

## Glenwood City Council Committee Meeting Minutes

September 26, 2023

Glenwood City Council met for committee meetings on Tues, 9.26.23 at 6:00 pm in Council Chambers prior to the City Council meeting. Mayor Ron Kohn called the meeting to order with the following Council Members present: Jeremy Rodman, Holly Jackson, Laurie Smither, Dan McComb. Donnie Kates was absent. City employees present: Jamey Clark, Police Chief Johansen, Fire Chief Matt Gray, Jessica Alley, Amber Farnan & Tara Painter; Guests: Jake Zimmerer, Sandi Winton, Joe Foreman, Rachel Reis, Amanda Reed, Brad (virtual) & Doug Masters (virtual).

Committee meetings are for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting.

### Public Works

Jake Zimmerer from Eagle Engineering gave several project updates

- Locust St project was approved by IA DOT and will be bid on 11.21.23
- On 10.10.23 Council Meeting, Public Hearing and bidding to follow for Asphalt Overlay Project
- On 10.10.23 Council Meeting, Public Hearing and bidding to follow for Fairview Creek Stabilization, west side property owner and Glenwood School District will need easements; plans include sidewalk & fenced off area
- Burbach Aquatics plans on evaluating the Glenwood Aquatic Center possibly fall 2024

### Public Admin

Farnan gave update on Perpetual Care Fund

- Cemetery Audit showed \$14,830.00 needing to be moved from the General Fund to the Perpetual Care Fund, CD loans need to be adjusted, changes needed to process and internment form, changes needed by 11.1.23, Perpetual Care Ordinance recommended for Council approval

Rachel Reis from Jennie Ed Foundation

- Discussed Caring For Our Communities business agreement with City, allows Fire/EMS, PD, Library, Public Health, and other departments to have flexibility to talk to each other without violating HIPAA laws, the program offers gift cards, vouchers, and other ways to assist those in need.

Meeting ended at 6:55pm

## Glenwood City Council Minutes

September 26, 2023

Glenwood City Council met in regular session on Tues, 9.26.23 at 7:00 pm in Council Chambers. Mayor Ron Kohn called the meeting to order with the following Council Members present: Dan McComb, Holly Jackson, Laurie Smithers, and Jeremy Rodman. Donnie Kates was absent. City employees present: Fire Chief Gray, Jamey Clark, Chief Johansen, Amber Farnan, Jessica Alley, Ron Mattox, and Tara Painter; Guests: Joe Foreman, Sandi Winton, Jim Hughes, Jake Zimmerer, Amanda Reed, Brad Oliver, Susan Johnson, Renate Frieze, Richard Rix, Dan Kammerer & Blake Westerhold; Virtual: Doug Masters

Motion McComb/2nd Smithers to approve the Consent Agenda as printed: Agenda, Abstract of Claims #6, Minutes of 9.12.2023 Meeting; Ayes- 4 Nays- 0 motion carried

Mayor Kohn opened the public meeting concerning Arbor Hills Subdivision Located Within The Corporate Limits of the City of Glenwood at 7:01pm; no written or oral comments received from the public prior to the meeting, Susan Johnson made an oral comment asking Council about the road going in on 6th St, Farnan advised to contact HGM and the public hearing is for the final subdivision plat not the road, public hearing closed at 7:04 pm

Motion Jackson/2nd McComb to approve Resolution 3649 - Approving Arbor Hills Final Plat; Ayes- 4 Nays- 0 motion carried

Motion Smithers/2nd Jackson to approve Special Events Application for Square Crow Days on Saturday, October 21 from 9:00 - 11:00 am; Ayes- 4 Nays- 0 motion carried

Action items from committee meeting discussions

### Public Admin

Jackson reported changes needed to City Perpetual Care fund; Ordinance 931 was recommended by state auditor and would get Cemetery Ordinance in compliance with State Code; Caring for Our Communities agreement from Jennie Ed to be assessed by City Attorney Woods; McComb for Public Admin discussed GRC update, continuing to work with State to assess the costs associated with making the site ready for developers and creating a plan for managing the site once the State has ended their operations

