

Glenwood City Council Minutes
March 22, 2016

Glenwood City Council met in regular session on Tuesday, March 22, at 7:00 p.m. in City Hall Council Chambers. Mayor Brian Tackett called the meeting to order with the following present: Council Members – Susan Hirschman; Dan McComb; Jessie Lundvall; and Jeremy Wade Rodman; Public Works Director Perry Cook; City Clerk Angie Winqvist– Guests: Terry Craig; Bonnie Millsap; Ron Bales; Dick Lincoln; Marla Hansen; Susan Utterback; Elaine Burwell; Candy Butler; Bob Wray; Laura Kuhl; Karen Lincoln; Larry Lincoln; and Joe Foreman of the Opinion Tribune. Council member Craig Florian was absent.

Motion by Hirschman; second by McComb to approve the following consent agenda

- a. Approve agenda
- b. Approve abstract of claims #18
- c. Approve minutes of March 3 and March 8, 2016
- d. Approve new license application for Adrianos Brick Oven; pending dram shop (Special Class C (BW) Liquor License
- e. Approve new Class C liquor license/Sunday Sales/Outdoor Sales for Quarthouse Lounge; pending dram shop; contract; notarized statement from new owner Dave Millsap (opening May 1, 2016)

Roll call: Ayes: 4 Nays: 0 Motion carried.

Guest Susan Utterback inquired if there are any grants or other types of funding available for the deaf community for lighted and vibrating fire alarm systems. Council member Lundvall provided information for grants available through the State Fire Marshall.

Roll call: Ayes: 4 Nays: 0 Motion carried.

Candy Butler and Bonnie Millsap; representing the Senior Center, requested Council to waive the \$3250 building permit fee. This fee is 1/2 of 1 % of the total construction cost of \$650,000. Council tabled the motion until April 12

Motion by Lundvall; second by Rodman to approve the 2016/2017 School Officer Liaison Program agreement with the Glenwood High School

Roll call: Ayes: 4 Nays: 0 Motion carried.

Council authorized the Mayor to sign a letter of support requested by Phil Warren for the Essential Community Projects financed by USDA Rural Development. This is for the Glen Haven Home proposed project, "Glen Haven Village"; which will replace their current skilled nursing facility with seven newly renovated cottages

Visitor Brandt Jelken with Copper Tree Consulting presented his findings from a 2015 inventory done on the city's park and street trees. Of the 797 trees inventoried; he reported 23 trees needing attention.

Council member McComb had been approached by members of the community regarding the current golf cart ordinances. A public safety committee will be scheduled to discuss this in more detail.

Council member McComb would like to amend the Ordinance for the city election process; which currently uses the run off provision. A committee meeting will be scheduled.

Council member McComb talked about the brick streets and the weight of certain trucks and busses that use these streets. He stated if we want to maintain them; we need to consider an ordinance to protect them. A committee meeting will be schedule.

Marla Hansen questioned council about all streets that are potential parking problems and felt they should be addressed. She asked council to reconsider the number of parking stalls on Glenbrook Drive as per Ordinance #866. Chief Johansen advised council his recommendation is to leave it with the change from 5 to 3 parking stalls.

Motion by Hirschman; second by McComb to have 2nd reading of Ordinance #866; an ordinance amending the code of ordinances of the city of Glenwood, Iowa by amending provision pertaining to parking regulations within the city of Glenwood, Iowa.

Roll call: Ayes: 4 Nays: 0 Motion carried.

Motion by Lundvall; second by Rodman to approve 2nd reading of Ordinance #866; an ordinance amending the code of ordinances of the city of Glenwood, Iowa by amending provision pertaining to parking regulations within the city of Glenwood, Iowa,

Roll call: Ayes: 4 Nays: 0 Motion carried.

Motion by Lundvall; second by McComb to repeal Ordinance #845 enacted on February 9, 2016 (Section 55.22 Dog Tags)

Roll call: Ayes: 4 Nays: 0 Motion carried.

Motion by Lundvall; second by Hirschman to approve first reading of Ordinance #867; amending the code of Ordinances of the City of Glenwood; amending Section 55.22 Dog tags)

Roll call: Ayes: 4 Nays: 0 Motion carried.

Motion by McComb; second by Lundvall to set Public Hearing date for April 12, 2016 to adopt FY16/17 budget

Roll call: Ayes: 4 Nays: 0 Motion carried.

