

Tentative Agenda
Glenwood City Council Meeting
October 8, 2024
Located at City Hall at 5 N. Vine St. ~7:00pm

Budget Work Session - 5:00 pm

General Discussion on FY26 Budget & Processes

Committee Meetings 6:00 - 7:00 pm

Public Admin

- Copy Machine Quotes
 - JQ Office
 - Access Systems

Budget & Finance

- FY26 Budget Mini-Workshop

Council Meeting - 7:00 p.m.

1. Pledge of Allegiance

2. Call to order/roll call

3. Consent agenda - All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion on these items unless a request is made prior to the time Council votes on the motion:

- | | |
|--|--|
| a. Agenda | d. Approve Resolution 3686 Burr Oak FY26 TIF Certification |
| b. Abstract of Claims #7 | e. Approve Resolution 3687 Oak Ridge Park FY26 TIF Certification |
| c. Minutes from September 24, 2024 | f. Approve Resolution 3688 Maplewood FY26 TIF Certification |

4. Allow visitors to address council

Visitors may address the Council at this time; however, comments will be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

5. Public Hearing for 2025 Asphalt Project

6. Bid Opening for 2025 Asphalt Project

7. Amber Landolt - [Special Events Application](#)

8. Jessica Brooks, Whiskey Wolf - Special Liquor Sales Permit for Shop Hop

9. [Resolution 3689](#), Resolution Approving Policies and Providing Signatory Authorization for Certain Banking Accounts for the City of Glenwood, Iowa

10. Jake Zimmerer

- a. Locust Street Update
 - i. [Payment application #6](#) in the amount of \$15,280.48
 - ii. Possible Award of bid for 2025 Asphalt Project

11. ARPA Funds

- a. [Current ARPA Funds Report](#)
- b. Cemetery Tree Removal

12. Committee Reports

- a. Public Admin - Kates
 - i. Copy Machine Quotes
 - 1. JQ Office
 - 2. Access Systems
- b. Budget & Finance - Smithers
 - i. FY26 Budget

13. Departmental Reports

- a. Clark-Public Works

- i. Approval to Promote Brent Hanson to Street Crewmember III at \$26.69/hr Per Union Contract, Effective October 13, 2024
- b. Johansen – Police Dept
 - i. Drive safe program - [Traffic Safety Warehouse](#) Equipment Purchase with Grant Funds
 - ii. No Parking Request on Ebaugh near Arnold for Russ's
- c. Painter – Library
- d. Collins – Cemetery
- e. Gray – Fire & Rescue/ Code enforcement
 - i. Request to apply for DNR grant
 - ii. Approval to Extend Conditional Offer for Full-Time Firefighter/Paramedic
 - iii. Accessory/Detached Garage Ordinance
- f. Mattox – Park
- g. Farnan – Admin
 - i. Jessica Alley Resignation, Effective Nov 1, 2024
 - ii. Change Jessica Alley Job Title to Admin Assistant Effective 10.9.24, assign to Part-Time as Needed After 11.1.24
 - iii. Appoint City Clerk Beginning 10.10.24 at \$24 per/hr, to Increase to \$25 after 6 months with Favorable Review
 - iv. Request to Recruit for Deputy Clerk Position
 - v. Approve the Following Pay Requests
 - 1. Approve [GAX #37 - Arbor Hills](#) - 19-DRH-018 in the amount of \$79,711.10
 - 2. Approve [GAX #38 - Arbor Hills](#) - 19-DRH-018 in the amount of \$91,835.88
 - 3. Approve [GAX #39 - Arbor Hills](#) - 19-DRH-018 in the amount of \$210,230.81

14. Mayor's Report

15. Council Member Report

16. Motion to Adjourn

Order of agenda at discretion of Mayor

For hearing assistance contact City Hall seven business days prior to the meeting date.