Motion Jackson/2nd McComb to approve First Read of Ordinance 931, an Ordinance Amending the Code of Ordinances for the City of Glenwood, Iowa by Amending Provisions Pertaining to the Cemetery and the Cemetery Board of the City of Glenwood, Iowa; Ayes- 4 Nays- 0 motion carried

Motion Jackson/2nd Smithers to approve waiving the 2nd & 3rd Readings of Ordinance 931 and to be formally adopted after legal publication by law; Ayes- 4 Nays- 0 motion carried

Public Works- Jackson & Rodman reported Public Hearing and bidding to follow for Fairview Stabilization Project, and Asphalt Overlay Project will be set for 10.10.23; Locust St plans have been accepted by IA DOT, current plans are for Spring/Summer 2024

Motion Jackson/2nd McComb to Set Public Hearing on Fairview Creek Project Plans Bid Opening on October 10, 2023 at 7:00pm; Ayes- 4 Nays- 0 motion carried

Motion Rodman/2nd Jackson to Set Public Hearing on Asphalt Overlay Projects Bid Opening on October 10, 2023 at 7:05pm; Ayes- 4 Nays- 0 motion carried

Department Reports

Public Works Director Clark - Stop signs added at 4th St, Elm St, and Nuckolls St; pool is drained; trimming trees in Right-of-Ways and other City property

Police Chief Johansen- Homecoming went well, 4 accidents & 4 arrests in town; Opened sealed bids for selling 2011 Chevrolet Tahoe: Tim Caya bid \$3,607.00, Ringwood Motors bid \$2,080.00, Barrett Auto bid \$5,000.00, & Cole Eastman bid \$3,655.00, Johansen advised worth is estimated \$4,500-\$6,000, recommended accepting Barrett Auto's bid; Richard Rix discussed concerns for payroll changes in November 2023, City Council and admin will work together to find a solution to ease the transition, Council requested Farnan to start process for hiring full-time admin assistant position at City Hall due to work loads, created new PD Officer testing date for 10.28.23

Motion Rodman/2nd Jackson to accept Barrett Auto's bid of \$5,000.00 for the 2011 Chevrolet Tahoe; Ayes- 4 Nays- 0 motion carried

Fire Chief Gray- 55 calls since the last Council, 38 in City limits; Thanked Captain Martin for assisting with a rollover accident while off-duty; Fire Prevention week will be Oct 8th-14th 2023, will have Fire/EMS meet and greet, pancake feed; requested to purchase budgeted boat for water rescue, nearest boat rescue is CB or Red Oak; Sandi Winton thanked Chief Gray & staff for their help with AED training for their office

Motion Smithers/2nd Jackson to approve purchase of Rescue Boat from MilPRO Marine, LLC for \$50,070.00; Ayes- 4 Nays- 0 motion carried


Park & Rec Director Mattox- Hiley Park Funfest is 9.29.23 from 5pm-7pm; vandalism of the water pump tube at GLP; DNR did a fish shock report for the pond and recommended a fish kill to control carp population, no decision made; SWI Pickleball requested a hydrant to wash courts, rough estimate was \$10,000, Council discussed not being in current budget


Admin/Finance Farnan- State approved moving forward with grant funding for DTR project; grant for updating old Casey's building was denied; yearly audit starts Thursday; Chamber Banquet will be on 10.12.23

Motion Jackson/2nd McComb to approve August 2023 Financials; Ayes- 4 Nays- 0 motion carried

Motion Jackson/2nd Smithers to adjourn meeting at 8:47 pm; Ayes- 4 Nays-0 meeting adjourned

Attest:

  
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Jessica Alley, City Clerk

  
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Mayor Ron Kohn

