

## Glenwood City Council Committee Meeting Minutes

October 10, 2023

Glenwood City Council met for committee meetings on Tues, 10.10.23 at 6:07 pm in Council Chambers prior to the City Council meeting. Mayor Ron Kohn called the meeting to order with the following Council Members present: Jeremy Rodman, Holly Jackson, Laurie Smithers, Dan McComb, & Donnie Kates. City employees present: Jamey Clark, PD Chief Eric Johansen, Fire Chief Matt Gray, Jessica Alley, Amber Farnan & Ron Mattox.

Committee meetings are for discussion only, no action is taken, but a quorum is usually present. Action, if any, will be taken during the Council Meeting following the committee meetings or at another scheduled council meeting.

Public Admin - Reviewed the Code of Ordinance and possible updates

Park & Rec Director Mattox - Park Chapter 24

- Revise Park opening time from 8:30 am to 6:00 am
- Remove tent camping permanently
- Snow removal for Park parking lot

Police Chief Johansen

- 46.04 needs to reflect 21 yr old tobacco product purchase age
- 54.05 (sec 2) to have pitbull grandfather clause removed due to age of when clause was created
- 55.14 & 55.15 change to have a fee resolution
- Discussed parking and stop sign regulations

Director Clark with Public Works

- Trees in the right-of-way

Meeting ended at 6:55pm

## Glenwood City Council Minutes

October 10, 2023

Glenwood City Council met in regular session on Tues, 10.10.23 at 7:00 pm in Council Chambers. Mayor Ron Kohn called the meeting to order with the following Council Members present: Dan McComb, Holly Jackson, Laurie Smithers, Jeremy Rodman, & Donnie Kates. City employees present: Fire Chief Gray, Jamey Clark, Chief Johansen, Amber Farnan, & Jessica Alley; Guests: Joe Foreman, Rachel Reis, Jake Zimmerer, Brad Oliver, Richard Rix, Dan Kammerer; Virtual: Renate Frieze, & Ethan Hewett.

Motion Kates/2nd Smithers to approve the Consent Agenda as printed: Agenda, Abstract of Claims #7, Minutes of 9.26.2023 Council Meeting, Liquor License Renewal for Russ's Market #30, Fire Prevention Week Proclamation Oct 8-14th, and Pink Out Proclamation; Ayes- 5 Nays- 0 motion carried

Mayor Kohn opened the public meeting concerning the Fairview Creek Stabilization Project at 7:06 pm; Farnan stated there was no written or oral comments received from the public prior to the meeting, Jake Zimmerer from Eagle Engineering stated that the bids are good for 60 days, public hearing closed at 7:07 pm

Zimmerer opened sealed bids for the Fairview Stabilization Project including: Kerns Excavating Co. for \$183,088.80, Leick Construction for \$225,370.90, Neuvirth's Construction Inc. for \$445,195.75, Pruett Grading for \$194,143.60, VRBA Construction \$263,432.80, & United Contractors Inc. for \$189,310.00

Zimmerer advised waiting for 10.24.2023 Council Meeting to discuss, no action was taken

Mayor Kohn opened the public meeting concerning Asphalt Projects at 7:14 pm; Farnan stated there was no written or oral comments received from the public prior to the meeting, public hearing closed at 7:15 pm

Zimmerer opened sealed bids for the Asphalt Projects including: OldCastle Materials Midwest Co. dba Omni Engineering Inc. for \$185,585.10, and Western Engineering Company Inc. for \$277,120.00

Zimmerer advised Council to accept OldCastle Materials Midwest Co. dba Omni Engineering Inc.'s bid for \$185,585.10.