Motion by McComb; second by Lundvall to approve Resolution #3398 establishing rates for Glenwood Cemetery effective April 1, 2016

Roll call: Ayes: 4 Nays: 0 Motion carried.

Motion by Lundvall; second by Rodman to approve changing our plan year with Wellmark plan year and renewal date to October 1, keeping current plan through September, 2017

Roll call: Ayes: 4 Nays: 0 Motion carried.

Council tabled item 18; Lyons Township 28E agreement until next council meeting

Motion by Hirschman; second by Lundvall to approve Resolution #3399; Resolution authorizing the execution and delivery of community attraction and tourism grant agreement for the CAT grant award of \$61,829 for lighting at the Aquatic Center

Roll call: Ayes: 4 Nays: 0 Motion carried.

Committee meeting:

1. Hirschman reported for Public Administration held prior to tonight's meeting at 6:00pm to discuss an interim finance director. Council discussed extending Fichter Municipal Law and Services a six month contract; and then hiring a part time assistant/deputy clerk. Also discussed having the code enforcement officer be utilized more with street dept. More discussion to come
2. Hirschman reported for Budget & Finance held March 17 and also tonight at 6:30pm. On March 17; council met with Clint Fichter to review budget draft. After meeting with department heads; and cutting budget to the bare bones; it appears we will still be in a deficit. Fichter suggested not hiring a city administrator at this time; getting some part time help for the city clerk; and no large street projects. Other ways to increase revenues would be to implement franchise fees with MidAmerican Energy and Black Hills Energy. Hirschman then reported from tonight's meeting to discuss the purchase of an excavator with Cemetery Sexton Mike Collins. Collins presented his bids and asked for council approval to order the Vermeer Yanmar Vio35 for \$40686; which will be financed through First National Bank at 3.5% over a 5 year period. McComb expressed concern about having the money for this purchase. Lundvall stated Fichter assured them the cemetery was running a tight budget; and that Mike has the money in his budget. Collins will bring in additional revenue by using the excavator for stone settings.

Motion by Hirschman; second by Lundvall to approve the purchase of a Vermeer 2016 Yanmar Vio35 excavator in the amount of \$40686.00; with a loan from FNB; Glenwood for 5 years at 3.5%.

Roll call: Ayes: 3 Nays: McComb Motion carried

Committee also met with Diana Burchett with the YMCA to discuss a grant she had applied for through the Iowa Dept. of Cultural Affairs for the 2016 Rural YMCA Facility Improvement grant. Burchett is asking council for their support with matching funds of \$50,000 to assist with the rooftop air conditioner units. The city will have 4 years to pay for this match; and funds will come from LOST monies.

Motion by Hirschman; second by Rodman to approve the YMCA request for \$50,000 matching funds with the 2016 Rural YMCA Facility Improvement grant; payable over 4 years for rooftop air conditioners on the city owned building at the YMCA

Roll call: Ayes: 4 Nays: 0 Motion carried.

Departmental Reports:

Public works Director Perry Cook reported the following:

- 1) Presented two local quotes for siren batteries; Auto Value and NAPA; with Auto Value being the lowest at \$72.50 per battery. Cook requested approval to purchase 16 siren batteries from Auto Value; using funds that have been budgeted for from Communications account

Motion by McComb; second by Lundvall to approve purchase from Auto Value for 16 siren batteries at \$72.50 each

Roll call: Ayes: 4 Nays: 0 Motion carried.

Police Chief Eric Johansen reported the following:

- 1) Cub Scout tour Wednesday night
- 2) Senator Joni Ernst is having town hall meeting this Thursday morning; requesting police presence
- 3) Easter Egg Hunt is this Saturday at 11am at Glenwood Lake Park
- 4) Talked to Mark Jensen regarding deliveries on the west side of square that blocks the street with the semis. Looking for solutions
- 5) Larry Hurst has provided police department with water rescue flotation bags
- 6) RAGBRAI advisory board is looking at utilizing the entire square; without the double fencing for the beer garden. This will allow free flow to all businesses on the square. Still working out details and need to get the county's approval.

Motion by Hirschman; second by Rodman for RAGBRAI committee to proceed with concept of open space on square pending approval by Mills County Supervisors.

Roll call: Ayes: 3 Nays: 0 Abstained: Lundvall Motion carried

- 7) Applying for grant for another body camera