PLEASE NOTE New Streaming Address: <https://www.youtube.com/@CityofGlenwoodIA>

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX		13,603.56	1291720	10/03/24
TREASURER, STATE OF IOWA	STATE TAX		2,179.28	1291721	10/03/24
IPERS	IPERS		11,260.65	1291722	10/03/24
CITY OF GLENWOOD	HEALTH INS		2,614.05	82451	10/03/24
	050 LIABILITIES TOTAL		29,657.54		
POLICE					
BEST FINISH AUTO SERVICE	14' BATTERY/INSTALLATION		248.17	82485	10/08/24
BOMGAARS	FIREARM INSTR SCHOOL SUPLIES		53.96	82486	10/08/24
GREAT PLAINS UNIFORMS	J.ZAK UNIFORM		79.94	82495	10/08/24
JONES AUTOMOTIVE, INC	14' TAHOE STRIP VEHICLE EQUIP		870.00	82501	10/08/24
SAM'S CLUB	MEMBERSHIP DUES		50.60	82515	10/08/24
US CELLULAR	TELEPHONE		499.29	82519	10/08/24
CENTURYLINK	333947254		222.83	82521	10/08/24
WEX BANK	WEX		2,128.98	1291723	10/07/24
WESTERN IOWA NETWORKS	BROADBAND		60.17	82526	10/08/24
	110 POLICE TOTAL		4,213.94		
FIRE					
AMERICAN AMBULANCE ASSOC,	MEMBER DUES THROUGH DEC 25'		578.00	82479	10/08/24
AUTO VALUE	WIRE		27.99	82482	10/08/24
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES		252.79	82487	10/08/24
HEIMAN FIRE EQUIPMENT	REPLACEMENT SUSPENDERS		255.00	82496	10/08/24
J Q OFFICE	KYOCERA SYSTEM		106.80	82499	10/08/24
JENNIE ED HOSPITAL PHARMACY	PHARMACY FOR SQUADS		409.64	82500	10/08/24
JONES AUTOMOTIVE, INC	REPLACEMENT PLUG		41.07	82501	10/08/24
LIFE ASSIST	MED SUPPLIES		904.93	82503	10/08/24
MATHESON TRI-GAS, INC	OXYGEN		295.16	82505	10/08/24
NEXUS TECH SOLUTIONS	IT FIRE DEPT		146.72	82512	10/08/24
NATIONAL FIRE PROTECTION ASSOC	CODE BOOKS		590.13	82513	10/08/24
TELEFLEX LLC	I/O NEEDLES		308.50	82517	10/08/24
UNMC CENTER FOR CONT ED	C HUTCHISON INSTRUCTOR RECERT		120.00	82518	10/08/24
US CELLULAR	TELEPHONE		48.33	82519	10/08/24
UPHOFF OUTDOOR POWER, LLC	CHAIN SAW REPAIR		49.50	82520	10/08/24
CENTURYLINK	333702204		194.56	82521	10/08/24
W.S. DARLEY & COMPANY	REPLACEMENT WASHER HOSE		1,551.59	82522	10/08/24
WEX BANK	WEX		1,898.49	1291723	10/07/24
	150 FIRE TOTAL		7,779.20		
STREET					
WEX BANK			1,222.44	1291723	10/07/24
	210 STREET TOTAL		1,222.44		
SANITATION					
PAPILLION SANITATION	PARK TRASH		573.27	82525	10/08/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	290 SANITATION TOTAL		573.27		
LIBRARY					
CITY OF GLENWOOD	HEALTH INS		225.00	82451	10/03/24
BLACK HILLS ENERGY	GAS SERV		40.19	82452	10/03/24
BAKER & TAYLOR	BOOKS	50.71		1474	10/03/24
BAKER & TAYLOR	BOOKS	927.86	978.57	82453	10/03/24
BOWDEN ELECTRIC	CONDUIT LINE REPLACEMENT		667.72	82455	10/03/24
BUTHE'S TURF	LAWN MAINT		200.00	82456	10/03/24
CAPITAL BUSINESS SYS	LIB TELEPHONE		368.16	82457	10/03/24
CAPITAL BUSINESS SYSTEMS	PRINTER CONTRCT		148.67	82458	10/03/24
CENTER POINT PUBLISHING	BOOKS		197.76	1475	10/03/24
CHILDREN'S PLUS INC.	BOOKS		784.88	1476	10/03/24
DEMCO	BAR CODES		521.77	82460	10/03/24
MIDWEST TAPE, LLC	DIGITAL AUDIOBOOKS		567.48	82461	10/03/24
J Q OFFICE	KYOCERA CONTRACT		97.02	82462	10/03/24
SPARTAN STORES, LLC	FOOD FOR PROGRAMMING		57.70	1477	10/03/24
MEDIACOM	INTERNET SERV		275.90	82464	10/03/24
MIDAMERICAN ENERGY (LIB)	ELECTRIC SERVICE		420.04	82465	10/03/24
OPINION TRIBUNE	JOB PUBLISH		119.96	82466	10/03/24
ORKIN	PEST CONTROL LIB		79.99	82467	10/03/24
OXEN TECHNOLOGY	COMP MAINT LIB		534.00	82468	10/03/24
PINNACLE CONSTRUCTION INC	LIB VESTIBULE RPR		26,667.00	82469	10/03/24
PROQUEST LLC	ANCESTRY LIBRARY		1,822.32	82470	10/03/24
QUALITY CARE CLEANING	LIB CLEANING		1,060.00	82471	10/03/24
QUILL	OFFICE SUPPLIES		476.94	82472	10/03/24
US CELLULAR	TELEPHONE		47.37	82519	10/08/24
VISA	ILA CONF- T PAINTER		380.69	82475	10/03/24
	410 LIBRARY TOTAL		36,739.13		
PARK					
AUTO VALUE PARTS STORES (PK)	OIL 5W50		32.14	82483	10/08/24
LARSEN SUPPLY CO. (PK)	DISPENSER BLACK, SOAP, LINERS		274.63	82502	10/08/24
US CELLULAR	TELEPHONE		104.12	82519	10/08/24
WEX BANK	WEX		353.92	1291723	10/07/24
PAPILLION SANITATION	CAMPGROUND TRASH		118.00	82525	10/08/24
	430 PARK TOTAL		882.81		
RECREATION					
LINKON LOGS PORTABLES	PORTABLES		80.00	82504	10/08/24
	440 RECREATION TOTAL		80.00		
CEMETERY					
IPERS				1291722	10/03/24
BOMGAARS	COMPRESSOR/CONCRETE		182.92	82486	10/08/24
MILACEK MONUMENT CO	KOLBE REPLACEMENT GRANITE		549.00	82509	10/08/24
US CELLULAR	TELEPHONE		92.70	82519	10/08/24
UPHOFF OUTDOOR POWER, LLC	BELTS/BAFFLE/SKID PLATE		353.90	82520	10/08/24
CENTURYLINK	333947252		76.65	82521	10/08/24
WEX BANK	WEX		384.10	1291723	10/07/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	450 CEMETERY TOTAL		1,639.27		
ADMINISTRATION					
EGIS TECHNOLOGIES	TECH SUPPORT		236.00	82490	10/08/24
AMBER J FARNAN	REVITALIZING SW IA ATLANTIC		161.47	82493	10/08/24
GLENWOOD AREA CHAMBER	MEMBERSHIP FEES		3,550.00	82494	10/08/24
MIKE LINES	MLA PART 3 ANKENY IA		235.71	82510	10/08/24
OPINION TRIBUNE	CITY COUNCIL MEETING		554.23	82514	10/08/24
SAM'S CLUB	MEMBERSHIP DUES		50.60	82515	10/08/24
US CELLULAR	TELEPHONE		51.29	82519	10/08/24
ANGELA WINQUIST	REVITALIZING SW IA ATLANTIC		184.65	82524	10/08/24
WESTERN IOWA NETWORKS	BROADBAND/PHONES		267.78	82526	10/08/24
	620 ADMINISTRATION TOTAL		5,291.73		
TORT LIABILITY					
IOWA MUNICIPALITIES WORKERS	INSTAL 4 WORK COMP PREM 24-25		3,466.00	82498	10/08/24
	660 TORT LIABILITY TOTAL		3,466.00		
	001 GENERAL TOTAL		91,545.33		
AQUATIC CENTER					
POOL					
BOMGAARS	ANTIFREEZE/POOL WINTERIZING		84.88	82486	10/08/24
SAM'S CLUB	MEMBERSHIP DUES		50.60	82515	10/08/24
WESTERN IOWA NETWORKS	BROADBAND		32.15	82526	10/08/24
	445 POOL TOTAL		167.63		
	002 AQUATIC CENTER TOTAL		167.63		
ARPA					
ARPA FUNDS					
AGRIVISION	24' JOHN DEER TRACTOR/ACCESSOR		28,765.15	82478	10/08/24
FASTSIGNS	70 BANNERS FOR LIGHT POLES		1,528.59	82492	10/08/24
MIDWEST ALARM SERVICES	CAMERA FOR MURAL		1,360.80	82508	10/08/24
	135 ARPA FUNDS TOTAL		31,654.54		
	005 ARPA TOTAL		31,654.54		
ROAD USE TAX					
LIABILITIES					
FED/FICA TAX PAYMENT	FED/FICA TAX		2,981.20	1291720	10/03/24
TREASURER, STATE OF IOWA	STATE TAX		494.00	1291721	10/03/24
	050 LIABILITIES TOTAL		3,475.20		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
STREET					
READY MIXED CONCRETE, CO	CONCRETE		1,942.33	82477	10/08/24
QLT	EXTENSION BELL		7.35	82481	10/08/24
BOMGAARS	DRILL BITS X3/BOLTS		36.35	82486	10/08/24
MENARDS	LUMBAR		245.34	82507	10/08/24
US CELLULAR	TELEPHONE		102.70	82519	10/08/24
CENTURYLINK	333616597		61.65	82521	10/08/24
WESTERN ENGINEERING CO INC	APP 6 LOCUST, SHARP, TO HAZEL		15,280.48	82523	10/08/24
	210 STREET TOTAL		17,676.20		
	110 ROAD USE TAX TOTAL		21,151.40		
EMPLOYEE BENEFITS					
POLICE					
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAXES		64.67	1291716	9/27/24
	110 POLICE TOTAL		64.67		
FIRE					
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAXES		92.39	1291716	9/27/24
	150 FIRE TOTAL		92.39		
STREET					
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAXES		46.92	1291716	9/27/24
	210 STREET TOTAL		46.92		
LIBRARY					
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAXES		48.33	1291716	9/27/24
	410 LIBRARY TOTAL		48.33		
AMPITHEATER					
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAXES		4.07	1291716	9/27/24
	420 AMPITHEATER TOTAL		4.07		
PARK					
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAXES		27.78	1291716	9/27/24
	430 PARK TOTAL		27.78		
CEMETERY					
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAXES		14.53	1291716	9/27/24
	450 CEMETERY TOTAL		14.53		
ADMINISTRATION					
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAXES		26.65	1291716	9/27/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	620 ADMINISTRATION TOTAL		26.65		
	112 EMPLOYEE BENEFITS TOTAL		325.34		
LOST-SPECIAL REVENUE RECREATION					
AQUA CHEM INC.	YMCA POOL FILTER REPAIRS		5,600.00	82480	10/08/24
ELEVATE ROOFING	YMCA ROOF REPAIR		1,878.21	82491	10/08/24
HOUSERS AC AND HEATING	YMCA HVAC		1,482.50	82497	10/08/24
MILLS COUNTY YMCA	YMCA POOL MANAGEMENT FEE 2024		22,100.00	82511	10/08/24
	440 RECREATION TOTAL		31,060.71		
	121 LOST-SPECIAL REVENUE TOTAL		31,060.71		
CDBG HOUSING GRANT CDBG HOUSING PROJECTS					
JIM & MONICA HUGHES	CDBG PASS THROUGH FUNDS GAX31	134,427.68		82449	9/27/24
JIM & MONICA HUGHES	19DRH018 GAX 35 CDBG	727,800.62		82454	10/03/24
JIM & MONICA HUGHES	CDBG PASS THROUGH GAX 16	16,125.00	878,353.30	82484	10/08/24
BURR OAK PLACE LLC/O&H INVESTM	GAX 7		18,000.00	82488	10/08/24
RICHARD CHRISTY	19-DRH-018 HOUSING DP ASSIST		9,402.40	82459	10/03/24
MARK HUGHES CONSTRUCTION	GAX 6 CDBG	15,000.00		82476	10/03/24
MARK HUGHES CONSTRUCTION	GAX 9 CDBG PASS THROUGH FUNDS	16,937.65	31,937.65	82506	10/08/24
SELL CONSTRUCTION LLC	GAX 15 712 LOFT PASS THROUGH	285,279.30		82450	9/27/24
SELL CONSTRUCTION LLC	19DRH001 GAX 16 CDBG	555,696.66	840,975.96	82473	10/03/24
SOUTHWEST IA PLANNING COUNCIL	19DRH016 CDBG FEES	8,953.00		82474	10/03/24
SOUTHWEST IA PLANNING COUNCIL	JULY23-AUG24 PROJECT DELIVER	12,434.00	21,387.00	82516	10/08/24
	140 CDBG HOUSING PROJECTS TOTAL		1,800,056.31		
	311 CDBG HOUSING GRANT TOTAL		1,800,056.31		
2024 GO BOND STREET					
EAGLE ENGINEERING	CHESTNUT STREET DRAINAGE ISSUE		9,458.00	82489	10/08/24
OPINION TRIBUNE	GO BOND ASPHALT NOTICE		159.07	82514	10/08/24
	210 STREET TOTAL		9,617.07		
	316 2024 GO BOND TOTAL		9,617.07		
	Accounts Payable Total		1,985,578.33		
Payroll Checks					
	001 GENERAL		46,084.05		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	110 ROAD USE TAX		7,799.79		
	112 EMPLOYEE BENEFITS		376.90		
	Total Paid On: 10/03/24		54,260.74		
	Total Payroll Paid		54,260.74		
	Report Total		2,039,839.07		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	137,629.38
002	AQUATIC CENTER	167.63
005	ARPA	31,654.54
110	ROAD USE TAX	28,951.19
112	EMPLOYEE BENEFITS	702.24
121	LOST-SPECIAL REVENUE	31,060.71
311	CDBG HOUSING GRANT	1,800,056.31
316	2024 GO BOND	9,617.07

	TOTAL FUNDS	2,039,839.07

September 24, 2024 Minutes

Committee Meeting

Glenwood City Council met for committee meetings on Tues, 9.24.2024 at 6:30 pm in Council Chambers prior to the City Council meeting. Mayor Angela Winqvist called the meeting to order with the following present Council Members: Mike Lines, Christina Duran (via phone), Laurie Smithers, Natalie McEwen, & Donnie Kates. City employees: Sergeant Power, Fire Chief Gray, Tara Painter, Mike Collins, Amber Farnan, Dannielle Arnold, Jamey Clark & Jessica Alley (virtual).

Committee meetings are open to the public and for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting

Hiring subcommittee

- Discussed hiring PT interim for City Admin not to exceed 30 hrs, Farnan doing list of duties and responsibilities, salary and contract to be discussed with Hinson Consulting
- Discussed anticipated clerk position, 5 applications, designated Duran, Lines, Alley, & Mayor Winqvist for interviews

Budget & Finance

- Discussed dept heads finding areas to cut for FY26 budget, 10/8/24 5pm budget workshop set, another workshop for setting council goals

City Council Minutes

Glenwood City Council met in regular session on Tues, 9.24.2024 at 7:00 pm in Council Chambers. Mayor Angela Winqvist called the meeting to order with the following present Council Members: Mike Lines, Christina Duran (via phone), Laurie Smithers, Natalie McEwen, & Donnie Kates. City employees: Sergeant Power, Fire Chief Gray, Tara Painter, Amber Farnan, Dannielle Arnold, Jamey Clark, Ron Mattox, Mike Collins & Jessica Alley (virtual). Guests: Jennie Davis, Randy Romens, Holly Jackson, Patrick Herrman, & Joe Foreman.

