

**City Council Minutes**  
**April 24, 2018**

Glenwood City Council met in regular session on Tuesday April 24, 2018 at 7:00 p.m. in City Hall Council Chambers. Mayor Ron Kohn called the meeting to order with the following present: Council Members: Laurie Smithers; Dan McComb; Craig Florian; Holly Jackson; and Jeremy Wade Rodman; City Employees: Eric Johansen; Perry Cook; Tara Painter; Angie Winquist; Amber Farnan; Guests: Bob Wray; Matt Gray; Joe Foreman; Jeni Kirsch; John Stortenbecker; Bill Wilson; and Steve Perry.

Motion by Florian; second by McComb to approve the following consent agenda

- a. Approve agenda
- b. Approve abstract of claims #20
- c. Approve minutes of April 10, 2018
- d. Approve minutes of April 17, 2018 Special Meeting
- e. Approve renewal Class C Native Wine/Sunday Sales/Outdoor Service for Vine Street Cellars; Pending Dram Shop
- f. Approve renewal Class B Wine/Carryout/Class B Beer/Carryout/Sunday Sales for No Frills #803; Pending Bond Certification
- g. Approve renewal Class B Outdoor/Sunday Sales for Keg Creek Brewing Company; Pending Dram Shop
- h. Approve March Financials

Roll Call:           Ayes: 5           Nays: 0                           Motion carried

John Stortenbecker requested approval for street closure for his open house at Glenwood Farm Equipment on May 5, 2018; from 8am to 5pm. He also asked council to consider adding stop signs at Coolidge and Chestnut and inquired about the rules for licensing utility vehicles.

Motion by Jackson; second by Smithers to approve Street Closing Permit for Glenwood Farm Eq. 209 Coolidge Street for Glenwood Farm Equipment Open House on May 5, 2018; from 8 – 5pm

Roll Call:           Ayes: 5           Nays: 0                           Motion carried

Bill Wilson; a resident on Marian Ave requested a speed limit sign on Marian Ave and consideration of lowering speed limit to deter speeding in the neighborhood.

This being the time, date and place as advertised for the public hearing for Bid Letting; opening of sealed bids for the 2018 Street Improvement Project. Mayor Kohn opened the floor for discussion at 7:24pm. There were no written objections filed and no one addressed council. Sealed bids were opened by Steve Perry, with Olmsted & Perry. Omni Engineering; Omaha, Ne \$152,991; Western Engineering; \$221,993.88 and Henningsen Construction \$139,100.12 All three companies included a 5% bid bond. Public hearing closed at 7:31pm.

Motion by Florian; second by McComb to approve assignment of Tower Lease for 203 N. Elm Street (Mediacom); who is assigning the lease to CTI Towers Assets

Roll Call:           Ayes: 5           Nays: 0                           Motion carried

Motion by Florian; second by Smithers to approve policy on supplemental insurance for employees

Roll Call:           Ayes: 5           Nays: 0                           Motion carried

Motion by Smithers; second by Florian to approve Councils' reappointment of Donald Duysen to the Tree Board; 3 year term ending 03/14/2021

Roll Call:           Ayes: 5           Nays: 0                           Motion carried

Motion by Rodman; second by McComb to approve funding for advertising for Farmer's Market not to exceed \$900.00

Roll Call:           Ayes: 5           Nays: 0                           Motion carried

Motion by McComb; second by Smithers to authorize Mayor to sign proclamation for Iowa Home Rule 50<sup>th</sup> Anniversary

Roll Call:           Ayes: 5           Nays: 0                           Motion carried

**Committee Meetings**

Council member Florian reported for Parks & Rec committee who met prior to the meeting with members from the Mills County Trails; Shawn Koehler; Anne Smith; and Randy Romens. They are working on securing grants and funding for the proposed trail system. No funds are needed at this time; a letter of financial commitment is needed by June 15, 2018.

Council member Rodman reported for Public Safety committee who met after the Parks & Rec meeting; to discuss crosswalks and speed limit around the square; and possibly painting the crosswalks around the perimeter around the square.

Departmental Reports:

1. Public Works Director Perry Cook reported the following:
  - a. Met with JEO for a walk-thru at the pool, will be putting together a list of what needs to be done
  - b. Crew is working on paving for reconstruction project
  - c. Planning to set up a brick street committee that would include some of the original members, a few property owners; two council members and Joe George; who volunteered to help
2. Chief Johansen reported the following:
  - a. Officers Rix & Kephart are nearly done with FTO
  - b. Forfeited vehicle brought \$700 minus 15% fee from auction
  - c. Follow up compliance check was done at No Frills for tobacco sales; they did not pass
  - d. Reported for Code Enforcement Officer Hitchcock they received several complaints on condition of 115 Hillcrest Ave
  - e. The geese population is down at the park; DNR is pleased with our progress and will help with some additional services. Pheasants Forever donated 700lbs of grass seed to be planted between the roadway and lake to keep geese from crossing sidewalk
3. Library Director Tara Painter reported the following:
  - a. They were awarded a Category 2 Federal E-Rate funding that will pay for 70% of their firewall maintenance charges
  - b. Coordinating events to go along with the Farmer's Market
4. City Administrator Winquist on behalf of the Cemetery reported the following:
  - a. Annual cemetery report due April 30 was submitted to the state this week.
5. Matt Gray reported the following:
  - a. Training events are in progress
  - b. Chamber Coffee on May 24<sup>th</sup> (during EMS week ) will be held at fire department
  - c. Baby delivered in squad will be in paper next week
  - d. Presented two new volunteers to be approved by council:

Motion by Rodman; second by Smithers to approve new member John McDade; pending background check

Roll Call: Ayes: 5 Nays: 0 Motion carried

Motion by Smithers; second by Florian to approve new member Dustin Oliver; pending background check

Roll Call: Ayes: 5 Nays: 0 Motion carried

6. Clerk Farnan on behalf of Park ; reported the following:

- a. Recommending to hire Alexander Burton for the part time mowing

Motion by Florian; second by McComb to approve hiring of Alexander Burton for part-time mowing for park & rec; pending background check (\$10.00/hr up to 25 hours per week)

Roll Call: Ayes: 5 Nays: 0 Motion carried

7. Angie Winquist reported the following;

- a. Governor Reynolds will be at Glenwood American Legion on May 3, 2018 for Home Base Iowa.

- b. Requested approval to remove Clerk Farnan from probation and increase salary to \$16.00/hr.

Motion by Smithers; second by Florian to remove Amber Farnan from probation and adjust wage from \$15/hr to \$16/hr effective May 1, 2018

Roll Call: Ayes: 5 Nays: 0 Motion carried

Steve Perry with Olmsted & Perry reviewed the three bid documents and recommended Henningsen Construction at the low bid of \$139,100.12 and asked council to authorize Mayor Kohn to sign contract.

Motion by Florian; second by Jackson to select Henningsen Construction for street improvement project in the amount of \$139,100.12 and to allow Mayor to sign contract once ready

Roll Call: Ayes: 5 Nays: 0 Motion carried

Mayor Kohn requested council to approve removal of two trees on southeast corner of square; and replant with smaller trees.

Motion by Jackson; second by Smithers to table action regarding two trees in nodes on southeast corner of square until more information is gathered.

Roll Call: Ayes: 5 Nays: 0 Motion carried

Motion by Florian; second by McComb to adjourn at 8:29pm

Roll Call: Ayes: 5 Nays: 0 Meeting was adjourned.

Attest:

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Ron Kohn, Mayor

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Amber Farnan, City Clerk