

City Council Minutes
August 13, 2019

Glenwood City Council met in regular session on Tuesday, Aug 13, 2019 at 7:00pm in City Hall Council Chambers. Mayor Kohn called the meeting to order with the following present: Council Members: Jeremy Rodman; Dan McComb; Holly Jackson; Donnie Kates; and Laurie Smithers; City Employees: Tara Painter; Perry Cook; Angie Winquist; Eric Johansen; Devan Hitchcock and Amber Farnan. Signed in guests: George Craig, Michael Brown, Bob Wray, Bill & Rita Narron, Jessica Glover, Debora Fajardo, Jim & Jean Combs, Rick & Denise Rix, Sherry Myotte and Macee Wise

Motion by Smithers; 2nd by McCombs to approve the following consent agenda

- a. Approve agenda
- b. Approve abstract of claims #3
- c. Approve minutes of July 23, 2019
- d. Approve special meeting minutes of July 25, 2019
- e. Approve special meeting minutes of August 5, 2019
- f. Approve June financials

Roll Call Ayes: 5 Nays: 0 Motion carried

Bill Narron addressed Council regarding house at 307 N. Vine St; he noted several safety issues asking Council to look into having the house demolished

This being the time, date and place as advertised for the public hearing for Resolution 3474 Vacate of Existing Unimproved ROW North of Keg Creek and South of Tyson Street; Mayor Kohn opened the floor for discussion at 7:08 pm

There were no written objections filed and no one addressed council. Public hearing closed at 7:09pm

Motion by Jackson; 2nd by McComb to approve Resolution #3474 Vacate of Existing Unimproved ROW North of Keg Creek and South of Tyson Street

Roll Call Ayes: 5 Nays: 0 Motion carried

This being the time, date and place as advertised for the public hearing for Resolution #3475 Vacate Dedicated West Street Consisting of Unimproved ROW Located North of Green Street and South of Tyson Street

Mayor Kohn Open Public Hearing at 7:09pm; Closed Public Hearing at 7:19pm

George Craig addressed Council and requested further information on how this would affect the homeowners surrounding the property; including attorney fees

Jim & Jean Combs also expressed concern over costs and if they city could leave the property the way it is

Motion by Smithers; 2nd by Jackson to table Resolution #3475 Vacate Dedicated West Street Consisting of Unimproved ROW Located North of Green Street and South of Tyson Street until further info is obtained

Roll Call Ayes: 5 Nays: 0 Motion tabled

Motion by Rodman; 2nd by Smithers to approve 28E agreement with Glenwood Township for fire protection and emergency response services

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion by McComb; 2nd by Kates to approve Resolution #3471; setting salaries set by Library board for library employees

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion by Jackson; 2nd by Smithers to approve Resolution #3478; setting date for public hearing on a loan agreement (GO Bond) not to exceed \$1,110,000

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion by Smithers; 2nd by McComb to have second reading of Ordinance #891; an Ordinance Amending the Code of Ordinances of the City of Glenwood, Iowa by Amending Provisions Pertaining to the Code Enforcement Position of the City of Glenwood, Iowa

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion by Jackson; 2nd by McComb to approve second reading of Ordinance #891; an Ordinance Amending the Code of Ordinances of the City of Glenwood, Iowa by Amending Provisions Pertaining to the Code Enforcement Position of the City of Glenwood, Iowa with noted changes made

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion to waive the third reading and to adopt ordinance 891 after legal publication were stricken until changes can be made to the ordinance

Council Member Reports for Committee Meetings held prior to Council Meeting:

Smithers reported for Budget & Finance

Discussed contract on a demo 2016 ambulance for \$176,000 which includes needed modifications and warranty, this will be funded through the GO Bond

Motion by Smithers; 2nd by Kates to approve contract with Feld Fire for 2016 ambulance in the amount of \$176,000

Roll Call Ayes: 5 Nays: 0 Motion carried

Also discussed salary increases for City Administrator/Finance Director Winquist, Police Chief Johansen, Captain Martin and Lieutenant Johansen; Council will begin working on a job description for City Administrator/Finance Director; and possibly implement a salary increase scale over the next 3 years; and changing Johansen, Martin, and Johansen July 1 increase of 2.65% to a \$1.50/hr increase.