Pledge of allegiance was recited

Motion Smithers/ 2nd Kates to approve the consent agenda as printed: Agenda, Abstract of Claims #6, 9.10.24 Minutes, Resolution 3685 Setting Certain Employee Wages; Roll Call: Ayes-5 Nays-0 Motion Carried

Action items from committee meetings held prior to the Council meeting

Motion Smithers/ 2nd Lines to approve Keg Creek Brewery - Request for Class C Liquor License, Class A Beer Permit, & outdoor services for new location at 17 N Vine St, pending ABD and dram shop approval; Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Kates/ 2nd Lines to approve Speakers on the Square purchase by Mills Co Chamber, City to pay electric bill only; Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Smithers/ 2nd McEwen to approve 2024 Street Painting Special Event Application; Roll Call: Ayes-4 Nays-0, Duran Recuse due to being a part of the project Motion Carried

Duran gave report from Committee Report

Motion Duran/ 2nd Kates to approve to Advertise for Interim City Admin, position open mid- late October; Roll Call: Ayes-5 Nays-0 Motion Carried

Departmental Reports

Director Clark for PW- Streets painted; working on sidewalk and railing on Nuckolls & Vine; backhoe being delivered

Sergeant Power for PD- 191 Calls for Service, 7 arrest; received just over \$2,100 for a Safe Driving Grant

Sexton Collins for Cemetery- Asphalt project finished; requested ARPA funds for 3 dead oak trees & 6-7 ash to be removed for \$14,000, Council to discuss at next meeting

Chief Gray Fire & Rescue/Code Enforcement- 70 calls for service; discussed large event contracts with racetrack will be brought back at a later meeting; looking for company where FD physicals can be done due to previous place shutting down; printer contracts being discussed; White Oak Station was sent a letter for clean up

Motion McEwen/ 2nd Kates to approve Curtis Griffin as Volunteer Firefighter, pending background check and physical; Roll Call: Ayes-5 Nays-0 Motion Carried

Park Superintendent Ron Mattox- Requested to purchase tractor and attachments; requested \$10,000 ARPA money for water lines and spigot for fields 3- 5; brought 2 bids for fence repair from American Fence, Field 2 stated was built with commercial poles and bid \$10,012 for a few pole replacements/steel clips/top replacements, Field 4 was built with residential poles and if replaced with commercial poles cost of replacement is \$21,092.00, if residential replacement was kept fixing it is \$11,080; requested wind slits be put in the banners; Keg Creek donating sand to top off the sand at volleyball courts; full crew needed for dock placement, depts can work together if additional people needed; Lake Park light poles to be work on starting 9/25/24

Motion Lines/ 2nd McEwen to approve John Deere Tractor purchase for Rec Field Maintenance from AgriVision not to exceed \$30,000; Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Lines/2nd Kates to approve Spigots installed to Hydrants for Rec Field Maintenance on Fields 3-5 by Stouder not to exceed \$10,000; Roll Call: Ayes-5 Nays-0 Motion Carried

Farnan for Admin- Discussed attending League of Cities Annual Conference in Sioux City; working on End of FY reports; admin office preparing for annual Audit 10/7-10/9; Completed IPERS compliance review; working with FNBO on interest bearing account; Super Board Meeting 10/17/2024 6pm; discussed handing Trails/ Bridges projects for Jake Zimmerer at Eagle Engineering to manage; attending IA Rural Summit 9/25/24 in Avoca; Dannielle attending virtual clerk school next week

Motion Kates/ 2nd Smithers to Approve the following August 2024 Financials & Rev/Exp Report; Roll Call: Ayes-5 Nays-0 Motion Carried

Motion McEwen/ 2nd Smithers to Approve City Hall Roof Repairs with Pinnacle Construction in the amount of \$6,186; Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Smithers/ 2nd McEwen to Approve ARPA funds 70 Banner purchase from Fast Signs for the Square not to exceed \$2,500; Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Kates/2nd McEwen to Approve GAX #36 - Arbor Hills - 19-DRH-018 in the amount of \$57,185.99 - Down Payment Assistance; Roll Call: Ayes-5 Nays-0 Motion Carried

Mayors Report- attended the League Conference last Tuesday; 10/1 attending Revitalizing SW IA in Atlantic

Council Reports- Duran discussed banner art contest, suggested seasonal/festive/black and gold banners, can have jr & adult categories with original artwork only, 3 winners possible, requested winners to receive \$100 each, discussed where funds could come from due to not being good use of public funds, still discussing details before announcing dates open for contest

Motion McEwen/ 2nd Smithers to adjourn meeting at 8:03pm; Ayes-5 Nays-0 Meeting Adjourned

Angela Winqvist, Mayor

Attest:

Jessica Alley, City Clerk

RESOLUTION 3686

Resolution Obligating Funds from the Incremental Property Tax Revenues for Appropriation to the Funding of an Economic Development Payment Obligation

WHEREAS, the City of Glenwood, Iowa (the “City”), has entered into a development agreement with Burr Oak Place, LLC (the “Developer”) pursuant to which the Developer has agreed to undertake the development and maintenance of a residential apartment complex, in connection therewith in the Elm Street (the “Urban Renewal Area”); and

WHEREAS, the City has agreed to make a series of annual appropriation economic development payments to the Developer from incremental property tax revenues to be derived pursuant to Section 403.19 from taxable property in the Urban Renewal Area; and

WHEREAS, the City has a scheduled, proposed payment in the maximum aggregate amount of \$75,951.57 (the “Annual Payment”) which shall come due in the fiscal year beginning July 1, 2025; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, incremental property tax revenues to be received by the City in the fiscal year beginning July 1, 2025; and

NOW, THEREFORE, It Is Resolved by the City Council of the City of Glenwood, Iowa, as follows:

Section 1. The City Council hereby obligates incremental property tax revenues to be derived from the Urban Renewal Area, for the purpose and in the amount set forth in the preamble hereof, for appropriation to the satisfaction of the Annual Payment in the fiscal year beginning July 1, 2025.

Section 2. The City Administrator/Finance Director is hereby directed to certify the amount of the Annual Payment, together with the LMI Requirement, on the City’s December 1, 2024 certification of debt payable from the Elm Street Subfund of the Urban Renewal Tax Revenue Fund.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved this 8th day of October, 2024.

Mayor

Attest:

Jessica Alley, City Clerk

RESOLUTION 3867

Resolution Obligating Funds from the Incremental Property Tax Revenues for Appropriation to the Funding of an Economic Development Payment Obligation

WHEREAS, the City of Glenwood, Iowa (the “City”), has entered into a development agreement with James R. and Monica A. Hughes (the “Developer”) pursuant to which the Developer has agreed to undertake the development of a residential subdivision, including the construction of certain public infrastructure improvements in connection therewith in the Oak Ridge Park Subdivision (the “Urban Renewal Area”); and

WHEREAS, the City has agreed to make a series of annual appropriation economic development payments to the Developer from incremental property tax revenues to be derived pursuant to Section 403.19 from taxable property in the Urban Renewal Area; and

WHEREAS, the City has a scheduled, proposed payment in the maximum aggregate amount of \$52,630.22 (the “Annual Payment”) which shall come due in the fiscal year beginning July 1, 2025; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, incremental property tax revenues to be received by the City in the fiscal year beginning July 1, 2025; and

WHEREAS, pursuant to Section 403.22 of the Code of Iowa and the Agreement, the City will be required to set aside \$13,157.56 (the “LMI Requirement”) in the fiscal year beginning July 1, 2025 for the provision of housing assistance to families of low and moderate income;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Glenwood, Iowa, as follows:

Section 1. The City Council hereby obligates incremental property tax revenues to be derived from the Urban Renewal Area, for the purpose and in the amount set forth in the preamble hereof, for appropriation to the satisfaction of the Annual Payment in the fiscal year beginning July 1, 2025.

Section 2. The City Administrator/Finance Director is hereby directed to certify the amount of the Annual Payment, together with the LMI Requirement, on the City’s December 1, 2024 certification of debt payable from the Oak Ridge Park Subfund of the Urban Renewal Tax Revenue Fund.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved this 8th day of October, 2024.

Mayor

Attest:

Jessica Alley, City Clerk

RESOLUTION 3688

Resolution Obligating Funds from the Incremental Property Tax Revenues for Appropriation to the Funding of an Economic Development Payment Obligation

WHEREAS, the City of Glenwood, Iowa (the “City”), has entered into a development agreement with James R. and Monica A. Hughes (the “Developer”) pursuant to which the Developer has agreed to undertake the development of a residential subdivision, including the construction of certain public infrastructure improvements in connection therewith in the Glenbrook Addition (the “Urban Renewal Area”); and

WHEREAS, the City has agreed to make a series of annual appropriation economic development payments to the Developer from incremental property tax revenues to be derived pursuant to Section 403.19 from taxable property in the Urban Renewal Area; and

WHEREAS, the City has a scheduled, proposed payment in the maximum aggregate amount of \$82,622.26 (the “Annual Payment”) which shall come due in the fiscal year beginning July 1, 2025; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, incremental property tax revenues to be received by the City in the fiscal year beginning July 1, 2025; and

WHEREAS, pursuant to Section 403.22 of the Code of Iowa and the Agreement, the City will be required to set aside \$28,430.32 (the “LMI Requirement”) in the fiscal year beginning July 1, 2025 for the provision of housing assistance to families of low and moderate income;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Glenwood, Iowa, as follows:

Section 1. The City Council hereby obligates incremental property tax revenues to be derived from the Urban Renewal Area, for the purpose and in the amount set forth in the preamble hereof, for appropriation to the satisfaction of the Annual Payment in the fiscal year beginning July 1, 2025.

Section 2. The City Administrator/Finance Director is hereby directed to certify the amount of the Annual Payment, together with the LMI Requirement, on the City’s December 1, 2024 certification of debt payable from the Maplewood Subfund of the Urban Renewal Tax Revenue Fund.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved this 8th day of October, 2024.

Mayor

Attest:

Jessica Alley, City Clerk



October 8, 2024

Dear Glenwood City Council,

I hope this message finds you well. I am writing to express my support for Amber Landolt's request to close Walnut St. from Sharp St. to the Fire Station on November 1-2 during the Shop Hop weekend. Amber and her team consistently go above and beyond to make this event bigger and better each year, and we are truly grateful for her dedication to our community.

This year, Amber has added a wonderful new business to her South Walnut Collective Building: Small Town Finds, located in the lower level. Since its opening, we've noticed that visitors have had some difficulty finding it. I believe that closing the street for that half-block would greatly enhance visibility and accessibility for potential visitors. Additionally, SWCB will feature a variety of vendors and hopefully a couple of local food trucks, further enriching the event.

Amber's hard work has transformed Shop Hop into a significant attraction, drawing thousands of locals and tourists alike, and shining a bright spotlight on our town.

We deeply value the partnership between the Chamber and the City of Glenwood, and we appreciate your continued commitment to the prosperity of our community.

Thank you for your consideration.