Motion Kates/2nd Jackson to approve OldCastle Materials Midwest Co. dba Omni Engineering Inc. in the amount of \$185,585.10 for Asphalt Projects; Ayes- 5 Nays- 0 motion carried

Motion Jackson/2nd Smithers to approve setting Public Hearing for 2019 CDBG-DR Housing Infill Projects for October 24, 2023 at 7:00pm; Ayes- 5 Nays- 0 motion carried

Motion Smithers/2nd Kates to approve Application for Retail/Cigarette/Tobacco Permit Holder for IN-N-OUT Stop; Ayes- 5 Nays- 0 motion carried

Motion Smithers/2nd McComb to approve the Business Associate Agreement with Jennie Ed Foundation; Ayes- 5 Nays- 0 motion carried

Motion Jackson/2nd Kates to approve Sidewalk Reimbursement Claim for 104 Fairview Dr in the amount of \$250; Ayes- 5 Nays- 0 motion carried

Council reports on committee meetings held prior to the Council meeting

Public Admin-Jackson

Department heads assessing the current Code of Ordinances for changes that need to be made, will continue to review ordinances, no action was taken

Department Reports

Public Works Director Clark - recommends promoting Brent Hansen to Street Crewman II for successfully completing 1 year

Motion Kates/2nd McComb to approve Promotion of Brent Hansen to Street Crewmember II at \$23.22/hr per union contract, effective October 13, 2023; Ayes- 5 Nays- 0 motion carried

Police Chief Johansen- speed sign on N Locust fixed to read correctly; State Band is 10.14.23 at Glenwood Middle School, traffic will be increased, use caution; Flock cameras were removed, assessing Verkada cameras to replace

Alley for the Library- majority of upstairs was painted, paint was paid for by Diamond Vogel's Paint Iowa Beautiful Grant

Fire Chief Gray- 58 calls since the last Council, 42 in City limits; Mills County to purchase inflatable boat; Glenwood hosting Cross Country event; Fire/EMS members are attending schools for fire prevention week

Admin/Finance Farnan- will be meeting with County Board of Supervisors regarding Western Iowa Networks agreement; Mills County Chamber of Commerce Banquet will be at The Fountains Ballroom 10.12.2023 at 5:30pm

Motion Smithers/2nd Jackson to Approve Job Description and Recruiting for a Full-Time Administrative Assistant Position; Ayes- 5 Nays- 0 motion carried

Motion McComb/2nd Kates to approve Resolution 3650 Approving transfer of Perpetual Care Funds from the General Fund to the Perpetual Care Fund; Ayes- 5 Nays- 0 motion carried; Ayes- 5 Nays- 0 motion carried

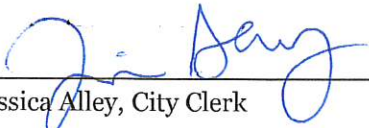
Motion Smithers/2nd McComb to approve Resolution 3651 Setting Pay Periods for Employees of the City of Glenwood, IA for Permanent Full and Part-time Employees Who are Paid on a Biweekly Pay Schedule; Ayes- 5 Nays- 0 motion carried

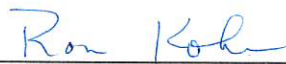
Motion Kates/2nd Smithers to approve Resolution 3652 FY23 Year End Transfers, Auditor Adjustments; Ayes- 5 Nays- 0 motion carried

Motion Jackson/2nd McComb to Approve the following CDBG Pass Thru Funds Pay Requests: Pay Requests 7 & 8 for Project 19-DRH-004, 408 N. Myrtle St in the amounts of \$39,779.97 and \$4,367.25, Pay Requests 6 & 7 for Project 19-DRH-007, 1001 N. Linn St in the amounts of \$18,705.44 and \$3,396.92, Pay Requests 6 & 7 for Project 19-DRH-005, 210 Valley St in the amounts of \$22,972.32 and \$1,224.59, Pay Request 5 for Project 19-DRH-002, 308 N. Hazel St in the amount of \$38,388.76, Pay Requests 5 & 6 for Project 19-DRH-006, 306 N. Locust St in the amounts of \$10,710.98 and \$435.33, Pay Requests 4 & 5 for Project 19-DRH-018, Arbor Hills Subdivision in the amounts of \$1,103,895.98 and \$218,510.95, & Pay Request 7 for Project 19-DRH-008, Burr Oak Place Apartments in the amount of \$701,853.25; Ayes- 5 Nays- 0 motion carried

Motion Kates/2nd McComb to adjourn meeting at 8:13 pm; Ayes- 5 Nays-0 meeting adjourned

Attest:

  
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Jessica Alley, City Clerk

  
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Mayor Ron Kohn

