

City Council Minutes

April 11, 2023

Glenwood City Council met in regular session on Tues, 4.11.2023 at 7:00 pm in Council Chambers Mayor Ron Kohn called the meeting to order with the following Council Members present: Donnie Kates, Holly Jackson, Dan McComb, Jeremy Rodman, and Laurie Smithers. City employees present: Chief Gray, Chief Johansen, Amber Farnan, Jamey Clark, Jessica Alley, Ron Mattox, and Tara Painter; Guests: Joe Foreman, Scott Reed, Charlie Dashner, Jake Zimmerer, Len & Naomi Goos, Colleen Baxter, J. Wilson, Amber McClary, Kelsi Leininger, Chloe Hammers, and Michelle Grassau; virtually: Bob Wray

Motion Kates/2nd McComb to approve the Consent Agenda as printed: Agenda, Abstract of Claims #19, Minutes of 3.28.2023, Minutes of 4.2.2023 Work Session, and Proclamation for National Public Safety Telecommunicators Week April 9-15, 2023; Ayes-5 Nays-0 motion carried

Len Goos- requested Council to be cognizant of raising property taxes and the effects on citizens

Mills County Leadership Team- updated Council on Glenwood Sign, requested \$10,000 from City to go towards sign costs, Council to discuss further on 4.25.23 committee meeting, no action taken

Family Fare Representative- discussed Family Fare's Special Event application request with Council, planning June 10, 2023 reopening of Family Fare (No Frills location), Council requested Family Fare to create/pass out flyers to businesses and residents advising the possible partial street closure, asked to attend 4.25.23 Council Meeting, no action taken

Mayor Kohn opened the Public Hearing Regarding FY24 Maximum Property Tax Dollars at 7:16pm, Farnan said there were no written or oral comments received from the public prior to the meeting and no oral comments made at the public hearing, discussion was had regarding City Levy possibly raising, however the amount of taxes collected would be less than last fiscal year due to State roll-backs, this does not include any levy increases made by the School District or the County, which together account for more than 50% of your property taxes; Public Hearing closed at 7:21pm

Motion Smithers/2nd McComb to approve Resolution 3625 Approving FY24 Maximum Property Tax Dollars; Ayes-5 Nays-0 motion carried

Mayor Kohn opened the Public Hearing regarding the Proposed Sale and Conveyance of Real Estate - 202 Townsend at 7:23pm, Farnan said there were no written or oral comments received from the public prior to the meeting and no oral comments made at the public hearing, Council discussed with Dashner what his property rehab plans are, Dashner provided details of another property he rehabbed that was in similar condition, he stated that the remodel would take approximately 12 months, Public Hearing closed at 7:32 pm

Motion McComb/2nd Kates to approve bid for 202 Townsend in the amount of \$8,425; Ayes-4 Nays-0 Abstained-1, (Smithers), motion carried

Mayor Kohn opened the Public Hearing regarding the Conveyance of a Pedestrian Bridge Easement at 7:34pm, Farnan said there were no written or oral comments received from the public prior to the meeting and no oral comments made at the public hearing, Public Hearing closed at 7:35pm

Motion Kates/2nd Jackson to approve Resolution 3626, Approving Conveyance of a Pedestrian Bridge Easement; Ayes-5 Nays-0 motion carried...

Motion Jackson/2nd Smithers to approve Pay Request from Mark Hughes Construction for Concession Stand in the Amount of \$50,000; Ayes-5 Nays-0 motion carried

Jake Zimmerer with Eagle Engineering- discussed Fairview Creek update, did onsite visit with DNR and City Representatives to brainstorm creek ideas, Eagle Engineering completed field work for survey, will continue to work with DNR on plan and funding opportunities; met with JEO onsite at pool to discuss pool issues, JEO requested City assess sinkhole on School property, Public Works said there was hole in the school's storm sewer and repaired it, 4.12.23 Ericksen Construction will start pool repairs, will take at least 2 weeks, Eagle Engineering will assess pool as they repair it; Locust St road grinding and overlaying project will happen in FY 24, DOT representative will communicate plans; Carley Construction started Coolidge St and is about 90% complete

Motion Smithers/2nd Kates to approve Pay Request Number 1 from Carley Construction, LLC for Coolidge Street Project in the Amount of \$161,015.02; Ayes-5 Nays-0 motion carried

Motion Kates/2nd McComb to approve 2nd Reading of Ordinance 927 Amending the City of Glenwood Land Development Ordinance Adding Book Exchange Structure (Little Free Library); Ayes-5 Nays-0 motion carried