Sincerely,

Jennie Davis
Executive Director
712.520.4250
director@livemillscounty.com

Tana Saddler
Communications & Events Mgr.
402.650.1635
events@livemillscounty.com

2024 Board of Directors

Stephanie Bowden, President
Lindsey Sayers, Vice-President
Jonathan Marshall, Treasurer
Julianne Marriott, Past-President
Emily Swinford
Tim Jackson
Diana Hoogestraat
Lu Peverill
Lindsey Schomaker

Permit #24133

CITY OF GLENWOOD
SPECIAL EVENTS APPLICATION

COPY

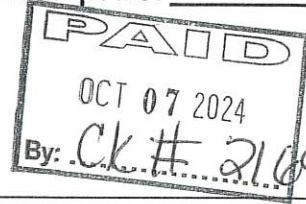
Please complete all sections of this application. An incomplete application will be returned to the applicant. Once all required documentation and signatures are received, only then will it be considered by the City Council for final approval. It is highly recommended that Application be completed and submitted 30 days prior to the date of the event to ensure proper review and approval. An application submitted less than 30 days prior to an event may not be processed in time to be approved by the City Council. It is recommended that a representative be present at the Council Meeting when the application is considered.

Date: Mon, Oct. 7, 2024

Fee: \$25.00

Receipt No. 40548

PLEASE RETURN TO: City Clerk, 5 N. Vine St, Glenwood, Iowa



APPLICANT INFORMATION

Applicant: Juniper Metal Works

Event: Shop Hop 2024

Coordinator: Amber Landolt

Mailing Address: 4 N Walnut, Glenwood, IA 51534

Daytime Phone #: _____ Evening Phone #: _____

Email Address: junipermetalworks@gmail.com

EVENT INFORMATION

Type of Event with general description:

Shop Hop is a shopping event promoting local businesses with the goal of influencing people to eat, drink & shop in Glenwood!

Open to Public Private Event

Days/Dates of Event: November 3rd and 4th

Time(s) of Event: (Include Set Up/Tear Down Time) 9am November 3rd → 8pm November 4th

Event Location: City of Glenwood

FIREWORKS

Requesting Fireworks Permit? Yes No

Name/s of competent operators who will handle the fireworks _____

Location on the property the fireworks will be set off from _____

"Fireworks Release" to be signed at time of application.

ALCOHOL

Will the event require an alcohol license or require modification of an existing license? Yes No

For events with temporary outdoor service/beer garden City Outdoor Service Application must be completed per City Code Chapter 120.06.

REQUESTED INFORMATION (Check All Applicable Lines)

Temporarily close streets:

Area to be closed: from the alley behind 113 S Walnut to the corner of sharp & S Walnut.

Date & Time of closure: 9am November 3rd -> 8pm November 4th

If closing street, applicant must notify affected owners/residents - describe how residents were/will be notified

(For events it is recommended that adjoining property owners sign a form (provided by applicant) showing they have been notified of the event by the applicant.):

I will contact opinion tribune / Joe and Mann Edwards personally. I own ~~the~~ 113 S Walnut.

Use of City Park (specify park and attach map of setup): _____

Parade (attach map of route and indicate streets to be closed)

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used -- over 400 sq ft or canopies over 1,000 sq ft

Other (please specify):

1 desert tent (10x10) 1 local food truck, 1 tent for whiskey wolf for beer/liquor sales.

ITEMS REQUESTED FROM THE CITY OF GLENWOOD

Street barricades

Fencing

Emergency "No Parking" Signs

Other (please specify): _____

SOUND SYSTEMS

Please indicate if the following will be used:

Amplified Sound/Speaker System

Live Music

Recorded Music

Times Sound Equipment will be used _____

Location on property where sound equipment will be used _____

FENCING

FOOD TRUCK

Name of Food Truck April Masters + Sweet Petite

Location of Food Truck on the Property I plan for them to park on the west side of Street.
*Must obtain a Food Truck Permit before event- Separate permit(s) needed for each food truck

SANITATION/TRASH

Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site.

Will additional restrooms be brought to the site? Yes No If yes, how many? 1

Please name the individual, organization, or contractor responsible for clean-up and trash removal:

Contact Person: Amber Landolt Address: 4 N Walnut

Daytime Phone: 4028505198 Evening Phone: "

(Event applicant will be invoiced for any additional cost incurred by the City for clean-up or trash removal after an event)

INSURANCE. Applicant shall obtain and maintain a general liability insurance policy naming the City of Glenwood as additional insured using form IL7305 so as not to waive Owner's Governmental Immunity when conducting an event on public property. For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. This application will not be considered by the Glenwood City Council until the proper insurance certificate is submitted and approved by the City Administrator.

Certificate of Insurance provided and accepted Certificate of Insurance not required

Security

Will Security be needed for this event? YES NO

Explain _____

If Police Department presence Chief Johansen must be notified and inform you of availability and rates if applicable.

AGREEMENT

In consideration of the City of Glenwood, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Glenwood, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Glenwood, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the rules, regulations, terms and conditions established by the City of Glenwood, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.



Applicant/Sponsor Signature

OCT 7 2024

Date

DEPARTMENT APPROVALS

The request has been reviewed by the undersigned and recommended for approval from Council with the condition as noted:

POLICE DEPARTMENT

Signature: _____ Date: _____

Recommended Conditions:

FIRE DEPARTMENT

Signature: *[Handwritten Signature]* Date: 10-8-2024

Recommended Conditions:

Do not block fire hydrants or emergency vehicle access.

PUBLIC WORKS DEPARTMENT

Signature: _____ Date: _____

Recommended Conditions:

PARKS DEPARTMENT

Signature: _____ Date: _____

Recommended Conditions:

OTHER

Signature: _____ Date: _____

Recommended Conditions:

Dispatch notified _____ Date: _____

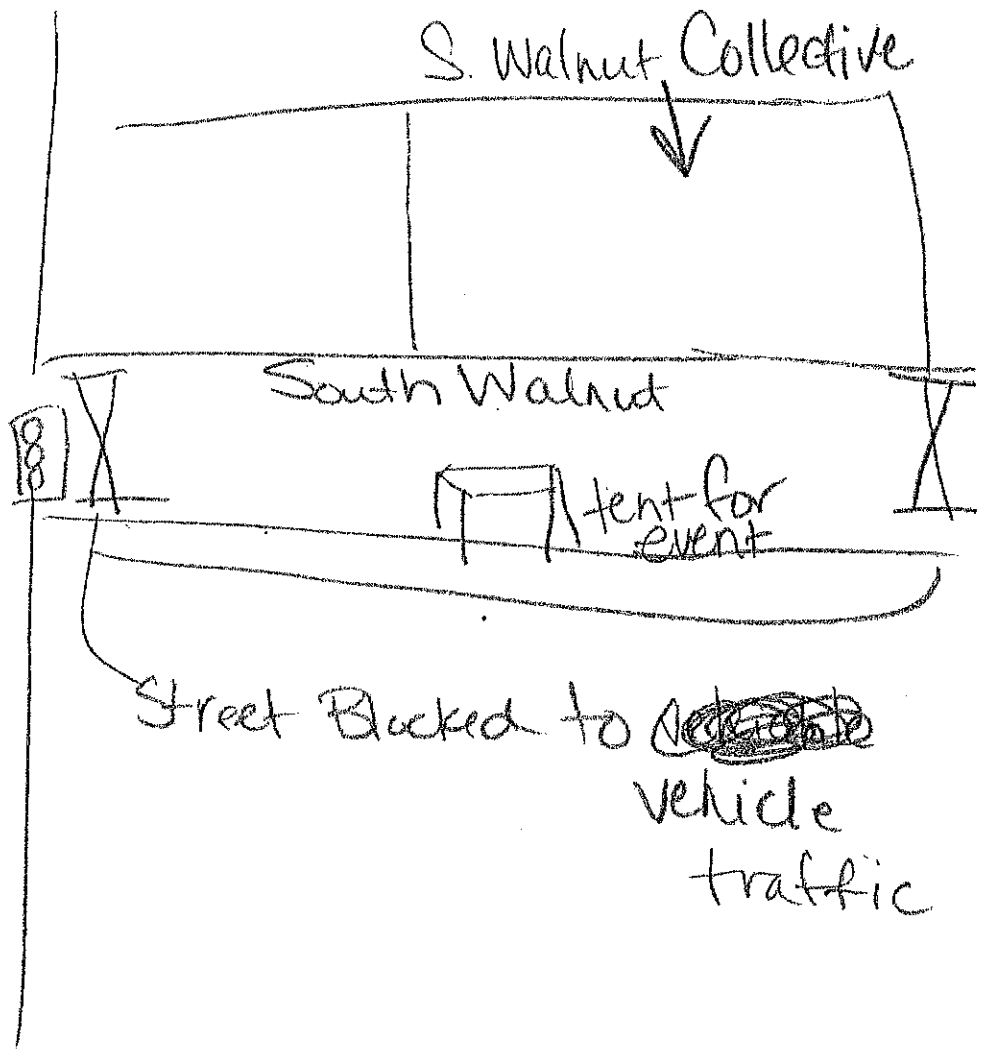
CITY COUNCIL APPROVAL

Approved: _____ Denied: _____

Mayor Date

CONDITIONS IMPOSED: _____

Sharp St



RESOLUTION 3689

RESOLUTION APPROVING POLICIES AND PROVIDING SIGNATORY AUTHORIZATION FOR CERTAIN BANKING ACCOUNTS OF THE CITY OF GLENWOOD, IOWA

WHEREAS the City of Glenwood, Iowa utilizes the services of First National Bank of Omaha, Glenwood, Iowa and Glenwood State Bank, Glenwood, Iowa for the deposit of public funds belonging to the City of Glenwood, Iowa

WHEREAS the maximum amount that may be deposited in any one depository without further approval of this Council is \$9,000,000.00, and

WHEREAS the City of Glenwood wishes to require two signatures for all checks on all accounts:

NOW THEREFORE BE IT RESOLVED, that the City Administrator and City Clerk, are hereby authorized and directed to execute the necessary agreements and other documents and correspondence regarding any accounts of the City of Glenwood at Depositories. The City of Glenwood, Iowa authorizes that the following officers, Mayor, City Administrator, City Clerk & Mayor Pro Tem are designated agents and can open in the name of the City of Glenwood necessary accounts in banks and other financial institutions, including debit or credit cards, and to execute documents requested by financial institutions to transact business.

