

Glenwood City Council Minutes
August 22, 2017

Glenwood City Council met in regular session on Tuesday, August 22, at 7:00 p.m. in City Hall Council Chambers. Mayor Pro Tem Craig Florian called the meeting to order with the following present: Council Members – Susan Hirschman; Dan McComb, Jessie Lundvall; and Jeremy Wade Rodman; Police Chief Eric Johansen; Public Works Director Perry Cook; Library Director Tara Painter; Code Enforcement Office Devan Hitchcock; City Clerk Angie Winquist

Guests: Travis Kephart; Richard Billingsley; Julie Kalambokidis; Michael S. Kephart; Sara Kephart; Bill Witt; Eleanor Witt; Eleanor Witt; Denise Kephart; Kensley Kephart; Garrett Mace; Tiffany Kephart; and Joe Foreman of the Opinion Tribune. Mayor Tackett was not present

Motion by Hirschman; second by Lundvall to approve the following consent agenda

- a. Approve agenda
- b. Approve abstract of claims #4
- c. Approve minutes of August 8, 2017
- d. Approve renewal Class C Beer Permit/Carryout Wine/Sunday Sales for Shopko Hometown #686
- e. Approve July financials.

Roll call: Ayes: 5 Nays: 0 Motion carried.

Motion by Lundvall; second by McComb to approve Home Base Iowa request for four signs not to exceed \$240

Roll call: Ayes: 5 Nays: 0 Motion carried.

Rick Billingsley with American Heritage Girls requested authorization to have a bake sale at homecoming – Florian referred him to the Glenwood Bank parents

Motion by Lundvall; second by Rodman to have first reading of Ordinance #883; Chicken Ordinance removing sunset clause

Roll call: Ayes: 5 Nays: 0 Motion carried.

Motion by Lundvall; second by Rodman to approve first reading of Ordinance #883; Chicken Ordinance removing sunset clause

Roll call: Ayes: 5 Nays: 0 Motion carried.

Committee Reports:

Council member Hirschman reported for Budget & Finance & for Public Administration who met prior to council at 6:00pm to review request from Renate Frieze for salary increase. Frieze last non-union increase was in 2010
Motion by Hirschman second by Lundvall to increase Renate Frieze hourly rate from \$19.22/hr to \$20.47/hr effective at the start of next pay period

Roll call: Ayes: 5 Nays: 0 Motion carried

Discussed with Clerk Winquist the resignation of Deputy Clerk Mike Flack; and proposal to run ad for a city clerk; with Winquist continuing as Finance Director and taking on additional duties as City Administrator – September 12 Clint Fichter will attend committee meeting to discuss his services. Resolution for Winquist job status change will be on next agenda.

Motion by Hirschman; second by Lundvall to run ad for city clerk

Roll call: Ayes: 5 Nays: 0 Motion carried.

Winquist reviewed IMWCA recommendations from recent site visit for safety and risk management.

Conference call with Bob Josten was held to discuss Urban Revitalization and to review the two Resolutions on agenda for Glen Haven; both setting a public hearing; one guarantees through the general fund; and the other from a debt service property tax levy. The latter is subject to a reverse referendum.

Motion by Lundvall; second by Hirschman to approve Resolution #3430 setting date for hearing on Sept 12, 2017 on entering into a general obligation loan agreement in an amount not to exceed \$400,000, guaranteeing loan for Glen Haven Home, Inc.

Roll call: Ayes: 5 Nays: 0 Motion carried.

Departmental Reports:

Public Works Director Perry Cook reported the following:

1. About 5 or 6 of the older roof top units at YMCA are in need of repairs. Cost could range from \$400 - \$700; asking council for permission to proceed. Council would like to stagger the repairs; doing a couple at a time.

Police Chief Eric Johansen reported the following:

1. Introduced Officer Travis Kephart; who will begin work August 24. Mayor Pro Tem Florian administered Oath of Office to Kephart.

Code Enforcement Officer Devan Hitchcock reported the following:

1. Two new businesses occupancies issued; Sugar Makery and Intellectual Escape Room
2. Owner of Robinson building has accepted a bid and is waiting on engineer for start date on repairs to building
3. Looking at updating 16 year old P & Z land development Ordinance
4. Contacted resident around 600 Walnut regarding branches over hanging in trees from storms. Doesn't have funds to remove; but will be sending them a safety letter.
5. Called for update from O'Reilly

Library Director Tara Painter reported the following:

1. Gave away 2000 Eclipse glasses
2. Having a few issues with loitering behind library

Clerk Winquist reported the following:

1. Super Board meeting is Thursday, August 31 at Engineer's Building from 6-7pm

Motion by Hirschman; second by McComb to approve appointment of Sean Fisher to Park Board finishing out Lyle Mayberry's term ending January 2, 2018

Motion by Lundvall; second by Hirschman to adjourn All Ayes Meeting adjourned at 7:38pm

Brian Tackett, Mayor

Attest:

Angie Winquist, City Clerk