BENEFITS	71,349.89-	1,184,163.65
119-000-1110	CASH - EMERGENCY FUND	259.57	29,632.83
121-000-1110	CASH - LOST	71,382.32	1,765,046.11
125-000-1110	CASH/CHECKING - TIF	3.29	109,334.94
131-000-1110	CASH - LIBRARY FURNISHING		6,956.45
173-000-1110	FEMA CASH/CHECKING		3,628.14
177-110-1110	CASH - ASSET FORFEITURE POLICE		12,215.41
200-000-1110	CASH - DEBT SERVICE	1,100.99	82,558.51
307-000-1110	CASH/CHECKING		4,161.91-
309-000-1110	CASH/CHECKING		43,691.78
311-000-1110	CASH/CHECKING - CDBG		17,906.94
312-000-1110	CASH	9,734.29	26,331.03-
500-000-1110	PERPETUAL CARE CASH	140.00	2,894.47
	CASH TOTAL	115,223.08-	6,060,575.80
001-000-1111	CASH-AMPHITHEATER	20.04-	27,955.48-
125-000-1111	LMI SET ASIDE	1.73	200.35
	CASH TOTAL	18.31-	27,755.13-
001-000-1112	CASH - LIBRARY DONATIONS	124.08-	11,945.54
131-000-1112	LIBRARY DONATIONS		2,460.00-
	CASH TOTAL	124.08-	9,485.54
307-000-1115	CASH - GSB SAVINGS/NOW		4,280.67
	CASH TOTAL	.00	4,280.67
001-000-1120	PETTY CASH - GENERAL		170.00
	PETTY CASH TOTAL	.00	170.00
001-000-1122	AMBULANCE CASH	18,842.14	27,231.66
	AMBULANCE CASH TOTAL	18,842.14	27,231.66
001-000-1123	DISC GOLF CASH		20.00

Feb 2024

BALANCE SHEET
CALENDAR 2/2024, FISCAL 8/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL.
	DISC GOLF CASH TOTAL	.00	20.00
001-000-1124	LODGING TAX CASH	2,144.14	2,144.14
	LODGING TAX CASH TOTAL	2,144.14	2,144.14
309-000-1130	RESERVES-2019 GO INVESTMT		50,160.00
	RESERVES TOTAL	.00	50,160.00
131-000-1160	INVESTMENT - LIBRARY		6,350.00
	INVESTMENTS TOTAL	.00	6,350.00
121-000-1190	INVESTMENT - CD		418,384.70
500-450-1190	PERPETUAL CARE - INVESTMENT		23,363.59
510-420-1190	INVESTMENTS - AMPHITHEATER		197,103.47
	INVESTMENTS TOTAL	.00	638,851.76
500-450-1195	PERPETUAL CARE - SAVINGS		57,115.04
	CASH TOTAL	.00	57,115.04
	TOTAL CASH	94,379.19	6,828,629.48



TREASURER'S REPORT
CALENDAR 2/2024, FISCAL 8/2024

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	CHANGE IN LIABILITY	BALANCE
001 GENERAL	935,255.17	177,844.66	272,796.73	4,500.00-	835,803.10
002 AQUATIC CENTER	9,645.98-		14,804.56		24,450.54-
003 PARK CAPITAL FUND	7,000.00				7,000.00
004 CEMETERY CAPITAL FUND	6,554.00				6,554.00
005 ARPA	779,529.40				779,529.40
110 ROAD USE TAX	1,233,554.27	52,443.49	43,838.35		1,242,159.41
111 I-JOBS					
112 EMPLOYEE BENEFITS	1,255,513.54	13,098.32	84,448.21		1,184,163.65
119 EMERGENCY	29,373.26	259.57			29,632.83
121 LOST-SPECIAL REVENUE	2,112,048.49	71,382.32			2,183,430.81
125 TAX INCREMENT FINANCIN	109,530.27	5.02			109,535.29
126 LMI					
131 LIBRARY FURNISHING	10,846.45				10,846.45
160 REVOLVING LOAN					
167 SIDEWALK					
173 FEMA	3,628.14				3,628.14
177 ASSET FORFEITURES-POLI	12,215.41				12,215.41
200 DEBT SERVICE	81,457.52	1,100.99			82,558.51
201 DEBT SERV LOST SINK FUND					
302 COMMUNITY RECREATION CTR					
303 POOL CAPITAL FUND					
306 LIBRARY ROOF PROJECT					
307 R-R PAVEMENT	118.76				118.76
308 VINE ST PAVEMENT					
309 2019 GO CAP PROJECTS	93,851.78				93,851.78
310 MARION HTS SEWER PROJ.					
311 CDBG HOUSING GRANT	17,906.94	706,073.65	706,073.65		17,906.94
312 DTR GRANT	36,065.32-	21,646.00	11,911.71		26,331.03-
315 FEMA FLOOD					
350 SQUARE RENOVATION					
500 CEMETERY PERPETUAL CAR	83,233.10	140.00			83,373.10
510 AMPHITHEATER CAPITAL	197,103.47				197,103.47
610 SEWER					
611 FMHA REPLACEMENT					
612 FMHA DS					
613 FMHA RESERVE					
Report Total	6,923,008.67	1,043,994.02	1,133,873.21	4,500.00-	6,828,629.48

