

Planning and Zoning Board

Meeting Minutes

City Hall -5 N. Vine Street

August 17, 2022

The Planning and Zoning Board met on Wednesday August 17, 2022 at 5:00 PM at the city council chambers and via electronic meeting. Board Member Dick Davis called the meeting to order with the following members present Tim Becker (left early at 5:40), Susan Schenck, Richard Crouch, John Bueltel, and Ed Bogard (arrived 5:02). Mayor Ron Kohn, Fire Chief Matt Gray (arrived at 5:34), City Administrator Amber Farnan and Deputy Clerk Jennie Fletcher were also present.

Motion Becker/2 nd Crouch to approve the agenda; roll call -4 Ayes, Nays-0 motion carried

Motion Becker/2 nd Schenk approve minutes from June 15, 2022, meeting: roll call: Ayes-4,

Nays-0, motion carried

Discussion- Metal Roofs- non-corrugated, non-reflective. Would like to adopt an ordinance allowing metal roofs. Discussion was had and Farnan will work on this for review at the next meeting.

Discussion- Accessory Building and detached garage sizes- Farnan is proposing upping the size of accessory buildings allowed from 150 sq. ft. to 200 sq. ft. and the size of detached garages from 720 sq. ft. to 1000 sq. ft. The board discussed how this will only work on a few lots within City limits.

Discussion - permanent pools- Farnan and the board discussed changing the ordinance to to require fencing around any pool or body of water that is 24" or more of water, instead of "permanent" pools.

Discussion- Future Land Use Map- Reviewed the map and it is in line with what was previously discussed with the exception that the GRC land is subject to change.

Discussion- Rental Inspections- The board would like to move forward and see a draft ordinance at the next meeting to review and recommend to Council

Discussion- Property Maintenance Codes- The board would like to move forward and see a draft ordinance at the next meeting to review and recommend to Council.


Discussion- Trash Ordinance- The board would like to see a redline version of the changes that Chief Gray would like to see in the ordinance and review it next meeting.

Staff Report Chief Gray mentioned he has been working on many abatements for nuisances around town including lawns and trash. Chief Gray discussed how it is dangerous inside some


buildings around town due to not being able to call out while inside the buildings. This would be the same in case of an emergency. Gray would like to see Bi-Directional Amplifiers go into buildings as they are being built. He would like to see this as a part of our building codes.

Board Member items of Interest- Bueltel- tiny homes- if allowed what rules and regulations would be to follow? Fletcher will look into finding some Tiny Home Ordinances from other cities to move forward with this.

Motion Bueltel/2 nd Crouch to Adjourn at 6:27 P.M.; rolls call: Ayes-4, Nays-0 meeting adjourned



Matt Gray, Fire Chief



Dick Davis, Chairman