Motion Jackson/2nd Smithers to approve 2nd Reading of Ordinance 928 - An Ordinance Amending the Code of Ordinances by Amending the Ordinance pertaining to Inoperable Vehicles & Junk; Ayes-5 Nays-0 motion carried

Motion Smithers/2nd Kates to approve 2nd Reading of Ordinance 929 - An Ordinance Amending the Code of Ordinances by Adding Provisions Pertaining to Public and Private Property (Unlawful Obstruction of Public Ways & Property); Ayes-5 Nays-0 motion carried

Committee Reports

Smithers for Budget & Finance- Council is still working on budget; front desk help at City Hall was discussed

Motion Smithers/2nd Jackson to approve Setting the Public Hearing for Budget Adoption Tuesday, April 25, 2023 at 7:00 p.m.; Ayes-5 Nays-0 motion carried

Motion Smithers/2nd Kates to approve Hiring for the P/T Deputy Clerk Position (up to 29 hours a week) at \$19.00 per hour; Ayes-5 Nays-0 motion carried

Jackson for Public Admin- Council discussed new inspection amendments on SWIPCO CDBG properties, SWIPCO will do property inspections and State will do electrical inspections, funds are reimbursable; discussion between citizens and Council on CDBG funds

Motion Jackson/2nd McComb to Approve Amendment to Contract for Services Between The City of Glenwood and SWIPCO for Inspections of CDBG Subrecipient Houses/Projects for 712 Lofts, 308 N Hazel, 408 N Myrtle, 210 Valley, 306 N Locust, 1001 Linn St, Burr Oak, 110 Nuckolls St, and Arbor Hills; Ayes-5 Nays-0 motion carried

Department Reports

Director Clark for Public Works- overlays on Locust St will be the next big project, projected to start Fall 2023

Chief Johansen- discussed School Officer Liaison Agreement, subsection 1D was only thing that was adjusted on agreement; PD tested security measures at the school; speed sign stopped working, Johansen will attempt to fix 4.12.23

Motion Smithers/2nd McComb to approve Revised SY 23-24 School Officer Liaison Agreement; Ayes-5 Nays-0 motion carried

Director Painter- discussed Friends of the Glenwood Public Library Salad Luncheon will be on 4.25.23; Children room repairs will start with painting, then bookcases will be installed, 50% down payment will be made for the furniture, insurance will reimburse most costs

Chief Gray- reported Fire & Rescue had 54 calls since the last meeting; had confined space training; working on EMS week; requested to sell old Medic 2 with bid process

Motion Jackson/2nd Smithers accept bids on April 25, 2023 for old Medic 2; Ayes-5 Nays-0 motion carried

Superintendent Mattox for Park and Rec-

Motion Smithers/2nd Kates to Approve New Hire - Full-Time Park Assistant beginning April 27, 2023 at \$18.50/hr; Ayes-5 Nays-0 motion carried

Motion Jackson/2nd Kates to approve Bluffs Electric Bid for Ballfield Lighting Service not to exceed \$7,985, taken out of current Recreation Budget; Ayes-5 Nays-0 motion carried

Motion Jackson/ 2nd Kates to approve Bluffs Electric Bid for Concession Building Service, including underground conduit, not to exceed \$9,565, taken out of GO Bond Fund; Ayes-5 Nays-0 motion carried

Motion Kates/2nd McComb to Approve Contract with Iowa Department of Health & Human Services, Landscaping at Glenwood Lake Park, pending Park Board Approval, not to exceed \$3,030.51; Ayes-5 Nays-0 motion carried

City Admin Farnan- Farnan will attend mandatory CDBG Fraud training 5/17-5/18; Farnan & Alley will attend IMFOA training 4/19-4/21; Board of Adjustment meeting is set for 4.27.2023 at 5:00 at City Hall; Beautification committee will purchase 2023 hanging flower baskets and requested Public Works to water

Motion Kates/2nd McComb to approve Pay request #2 for 19-DRH-018, Arbor Hills in the Amount of \$307,135.00, CDBG Pass-Through Funds; Ayes-5 Nays-0 motion carried

Motion Smithers/2nd Jackson to approve Flower Baskets on the Square; Ayes-5 Nays-0 motion carried

Motion Smithers/2nd McComb to approve Job Description for Amphitheater Manage; Ayes-5 Nays-0 motion carried

Motion McComb/2nd Smithers to Adjourn meeting at 8:40 pm; Ayes-5 Nays-0 Meeting Adjourned

Attest:



Jessica Alley, City Clerk



Mayor Ron Kohn

