

## CHAPTER 35

### FIRE DEPARTMENT

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**35.01 ESTABLISHMENT AND PURPOSE.** A volunteer fire department is hereby established to prevent and extinguish fires and to protect lives and property against fires, to promote fire prevention and fire safety, and to answer all emergency calls for which there is no other established agency.

*(Code of Iowa, Sec. 364.16)*

**35.02 ORGANIZATION.** The department consists of the Fire Chief and such other officers and personnel as may be authorized by the Council.

*(Code of Iowa, Sec. 372.13[4])*

**35.03 QUALIFICATIONS.** In no case shall any person be recruited, selected or appointed as a member of the department unless such person:

1. Resident Citizen. Is a citizen of the United States and is a resident of the City or resides not more than five (5) miles from the corporate boundaries of the City. *(Ord. 859a – June 15 Supp.)*
2. Age. Is at least eighteen (18) years of age at the time of appointment.
3. Driver's License. Has a current active Iowa driver's license.
4. The individual shall pass a physical exam or test routinely administered by or on behalf of the department for its applicants.
5. Character. Be of good moral character. Should the department be made aware of any criminal convictions, any addictions, or any behavior which may negatively effect upon applicant's moral character or upon the department, the department reserves the right to discharge such person.

6. Education. Is a high school graduate with a diploma, or possesses an equivalency certificate acceptable by the State Department of Education.
7. Health. Prior to appointment, has been examined by a physician to assist in determining applicant is free from physical, emotional or mental condition which might adversely affect the performance of duties.
8. Application. Has made proper written department application.

*(Ord. 859 – Jan. 14 Supp.)*

**35.04 APPROVED BY COUNCIL.** No person having otherwise qualified shall be appointed to the department until such appointment is submitted to and approved by a majority of the Council members.

**35.05 TRAINING.** All members of the department shall attend and actively participate in regular or special training drills or programs as directed by the Chief.

*(Code of Iowa, Sec. 372.13[4])*

**35.06 COMPENSATION.** Members of the department shall be designated by rank and receive such compensation as shall be determined by resolution of the Council.

*(Code of Iowa, Sec. 372.13[4])*

**35.07 ELECTION OF OFFICERS.** The Glenwood City Council shall appoint a Chief of the fire department to serve at the discretion of the Council. The members of the department shall elect other officers of the department not less than every two (2) years. In case of absence of the Chief, the officer next in rank shall be in charge and have and exercise all the powers of Chief.

*(Ord. 859 – Jan. 14 Supp.)*

**35.08 OATH.** The Fire Chief, before entering upon the duties of his office, shall qualify for office by taking the oath prescribed by Section 5.01 of this Code of Ordinances.

35.09 FIRE CHIEF: DUTIES. The Fire Chief has the following powers and duties:

(Code of Iowa, Sec. 372.13[4])

1. General. Perform all duties required of the Fire Chief by law or ordinance.

2. Enforce Laws. Enforce all ordinances and, where enabled, State laws regulating the following:

A. Fire prevention.

B. Maintenance and use of fire escapes.

C. The investigation of the cause, origin and circumstances of fires.

D. The means and adequacy of exit in case of fire from halls, theatres, churches, hospitals, asylums, lodging houses, schools, factories and all other buildings in which the public congregates for any purpose.

E. The installation and maintenance of private fire alarm systems and fire extinguishing equipment.

3. Authority at Fires. When in charge of a fire scene, direct an operation as necessary to extinguish or control a fire, perform a rescue operation, investigate the existence of a suspected or reported fire, gas leak, or other hazardous condition, or take any other action deemed necessary in the reasonable performance of the department's duties.

(Code of Iowa, Sec. 102.2)

4. Control of Scenes. Prohibit an individual, vehicle or vessel from approaching a fire scene and remove from the scene any object, vehicle, vessel or individual that may impede or interfere with the operation of the fire department.

(Code of Iowa, Sec. 102.2)

5. Authority to Barricade. When in charge of a fire scene, place or erect ropes, guards, barricades or other obstructions across a street, alley, right-of-way, or private property near the location of the fire or emergency so as to prevent accidents or interference with the fire fighting efforts of the fire department, to control the scene until any required investigation is complete, or to preserve evidence related to the fire or other emergency.

(Code of Iowa, Sec. 102.3)

6. Command. Be charged with the duty of maintaining the efficiency, discipline and control of the fire department. The members of the fire department shall be subject to the direction of the Fire Chief.

7. Property. Exercise and have full control over the disposition of all fire apparatus, tools, equipment and other property used by or belonging to the fire department.

8. Notification. Whenever death, serious bodily injury, or property damage in excess of two hundred thousand dollars (\$200,000) has occurred as a result of a fire, or if arson is suspected, notify the State Fire Marshal's Division immediately. For all fires causing an estimated damage of fifty dollars (\$50.00) or more or emergency responses by the Fire Department, file a report with the Fire Marshal's Division within ten (10) days following the end of the month. The report shall indicate all fire incidents occurring and state the name of the owners and occupants of the property at the time of the fire, the value of the property, the estimated total loss to the property, origin of the fire as determined by investigation, and other facts, statistics, and circumstances concerning the fire incidents.

