

Tentative Agenda
Glenwood City Council Meeting
November 28, 2023
City Hall 5 N Vine St~ 7:00 p.m.

Committee Meetings 6:00 p.m. - 7:00 p.m.

Budget & Finance

- Budget/[ARPA](#)
- Agent of Record - Health Insurance
- Payroll Scheduling Software - [Estimate](#)

Public Works

- Mills County Chamber - Jennie Davis
- Recycling
 - Holiday Market - [Horse & Carriage Rides](#)

Council Meeting - 7:00 p.m.

1. Call to order/roll call

2. Consent agenda - All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion on these items unless a request is made prior to the time Council votes on the motion:

- | | |
|--|---|
| a. Agenda | d. Minutes of 11.14.2023 Meeting |
| b. Revised Abstract of Claims #9 | e. Kwik Shop #541 Liquor License Renewal |
| c. Abstract of Claims #10 | f. Mayor's reappointment of Ralph Davis to the GMU Board, 6 year term ending 1/2/2030 |

3. Allow visitors to address council

Visitors may address the Council at this time; however, comments will be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda.

4. Brittany Borchert - Pet Pigs within City Limits - [Chapter 55](#)

5. Administer Oath of Office to New Council Members Christina Duran and Natalie McEwen

6. Approve Resignation & Discuss Filling Vacancy

7. Committee Reports

- | | |
|---|---|
| a. Budget & Finance -Smithers | b. Public Works - Kates |
| i. Budget/ ARPA | i. Recycling |
| ii. Agent of Record - Health Insurance | ii. Holiday Market - Horse & Carriage Rides |
| iii. Payroll Scheduling Software - Estimate | |

8. Departmental Reports

- a. **Clark-Public Works**
 - i. [Road projects](#)
- b. **Johansen – Police Dept**
 - i. K9 Program
- c. **Painter – Library**
- d. **Collins – Cemetery**
 - i. [November Cemetery Board Minutes](#)
 - ii. Cemetery Board Recommendation to increase Catholic Church Maintenance fee from \$2,200 to \$2,500 effective January 1, 2024
 - iii. Approve removal of three trees by Konfrst Tree Service, not to exceed \$3,000
- e. **Gray – Fire & Rescue/ Code enforcement**
 - i. Safety Manual
 - ii. PJ Fire Department Update
- f. **Mattox – Park**
 - i. November Park Board Minutes
 - ii. Pickleball Water Line

g. Farnan – Admin

- i. [Resolution 3658](#), setting wages for city hall employees
- ii. Handbook Revisions
- iii. [City Clerk Job Description](#)
- iv. [City Administrator/ Finance Director Job Description](#)
- v. [October Financials](#) - [Revenue/Expense Report](#)
- vi. Approve the following CDBG Pass Thru Funds Pay Requests
 1. [Pay Request 3](#) - 110 Nuckolls St, 19-DRH-0016 - in the amount of \$72,805.31
 2. [Pay Request 11](#) - 1001 N. Linn St, 19-DRH-007 - in the amount of \$3,512.72
 3. [Pay Request 8](#) - Arbor Hills, 19-DRH-018 - in the amount of \$503,884.39

9. Mayor Report

10. Motion to Adjourn Motion _____ Second _____ Ayes _____ Time: _____ PM

Order of agenda at discretion of Mayor

For hearing assistance contact City Hall seven business days prior to the meeting date.

Virtually: <https://meet.goto.com/CityofGlenwood/> **Phone:** (786) 535-3211 **Access Code:** 738-827-117