AND BE IT FURTHER RESOLVED, THEREFORE, that the Mayor, City Administrator, City Clerk, and Mayor Pro Tem (any two of the four) are authorized to sign any and all checks, drafts.

RESOLVED, that the City Clerk forward a copy of this resolution to the Depositories, and any other parties which may request it.

RESOLVED, FURTHER that the Bank be and is hereby informed and is hereby authorized to honor all checks, and any other instruments for payments drawn, accepted, made and signed on behalf of the City of Glenwood, Iowa.

RESOLVED, FURTHER, that any signors of file at the Bank other than the names listed above be removed from any checking, saving, CD, debit or credit cards, and all other accounts, held by City of Glenwood, Iowa.

BE IT FURTHER RESOLVED THAT, this resolution supersedes all previous authorizations made by the Council of the City of Glenwood with respect to resolutions authorizing signatories for bank and financial institution accounts and is effective immediately in respect of the current accounts of the City of Glenwood, Iowa maintained with the First National Bank of Omaha, Glenwood, Iowa and Glenwood State Bank, Glenwood, Iowa, the limits of authority of the authorized signatories to sign checks on behalf of the City be and is hereby revised as listed above. Authorized signors will have full disclosure to bank information, maintain online banking and conduct business for the City of Glenwood.

Passed and approved this 8th day of October, 2024.

Mayor

ATTEST:

City Clerk

Contractor's Application for Payment

Owner: CITY OF GLENWOOD, IOWA	Owner's Project No.: -
Engineer: EAGLE ENGINEERING GROUP	Engineer's Project No.: 23-26
Contractor: WESTERN ENGINEERING	Contractor's Project No.: -
Project: HMA SURFACING - LOCUST STREET, FROM SHARP STREET NORTH 0.6 MILES TO HAZEL ST.	
Contract: STBG-SWAP-2955(611)--SG-65	
Application No.: 6	Application Date: _____
Application Period: From 9/3/2024 to 10/3/2024	

1. Original Contract Price	\$ 671,410.70
2. Net change by Change Orders	\$ 92,613.05
3. Current Contract Price (Line 1 + Line 2)	\$ 764,023.75
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 764,023.75
5. Retainage	
a. 3% X \$ 764,023.75 Work Completed	\$ 22,920.71
b. 3% X \$ - Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 22,920.71
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 741,103.04
7. Less previous payments (Line 6 from prior application)	\$ 725,822.56
8. Amount due this application	\$ 15,280.48
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 22,920.71

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: WESTERN ENGINEERING

Signature: _____ **Date:** 10/4/2023

Recommended by Engineer	Approved by Owner
By: _____	By: _____
Title: Jacob F. Zimmerer, PE	Title: Angela Winquist, Mayor
Date: _____	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF GLENWOOD, IOWA	Owner's Project No.:	-
Engineer:	EAGLE ENGINEERING GROUP	Engineer's Project No.:	23-26
Contractor:	WESTERN ENGINEERING	Contractor's Project No.:	-
Project:	HMA SURFACING - LOCUST STREET, FROM SHARP STREET NORTH 0.6 MILES TO HAZEL ST.		
Contract:	STBG-SWAP-2955(611)--SG-65		

Application No.: 6 **Application Period:** From 09/03/24 to 10/03/24 **Application Date:**

A Bid Item No.	B Item Code	C Description	Contract Information				Work Completed		I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
			D Item Quantity	E Units	F Unit Price (\$)	G Value of Bid Item (C X E) (\$)	H Estimated Quantity Incorporated in the Work	I Value of Work Completed to Date (E X G) (\$)				
Original Contract												
1	2212-5070310	PATCHES, FULL-DEPTH REPAIR	1,490.10	SY	168.00	250,336.80	1,600.72	268,920.96	-	268,920.96	107%	(18,584.16)
2	2212-5070330	PATCH BY COUNT (REPAIR)	246.00	EACH	127.00	31,242.00	322.00	40,894.00	-	40,894.00	131%	(9,652.00)
3	2515-0000200	REMOVAL OF CURB	0.50	STA	1,250.00	625.00	1.89	2,362.50	-	2,362.50	378%	(1,737.50)
4	2214-5145150	PAV'T, SCARIFICATION	495.00	SY	15.00	7,425.00	495.00	7,425.00	-	7,425.00	100%	-
5	2303-1033380	HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE,	1,700.80	TON	78.00	132,662.40	1,626.68	126,881.04	-	126,881.04	96%	5,781.36
6	2303-1264223	ASPHALT BINDER, PG 64-22S, STANDARD TRAFFIC	102.10	TON	622.00	63,506.20	97.60	60,707.70	-	60,707.70	96%	2,798.50
7	2435-0250804	INTAKE, SW-508, TOP ONLY	14.00	EACH	525.00	7,350.00	5.00	2,625.00	-	2,625.00	36%	4,725.00
8	2435-0254104	INTAKE, SW-541, TOP ONLY	1.00	EACH	1,050.00	1,050.00	-	-	-	-	0%	1,050.00
9	2435-0600010	MANHOLE ADJUSTMENT, MINOR	18.00	EACH	2,550.00	45,900.00	18.00	45,900.00	-	45,900.00	100%	-
10	2510-6750600	REMOVAL OF INTAKES AND UTILITY ACCESSES	15.00	EACH	410.00	6,150.00	6.00	2,460.00	-	2,460.00	40%	3,690.00
11	2511-6745900	REMOVAL OF SIDEWALK	259.60	SY	15.75	4,088.70	253.39	3,990.89	-	3,990.89	98%	97.81
12	2511-7526004	SIDEWALK, P.C. CONCRETE, 4 IN.	136.20	SY	67.00	9,125.40	142.83	9,569.61	-	9,569.61	105%	(444.21)
13	2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	169.70	SY	92.00	15,612.40	215.93	19,865.56	-	19,865.56	127%	(4,253.16)
14	2511-7528101	DETECTABLE WARNINGS	160.00	SF	62.50	10,000.00	300.00	18,750.00	-	18,750.00	188%	(8,750.00)
15	2527-1725206	CURB AND GUTTER, P.C. CONCRETE, 2.0 FT.	55.00	LF	52.00	2,860.00	213.85	11,120.20	-	11,120.20	389%	(8,260.20)
16	2527-9263109	PAINTED PAV'T MARK, WATERBORNE/SOLVENT	76.20	STA	64.00	4,876.80	81.36	5,207.04	-	5,207.04	107%	(330.24)
17	2527-9263137	PAINTED SYMBOL & LEGEND, WATERBORNE/SOLVENT	24.00	EACH	105.00	2,520.00	24.00	2,520.00	-	2,520.00	100%	-
18	2528-2518000	SAFETY CLOSURE	9.00	EACH	130.00	1,170.00	9.00	1,170.00	-	1,170.00	100%	-
19	2526-8285000	CONSTRUCTION SURVEY	1.00	LS	5,000.00	5,000.00	1.00	5,000.00	-	5,000.00	100%	-
20	2528-8445110	TRAFFIC CONTROL	1.00	LS	21,500.00	21,500.00	1.00	21,500.00	-	21,500.00	100%	-
21	2533-4980005	MOBILIZATION	1.00	LS	47,000.00	47,000.00	1.00	47,000.00	-	47,000.00	100%	-
22	2554-0212040	VALVE BOX ADJ, MINOR	3.00	EACH	470.00	1,410.00	1.00	470.00	-	470.00	33%	940.00
						\$ 671,410.70		\$ 704,339.50	\$ -	\$ 704,339.50	105%	\$ (32,928.80)

Item	Cost	Department	Approved	Spent	Budget Amendment	Remainder of Funds	Needs Contract/Resolution
Beginning Balance						\$ 805,779.15	
City Hall Lobby	\$ 26,249.79	Admin	Yes	Yes	Previous Budget ...	\$ 779,529.36	No
Mural	\$ 15,000.00		Yes	Yes	Amendment #1	\$ 764,529.36	No
Soccer Building	\$ 7,500.00	REC	Yes	No	Amendment #1	\$ 757,029.36	No
Glenwood Sign	\$ 5,000.00		Yes	No	Amendment #1	\$ 752,029.36	Maybe
Fiber Installation	\$ 250,000.00		Yes	Yes	Included in FY25...	\$ 502,029.36	No
Rec Maintenance	\$ 15,000.00	REC	Yes	No	Amendment #1	\$ 487,029.36	Yes
DTR	\$ 220,000.00		Yes	No	Included in FY25...	\$ 267,029.36	Yes
Power Cot	\$ 35,235.89	FIRE	Yes	Yes	Amendment #1	\$ 231,793.47	No
Camera - Mural	\$ 1,978.28	Admin	Yes	No	Amendment #1	\$ 229,815.19	No
Rifle Program	\$ 10,084.90	PD	Yes	No	Amendment #1	\$ 219,730.29	Maybe
Cameras - Library	\$ 3,500.00	Lib	Yes	No	Amendment #1	\$ 216,230.29	Maybe
Circulation Desk Contributi	\$ 5,000.00	Lib	Yes	No	Amendment #1	\$ 211,230.29	Maybe
Track Loader	\$ 60,000.00	Park	Yes	Yes	Amendment #1	\$ 151,230.29	No
Parking lot/Roads	\$ 50,000.00	Cem	Yes	No	Amendment #1	\$ 101,230.29	No
Consulting Firm	\$ 18,000.00	Admin	Yes	No	Amendment #1	\$ 83,230.29	Maybe
Tractor	\$ 28,765.15	Park	Yes	No	Amendment #2	\$ 54,465.14	No
Service Body	\$ 18,090.00	RUT	Yes	Yes	Amendment #2	\$ 36,375.14	No
Hydrant at Rec Field	\$ 10,000.00	Park	Yes	No	Amendment #2	\$ 26,375.14	Maybe
Banners	\$ 1,528.59	Admin	Yes	No	Amendment #2	\$ 24,846.55	No
Tree Removal	\$ 14,000.00	Cem	Proposed	No	Amendment #2	\$ 10,846.55	Maybe

Steve Konfrst Enterprises
24530 Masters Rd.
Glenwood, IA 51534
712-527-5382
kon1stenterprises@gmail.com

September 27, 2024

City of Glenwood
5 N Vine St
Glenwood, IA 51534

Re: Tree Bid – Glenwood Cemetery

To Whom It May Concern:

Steve Konfrst Enterprises is providing a bid for removing 3 oak trees and 7 ash trees at the Glenwood Cemetery. This bid is in the amount of \$14,000.00 for removal of those trees. Stump grinding service is not included as part of the bid as Steve Konfrst Enterprises does not offer that service.