REVENUE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	3,065,227.00	177,844.66	1,768,798.76	57.71	1,296,428.24
	AQUATIC CENTER TOTAL	144,600.00	.00	33,314.76	23.04	111,285.24
	ROAD USE TAX TOTAL	1,709,000.00	52,443.49	479,621.32	28.06	1,229,378.68
	EMPLOYEE BENEFITS TOTAL	1,066,330.00	13,098.32	598,316.29	56.11	468,013.71
	EMERGENCY TOTAL	51,897.00	259.57	29,632.83	57.10	22,264.17
	LOST-SPECIAL REVENUE TOTAL	725,000.00	71,382.32	545,803.53	75.28	179,196.47
	TAX INCREMENT FINANCING TOTAL	44,000.00	5.02	18,377.52	41.77	25,622.48
	ASSET FORFEITURES-POLICE TOTA	.00	.00	480.00	.00	480.00-
	DEBT SERVICE TOTAL	653,850.00	1,100.99	132,154.68	20.21	521,695.32
	R-R PAVEMENT TOTAL	.00	.00	118.76	.00	118.76-
	CDBG HOUSING GRANT TOTAL	5,000,000.00	706,073.65	5,096,937.63	33.98	9,903,062.37
	DTR GRANT TOTAL	347,000.00	21,646.00	62,329.86	17.96	284,670.14
	CEMETERY PERPETUAL CARE TOTAL	.00	140.00	20,163.16	.00	20,163.16-
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		2,806,904.00	1,043,994.02	8,786,049.10	38.52	4,020,854.90
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	3,893,647.00	272,796.73	2,326,787.94	59.76	1,566,859.06
	AQUATIC CENTER TOTAL	154,785.00	14,804.56	101,702.79	65.71	53,082.21
	ROAD USE TAX TOTAL	2,029,500.00	43,838.35	464,627.59	22.89	1,564,872.41
	EMPLOYEE BENEFITS TOTAL	1,095,500.00	84,448.21	682,464.28	62.30	413,035.72
	EMERGENCY TOTAL	51,897.00	.00	.00	.00	51,897.00
	LOST-SPECIAL REVENUE TOTAL	554,800.00	.00	50,449.39	9.09	504,350.61
	TAX INCREMENT FINANCING TOTAL	29,000.00	.00	11,663.27	40.22	17,336.73
	DEBT SERVICE TOTAL	650,046.00	.00	89,987.15	13.84	560,058.85
	2019 GO CAP PROJECTS TOTAL	155,000.00	.00	128,424.15	82.85	26,575.85
	MARION HTS SEWER PROJ. TOTAL	48,246.00	.00	.00	.00	48,246.00
	CDBG HOUSING GRANT TOTAL	4,400,000.00	706,073.65	5,078,838.69	35.27	9,321,161.31
	DTR GRANT TOTAL	458,000.00	11,911.71	88,660.89	19.36	369,339.11
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====	=====
		3,520,421.00	1,133,873.21	9,023,606.14	38.36	4,496,814.86
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,440,658.00	104,736.42	944,113.04	65.53	496,544.96
	K9 DEPARTMENT TOTAL	4,500.00	.00	1,120.16	24.89	3,379.84
	FIRE TOTAL	1,012,300.00	72,041.99	640,327.90	63.25	371,972.10
	ANIMAL CONTROL TOTAL	4,000.00	.00	.00	.00	4,000.00
	COMMUNICATION CENTER TOTAL	182,000.00	.00	88,057.66	48.38	93,942.34
	PUBLIC SAFETY TOTAL	2,643,458.00	176,778.41	1,673,618.76	63.31	969,839.24
	STREET TOTAL	2,179,250.00	56,209.62	566,671.78	26.00	1,612,578.22
	SANITATION TOTAL	12,000.00	683.44	12,608.96	105.07	608.96-
	PUBLIC WORKS TOTAL	2,191,250.00	56,893.06	579,280.74	26.44	1,611,969.26
	LIBRARY TOTAL	534,761.00	34,567.68	274,872.73	51.40	259,888.27
	AMPITHEATER TOTAL	25,350.00	20.04	554.61	2.19	24,795.39
	PARK TOTAL	283,951.00	14,432.19	159,967.02	56.34	123,983.98
	RECREATION TOTAL	543,450.00	68,028.74	242,613.40	44.64	300,836.60
	POOL TOTAL	154,785.00	14,804.56	101,740.13	65.73	53,044.87
	CEMETERY TOTAL	183,251.00	23,084.67	115,602.67	63.08	67,648.33
	CULTURE & RECREATION TOTAL	1,725,548.00	154,937.88	895,350.56	51.89	830,197.44
	TREE BRD/COMM BEAUTIFICAT TOTA	3,000.00	.00	1,225.00	40.83	1,775.00
	PLANNING AND ZONING TOTAL	24,500.00	.00	6,268.71	25.59	18,231.29
	DEBT SERVICE TOTAL	29,000.00	.00	.00	.00	29,000.00
	COMMUNITY & ECONOMIC DEV TOTA	56,500.00	.00	7,493.71	13.26	49,006.29
	ADMINISTRATION TOTAL	385,676.00	27,260.00	222,400.22	57.67	163,275.78
	LEGAL TOTAL	75,000.00	18.50	39,884.00	53.18	35,116.00
	TORT LIABILITY TOTAL	220,000.00	.00	208,004.00	94.55	11,996.00
	GENERAL GOVERNMENT TOTAL	680,676.00	27,278.50	470,288.22	69.09	210,387.78
	DEBT SERVICE TOTAL	650,046.00	.00	101,650.42	15.64	548,395.58
	DEBT SERVICE TOTAL	650,046.00	.00	101,650.42	15.64	548,395.58
	CDBG HOUSING PROJECTS TOTAL	4,858,000.00	717,985.36	5,167,499.58	34.78	9,690,500.42
	SEWER SIDEWALK PROJECT TOTAL	30,000.00	.00	.00	.00	30,000.00
	RECREATION TOTAL	125,000.00	.00	127,824.15	102.26	2,824.15-
	DEBT SERVICE TOTAL	.00	.00	600.00	.00	600.00-
	CAPITAL PROJECTS TOTAL	5,013,000.00	717,985.36	5,295,923.73	35.28	9,717,076.27

