

City Council Minutes

January 24, 2023

Glenwood City Council met in regular session on Tues, 1.24.2023 at 7:01 pm in Council Chambers Mayor Ron Kohn called the meeting to order with the following Council Members present: Donnie Kates, Holly Jackson, Dan McComb, Jeremy Rodman, and Laurie Smithers (virtual). City employees present: Chief Gray, Lt. Wocester, Jamey Clark, Amber Farnan, Jessica Alley, Ron Mattox, and Tara Painter; Guests: Joe Foreman, Joe George, John Jorgensen, Jake Zimmerer, Stacy Burge, Jennifer Fletcher, Vanessa Covington, Sandi Winton, Brad Oliver (virtual), Bob Wray (virtual), Aaron Ling (virtual), and Dustin Opatz (virtual).

Motion McComb/2nd Kates to approve the Consent Agenda: Agenda, Abstract of Claims #14, Minutes of 01.10.2023, Proclamation for National Mentoring Month, Fas Mart #551 Liquor License Renewal, Mayor's reappointment of Malcom McCue to Park Board, 3 year term ending 1/2/2026, Mayor's reappointment of Jerry Shaw to Cemetery Board, 3 year term ending 2/8/2026, Mayor's appointment of David Ensley to the Tree Board, 3 year term ending 1/1/2026, Council's reappointment of Jonathan Abrams to Board of Adjustments, 5 year term ending 1/2/2028, Council's appointment of Christina Duran to P&Z Board, filling vacated seat, term ending 8/7/2024, December 2022 Financials Revenues: General - \$130,122.85, RUT - \$59,482.50, Emp Benefits - \$39,654.07, Emergency - \$1,987.49, LOST - \$118,629.94, Debt Service - \$8,421.03, RR - \$11.92, CDBG - \$120,952.00, Total - \$479,261.55

Stacey Burge discussed opening a new flower shop in Glenwood at 405 Sharp St called The Farmer's Daughters, second shop is located in Sidney, IA, store would include native wine sales

Motion Jackson/2nd McComb to Approve The Farmer's Daughter's New Class B Native Wine Liquor License; Ayes-5 Nays-0 motion carried

Mayor Kohn opened the Public Hearing for Bid Letting- Coolidge St Replacement at 7:06pm, Zimmerer spoke and Farnan said there were no written or oral comments received from the public prior to the meeting and no oral comments made at the public hearing; Public Hearing closed at 7:07pm

Jake Zimmerer with EEG opened and discussed closed bids for Coolidge St Replacement: Bluffs Paving & Utility, Inc. bid \$269,917.06, Carley Construction LLC bid \$232,848.40, Tab Holding Co. Inc. Dba Tab Construction bid \$332,876.49

Mayor Kohn opened the Public Hearing for Bid Letting- Concession Stands at 7:10pm, Farnan said there were no written or oral comments received from the public prior to the meeting and no oral comments made at the public hearing; Public Hearing closed at 7:11pm

Zimmerer & Jackson discussed cinder block usage at Vine St field instead of dirt infill to cut costs, Council discussed doing one field at a time due to budget constraints, Sharp St field does not have any concessions

Motion Jackson/2nd Kates to accept Mark Hughes bid of \$158,315.07 for Concession Stand Construction at 101 Sharp St field; Ayes-5 Nays-0 motion carried

Motion Jackson/2nd Kates to accept Carly Construction, LLC bid of \$232,848.40 for Coolidge St Replacement- Locust St to Walnut St; Ayes-5 Nays-0 motion carried

Admin Farnan discussed bids for yearly audit, Schroer & Associates' 3 yr bid total was \$34,500.00, Gronewold, Bell, Kyhnn & Co's 3 yr bid was \$43,260.00, BerganKDV's 3 yr bid total was \$68,700

Motion McComb/2nd Kates to accept Schroer & Associates' 3 yr audit bid of \$34,500.00; Ayes-5 Nays-0 motion carried

Motion Kates/2nd Smithers to Approve Second Reading of Ordinance 926 an ordinance amending the code of ordinances of the City of Glenwood by amending provisions pertaining to cigarette & tobacco permits; Ayes-5 Nays-0 motion carried

Motion Smithers/2nd Kates to waive the 3rd reading of Ord 926 and to be formally adopted after legal publication by law; Ayes-5 Nays-0 motion carried