If you have any further questions, we can be contacted at 712-527-5382. Thank you for your consideration.

Sincerely,


Michelle Konfrst
President



Keeping Offices Connected™

Proposed Solution for



David Richwine

Copier Sales - Account Executive

(515) 978-8186

drichwine@accesssystems.com

AccessSystems.com

Iowa | Illinois | Kansas | Minnesota | Nebraska | South Dakota | Wisconsin

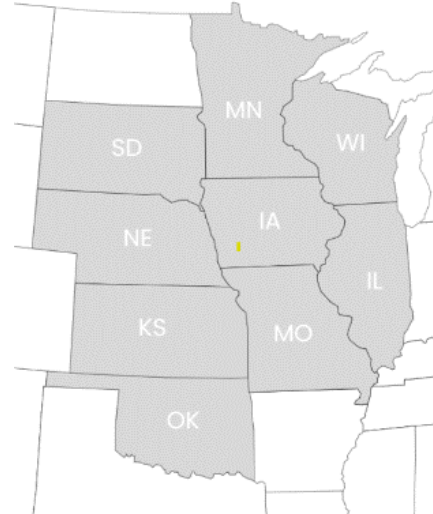
Company Profile

Access Systems is a privately held technology company serving businesses across the Midwest. Our commitment to innovation, exceptional service, and unmatched expertise has positioned us as a leader in delivering cutting-edge solutions to meet evolving business needs.

Access Systems proudly serves businesses across Iowa, Minnesota, Nebraska, South Dakota, Wisconsin, Illinois, Missouri, Kansas, and Oklahoma. With a wide geographical reach, we are well-positioned to meet the diverse needs of our clients.

Since all of Access's key leaders are native Midwesterners, we understand your business and market.

At Access Systems, our mission is simple yet ambitious: to empower businesses with the technology they need to succeed in an ever-changing world. We are committed to delivering innovative solutions, integrity, and excellence with a customer-centric focus.



We are consistently recognized for our exceptional services, products, and culture, both within our industry and beyond. These accolades underscore our dedication to innovation, quality, and customer satisfaction. We have been recognized by many organizations such as Top Workplaces, CRN, Better Business Bureau, Microsoft, ENX, AICPA, and many more.



As a privately held company with a remarkable growth trajectory, Access Systems is dedicated to driving innovation, delivering top-tier technology solutions, and surpassing customer expectations. We provide many of the industry's best software with a proven track record of success and a commitment to excellence. With in-house certified experts, integration has never been simpler. Access Systems is ready to partner with you to reimagine your technology landscape and provide true technology integration long into the future.

Why Access Systems?

From receiving awards on a national level to achieving some of the most sought-after credentials in the industry, Access Systems sets itself apart from the competition. In the world of ever-changing technology, organizations want to work with a company that has high-quality solutions and a reputation to back it up. This mindset of excellence has led to a 97% customer retention rating and some of the most tenured talent in the industry.

Our Managed Print Program benefits include:



Remote Support



Award Winning Products



Automated Toner & Meter Reads



Customer Portal



Customized Invoicing



Ultimate Guarantee



Platinum Level Service



Factory-Certified Technicians



Device Hardening



Over \$5M in Inventory

At Access Systems we don't believe in just-in-time inventory. We over-stock supplies and parts to ensure our clients have the timeliest service when they need it. We also provide a 96% Uptime Guarantee.

We have partnered with the top manufacturers to bring our clients the best products.

Executive Summary

We have prepared this executive summary based on the recommendations provided by City of Glenwood employees. The purpose of this executive summary is to provide detail and options for the executive leadership at City of Glenwood regarding the current and future print environment.

Currently City of Glenwood spends approximately \$630.88 per month for equipment and service on 7 devices throughout the organization. Additionally, City of Glenwood currently produces:

- An average of 9,363 copier pages of B&W per month
- An average of 3,120 printer pages of B&W per month
- An average of 2,463 pages of Color per month

Make/Model	Serial Number	Tag #	Location	Department	Mono Volume	Color Volume
Canon Imagerunner Advance Dx C3826i			Library	Front Desk	2,923	788
Kyocera Ecosys M3655idn	R4P9734705		Fire Department	Fire Department	1,740	0
Kyocera Ecosys P3155dn			library	Upstairs	1,676	0
Kyocera Ecosys P3155dn			library	Downstairs	1,425	0
Sharp MX-B350P	9F001011	45316			19	0
Sharp MX3071	95073170	46376	City Hall	Font Desk	3,654	1,588
Sharp MX3071	95073180	46377	City Hall	Downstairs	1,046	675

Proposed Solution

QTY	Make/Model	Location	Description
1	Sharp BP-70C31	City Upstairs	31 PPM B&W / 31 PPM Full-Color Workgroup Document System
			50-sheet Staple Inner Finisher
			Stand/3 x 550-sheet Paper Drawers
			3-Hole Punch Unit
1	Sharp BP-70C31	City Downstairs	31 PPM B&W / 31 PPM Full-Color Workgroup Document System
			Stand/1 x 550-sheet Paper Drawer
			50-sheet Staple Inner Finisher
			Fax Expansion Kit
1	Sharp BP-70C31	Library	31 PPM B&W / 31 PPM Full-Color Workgroup Document System
			Stand/1 x 550-sheet Paper Drawer
			Center Exit Tray
1	Sharp BPB540WR	Fire Department	40 PPM Desktop Monochrome Multi-Function Document System
2	Sharp MX-B468P	Library	46 PPM Desktop Monochrome Printer
			Marknet N8372

Please see attached brochure or specification sheet for more details.

UP TO \$5,234 IN BUYOUT CONSIDERATIONS AND SHIPPING FOR OTHER VENDORS TO BE AVAILABLE

Lease	Service	Term
\$415	\$151.48	60

Included with Service Program:

- All parts, labor, toner, training, and service calls.
- Automatic toner reads and toner replenishment.
- 90+ certified technicians with parts and supplies in their vehicles for a 96%+ uptime guarantee.
- Customized billing to include but not limited to locations, billing codes, and departments.
- Quarterly invoicing of overages.
- All service will be provided at **locked rates** for the entirety of the 60 months.
- **9,500 B&W Copier** pages included. Overages billed at **\$0.0038 per page.**
- **2,500 Color Copier** pages included. Overages billed at **\$0.034 per page.**
- **3,100 B&W Printer** pages included. Overages billed at **\$0.0098 per page.**



Thank You

It has been a privilege to work with you. We hope you choose to continue to build a strong partnership with Access Systems through our dedicated service and exceptional products.

Check us out on:



Keeping Offices Connected



IF IT'S RIGHT FOR YOU, IT'S RIGHT FOR US

PROPOSAL FOR CITY OF GLENWOOD IOWA

Prepared By:
Ryan Meredith

402-339-5003

www.jgoffice.com

Why Choose JQ Office

At the core of our business is an IT foundation that is instrumental in how we operate, service our customers, and conduct business. This core is the fundamental way we evaluate, consult, and support every phase of our customer's needs. We build custom-tailored business solutions that streamline productivity and package all of your technology needs in a "One Stop Shop". Our certified technical staff will implement solutions that focus on what really matters, growing your business. Let us put our experience to work for you

We are passionately committed to assist all that comes in contact with our Company, whether it is employees, clients, potential clients, vendors, lenders, their families and/or all the communities we serve, in achieving or exceeding their personal and professional goals and objectives through the utilization of our People, Knowledge, Skills, Systems, Technology, Products and Services.

We are positioned as the professionals to call for any copying, faxing, imaging, and/or printing hardware, whether it is black & white or full color, all supplies related to printing, and all service related to printers, copiers, and faxes. Our focus is growing our business through our staff and by providing our customers with the best technology support answers that they may need. We lead the industry with the latest in software and printing solutions that provide our customers with total solutions. In addition, we also provide Mailing Equipment, Finishing Equipment, Wide Format Printers, Digital Display Boards, and Off Site Backups, network-related support, service, administration and installation, including hardware.

Our staff of technicians and business consultants can customize a hardware/software solution to meet your most demanding needs.



The History of JQ Office

JQ Office Equipment was founded in 1965 in Omaha, NE by Joe Quirk. As a local business that provided copiers, typewriters, and office supplies, we grew to be a strong member of the Omaha area business community.

In 2000 Greg Quirk purchased JQ Office Equipment and directed the company through the most important change the industry had seen. In the 2000's, digital imaging was being introduced as an alternative to traditional analog copiers. These "connected" products could not only copy, but print and scan. Early on, Greg recognized the benefits this could bring to his clients and JQ Office Equipment became one of the first companies in Omaha to introduce the new systems.

In the 2000's technology continued to explode. It wasn't long before more printing was being done than copying. Businesses were fully utilizing IT products and services. Simply, technology became the infrastructure of a business. Again, Greg recognized the shift in how businesses operated and introduced new products and services. Managed Print Services, IT support, Mailing Equipment, Folders/Inserters, Shredders, Off Site Backups, Digital Display Boards, and HDD Security Overwriting and Destruction services.

In 2017, our current Director of Sales, Jason Coglianese, was introduced to the staff and the clients. Jason took over the daily operations of the sales department. His experience in the industry was just what JQ Office needed to expand to the next level. Jason focused his attention on developing a strong sales team and expanding the company's footprint. In addition, he developed strong vendor relationships that allowed JQ Office to support significant and rapid growth. His Managed Print Services background, fresh ideas, and overall business acumen was exactly what JQ Office was looking for.

JQ Office continues to build on the basic principle that if we develop our people, we will develop the business. This is reflected in the recognition our people and our company have received.

Local Business, Local Beliefs

WORK ETHIC:

We will rise to the challenge through teamwork, motivation, enthusiasm and urgency with mutual respect to everyone. Professionalism, dependability and good communication skills are at the core of all our employees.

ACCOUNTABILITY:

We will take ownership, recognize problems and identify solutions through a series of checks and balances. We have an obligation to our staff and clients to hold ourselves to a high standard of accountability.

CUSTOMER:

Understanding customer's perceptions helps us to acknowledge their needs and provide professional help. By detecting issues early on, we can show empathy and follow through to completion. We understand that as a business of people, we must put service before ourselves.

