

City Council Minutes
April 28, 2020

Glenwood City Council met in regular session on Tues, April 28, 2020 at 7:00pm in City Hall Council Chambers. In order to help stop the spread of COVID-19 virus, the meeting was held electronically. Chapter 21.8 of the IA code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical. Mayor Kohn called the meeting to order w/the following present-Council Members-via phone: Holly Jackson, Jeremy Rodman, Donnie Kates, Laurie Smithers & Dan McComb; City Employees-in chambers: Angie Winquist, Perry Cook & Amber Farnan; via phone; Eric Johansen, Tara Painter, Fire Chief Matt Gray, Devan Hitchcock; guests via phone Joe Foreman w/ the OT, Lynda Radford, Joe George, Bob Wray, Rachel Reis, Jim Webel, Sandi Winton & Brad Oliver

Motion-McComb; 2nd-Jackson to approve the consent agenda

- a. Approve agenda
- b. Approve abstract of claims #20
- c. Approve minutes of April 14, 2020
- d. Approve renewal liquor license for Vine Street Cellars
- e. Approve renewal liquor license No Frills #803

Roll Call Ayes: 5 Nays: 0 Motion carried

Joe George w/Beautification Committee requested help from Public Works to hang & water flower baskets around the square

Motion-Smithers/2nd-Kates to approve hanging of baskets by PW employees

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-Kates/2nd-McComb to approve PW employees watering flower baskets

Roll Call Ayes: 5 Nays: 0 Motion carried

Andy Roker addressed Council asking for stop signs on N. Walnut St to slow down traffic, Chief Johansen will put up speed trailer, Director Cook will look at 4th & 6th Streets to see if stop signs could be placed there and what costs would be

Motion-McComb/2nd-Smithers to have the 3rd reading of Ordinance 895; an Ordinance amending the code of ordinances of the City of Glenwood, IA by amending provisions pertaining to fireworks regulations within the City of Glenwood

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-Smithers/2nd-Jackson to approve the 3rd reading of Ordinance 895; an Ordinance amending the code of ordinances of the City of Glenwood, IA by amending provisions pertaining to fireworks regulations within the City of Glenwood

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-Kates/2nd-McComb that Ordinance 895 be finally adopted after legal publication by law

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-McComb/2nd-Jackson to have 2nd reading of 899; an Ordinance amending the code of ordinances of the City of Glenwood, IA by amending the zoning map of the City of Glenwood's Unified Land Development Ordinance

Roll Call Ayes: 4 Nays: 1-Kates Motion carried

Motion-Jackson/2nd-McComb to approve 2nd reading of Ordinance 899; an Ordinance amending the code of ordinances of the City of Glenwood IA by amending the zoning map of the City of Glenwood's Unified Land Development Ordinance

Roll Call Ayes: 4 Nays: 1-Kates Motion carried

Motion-McComb/2nd-Smithers to accept resignation of Code Enforcement Officer Devan Hitchcock effective 5/8/2020 w/payout of accrued comp & vacation time

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-Rodman/2nd-Kates to accept resignation of Officer Travis Kephart effective 5/8/2020 w/payout of accrued comp & vacation time

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-McComb/2nd-Smithers to approve payout of grandfathered comp & accrued vacation & sick time for Director last day 5/6/2020

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-McComb/2nd-Kates to approve Resolution 3497; Journey's End Subdivision; which is within the 2-mile agreement in the County

Roll Call Ayes: 5 Nays: 0 Motion carried

Committee meetings reports by Council

Jackson reported for Public Admin who met on 4/27/2020 to discuss the public works director & code enforcement positions; public works director position was offered to top candidate who declined; discussion on different departments absorbing code enforcement duties; PD will take over nuisances, Lt Johansen will assume safety officer; Clerk Farnan will assume hosting P&Z and BOA meetings & administering permits, Public Works director will assist w/permits & attend P&Z and BOA meetings

Motion-Jackson/2nd-Smithers to update the public works director job description to include field work for permits and other planning duties

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-Jackson/2nd-Kates to open the public works director position again

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-Jackson/2nd-Smithers to make Jamie Clark the interim director until a new director is named, effective 5/6/2020

Roll Call Ayes: 5 Nays: 0 Motion carried

McComb reported for Park & Rec who met with park board member Stephen Hunt, he asked Council to let the park board make recommendations to them about campground, park board wants campground opened to long term campers; Council declined to make a motion on campground; will address at a later date

Parks & rec met w/members of the baseball/softball club who are requesting permission from the City to start renovations on several fields & \$30,000 in funds; the club has raised enough money to make improvements to field 4; have plans for new concession stand/restroom/shelter-working with Jackson on FEMA grant

Motion-McComb/2nd-Smithers to approve proceeding with work on Field 4 dugouts & fencing

Roll Call Ayes: 5 Nays: 0 Motion carried

Kates reported for Public Works who met with Director Cook to discuss the 5-year plan for street repairs

Rodman reported for Public Safety who met to discuss the N. Vine St house, Dr. Weber will be sending information to Council about repairs made and request a formal time extension to complete the repairs

Departmental reports

Cook reported for Public Works currently preparing site for pickleball court, then will begin work on the pool

Chief Johansen reported for the PD; met with McComb and Mayor Kohn to discuss West Elementary traffic; Eric is working with Frank Bachman on a solution

Motion-Rodman/2nd-Jackson to approve open the hiring process for new police officer

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-Rodman/2nd-McComb to approve purchase of new firearms

Roll Call Ayes: 5 Nays: 0 Motion carried

Director Painter reported for the Library, the Board will meet on May 6 to discuss reopening of library

Chief Gray reported for the FD

Motion-Rodman/2nd-Smithers to approve \$950 grant writing fee for SAFER Grant, current grant expires 11/2021

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion-Kates/2nd-McComb to approve sale of old ladder truck to Vander Haags for \$4,000

Roll Call Ayes: 5 Nays: 0 Motion carried

Mayor Kohn spoke w/Zach Kohlhoff about the Glenwood sign-he will be working on clearing out trees/brush from around the sign

Motion-Kates/2nd-McComb to adjourn at 8:30pm

Roll Call Ayes: 5 Nays: 0 Motion carried

Attest:


Amber Farnan, City Clerk


Ron Kohn, Mayor

