

**City Council Minutes**  
**May 14, 2019**

Glenwood City Council met in regular session on Tuesday, May 14, 2019 at 7:01pm in City Hall Council Chambers. Mayor Ron Kohn called the meeting to order with the following present: Council Members: Jeremy Rodman; Dan McComb; Holly Jackson; Laurie Smithers; and Donnie Kates; City Employees: Tara Painter; Perry Cook; Angie Winquist; Signed in guests: Susan Hirschman; Brad Oliver; James Clark; and Joe Foreman with the Opinion Tribune Motion by McComb; 2<sup>nd</sup> by Jackson to approve the following consent agenda

- a. Approve agenda
- b. Approve abstract of claims #21
- c. Approve minutes of April 23, 2019
- d. Approve minutes of April 29, 2019
- e. Approve minutes of May 9, 019
- f. Approve April financials

Roll Call           Ayes: 5           Nays: 0           Motion carried

Stephen Hunt provided council an update on his project of scanning council minute books. Currently working on preserving documents for Pacific Junction

Susan Hirschman asked council to consider having a permit fee for the food trucks that come in to Glenwood

Rachel Reis with Chamber requested approval of street closure permit for Harley's and Hot Rods to be held the last Wednesday of each month during Farmers Market

Motion by Smithers; 2<sup>nd</sup> by Jackson to approve street closure permit May 29, June 26, July 31, August & September 25; from 3:30 to 7:30pm during Farmers Market; Vine Street from Sharp to 1<sup>st</sup> Street

Roll Call           Ayes: 5           Nays: 0           Motion carried

Liz Boston representing the adult softball club requested authorization to use Vine St city field for the league. This year the fee will be \$300 and games are on Sundays from 11am to 5pm

Motion by McComb; 2<sup>nd</sup> by Smithers to approve Adult Softball League to use the city field for their league on Sundays from 11 to 5pm

Roll Call           Ayes: 5           Nays: 0           Motion carried

Angie Rupe was not present regarding adult volleyball. Rupe contacted city before the meeting to advise they were moving their league to the new courts at Keg Creek Brewing Company and not using the city court this year.

Motion by Kates; 2<sup>nd</sup> by Jackson to approve fireworks permit for J & M Displays for the PJ Fire Dept event being held Saturday; June 1 at Glenwood Lake Park

Roll Call           Ayes: 5           Nays: 0           Motion carried

Motion by Smithers; 2<sup>nd</sup> by Jackson to approve fireworks permit for Night Vision for Relay for Life event being held Saturday, June 8 at Glenwood Lake Park; pending receipt of license/certificate of insurance

Roll Call           Ayes: 5           Nays: 0           Motion carried

Motion by McComb; 2<sup>nd</sup> by Kates to approve Resolution 3458; a Resolution Consenting to Assignment of Trustee Agent Agreements; Escrow Agent Agreements; and/or Paying Agent & Registrar and Transfer Agent Agreement

Roll Call           Ayes: 5           Nays: 0           Motion carried

Motion by Jackson; 2<sup>nd</sup> by Smithers to have second reading of Ordinance 889; an Ordinance amending the code of ordinances of the City of Glenwood, Iowa by amending provisions pertaining to alcohol consumption and intoxication within the City of Glenwood, Iowa

Roll Call           Ayes: 5           Nays: 0           Motion carried

Motion by Jackson; 2<sup>nd</sup> by Smithers to approve second reading of Ordinance 889; an Ordinance amending the code of ordinances of the City of Glenwood, Iowa by amending provisions pertaining to alcohol consumption and intoxication

Roll Call           Ayes: 5           Nays: 0           Motion carried

Motion by McComb; 2<sup>nd</sup> by Kates to waive third reading of Ordinance 889

Roll Call           Ayes: 5           Nays: 0           Motion carried

Motion by Smithers; 2<sup>nd</sup> by Jackson that Ordinance 889 be finally adopted after legal publication by law

Roll Call           Ayes: 5           Nays: 0           Motion carried

Motion by Smithers; 2<sup>nd</sup> by Kates to approve Resolution #3462 Setting Public Hearing Date for Conveyance of Property to Mills County Historical Museum for May 28, 2019

Roll Call           Ayes: 5           Nays: 0           Motion carried

Motion by Smithers; 2<sup>nd</sup> by Jackson to approve Resolution #3463 Setting Dates of Beer and Alcohol Consumption at Glenwood Lake Park; Davies Amphitheater