CULTURE:

Culture is the character of JQ Office! We believe this is not just a job, but a family. We show it through concern for our employees, their families and the communities we serve. We will create an enthusiastic and fun Atmosphere that allows balance between work and life, and provide employees with quality compensation, and proper development....all with an open door.



The difference between playing to win and playing not to lose is the difference between success and mediocrity. Take risks, make tough decisions, live on the edge and make a difference. People who play it safe continually miss opportunities and seldom make progress.



Proposed Products and Benefits



Overview

JQ Office is pleased to submit this proposal for products and services to support City of Glenwood Iowa in improved customer and employee satisfaction through our superior solutions, training, and post-sales support. We look forward to implementing your new FLEET MANAGEMENT PROGRAM. We have partnered with hundreds of the best businesses throughout the Upper Midwest and are anxious to do the same with City of Glenwood Iowa.

The Solution Basics

- JQ Office All-inclusive Managed Print Program. The most cost-effective way to manage document related costs.
- Provide a seamless implementation with total solution training.
- Implement ongoing reviews and provide superior post-sales support.

The Benefits

- No capital expense.
- One point of accountability and contact.
- Automated meter reads and online device management.
- Simple spreadsheet billing with a combined pool of pages allowed.
- State-of-the-art systems.
- Highest priority service and supply response.

Local Service, Local Expectations



We are positioned as the professionals to call for any copying, faxing, imaging, and or printing hardware whether it is black & white or full color, all supplies related to printing, and all service related to printers, copiers, and faxes. Our focus is growing our business through our staff and by providing our customers with the best technology support that they may need. We lead the industry with the latest in software and printing solutions that provide our customers with total solutions. In addition, we also provide network related support, service, administration and installation, including hardware. Our staff of technicians and business consultants can customize a hardware/software solution to meet your most demanding needs.

- Document workflow, business applications, and IT integration support
- Local and global device and software customization capabilities
- Web-based calls and supply orders.
- Two-hour response time from technician to evaluate problem.
- Four hour average on-site response time.
- Automated meter reads and audit software.
- Annual account reviews of volumes and account needs.
- One point of contact for everything. One phone number for service, supplies and customer service.
- Questions will always be answered by a live person. No impersonal automated systems.
- Hotline support – Remote Installation, support and diagnostics
- Field Support – Regionally based across the Americas
- In-house Quality Assurance

The Cost and The Savings

The following details the cost savings and pricing for delivery of the products and services outlined in this proposal. This pricing is valid for 5 business days from the date of this proposal:

Proposed 63 Month Costs		
2 Kyocera TASKalfa 4054ci	40/40 PPM A3 Color MFP	INCLUDED
320 DSDP W/ Sensor, Inner Finisher, 4 Drawer- (2) 1500 Sheet		
1 Kyocera ECOSYS MA5500ifx	57 PPM A4 B&W MFP (4 in 1: P/C/S/F)	INCLUDED
(1) Tray 500 Sheet		
4,600 B/W Prints Per Month (Pool of prints shared)		INCLUDED
B/W Quarterly Overage Rate		\$0.005
500 Tier 1 / 500 Tier 2 / 500 Tier 3 Color Prints Per Month		INCLUDED
Tier 1/Tier 2/Tier 3 Color Quarterly Overage Rate		\$0.019/\$0.039/\$0.059
eGoldfax 750 pages per month (shared)		INCLUDED
2 Kyocera ECOSYS P3155 (existing contract through 5/27 for Library)		\$97.02
Proposed 63 Month Costs		\$649.65/Month
Additional Options		
Kyocera P3155 – 57PPM B/W Desktop Printer (Service Billed at \$0.01)		\$30/Month

TASKalfa 4054ci



ECOSYS MA5500ifx



The Conclusion

We look forward to working with City of Glenwood Iowa and supporting your efforts to improve your processes and costs through our recommended program. We are confident that we can meet the challenges ahead, and stand ready to partner with you in delivering an effective solution.

You will enjoy the following benefits while immediately recognizing the savings:

- One point of accountability and contact.
- Automated meter reads and online device management.
- Department billing
- Simple spreadsheet billing with a combined pool of pages allowed.
- State-of-the-art systems.
- Highest priority service and supply response

The following is our proposed implementation schedule:

- **09/24/2024** – Sign paperwork and finalize agreements
- **10/08/2024** – Installation and training (schedule to be finalized)
- **10/15/2024** – Account Follow-up and training updates
- **Annual** reviews thereafter (To be scheduled)

Thank you!

Ryan Meredith
Business Solutions Consultant
(402) 339-5003

On Oct. 13 2024 Brent Hansen is eligible to be promoted to Street Crewman III.

Brent has been an asset to the street department with his knowledge with running equipment & works well with everyone in the department.

So I would like to promote Brent Hansen to Street Crewman III effective date of Oct. 13th 2024 at a pay rate of \$26.69 per hour per Union Contract.

Thanks,

Jamey Clark

Public Works Director

TRAFFIC SAFETY WAREHOUSE®
P.O. Box 1125 **Toll Free (847) 966-1018**
Deerfield, IL 60015 **Fax (847) 966-1018**
www.trafficsafetywarehouse.com

Bill To

Ship To

Dan Kammerer
 Glenwood Police Department
 3 N. Vine St
 Glenwood, IA 51534

Customer No.	Sales I.D.	Reference #	Media Code	Terms
138009	/CM		/	QUOTATION, EXP 10/17/24

Ordered By	Warehouse	Phone Number	Total Wt.	Zone	# Packages	Ship Via
		PHONE: (712) 527-9920	0.0 Lbs		0	LTL

Message:

QUOTATION VALID FOR 15 DAYS
 CURBSIDE DELIVERY ONLY-NO LIFTGATE OR SERVICES
 SHIPS FROM IL IN 2-3 DAYS ARO

Qty.	B/O	Shipped	Item #	Description	Unit Price	Disc	Extension
60	0	0	518-3-1	18" Orange Traffic Cone (Black Base) - 3 lbs	7.9500	--	477.00
				3lb			
80	0	0	512-1	Economy 12" All Orange Traffic Cone - 1.5 lbs	5.4900	--	439.20
				8" x 8" Base			

50	0	0	528-10-1	28" Orange Traffic Cone (Black Base) - 10 lbs	18.9500	--	947.50
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MERCHANDISE QUOTATION TOTAL \$ 1863.70
SHIPPING & HANDLING \$ 301.30
QUOTATION TOTAL \$ 2165.00

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GLENWOOD, IOWA, BY AMENDING THE ZONING MAP OF THE CITY OF GLENWOOD LAND DEVELOPMENT ORDINANCE.

BE it enacted by the City of Glenwood, Iowa;

WHEREAS, Section 165 General Provisions of the City of Glenwood Land Development Ordinance provides that the City Council may from time to time change or amend the official zoning ordinances of the City of Glenwood, Iowa; and

WHEREAS, the City of Glenwood Planning and Zoning Commission desires to recommend for adoption to the City of Glenwood City Council amend the official ordinance for the City of Glenwood, Iowa as follows:

INTENT.

These provisions apply to additional use regulations in addition to those guidelines set forth in the zoning district regulations. In event of any conflict in provisions, the more restrictive provision shall apply unless specifically indicated to the contrary.

ACCESSORY STRUCTURES.

In residential districts R-1, R-2, R-3, R-4, MH, accessory structures, not intended to be a single-family residential structure, may be erected on a single parcel with a principal structure.

In agricultural, commercial and industrial districts, accessory structures, not intended to be a residential structure, may be erected on a single parcel with a principal structure.

ACCESSORY BUILDINGS.

The purpose of these provisions is to establish the relationship among principal and accessory uses and to establish provisions governing the conduct of accessory uses. Principal uses specified as permitted uses or special exception uses for a district shall be deemed to include accessory buildings and uses identified by these regulations and such other accessory uses that are necessary and customarily associated with and are appropriate, incidental, and subordinate to such principal or special exception uses. Accessory buildings and uses shall be subject to the same regulations as apply to principal uses in each district, except as otherwise provided in these regulations. Accessory buildings and uses customarily incidental to that

of the principal building may be erected or established as permitted, provided they comply with the following limitations:

- 1) Accessory buildings that are structurally part of or attached to the principal building shall conform to the site development regulations of the principal building.
- 2) Accessory buildings shall not be erected in any front yard.
- 3) Site development regulations for detached accessory buildings in all districts are:
 - a. Accessory buildings shall be limited to a maximum of three (3) total buildings, including a detached garage, of which all total accessory buildings in any required yard area shall not occupy more than thirty percent (30%) of the total lot area and no one building shall occupy more than ten percent (10%) of the total lot area.
 - b. No detached accessory building on a corner lot may be placed in any rear or side yard nearer to a public street right-of-way than the principal building on the same lot.
 - c. Accessory buildings shall not be erected within ten feet (10') of any main principal building or structure, on the same parcel, so as to reduce danger from fire, or within ten feet (10') of the side or rear property line. Accessory buildings may be built up to but not on or over any utility or permanent easement.
 - d. If a garage door directly faces an alley, there must be a fifteen foot (15') minimum setback from the parallel to and defining the alleyway.
- 4) Provided that other requirements of this article are met for each structure as though it were on an individual parcel.
- 5) All principal buildings or accessory structures on a parcel shall be served by access ways suitable for police, fire, and emergency response.
- 6) No accessory building shall be constructed, including siding and roofing materials, from galvanized metal, in the standard gray or silver appearance,. This shall not exclude the use of standing seam metal roofs or other fabricated or painted metal roof shingles, in adherence with all conditions of this section. Accessory buildings should be built of similar materials and of a similar appearance to the principal building on the parcel.
- 7) Detached accessory buildings shall not exceed a height of eighteen feet (18') or one story.

- 8) No accessory building shall be constructed upon a parcel or used until construction of the main building has commenced, and no accessory building shall be used unless the main building on the parcel is also being used.
- 9) Accessory buildings shall not be used for dwelling purposes, except as allowed as part of an Accessory Dwelling Unit.
- 10) Accessory Dwelling Units are approved in the following forms:
 - a. A detached (stand-alone) unit, including tiny homes;
 - b. A unit that is part of an attached or detached accessory structure; or
 - c. A unit that is part of a principal dwelling.

These uses are subject to all applicable sections within the Code of the City of Glenwood.

