

City Council Minutes

November 23, 2021

Glenwood City Council met in regular session on Tues, Nov 23, 2021 at 7:00pm in Council Chambers. Mayor Kohn called the meeting to order with following council members present: Jeremy Rodman, Dan McComb, Donnie Kates, Holly Jackson and Laurie Smithers, City Employees: Angie Winkquist, Eric Johansen, Matt Gray, Tara Painter (virtually) & Amber Farnan; guests: Joe Foreman w/OT & Jake Zimmerer

Motion-McComb/2nd-Kates to approve the consent agenda: agenda, abstract of claims #9, minutes of 11.9.2021, October financials, liquor license renewal for Kwik Shop, pending dram shop; Roll call: Ayes-5 Nays-0 Motion Carried

This being the time, date and place as advertised for the public hearing on rezoning request from Jim & Monica Hughes regarding West 6th Street property from AR to R3 Mayor Kohn opened the public hearing at 7:02 p.m.

Warren Darrah - 412 N. Elm St, Kara Petersen - 57299 225th St, Carolyn Williams - 1008 4th St have concerns regarding the amount of traffic this will add to the area and conditions of streets.

No written objections were received; Public hearing closed at 7:21 p.m.

Motion-Smithers/2nd-McComb to approve rezoning request for West 6th Street; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-McComb/2nd-Kates to approve Change Order request #3 from Kerns Excavating for Project Contract #1: Sanitary Sewer Improvements for the Marian Heights Subdivision Sanitary Sewer Extensions in an amount of \$829.00 resulting in a total contract amount of \$200,317.50; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-Kates to approve and pay Application for Payment #3 from Kerns Excavating for Project Contract #1: Sanitary Sewer Improvements for the Marian Heights Subdivision Sanitary Sewer Extensions in an amount of \$13,212.60; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Kates/2nd-McComb to approve and hold Application for Payment #4 (Final) from Kerns Excavating for Project Contract #1: Sanitary Sewer Improvements for the Marian Heights Subdivision Sanitary Sewer Extensions in an amount of \$10,015.88, to be held for 30 day; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-McComb/2nd-Smithers to accept and authorize Mayor to sign Certificate of Substantial Completion dated November 19, 2021 for Kerns Excavating for Project Contract #1: Sanitary Sewer Improvements for the Marian Heights Subdivision Sanitary Sewer Extensions; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-McComb to approve Change Order request #3 from Larson Backhoe Services for Project Contract #2: Sanitary Sewer Service Line Connections for the Marian Heights Subdivision Sanitary Sewer Extensions in a decreased amount of \$386.25 resulting in a total contract amount of \$70,317.25; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-McComb/2nd-Kates to approve and pay Application for Payment #3 (Final) from Larson Backhoe Services for Project Contract #2: Sanitary Sewer Service Line Connections for the Marian Heights Subdivision Sanitary Sewer Extensions in an amount of \$3,515.87 to be held for 30 days; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-McComb to accept and authorize Mayor to sign Certificate of Substantial Completion dated November 19, 2021 for Larson Backhoe for Project Contract #2: Sanitary Sewer Service Line Connections for the Marian Heights Subdivision Sanitary Sewer Extensions; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-McComb/2nd-Kates to have the first reading of Ordinance 912, an ordinance amending the code of ordinances for the City of Glenwood, adding provisions pertaining to campground rules and regulations with the City of Glenwood; Roll call: Ayes-4 Nays-1 Smithers Motion Carried

Motion-McComb/2nd-Kates to approve the first reading of Ordinance 912, an ordinance amending the code of ordinances for the City of Glenwood, adding provisions pertaining to campground rules and regulations with the City of Glenwood; Roll call: Ayes-4 Nays-1 Smithers Motion Carried

Motion-Jackson/2nd-Kates to approve the 2022 meetings calendar; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Jackson/2nd-McComb to have the first reading of Ordinance 913, an ordinance amending the code of ordinances for the City of Glenwood, regarding ward boundaries; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-McComb/2nd-Jackson to approve the first reading of Ordinance 913, an ordinance amending the code of ordinances for the City of Glenwood, regarding ward boundaries; Roll call: Ayes-5 Nays-0 Motion Carried

Motion-Smithers/2nd-McComb to approve Resolution 3581; setting salary for Amber Farnan, City Administrator/Financial Director; effective 1.3.2022 starting at \$63,000/year; Roll call: Ayes-5 Nays-0 Motion Carried

Budget & Finance - Smithers

Met w/Rachel Reis regarding Downtown Revite, the committee will be interviewing architectural firms and SWIPO will conduct the slum & blight survey, no action needed

Motion-Smithers/2nd-McComb to move forward with HGM quote for architectural services & rendering for fire station remodel/rebuild plans not to exceed \$18,000, pending approval from City Attorney; Roll call: Ayes-5 Nays-0 Motion Carried

Other bids received from JEO Consulting - \$25,000 and Franks Design - \$15,500

Motion-Smithers/2nd-Jackson to approve replacement of Fire car 1 not to exceed \$38,500 for vehicle only, (insurance payout for totaled command truck) roll call: Ayes-5 Nays-0 Motion Carried

Discussed terms of assessment for Marian Heights property owners, once all bills are submitted numbers & terms will be finalized

Departmental Reports

Chief Johansen—Police Dept/Code enforcement - Matt Woods to draft a letter to owners of Trajet

Chief Gray—Fire & Rescue

Motion-Smithers/2nd-Jackson to approve 2 AFG Grant submittals, applying for ambulance & communication equipment, including grant writer fee \$950/each & 5% match if awarded; roll call: Ayes-5 Nays-0 Motion Carried

Winquist & Farnan – Admin; Street Finance Report has been submitted

Motion-Jackson/2nd-McComb to authorize Winquist to send letters to FNB & GSB to change signatures; effective Jan. 1, 2022; roll call: Ayes-5 Nays-0 Motion Carried

Mayor Report met w/Chief Gray & other fire chiefs in Mills County to discuss possible countywide EMS service

Motion-Jackson/2nd-Kates to adjourn meeting at 8:20 p.m.; roll call: Ayes-5 Nays-0 meeting adjourned

Attest:



Amber Farnan, City Clerk



Ron Kohn, Mayor