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TRANSFERS TOTAL	559,943.00	.00	.00	.00	559,943.00
	TRANSFER OUT TOTAL	559,943.00	.00	.00	.00	559,943.00
	TOTAL OF ALL EXPENSES	3,520,421.00	1,133,873.21	9,023,606.14	38.36	4,496,814.86

FEBRUARY 2024 FINANCIALS

Fund	Beginning Balance	Revenues	Expenses	Ending Balance
General	\$ 935,255.17	\$ 177,844.66	\$ (277,296.73)	\$ 835,803.10
Aquatic	\$ (9,645.98)	\$	\$ (14,804.56)	\$ (24,450.54)
Park Capital	\$ 7,000.00			\$ 7,000.00
Cemetery Capital	\$ 6,554.00			\$ 6,554.00
ARPA	\$ 779,529.40			\$ 779,529.40
RUT	\$ 1,233,554.27	\$ 52,443.49	\$ (43,838.35)	\$ 1,242,159.41
Employee Benefits	\$ 1,255,513.54	\$ 13,098.32	\$ (84,448.21)	\$ 1,184,163.65
Emergency	\$ 29,373.26	\$ 259.57		\$ 29,632.83
LOST	\$ 2,112,048.49	\$ 71,382.32		\$ 2,183,430.81
TIF	\$ 109,530.27	\$ 5.02		\$ 109,535.29
Library Furnishing	\$ 10,846.45			\$ 10,846.45
FEMA	\$ 3,628.14			\$ 3,628.14
Asset Forfeitures	\$ 12,215.41			\$ 12,215.41
Debt Service	\$ 81,457.52	\$ 1,100.99		\$ 82,558.51
GSB Go Now	\$ 118.76			\$ 118.76
Go Bond	\$ 93,851.78			\$ 93,851.78
CDBG Housing	\$ 17,906.94	\$ 706,073.65	\$ (706,073.65)	\$ 17,906.94
DTR	\$ (36,065.32)	\$ 21,646.00	\$ (11,911.71)	\$ (26,331.03)
Cemetery Perpetual	\$ 83,233.10	\$ 140.00		\$ 83,373.10
Amph Capital	\$ 197,103.47			\$ 197,103.47
Totals	\$ 6,923,008.67	\$ 1,043,994.02	\$ (1,138,373.21)	\$ 6,828,629.48
Ambulance Cash*	\$ 8,389.52	\$ 18,842.14		\$ 27,231.66 *In General Fund
Disc Golf Cash*	\$ 20.00			\$ 20.00 *In General Fund
Lodging Cash*	\$ -	\$ 2,144.14		\$ 2,144.14 *In General Fund