PORTABLE ACCESSORY BUILDINGS AND STORAGE STRUCTURES.

- 1) “Storage Structure” shall mean one of the following definitions:
 - a. Membrane storage structure: A structure consisting of a frame covered with a plastic, fabric, canvas, aluminum or other non-permanent material, which is used to provide storage for vehicles, boats, recreational vehicles or other personal property. The term also applies to structures commonly known as hoop buildings, canopy carports or tent garages; but shall not apply to temporary tents or canopies used for special events such as weddings or celebrations.
 - b. On-demand or on-site storage structure: Any portable or permanent storage container, storage pod, storage unit, receptacle or other portable structure that is used for the storage of personal property, which is located outside an enclosed building. The term does not include normal sheds, garages, outbuildings or membrane storage structures.
- 2) The term “storage structure” shall not apply to a truck trailer or semi-trailer while it is actively being used for the transportation of materials, inventory or equipment and is temporarily located adjacent to a loading dock. A storage structure may be used as a construction site trailer but only during construction on the site.
- 3) All Residential Districts:

Temporary membrane storage structures are not permitted on any residential properties. A permanent membrane storage structure with a hard roof (such as a carport structure) may be permitted on any property if the structure is permanently attached to the ground, concrete driveway or hard surface, or permanently attached to a principal or accessory structure. A temporary

portable on demand or on-site storage structure may be kept within the yard areas on any residential property for a maximum of 7 days for purposes of packing, shipping or moving materials from a permanent structure.

4) All Commercial, Industrial and Agricultural Zoning Districts:

A permanent storage structure for other than residential or commercial purposes is permitted but shall be located on the property within the permitted rear or side yard areas so as not to obstruct any drive access or block required parking spaces. All other requirements associated with primary structures in these districts apply to structures considered in this section.

TEMPORARY USES.

Provisions authorizing temporary uses are intended to permit occasional, temporary uses when consistent with the purposes of these zoning regulations and when compatible with other nearby uses.

- 1) *Temporary Use Types:* The following types of temporary use may be authorized, subject to specific limitations herein and such additional conditions as may be established by the zoning administrator.
 - a. Contractor's office, storage yard, and equipment parking and servicing on the site of an active construction project may be permitted in any district during the period that the construction work is in progress, but such temporary building(s) shall be removed within thirty (30) days after completion or abandonment of the construction work.
 - b. Religious, patriotic, or historic assemblies, displays, or exhibits.
 - c. Circuses, carnivals, rodeos, fairs, or similar transient amusement or recreational activities not closer than 200 feet to an existing dwelling.
 - d. Outdoor art and craft shows and exhibits.
 - e. Christmas tree sale lots.
 - f. Temporary signs relating to temporary uses.
 - g. Outdoor special sales, including swap meets, flea markets, fireworks stands, parking lot sales, or similar activities, limited to locations in commercial or industrial districts, and when operated not more than 3 days in the same week or more than 5 days in the same month.

h. Temporary use of trailer units or similar portable structures for nonresidential uses, and limited to a maximum period of 6 months per calendar year.

i. Additional similar uses were determined to be temporary by the zoning administrator.

2) Required Conditions of Temporary Use:

a. Each site occupied by a temporary use shall be left free of debris, litter, or other evidence of temporary use upon completion or removal of the use.

b. The zoning administrator may establish such additional conditions as deemed necessary to ensure land use compatibility and to minimize potential impacts on nearby uses, including but not limited to time and frequency of operation, temporary arrangements for parking and traffic circulation, requirements for screening or enclosure, and guarantees for site restoration and cleanup following temporary use.

3) *Determination*: The zoning administrator may authorize a temporary use only when, in his judgment, the following determination can be made:

a. The temporary use will not impair the normal, safe, and effective operation of a permanent use on the same site.

b. The temporary use will be compatible with nearby uses in the general vicinity.

c. The temporary use will not impact public health, safety, or convenience, or create traffic hazards or congestion or otherwise interrupt or interfere with the normal conduct of uses and activities in the vicinity.

4) Application and Authorization:

a. Application to conduct a temporary use shall be made to the zoning administrator, and shall include a site plan and description of the use and such additional information as the zoning administrator may require to evaluate the use and to make the determination.

b. Authorization of a temporary use shall be by issuance of a zoning permit.

c. A temporary use authorized pursuant to these provisions shall not be exempt or relieved from compliance with any other ordinance, law, permit, or license applicable to such use.

RECOMMENDED for APPROVAL by Planning and Zoning Commission to be passed by the City of Glenwood Council on this _____ Day of _____ September, 2024.

Dick Davis, Chair
Planning and Zoning Commission

Vote:

Davis: _____

Bueltel: _____

Bolte: _____

Schenck: _____

Crouch: _____

I certify that the foregoing was published as a public notice in the paper on the
_____ day of _____, 2024.

Matt Gray, Zoning Official

Public Hearing: _____

Recommended for Adoption on: _____

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2025		DATE 10/3/2024			ACCTG PERIOD (mm/yy) 10/2/2024							38				
VENDOR CODE 2132981					AGENCY NAME											
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534					BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS							
TERMS			FOB		ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED						
										DATE INITIALS						
QUANTITY					VENDOR'S INVOICE NUMBER											
ORDERED		RECEIVED		UNIT OF MEASURE								UNIT PRICE		TOTAL PRICE		
							Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills Report Number: 38									
DOCUMENT TOTAL											\$ 91,835.88					
CLAIMANT'S CERTIFICATION										AGENCY CERTIFICATION						
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.										I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:						
DATE		TITLE								CODE OR CHAPTER SECTION(S)						
CLAIMANT'S SIGNATURE										AUTHORIZED SIGNATURE						
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX) GAX		DOC NUMBER 38		DOC DATE		ACCTG PRD	BUDGET FY 25	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY			
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)			TEXT (po's only)								
REF DOC TYPE		REF DOC NUMBER		REF DOC LINE		COM LN	VEND INVOICE #		COMMODITY CODE		GS CONTRACT					
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 91,835.88		
02																
03																
04																
05																
06																
07																
DOCUMENT TOTAL											\$ 91,835.88					

GAX

WARRANT #

AUDITED BY

PAID DATE

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2025		DATE 10/1/2024			ACCTG PERIOD (mm/yy) 9/24/2024							37				
VENDOR CODE 2132981					AGENCY NAME											
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534					BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS							
TERMS			FOB		ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED						
										DATE INITIALS						
QUANTITY					VENDOR'S INVOICE NUMBER											
ORDERED	RECEIVED	UNIT OF MEASURE										UNIT PRICE	TOTAL PRICE			
					Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills Report Number: 37											
DOCUMENT TOTAL										\$ 79,711.10						
CLAIMANT'S CERTIFICATION					AGENCY CERTIFICATION											
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.					I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:											
DATE [REDACTED] TITLE [REDACTED]					CODE OR CHAPTER SECTION(S)											
CLAIMANT'S SIGNATURE [REDACTED]					AUTHORIZED SIGNATURE											
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DOC TYPE (GAX) GAX	DOC NUMBER 37		DOC DATE	ACCTG PRD	BUDGET FY 25	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY					
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)		TEXT (po's only)									
REF DOC TYPE	REF DOC NUMBER	REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE	GS CONTRACT										
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 79,711.10		
02																
03																
04																
05																
06																
07																
DOCUMENT TOTAL										\$ 79,711.10						

GAX

WARRANT #

AUDITED BY

[REDACTED]

PAID DATE

Attach supporting documentation to the back of this form

STATE OF IOWA

GAX

BUDGET FY		General Accounting Expenditure										DOCUMENT NUMBER				
2025		DATE 10/3/2024			ACCTG PERIOD (mm/yy) 10/2/2024							39				
VENDOR CODE 2132981					AGENCY NAME											
VENDOR NAME AND ADDRESS City of Glenwood 5 North Vine Street Glenwood, Iowa 51534					BILL TO ADDRESS (ORDERING AGENCY) Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315				SHIP TO ADDRESS							
TERMS		FOB		ORDER APPROVED BY					GOODS RECEIVED/SERVICES PERFORMED							
									DATE INITIALS							
QUANTITY				VENDOR'S INVOICE NUMBER												
ORDERED	RECEIVED	UNIT OF MEASURE							UNIT PRICE	TOTAL PRICE						
				Request for Payment under 2019 CDBG-DR Contract Number: 19-DRH-018 Arbor Hills Report Number: 39												
									DOCUMENT TOTAL		\$ 210,230.81					
CLAIMANT'S CERTIFICATION						AGENCY CERTIFICATION										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.						I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE				CODE OR CHAPTER SECTION(S)										
CLAIMANT'S SIGNATURE						AUTHORIZED SIGNATURE										
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY																
DOC TYPE (GAX) GAX	DOC NUMBER 39		DOC DATE	ACCTG PRD	BUDGET FY 25	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY					
VENDOR CODE 3052881		ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)		TEXT (po's only)									
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE		GS CONTRACT								
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0001	269	5000				4125							\$ 210,230.81		
02																
03																
04																
05																
06																
07																
												DOCUMENT TOTAL		\$ 210,230.81		

GAX

WARRANT #

AUDITED BY

PAID DATE

September 30, 2024

Dear Mayor and City Council,

I have the hard task of writing to you all to formally resign from my position as City Clerk of Glenwood, effective November 1, 2024.

Recently, a Federal position opened up on the Army/National Guard Base in Lincoln and a few people I know requested me to apply. After careful consideration, I accepted their employment offer as an HR Benefits Specialist. While I am excited about this new opportunity, it is bittersweet to leave a role and an office crew that has meant so much to me.

This decision has not come easily. Working for the City and its residents has been one of the most rewarding experiences of my career. I am grateful for the trust you placed in me and for the support of my colleagues. Amber has been an amazing boss. She has supported me and all of the staff anyway she could. Dannielle has been the best coworker to train, and she is willing to learn anything to support the team without question. I appreciate all of the support from department heads, Council, and the Mayor the last 2 years I have been here.

I am committed to ensuring a smooth transition and I am sorry this is sooner than I planned originally. Thank you for the incredible opportunity to serve this wonderful community. I look forward to watching Glenwood continue to thrive.

Warm regards,

A handwritten signature in blue ink, appearing to read "Jessica Alley". The signature is fluid and cursive, with a large initial "J" and a long, sweeping tail.

Jessica Alley