

City Council Minutes

September 8, 2020

Glenwood City Council met in regular session on Tues, Sept 8, 2020 at 7:01pm in City Hall Council Chambers. In order to help stop the spread of COVID-19 virus, the meeting was held electronically. Chapter 21.8 of the IA code does permit an electronic meeting where members participate remotely when an in-person meeting is impossible or impractical. Mayor Kohn called the meeting to order w/the following present in chambers- Council Members: Holly Jackson, Donnie Kates, Jeremy Rodman, Laurie Smithers & Dan McComb; City Employees: Angie Winquist, Eric Johansen, Amber Farnan, Jamey Clark, via phone: Tara Painter, Matt Gray, guests: Joe Foreman w/OT, Mark Hughes, Jim Hughes, Shawn Rosen,

Motion-McComb/2nd-Kates to approve the consent agenda

- a. Approve agenda
- b. Approve abstract of claims #5
- c. Approve minutes of August 25, 2020
- d. Approve minutes of special meeting September 1, 2020
- e. Approve Russ's Market liquor license renewal

Roll call: Ayes-5 Nays-0 motion carried

Motion-Smithers/2nd-Kates to approve liquor license for Game Knight, LLC

Roll call: Ayes-5 Nays-0 motion carried

This being the time, date and place as advertised for the public hearing for Glenbrook 5 Preliminary Plat; Mayor Kohn opened the floor for discussion at 7:04pm; No written or verbal objections were received; Public hearing closed at 7:05pm

Motion-McComb/2nd-Jackson to approve Resolution 3522 approving Glenbrook 5 Preliminary Plat

Roll call: Ayes-5 Nays-0 motion carried

Motion-Kates/2nd-Smithers to approve Resolution 3519 setting public hearing for Oak Ridge Park 1 preliminary plat; Tues, Sept 22 at 7:00pm

Roll call: Ayes-5 Nays-0 motion carried

Motion-Smithers/2nd-McComb to approve Resolution 3520 requesting reimbursement from the Iowa COVID-19 Government Relief Fund

Roll call: Ayes-5 Nays-0 motion carried

Motion-Jackson/2nd-Smithers to approve Resolution 3521 accepting long-term obligations of Safer Grant No. EMW-2019-FF-01022, in the amount of \$33,825

Roll call: Ayes-5 Nays-0 motion carried

Motion-Jackson/2nd-Kates to authorize Mayor to sign Daughters of the American Revolution's Proclamation for Constitution Week 9/17-9/23/2020 17-23, 2020

Roll call: Ayes-5 Nays-0 motion carried

Council Member Reports for Committee Meetings held prior to Council

Smithers reported for Budget & Finance - Met w/EMS for quarterly meeting, the billing company is bringing in money & EMS is working on 28E agreements w/townships

Motion-Smithers/2nd-McCombe to extend line of credit additional 6 months for EMS, they have not had to use it

Roll call: Ayes-5 Nays-0 motion carried

Motion-Smithers/2nd-Jackson to approve agreement with HGM Associates, Inc for bridge conceptual planning not to exceed \$30,100 for Mills County Trails, to be paid out of grant monies

Roll call: Ayes-5 Nays-0 motion carried

Jackson reported for Public Admin who briefly discussed building codes & possibility of having an inspector paid per inspection, similar to what the County does now; would like Council to do their homework & be ready to vote at 9/22/2020 meeting

Rodman reported for public safety who met with owners of Hillside Haunts, opens Sept 25, discussed parking issues, use of extra officer & patrol car
Motion-Rodman/2nd-Kates to approve temporary no parking areas on streets around 114 Green St w/parking on two sides, allowing one side to have no parking so emergency vehicles can pass through & closing Lacey St tunnel during operating hours; Chief Johansen offered to meet w/owners to look for possible parking solutions

Roll call: Ayes-5 Nays-0 motion carried

Motion-Rodman/2nd-Smithers to approve contract with Hillside Haunts for security at \$75/hr; this will cover overtime, benefits & vehicle coverage, Chief Johansen will draft contract for signatures

Roll call: Ayes-5 Nays-0 motion carried

Motion-Rodman/2nd-Kates approving parade route & mitigation plans as presented by the Parade Committee; parade will start at 3rd & Vine and head South to Tyson St, 3 separate drop-off areas will be available

Roll call: Ayes-5 Nays-0 motion carried

Motion-Rodman/2nd-McComb to have 1st reading of Ordinance 904; an Ordinance amending the code of ordinances for the City of Glenwood, IA, section 105.07: Burning Prohibited

Roll call: Ayes-5 Nays-0 motion carried

Motion-Rodman/2nd-Kates to approve 1st reading of Ordinance 904; an Ordinance amending the code of ordinances for the City of Glenwood, IA, section 105.07: Burning Prohibited; making two minor changes adding "no treated wood" and no burning during any burn bans.

Roll call: Ayes-5 Nays-0 motion carried

Departmental Reports

Director Clark reported for Public Works – has a number of items he would like to sell as they are no longer needed or used by public works. Will post on league website and in Opinion Tribune. Clark would also like to post opening for supervisor position that is unfilled at this time. This will be interdepartmental as we are not adding on staff. Lastly; employees concerned about having the shed open for float builders this year; due to COVID
Motion-Smithers/2nd-Kates to approve posting intradepartmental supervisor position
Roll call: Ayes-5 Nays-0 motion carried
Motion-McComb/2nd- Smithers to approve putting old equipment up for sealed bids
Roll call: Ayes-5 Nays-0 motion carried
Motion-Kates/2nd-Smithers to not allow use of Public Works Shop for float building
Roll call: Ayes-5 Nays-0 motion carried

Chief Johansen reported for Police Dept /Code enforcement
Motion-Rodman/2nd-Jackson to approve promotion of Officer Trevor Mass to Police Officer III at a pay rate of \$25.67/hr per union contract effective September 10, 2020
Roll call: Ayes-5 Nays-0 motion carried

Director Painter reported for Library – no date for library reopening


Chief Gray reported for Fire & Rescue – thanked Council for approving SAFER grant which will allow for additional training & a small remodel of bunk house

Clerk Farnan reported for Admin
Motion-Jackson/2nd-Kates to approve revising Covid-19 campground regulations to no more than 10 people allowed per campsite at any time, including visitors
Roll call: Ayes-5 Nays-0 motion carried

Mayor Kohn reminded everyone about garage sales this weekend.
Council Member Smithers is looking for 20 volunteers to help with mitigation plans for Homecoming Parade.

Motion-Kates/2nd-Jackson to adjourn at 8:25p.m.
Roll Call Ayes:5 Nays:0 Motion carried

Attest:



Amber Farnan, City Clerk



Ron Kohn, Mayor