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure						DOCUMENT NUMBER								
2024		DATE 2/8/2024		ACCTG PERIOD (mm/yy) 12/23 - 02/24				15								
VENDOR CODE 2132981				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED								
								DATE		INITIALS						
QUANTITY		VENDOR'S INVOICE NUMBER														
ORDERED	RECEIVED	UNIT OF MEASURE							UNIT PRICE	TOTAL PRICE						
			Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-007 1001 N Linn													
			Report Number: 15													
								DOCUMENT TOTAL		\$ 10,838.00						
CLAIMANT'S CERTIFICATION						AGENCY CERTIFICATION										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE				CODE OR CHAPTER SECTION(S)										
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE										
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX)	DOC NUMBER		DOC DATE		ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY				
GAX	15					24										
VENDOR CODE		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
3052881				Y												
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE		COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT						
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 10,838.00		
02																
03																
04																
05																
06																
07																
											DOCUMENT TOTAL		\$ 10,838.00			

GAX

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure								DOCUMENT NUMBER						
2024		DATE 2/6/2024			ACCTG PERIOD (mm/yy) 7/1/2023 - 1/31/2024					12						
VENDOR CODE 2132981				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED								
QUANTITY				VENDOR'S INVOICE NUMBER				DATE		INITIALS						
ORDERED	RECEIVED	UNIT OF MEASURE						UNIT PRICE		TOTAL PRICE						
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-005 210 Valley												
				Report Number: 12												
								DOCUMENT TOTAL		\$ 24,754.08						
CLAIMANT'S CERTIFICATION						AGENCY CERTIFICATION										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE				CODE OR CHAPTER SECTION(S)										
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE										
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX)	DOC NUMBER		DOC DATE		ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY				
GAX	12					24										
VENDOR CODE		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
3052881				Y												
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT							
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 24,754.08		
02																
03																
04																
05																
06																
07																
											DOCUMENT TOTAL		\$ 24,754.08			

GAX

WARRANT #

AUDITED BY

PAID DATE

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2024		DATE 3/8/2024			ACCTG PERIOD (mm/yy) 11/22/2023 - 3/5/2024							12				
VENDOR CODE 2132981					AGENCY NAME											
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534					BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS							
TERMS		FOB		ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED							
									DATE INITIALS							
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE							UNIT PRICE	TOTAL PRICE						
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills												
				Report Number: 12												
DOCUMENT TOTAL										\$ 309,772.80						
CLAIMANT'S CERTIFICATION						AGENCY CERTIFICATION										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE				CODE OR CHAPTER SECTION(S)										
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE										
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX) GAX	DOC NUMBER 12		DOC DATE		ACCTG PRD	BUDGET FY 24	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY				
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
REF DOC TYPE		REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT						
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 309,772.80		
02																
03																
04																
05																
06																
07																
DOCUMENT TOTAL										\$ 309,772.80						

GAX

WARRANT #

AUDITED BY

PAID DATE

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2024		DATE 3/8/2024			ACCTG PERIOD (mm/yy) 8/1/2023 -3/5/2024							13				
VENDOR CODE 2132981				AGENCY NAME												
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534				BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED								
								DATE INITIALS								
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE						UNIT PRICE		TOTAL PRICE						
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills												
				Report Number: 13												
DOCUMENT TOTAL										\$ 745,346.41						
CLAIMANT'S CERTIFICATION						AGENCY CERTIFICATION										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE				CODE OR CHAPTER SECTION(S)										
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE										
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX) GAX	DOC NUMBER 13		DOC DATE		ACCTG PRD	BUDGET FY 24	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY				
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
REF DOC TYPE		REF DOC NUMBER		REF DOC LINE		COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT					
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 745,346.41		
02																
03																
04																
05																
06																
07																
DOCUMENT TOTAL										\$ 745,346.41						

GAX

WARRANT #

AUDITED BY

PAID DATE