(Code of Iowa, Sec. 100.2 & 100.3)

9. Right of Entry. Have the right, during reasonable hours, to enter any building or premises within the Fire Chief's jurisdiction for the purpose of making such investigation or inspection which under law or ordinance may be necessary to be made and is reasonably necessary to protect the public health, safety and welfare.

(Code of Iowa, Sec. 100.12)

10. Recommendation. Make such recommendations to owners, occupants, caretakers or managers of buildings necessary to eliminate fire hazards.

(Code of Iowa, Sec. 100.13)

11. Assist State Fire Marshal. At the request of the State Fire Marshal, and as provided by law, aid said marshal in the performance of duties by investigating, preventing and reporting data pertaining to fires.

(Code of Iowa, Sec. 100.4)

12. Records. Cause to be kept records of the fire department personnel, fire fighting equipment, depreciation of all equipment and apparatus, the number of responses to alarms, their cause and location, and an analysis of losses by value, type and location of buildings.

13. Reports. Compile and submit to the Mayor and Council an annual report of the status and activities of the department as well as such other reports as may be requested by the Mayor or Council.

14. Prior Approval. Obtain prior approval from the City Council of Glenwood of any express or implied agreement to provide fire, rescue, ambulance or other emergency services to any person, entity, organization or jurisdiction. Any such agreement, including any agreements entered into in the name of a division, subsidiary or other branch of the Glenwood Volunteer Fire Department, shall be deemed invalid and void unless such prior approval of the City Council is obtained.  
*(Ord. 698 – Sep. 02 Supp.)*

**35.10 OBEDIENCE TO FIRE CHIEF.** No person shall willfully fail or refuse to comply with any lawful order or direction of the Fire Chief.

**35.11 CONSTITUTION.** The department shall adopt a constitution and bylaws as they deem calculated to accomplish the object contemplated, and such constitution and bylaws and any change or amendment to such constitution and bylaws before being effective, must be approved by the Council.

**35.12 ACCIDENTAL INJURY INSURANCE.** The Council shall contract to insure the City against liability for worker's compensation and against statutory liability for the costs of hospitalization, nursing, and medical attention for volunteer fire fighters injured in the performance of their duties as fire fighters whether within or outside the corporate limits of the City. All volunteer fire fighters shall be covered by the contract.

*(Code of Iowa, Sec. 85.2, 85.61 and Sec. 410.18)*

**35.13 LIABILITY INSURANCE.** The Council shall contract to insure against liability of the City or members of the department for injuries, death or property damage arising out of and resulting from the performance of departmental duties within or outside the corporate limits of the City.

*(Code of Iowa, Sec. 670.2 & 517A.1)*

**35.14 CALLS OUTSIDE CITY.** The department shall answer calls to fires and other emergencies outside the City limits if the Fire Chief determines that such emergency exists and that such action will not endanger persons and property within the City limits.

*(Code of Iowa, Sec. 364.4 [2 & 3])*

**35.15 MUTUAL AID.** Subject to approval by resolution of the Council, the department may enter into mutual aid agreements with other legally constituted fire departments. Copies of any such agreements shall be filed with the Clerk.

*(Code of Iowa, Sec. 364.4 [2 & 3])*

**35.16 AUTHORITY TO CITE VIOLATIONS.** Fire officials acting under the authority of Chapter 100 of the Code of Iowa may issue citations in accordance to Chapter 805 of the Code of Iowa, for violations of state and/or local fire safety regulations.

*(Code of Iowa, Sec. 100.41)*

**35.17 BILLING FOR FIRE SERVICES.** After every service call, the Fire Chief, or his designee, shall prepare and deliver a statement for any fire, hazmat cleanup, or similar service rendered by the Glenwood Volunteer Fire Department as provided herein. The person, business, or entity responsible for payment is the person, business, or entity whose conduct precipitated the service call or the person, business, or entity who owned the property benefited by the service call. Payment of such fee shall be made to the City of Glenwood and deposited by the City Clerk in the general fund for the benefit of the Glenwood Volunteer Fire Department.

1. Billing. The statement for services rendered shall be sent to the person, business, or entity responsible for payment.
2. Charges for Billing Purposes. Charges for services rendered by the Glenwood Volunteer Fire Department shall take into account the following:
  - A. Emergency response apparatus actually used in the response;
  - B. Stand by status of support vehicles;
  - C. Manpower actually used in the response;
  - D. The uninsured portion of equipment damaged, contaminated, or destroyed, at replacement cost;
  - E. The replacement cost of disposable supplies, including but not limited to fuel, water, foam, absorbent materials, or any other cost, incurred by the fire department in the response to the incident.
3. Rates charged by the Glenwood Volunteer Fire Department shall be established by the Glenwood City Council upon recommendation of the Glenwood Volunteer Fire Department Chief and may be amended from time to time by resolution of the Glenwood City Council.

*(Ord. 858 - Aug. 13 Supp.)*