Committee Reports

McComb for Parks & Rec- John Jorgensen from HGM discussed abutments for Keg Creek & Falon bridges starting in March 2023 & estimated completion April 2023

Motion McComb/2nd Jackson to approve the Mills Co Trails RFP for bridge abutments & placement; Ayes-5 Nays-0 motion carried

Smithers for Budget & Finance- Dept Heads Mattox, Gray, & Painter attended to discuss budgets, starting to do details of budget; SWOT Analysis was passed out to Council to view

Department Reports

Public Works Director Clark- recommended promoting Justin Nuckolls to Street Crewman III effective 1.18.2023; 5 bridges in Glenwood are due for inspection, HGM quoted assessment at \$4,900.00 and Underbridge Truck Lease Agreement quoted \$2,281.28, total \$7,181.28

Motion Kates/2nd Jackson to approve promoting Justin Nuckolls to Street Crewman III at \$24.54/hr per union contract effective 1.18.2023; Ayes-5 Nays-0 motion carried

Motion McComb/2nd Kates to approve the Snooper Lease Agreement and the HGM Inspection Quote for 5 bridges at total of \$7,181.28; Ayes-5 Nays-0 motion carried

Lt. Wocester for Police- discussed PD received and implemented new body cams; speed sign is fixed and ready for use; lots of dog licensing; 11 arrests made since last meeting

Director Painter- hired new part-time person at \$11.50 per/hr start date 2.2.2023; recruiting for genealogist position; finalizing floor plan repairs at estimated \$32,000.00

Chief Gray- Reported Fire & Rescue had 41 calls since the last meeting, 21 medical, 22 were within city limits; Association paid \$2,700.00 for instructor for CEVO courses; Oak Township, EMA, and Glenwood FD split costs for Confined Spaces Course; Feb 5, 2023 is FD Chili Feed at 5-8pm with free-will donation; Farnan- edits on Employee Handbook were made to include FireFighter/EMS employees and related policies; O'Neal Electric Co. offered 2 quotes for breaker box repair, offer 1 refurbished box \$1,050.00, option 2 new box \$3,576.00

Motion Rodman/2nd Kates to approve Handbook Revisions for EMS to include Holiday Pay at time and a half; Ayes-5 Nays-0 motion carried

Motion Jackson/2nd Smithers approving O'Neal Electric Co.'s estimate replacing the FD with new breaker box for \$3,576.00; Ayes-5 Nays-0 motion carried

City Admin Farnan- asked if Council was interested in assessing our refinance options for 2015 Go Bonds, moving forward; Sandi Winton- requested City support for SWIA Community Foundation Grant for Soccer Rd; Sandi Winton- requested City support for Catalyst Grant, Hughes would renovate old Casey's building, no City matching needed; Arbor Hills requesting deadline extension from March 7, 2025 to June 30, 2026

Motion Jackson/2nd Kates to approve City support for SWIA Community Foundation Grant; Ayes-5 Nays-0 motion carried

Motion Jackson/2nd Kates to approve City support for Catalyst Grant for old Casey's Building; Ayes-5 Nays-0 motion carried

Motion Kates/2nd McComb to approve Extension of CDBG Grant for Arbor Hills, with 06.30.2026 date revision in letter; Ayes-5 Nays-0 motion carried

Mayor Report- had discussion with Gene Thrasher about creating new Glenwood sign at east end of Sharp St, Joe George mentioned Community Visioning be part of discussion to keep designs complimentary; discussed future visit with Dept Directors needed to talk about upgrades

Motion Jackson/2nd McComb to go into Closed Session to evaluate the performance of an individual in Closed Session as requested by that individual pursuant to Iowa Code 21.5(1)(i) at 8:16pm; Ayes-5 Nays-0 motion carried

Motion Jackson/2nd McComb to return to Open Session at 9:22pm; Ayes-5 Nays-0 motion carried

Motion McComb/2nd Kates to terminate Jennifer Fletcher due to poor job performance effective 1.25.2023; Ayes-4 Nays-1 (Smithers) motion carried

Motion McComb/2nd Kates to Adjourn meeting at 9:25 pm; Ayes-5 Nays-0 motion carried

Attest:



City Clerk



Mayor Ron Kohn