Roll Call           Ayes: 5           Nays: 0           Motion carried

Motion by McComb; 2<sup>nd</sup> by Rodman to approve Resolution #3464 a Resolution in Support of the City of Glenwood's Application to Iowa's TAP Program Funding Grant (sidewalk project)

Roll Call           Ayes: 5           Nays: 0           Motion carried

Council Member Reports for Committee Meetings held prior to Council Meeting:

Smithers reported for Budget & Finance who met with Fire Dept and a representative from Pierce regarding a demo ladder truck. Winquist presented more information on GO Bond and updated proposals from Municipal Financial Advisors Speer; PFM and DA Davidson.

Motion by Smithers; 2<sup>nd</sup> by Rodman to select PFM as our financial advisor; not to exceed \$13000

Roll Call            Ayes: 5            Nays: 0            Motion carried

Council reviewed rates for Aquatic Center for 2019 season.

Motion by Smithers; 2<sup>nd</sup> by Kates to approve Resolution #3459; establishing rates for the Aquatic Center for 2019 season

Roll Call            Ayes: 5            Nays: 0            Motion carried

Jackson reported for Public Admin who met with Campground Manager; Devan Hitchcock to discuss campsite registration forms and equipment. Hitchcock presented 2 options for registration forms; and for the registration station. He would like to get a sign similar to the one Joe Designer did for the park for their hours; for the rules and regulations.

Motion by Jackson; 2<sup>nd</sup> by McComb to approve purchasing 2500 registration forms from Universal Printing Services in the amount of \$1200.15

Roll Call            Ayes: 5            Nays: 0            Motion carried

Motion by Jackson; 2<sup>nd</sup> by Smithers to approve purchase of a registration station from Yard Enterprises for around \$400

Roll Call            Ayes: 5            Nays: 0            Motion carried

Motion by Jackson; 2<sup>nd</sup> by Smithers to proceed with Rules signage and obtain pricing

Roll Call            Ayes: 5            Nays: 0            Motion carried

Hitchcock reported campsite numbers have been rearranged to 1-20. 1-12 are full service. He also received a call from FEMA about adding FEMA trailers to our park – More information is being gathered on the possible expansion

#### Departmental Reports:

1. Public Works Director Cook reported the following:

- a. Cook provided one bid received for clean up at Vine Street Bridge from March 14 flood event; the other two declined to bid. Konfrst bid is \$2000 for removal of debris and \$3000 for riprap  
Motion by McComb; 2<sup>nd</sup> by Kates to accept bid from Konfrst for \$5000 for Vine Street Bridge for debris clean up and bank stabilization.

Roll Call            Ayes: 5            Nays: 0            Motion carried

Cook plans to begin filling the pool this week

2. Director Tara Painter reported the following:

- a. Library Board accepted bid from Steve James Concrete for the drainage issue and ADA improvements to north side of library; for \$16,400
- b. Received permission from the State Library of Iowa to waive the contracting fees for Pacific Junction for fiscal year 2020. We will be allowed to claim Open Access transaction fees, which come from the State Library.

3. Fire Chief Matt Gray reported the following:

- a. Accepted a \$5000 check from Schildberg for heart monitors
- b. Pancake feed this Saturday from 7-noon
- c. Burn trailer from state will be here June 8-9
- d. Motion by Kates; 2<sup>nd</sup> by Rodman to approve new GVFD member Robert Durbin, Jr.  
Roll Call            Ayes: 5            Nays: 0            Motion carried
- e. Motion by Kates; 2<sup>nd</sup> by Rodman to approve new GVFD member Dillon Willadsen  
Roll Call            Ayes: 5            Nays: 0            Motion carried

4. City Administrator Winquist and City Clerk Farnan reported the following:

- a. Amber attending walking college Wednesday in Ames
- b. Winquist has a few CPO class options for public works to attend (online and in person)

Mayor Kohn reported he would be taking the updated Tap grant for sidewalk funding to MAPA on Wednesday. A study is underway for additional campsites and the park. Smithers stated volunteers are still needed to help mow laws in PJ and also to help people move.

Motion by McComb; 2<sup>nd</sup> by Smithers to adjourn at 8:04pm

Roll Call            Ayes: 4            Nays: 0            Meeting was adjourned

Attest:

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Ron Kohn, Mayor

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Amber Farnan, City Clerk