Motion by Smithers; 2nd by Jackson to approve City Administrator/Finance Director Winquist salary to \$71,000 annually beginning with August 14, 2019 payroll

Roll Call Ayes: 5 Nays: 0 Motion carried

Motion by Smithers; 2nd by McComb to approve \$1.50/hr increases for Chief Johansen; Captain Martin and Lieutenant Johansen for FY19/20; beginning with August 14, 2019 payroll

Roll Call Ayes: 5 Nays: 0 Motion carried

Jackson reported for Public Admin who reviewed the first 5 chapters of the Police Department's policy updates; will be reviewing Chapters 6-10 at next meeting

McComb reported for Public Works who met with Public Works Director Cook regarding homecoming floats being worked on and stored at the Public Works shed; Smithers, Jackson, Cook and Farnan will work together to create a plan for supervision and rules for using the City Shed

Departmental Reports

Public Works - Director Cook stated he is working on repairs to the siren on 6th St, hoping it will be working by next week; GMU is working on 3rd St between Locust and Walnut, should be patched soon; GMU also working on getting Vine St repaired near Coolidge St

Police Dept. Chief Johansen

Officer Hahn presented their new K9, Zeke, they will be attending training beginning Monday, Aug 19, 2019
Received a letter from CBPD Chief commending Capt. Martin and Officer Mass for their support during RAGBRAI
18 arrests & 3 accidents since last meeting

Cultivate Community was a success

Will be attending MOCIC conference in MN next week

Presented letter of commendation to Officers Rix & Hahn for their performance during July 31 incident on Vine St;
Council thanked the officers for their work

Motion by Smithers; 2nd by Rodman to approve promotion of Officer Westerhold to a Police Officer III; increasing
salary to \$25.07/hr per union contract; effective August 15, 2019

No formal action on furnace & A/C quotes; Council requested additional information for each quote and additional
quote

Code Enforcement - Hitchcock ask for motion to approve P & Z recommendation to rezone Oakridge Park from a AR
to R2; property near Redbud and E. Sharp street; which will allow Jim Hughes to develop housing area

Motion by Jackson; 2nd by Smithers approving Planning & Zoning's recommendation to rezone Oakridge Park
Subdivision from AR to R2

Roll Call Ayes: 5 Nays: 0 Motion carried

Notified property owner at 307 N. Vine St of code violations, has 90 days to fix all items addressed before anyone
can occupy the house again; will keep Council informed of the status

Library – Director Painter

Summer reading program has been a success

Renovations to Curry & Bogart rooms should be completed by month end

Library Board to meet in special session Wed, Aug 14 at 7pm

Handed out updated capital improvement plan

Gray – Fire & Rescue

Thanked Chief Johansen and the Dept. for their performance during incident on Vine St on July 31, presented letter
from Assistant Fire Chief Clark

Class with Skylar on liabilities was successful

Still in running for tanker truck through FEMA; will be applying for AFG grant soon

Park

No formal action on old picnic tables at this time

Public Works has poured the concrete for the new registration box for campground

Admin Winqvist/Farnan

Winqvist gave stats on declining pool attendance and asked council to close pool Sept. 1 this year; and look at earlier
pool closings for next year.

Motion by Jackson; 2nd by McComb to end pool season on Sunday, Sept 1, 2019

Roll Call Ayes: 5 Nays: 0 Motion carried

Farnan reported last walking college class Sept 5 in Ames; attended clerk school in Ames in July

Mayor Report

Motion by Smithers; 2nd by Jackson to appoint Stephen Hunt to Park Board; finishing out Sean Fisher's term ending
01/02/21

Roll Call Ayes: 5 Nays: 0 Motion carried

Mayor administered oath of office to Stephen Hunt

No formal action P & Z appointments; will ask interested parties to come to committee meeting on August 27, 2019

Motion by McComb; 2nd by Smithers to adjourn at 8:40pm

Roll Call Ayes: 5 Nays: 0 Meeting was adjourned

Attest:

Ron Kohn, Mayor

Amber Farnan, City Clerk