

The March 19, 2020 meeting of the Glenwood Park Board was called to order by Chairman Randy Romens. Due to the Covid-19 virus, this meeting was held electronically.

Present: Randy Romens, Malcolm McCue, Stephen Hunt, Vanessa Covington, Park Superintendent Ron Mattox, Mayor Ron Kohn and Devon Hitchcock. Visitors: Shaun Rosen, Josh Miller, Tara Painter and Larry Raabe.

Mattox questioned the claim of \$5915 for a moved rail car. Mayor Kohn stated that the claim will be paid back from the city. Motion by Hunt, 2nd by Covington to approve the agenda, claims and minutes of the February 20, 2020 meeting. Ayes 4, Nays 0.

Shaun Rosen and Josh Miller were in attendance to continue the discussion regarding parking for their haunted house business. Rosen stated that after walking around more at the park and amphitheater, he just didn't feel like there was a feasible option. He stated that he would like to check with the city about parking on one side of the street and also checking into some empty lots near the business. Hunt asked about them putting gravel down on both shoulders of the amphitheater entrance to expand that drive. Covington asked Rosen how much money they were willing to spend to make it work. He again stated that he did not feel like there was a feasible option at the park. He said the lot would not be large enough and there would still have to be someone to direct traffic at the gate because only one car can go through at a time. Rosen posed several more questions regarding ownership of empty lots, uniformed officers at the business and holding an event on the 4th of July. Romens told him that it looked like at this time the Park Board would not be able to help him and that additional questions needed to be addressed by the city. Mayor Kohn invited Rosen to stop by City Hall to visit with him and park board members. Covington stated that no decisions could be made in such a meeting. It would be discussion only without a Park Board meeting. No action was taken.

Larry Raabe and Tara Painter from the Optimist Club presented a bid for the resurfacing of the basketball court in the amount of \$4870 from Tennis Courts Unlimited. This cost would be split 50/50 between the Optimists and the Park Board. Mattox stated that we would need to get three bids and then have it taken to city council. Mayor Kohn stated that we could probably get by with two bids. Mattox is going to check with someone who does track resurfacing and see if he could provide a bid. He will then coordinate with Raabe. Raabe also said he had visited with Bill Ringsdorf of TAB Construction. He could do the grinding/leveling of the basketball goal for \$300. Motion by McCue, 2nd by Hunt to wait for bids on the resurfacing but to go ahead and have TAB repair the basketball goal for \$300 (50/50 split). Ayes 4, Nays 0.

Mayor Kohn gave an update on the property that could be purchased to expand the current campgrounds. The current owner has said he will sell the piece of land for \$5000. There would be some expense for clearing the trees, but would add 5-8 camping spots. Our current camping spots are almost always full and generate a good income for the park. Romens stated that the ROI seemed like a win-win. McCue questioned if the new area would allow for large trailers and wanted to make sure we are not creating a "mobile home park" situation. Mattox mentioned that the addition of more spots could allow us to designate some spots as "short term". Romens asked if this purchase would be made by the Park or the City. Mayor Kuhn said the recommendation would come from the Park Board but the City would make the purchase and also likely pay for some of the initial infrastructure costs. Motion by Hunt, 2nd by McCue to recommend that the city purchase the "property in question" to expand the campground. Ayes 4, Nays 0.

Discussion on electrical inspections was tabled because the electrical work has still not been completed at the new building.

Devon Hitchcock presented the bids for the electrical work to be done at the campground. Bids were from Blackburn Electric, Don Anderson Construction and Action Electric. He mentioned that there may be a verbal bid for Ben Lundstrom. Hunt and Covington stated that the Lundstrom bid should not be considered because it was not in writing. Hitchcock contacted Blackburn to see what their timeline could be and they said 7-10 days after approval. We have FEMA funds for these repairs. They pay 75% of the cost. Motion by Hunt, 2nd by Covington to accept the bid of \$2306.00 from Blackburn Electric. Ayes 4, Nays 0.

Hitchcock presented a proposal for the Campground Rules and Regulations sign. Some slight revisions were made to the proposed rules and regulations: #6 checkout time changed to **11:00 a.m.**, #9 campfires in fire rings **with grate** only, #13 **all** pets must be on leash **and you must clean up pet waste**, #14 All **long term**..., #17 city/**state** codes. This sign will go to the left of the registration station and will cost \$557.46. Devon also proposed new directional signs for the campground at a cost of \$76.50 each. Motion by McCue, 2nd by Covington to allow the purchase of the Rules and Regulations sign and three small directional signs. Ayes 4, Nays 0.

Hitchcock brought up the issue of a large tree/brush pile between the large and small campgrounds. Mattox stated that there is a fairly large washout there. Downed trees had been placed there to keep people away from the washout and to slow the eroding. Water funnels there from the campground. Until it can be properly fixed it is probably best to leave the tree pile. No action taken.

Hitchcock presented informational and cost for a soil sterilant for the campground. There has been quite a bit of vegetation that comes up in the gravel areas. The product is \$243.75/5 gallons. Two applications would need 20 gallons. Mattox mentioned that we really need to start looking at our budget numbers. He also mentioned that Devon may need to look at the gravel pile that has not been spread yet as he thinks someone may have stolen some of the gravel. Hitchcock will look at the cameras to see what he can find. The gravel needs to be spread soon and this product should be sprayed prior to that. To save money, we could do one application and limit it to just the area where the campers park. Motion by Covington, 2nd by Hunt to allow purchase of one application of soil sterilant. Ayes 4, Nays 0.

Angie Winqvist joined the meeting to discuss school use of city fields for band, cross country and other activities. At the Super Board meeting Devin Embray said the school has an agreement with the Little Rams to use the field for band. After some discussion about the concession stand and spraying, Angie said we probably need to have a meeting that includes the band director, activities director, grounds person and a Little Rams representative. Next there was discussion on how long it takes to mow the cross country course. Covington mentioned that this trail is also available to the public for use and stated that the cross country team and parents do a course cleanup every fall. They remove fallen branches, fill in holes, etc. Angie was unaware of this. Hunt mentioned that the school use agreement should include an allowance for if a big expense would occur. Mattox mentioned the possible use of school equipment for some maintenance of the course. Motion by McCue, 2nd by Hunt to have Angie set up a meeting with the school personnel and Little Rams. Ayes 4, Nays 0.ma

There was discussion on changes that need to be made to the Park Board Ordinance. The is to change the name to Park and Rec Board. Angie made notes of the additional changes. Motion by Hunt, 2nd by McCue to make changes as recommended to the Park Board Ordinance. Ayes 4, Nays 0.

Brief discussion on the Tree and Bench policy was held. Covington noted that we had made the changes to the policy at the December meeting. No additional action taken.

Finance Committee Report: We need to be cautious with our budget right now. We will not have the spring sports fees coming in and we are also unsure if campgrounds will be able to open on time. Mattox will meet with Hunt to discuss a few budget questions he has.

Buildings and Grounds: The new poles have been replaced at the Vine St. fields. The wiring has not been done yet.

Superintendent Report: Mattox reports that he needs to get gravel put down at the new building so it is not a mud pit. The city will haul it for him. Cost of the rock will be \$750. It was agreed that he needed to go ahead and get this done.

Motion by Hunt, 2nd by McCue to adjourn the meeting. Ayes 4, Nays 0.